



**Champaign-Urbana Mass Transit District
Board of Trustees Meeting**

MINUTES – Approved December 13, 2017

DATE: Wednesday, October 25, 2017
 TIME: 3:00 p.m.
 PLACE: Champaign City Council Chambers
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Linda Bauer	
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
Matthew Cho	
James Faron	
Bruce Hannon	
Donald Uchtmann	

Advisory Board:

Present	Absent
Brian Farber	
Jacob Rajlich	

MTD Staff: Karl Gnadt (Managing Director), Brenda Eilbracht (Chief Administrative Officer), Eric Broga (Maintenance Director), Amy Snyder (Customer Service Director), Jane Sullivan (Grant Manager/Sustainability Planner), Fred Stavins (Counsel), Beth Brunk (Recording Secretary)

Others Present:

MINUTES

- 1. Call to Order**
Chair Diel called the meeting to order at 3:00 p.m.
- 2. Roll Call**
A verbal roll call was taken, and a quorum was declared present.
- 3. Approval of Agenda**
MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Uchtmann. Upon vote, the **MOTION CARRIED** unanimously.
- 4. Audience Participation**
None
- 5. Approval of Minutes**
 - A. Board Meeting – September 27, 2017

MOTION by Ms. Chaplan to approve the minutes of the September 27, 2017 CUMTD Board meeting as distributed; seconded by Mr. Uchtmann. Upon vote, the **MOTION CARRIED** unanimously.

B. *Annexation Public Hearing– October 3, 2017*

MOTION by Mr. Uchtmann to approve the minutes of the October 3, 2017 Annexation Public Hearing as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

C. *Annexation Public Hearing– October 12, 2017*

MOTION by Mr. Uchtmann to approve the minutes of the October 12, 2017 Annexation Public Hearing as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED**. Ms. Bauer abstained.

D. *Annexation Public Hearing– October 16, 2017*

MOTION by Ms. Bauer to approve the minutes of the October 16, 2017 Annexation Public Hearing as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

6. Communications

None

7. Reports

A. **Managing Director**

The construction at Orchard Downs is complete so buses are able to service this area again. When MCORE construction halts for the season in November/December, Green Street will open back up. The District is 100% reimbursed for providing C-CARTS service (rural transportation) by Champaign County via state and federal funding. The number of SafeRides has decreased from last year probably due to the temperate weather this fall. As the weather turns inclement, SafeRides increase.

B. **Board Committees**

- 1) **Administration** – Mr. Hannon handed out the annual Managing Director’s Evaluation form for Board review. Any changes are due back to Mr. Hannon by November 10th. The Board empowered Mr. Hannon and Mr. Uchtmann to incorporate any mutually agreed upon changes into the evaluation form.
- 2) **Facilities** – No report
- 3) **Service Delivery** – No report

8. Action Items

A. Resolution 2017-10 – Determining Amount of Money Necessary to be Raised by the Tax Levy

Mr. Uchtmann noted that the proposed amount of money to be raised by the tax levy is a 29.4% increase from last year. With this amount, the District will be able to capture newly equalized assessed value from properties coming on the tax rolls especially if Presence Covenant Hospital and Carle Foundation Hospital parcels become part of the tax base.

Mr. Cho entered the meeting at this time.

MOTION by Ms. Chaplan to adopt Resolution No. 2017-10 determining the amount of money necessary to be raised by the tax levy for revenue year 2017 payable 2018; seconded by Mr. Hannon.

Roll Call:

Aye (6) – Bauer, Chaplan, Cho, Diel, Hannon, Uchtmann

Nay (1) – Faron

MOTION CARRIED.

B. Drug and Alcohol Policy

Mr. Gnadt stated that the District has had a Substance Abuse policy in place since 1996. This updated Drug and Alcohol Policy reflects industry best practices as recommended by the Federal Transit Administration (FTA). The policy is streamlined and more understandable by employees.

MOTION by Ms. Bauer to approve the CUMTD Drug and Alcohol Policy; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

C. Ordinance 2017-5 – Ordinance Annexing Certain Territory – Will’s Trace Subdivision Phase 4 Champaign

A public hearing for annexation of Will’s Trace Subdivision Phase 4 in Champaign was held on October 3, 2017. No public input was received.

MOTION by Mr. Hannon to approve Ordinance 2017-5, Annexing Certain Territory – Will’s Trace Subdivision Phase 4 in Champaign; seconded by Ms. Bauer.

Roll Call:

Aye (7) – Bauer, Chaplan, Cho, Diel, Faron, Hannon, Uchtmann

Nay (0)

MOTION CARRIED unanimously.

D. Ordinance 2017-6 – Ordinance Annexing Certain Territory – Prairie Meadows Savoy

A public hearing for annexation of Prairie Meadows in Savoy was held on October 12, 2017. Public input consisted of questions concerning the anticipated bus traffic and eligibility of University I-Card use.

MOTION by Mr. Hannon to approve Ordinance 2017-6, Annexing Certain Territory – Prairie Meadows in Savoy; seconded by Ms. Chaplan.

Roll Call:

Aye (7) – Bauer, Chaplan, Cho, Diel, Faron, Hannon, Uchtmann

Nay (0)

MOTION CARRIED unanimously.

E. Ordinance 2017-7 – Ordinance Annexing Certain Territory – South Ridge Urbana

A public hearing for annexation of South Ridge in Urbana was held on October 16, 2017. No public input was received.

MOTION by Ms. Bauer to approve Ordinance 2017-7, Annexing Certain Territory – South Ridge Urbana; seconded by Mr. Uchtmann.

Roll Call:

Aye (7) – Bauer, Chaplan, Cho, Diel, Faron, Hannon, Uchtmann

Nay (0)

MOTION CARRIED unanimously.

F. Veteran Pass Program

In appreciation of the contributions from our veterans, Mr. Gnadt proposed a new program where veterans can receive a free bus pass to ride fixed route service.

MOTION by Mr. Uchtmann to have the District adopt a policy that allows veterans to have free bus passes and have the Managing Director develop the necessary details for program implementation; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

9. Next Meeting

- A. Public Hearing for Tax Levy and Regular Board of Trustees Meeting – Wednesday, December 13, 2017 - 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign
- B. January Board of Trustees Meeting – **Thursday**, January 25, 2017 - 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

10. Adjournment


MOTION by Ms. Chaplan to adjourn the meeting; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Diel adjourned the meeting at 3:42 p.m.

Submitted by:


Recording Secretary

Approved:


Board of Trustees Chair