



CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD MEETING

AGENDA

Wednesday, May 30, 2018 – 3:00 p.m.

Champaign City Council Chambers
102 North Neil Street, Champaign

Board of Trustees:

Dick Barnes

Linda Bauer

Bradley Diel – Chair

Margaret Chaplan – Vice Chair

Matthew Cho

James Faron

Bruce Hannon

Advisory Board:

Lowa Mwilambwe/Brian Farber

Jacob Rajlich

	<u>Pages</u>
1. Call to Order	
2. Roll Call	
3. Approval of Agenda	
4. Audience Participation	
5. Approval of Minutes	
A. Board Meeting – April 25, 2018 – closed session	Distributed at Mtg
B. Board Meeting – April 25, 2018 – open session	1-3
6. Communications	
7. Reports	
A. Managing Director	
1) Operating Notes	4-7
2) Ridership Data	8-9
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9) Morgan Stanley Statement	33-40
B. Board Committees	
1) Administration	
a) FY2019 Draft Budget	41-54
2) Facilities	
3) Service Delivery	



CHAMPAIGN-URBANA MASS TRANSIT DISTRICT BOARD MEETING

AGENDA

Wednesday, May 30, 2018 – 3:00 p.m.

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	<u>Pages</u>
8. Action Items	
A. Martin Hood Financial Audit Engagement Contract for FY2018	55-65
B. Developmental Services Center Contract	66-70
C. Unit 4 Contract	71-74
D. Hydrogen Fuel Cell Project Design & Engineering Services Contract with Fiedler Group	75-85
E. Champaign-County Area Rural Transit System (C-CARTS) Intergovernmental Agreement	86-98
9. Next Meeting	
A. Regular Board of Trustees Meeting and Public Hearing on the FY2019 Budget & Appropriation Ordinance – Wednesday, May 30, 2018 – 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign	
10. Adjournment	

*Champaign-Urbana Mass Transit District strives to provide an environment welcoming to all persons regardless of disability, race, gender, or religion. Please call Beth Brunk at 217-384-8188 to request special accommodations **at least 2 business days in advance.***



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Wednesday, April 25, 2018
TIME: 3:00 p.m.
PLACE: Champaign City Council Chambers
102 North Neil Street, Champaign, IL

The video of this meeting can be found at:

<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
Matthew Cho	
James Faron	
Bruce Hannon	

Advisory Board:

Present	Absent
Brian Farber	
Jacob Rajlich	

MTD Staff:

Karl Gnadt (Managing Director), Andrew Johnson (Chief Operating Officer), Brenda Eilbracht (Chief Administrative Officer), Amy Snyder (Customer Service Director), Eric Broga (Maintenance Director), Jane Sullivan (Grant Manager/Sustainability Planner), Jan Kijowski (Marketing Manager), Lisa Meid (Media Manager), Kirk Kirkland (Facilities Director), Jolene Gensler (Comptroller), Fred Stavins (Counsel), Beth Brunk (Recording Secretary)

Others Present: John Sturmanis (Thomas, Mamer & Haughey), Ken Beth (Evans, Froehlich, Beth & Chamley)

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

4. Audience Participation

None

1 **5. Approval of Minutes**

2 A. *Board Meeting – January 25, 2018 – Closed Session*

3
4 **MOTION** by Ms. Chaplan to approve the closed session minutes of the January 25, 2018 MTD Board
5 meeting as distributed; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

6
7 B. *Board Meeting – March 28, 2018 – Open Session*

8
9 **MOTION** by Ms. Chaplan to approve the open session minutes of the March 28, 2018 MTD Board
10 meeting as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

11
12 **6. Communications**

13 None

14
15 **7. Reports**

16 A. Managing Director

17 Mr. Gnadt reviewed February's statistics. The decrease in ridership was mostly attributable to recent
18 MCORE reroutes. All District employees are being trained in Environmental and Quality Management
19 Systems' goals and purposes. Ms. Bauer noted the significant decrease in annual passes since the purchase
20 price was increased. She would like to revisit the price next year. The Maintenance Service revenue line
21 item pertains to vehicle maintenance services provided to sister public agencies such as C-CARTS (rural
22 transportation) and DRES (UI Disability Resources & Educational Services). Illinois Terminal revenue
23 fluctuations were due to the variability of catered events booked for the 4th floor.

24
25 B. Board Committees

26 1) **Administration** – No report

27
28 2) **Facilities** – Dr. Faron and Ms. Bauer met with Mr. Gnadt to discuss the Illinois Terminal
29 Expansion Project

30
31 3) **Service Delivery** – No report

32
33 **8. Action Items**

34 A. Ordinance No. 2018-1 Authorizing the Issuance of \$10,000,000 Capital Facilities Notes, Series 2018
35 and \$6,000,000 Line of Credit Notes, Taxable Series 2018 to Finance Capital Costs of MTD

36 Mr. Gnadt explained that these debt instruments are used to fund District capital projects. This
37 mechanism allows the District to utilize state operating grant funds for these projects. The borrowing is
38 usually paid off quickly when reimbursement is received from the state. The \$10M note is for capital
39 projects while the \$6M line of credit note could be used for capital projects and/or operating needs. First
40 Bank is the financing institution.

41
42 **MOTION** by Ms. Bauer to adopt Ordinance No. 2018-1 authorizing the issuance of \$10,000,000 Capital
43 Facilities Notes, Series 2018 and \$6,000,000 Line of Credit Notes, Taxable Series 2018; seconded by Ms.
44 Chaplan.

45 Roll Call:

46 Aye (7) – Barnes, Bauer, Chaplan, Cho, Diel, Faron, Hannon

47 Nay (0)

48 **MOTION CARRIED.**

49
50 B. University Avenue Connecting Sidewalk Contract

51 Ms. Eilbracht discussed the project to construct a 5-foot wide sidewalk from the eastern side of 803 East
52 University (Maintenance) to 1207 East University (CDL Training Center). Six bids were received, and Feutz
53 Contractors, Inc. was the lowest responsive, responsible bidder. The bid was under budget so the base
54

and alternate plans will be constructed.

MOTION by Mr. Hannon to authorize the Managing Director to enter into a contract with Feutz Contractors, Inc. in the amount of \$168,070.25 for the Base Bid and Bid Alternate, pending IDOT concurrence; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

C. University of Illinois Intergovernmental Agreement for Campus Service FY2019-FY2021

This service agreement provides universal access to UI students, faculty and staff to MTD routes and additional campus routes. At the conclusion of this 3-year agreement, the University and the District will have been in a partnership for 33 years. This service is beneficial to the partners and the community as a whole. Mr. Diel thanked all the individuals involved in the process including Chancellor Jones, Vice-Chancellor Mike Delorenzo, Lowa Mwilambwe, Brian Farber, Jacob Rajlich, and the University legal staff.

MOTION by Mr. Hannon to authorize the Managing Director to execute the Intergovernmental Agreement between MTD and the University of Illinois for FY2019- FY2021; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

9. Next Meeting

- A. Southwest Champaign Outreach Open House – On-Demand Service Wednesday, May 2nd, 5:00p – 7:00p, Champaign Fire Station #6, 3911 West Windsor Road, Champaign
- B. Fall 2018 Revisions to Fares, Routes and Schedules Public Hearing – Thursday, May 24th; 4:00p – 6:00p – Illinois Terminal South Banquet Room, 4th Floor, 45 East University, Champaign
- C. Regular Board of Trustees Meeting – Wednesday, May 30, 2018
3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

10. Adjourn into Closed Session to Consider Litigation which is Pending Against, Affecting or on Behalf of Champaign-Urbana Mass Transit District followed by Adjournment

MOTION by Mr. Barnes to enter into closed session to consider litigation which is pending against, affecting or on behalf of Champaign-Urbana Mass Transit District followed by adjournment; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Cho, Diel, Faron, Hannon

Nay (0)

MOTION CARRIED.

Mr. Diel adjourned the meeting to enter into closed session at 3:43 p.m.

Submitted by:

Recording Secretary

Approved:

Board of Trustees Chair

MTD MANAGING DIRECTOR OPERATING NOTES

May, 2018

RIDERSHIP

Monthly Ridership

■ FY2017

■ FY2018

■ 5 Year Average

1,228,127

1,292,424

1,361,385

April

↑ 5.24%

↓ -5.07%

Year-to-Date Ridership

■ FY2017

■ FY2018

10,932,571

10,407,714

11,363,728

Year-to-Date

↓ -4.80%

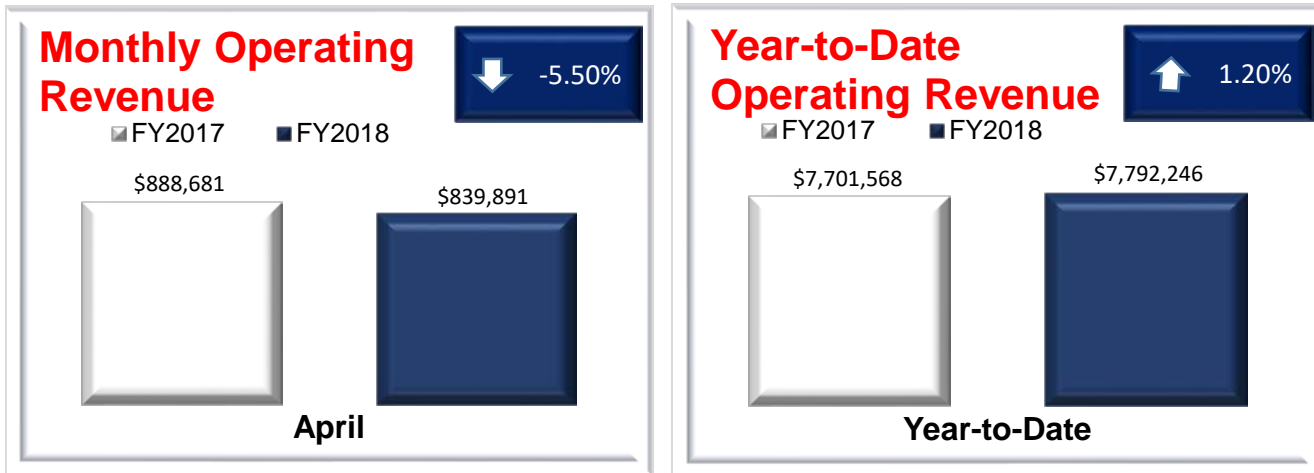
↓ -8.41%

April ridership is up 5.2% from last year.

The Route Performance Report shows that MCORE is having an effect on ridership on campus. The White Street corridor has been worked on causing necessary reroutes. The Passengers Per Revenue Hour for the Yellow/YELLOWhopper and Teal routes are down while the unaffected Illini, GOLDhopper and Silver routes are up. The Green routes are also up slightly which had a reroute this year but not as significant as the one last year.

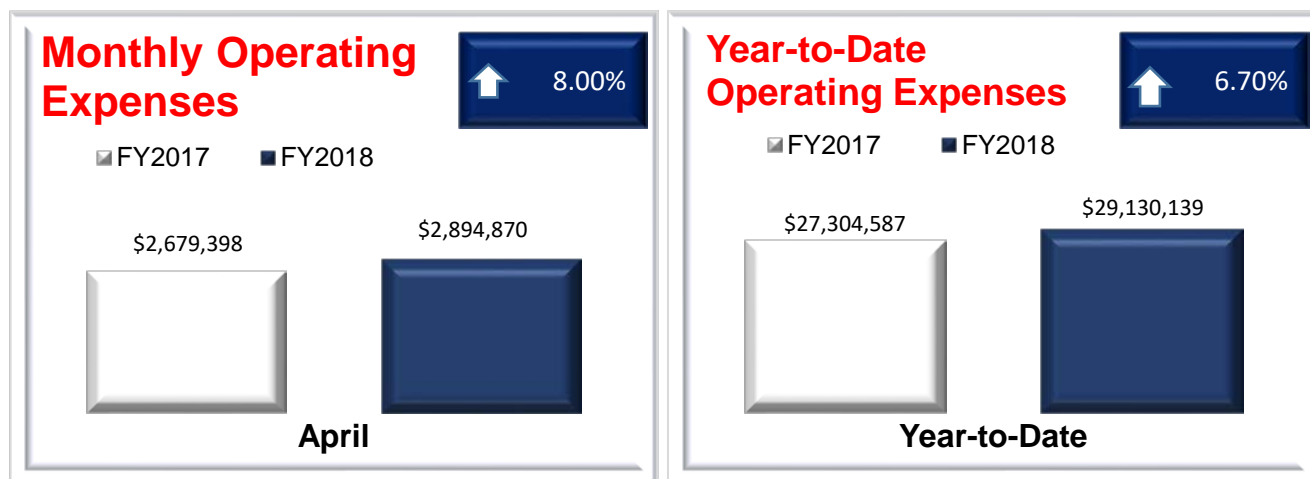
Generally, campus ridership is up both in the daytime and evening across all day types. Community ridership is up in the weekday evening, weekend days, and weekend evenings but down just slightly in the weekday evening timeframe.

OPERATING REVENUE



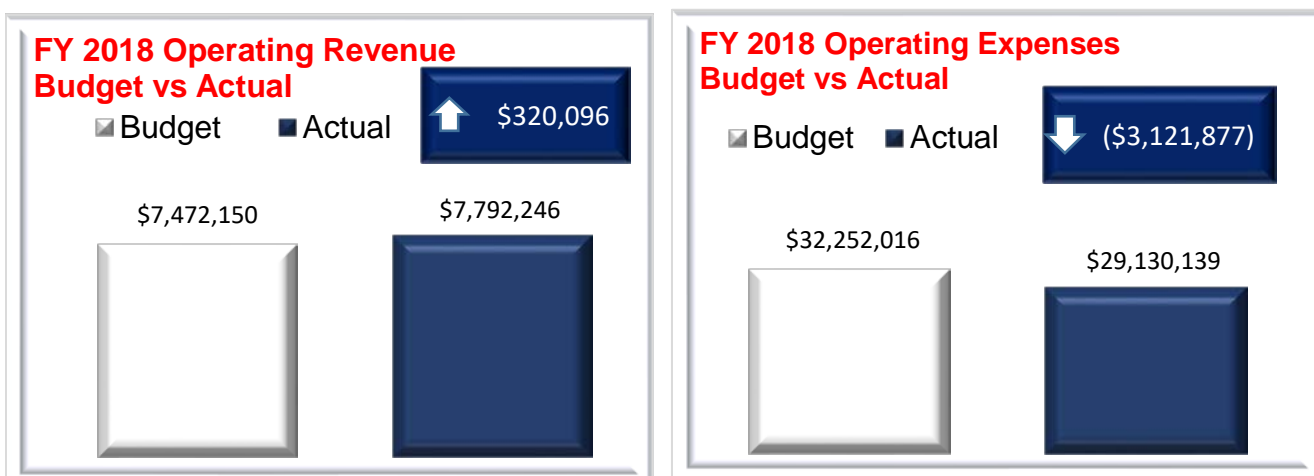
April, 2018 operating revenue was \$839,891 or 5.5% below April, 2017 (\$888,681). Year-to-date operating revenue was \$7,792,246 or 1.2% above FY2017 (\$7,701,568).

OPERATING EXPENSES



April operating expenses were \$2,894,870 or 8.0% above April, 2017 (\$2,679,398). Year-to-date operating expenses were \$29,130,139 or 6.7% above FY2017 (\$27,304,587).

YEAR-TO-DATE REVENUE & EXPENSES



Year-to-date operating revenues are \$320,096 above budget while operating expenses are \$3,121,877 under budget.

MANAGING DIRECTOR'S NOTES

- * There will be a kickoff meeting held in June with CTE and the Fiedler Group on the engineering and architectural work for the Hydrogen Fuel Cell (H₂) infrastructure.
- * Unrelated to MCORE, another major reroute is scheduled for Pennsylvania Avenue between Fourth and the Urbana City Limits. The road is being rebuilt. The reroute for this project is to use Pennsylvania to Dorner to Gregory Street to Sixth Street and vice-versa for the Bronze, Raven, and Green Express. This reroute may last up to three months.
- * The five member internal audit team is currently performing a complete audit of MTD2071, MTD's Quality and Environmental Management System. The internal audit is an in-depth examination of MTD's system to ensure that it meets the requirements of ISO 14001:2015 and ISO 9001:2015. The internal audit provides an opportunity to identify opportunities for improvement and make any needed corrections in advance of the third-party audit scheduled for later in a 2018.
- * Due to our reviewer's disrupted travel, our Triennial Review has been postponed. Our site visit has been rescheduled for July 23rd & 24th. The Triennial Review is an "audit" of sorts from the Federal Transit Administration of the District's grant, financial, and operations administration. Each transit system in the U.S. undergoes a Review every three years.
- * The reports that I am receiving from Springfield so far are indicating pretty optimistic news regarding a State budget. Many believe that a budget will be negotiated and passed by May 31, 2018. While that is good news, we are still hearing that the 10% reduction in funding the Downstate Public Transportation Fund will be carried over into this year. Last year, the Legislature made a commitment that the cuts were one time (FY2018), so we are disappointed that they are continuing to move in this direction. The 10% reduction will lead to the same problem that the State is faced with regarding pension programs. Robbing Peter to pay Paul is only a short-term solution. And Peter is a much bigger problem than Paul ever was.

MAJOR EFFORTS

Development Efforts

Illinois Terminal Expansion – New work is being done to complete updated grant applications for the BUILD and 5339 Bus & Bus Facility grant programs. We are beginning discussions with the City regarding an Intergovernmental Agreement for the project.

Urbana Downtown Development – A meeting is pending with Farnsworth to review their preliminary findings.

Route Analysis

We have submitted our pre-bid request for concurrence and independent cost estimate to IDOT for approval. We are awaiting on concurrence from them.

Ridership Study

Movement on this effort will be stalled for an unknown period of time while Token Transit is performing its programming work.

Staff continues to work on:

- MCORE – Construction began again in April.
- Planning for moderate route/schedule changes in the Fall.
- Preparation for bidding (RFP) for App to accommodate demand response service in SW Champaign.

Champaign-Urbana Mass Transit District

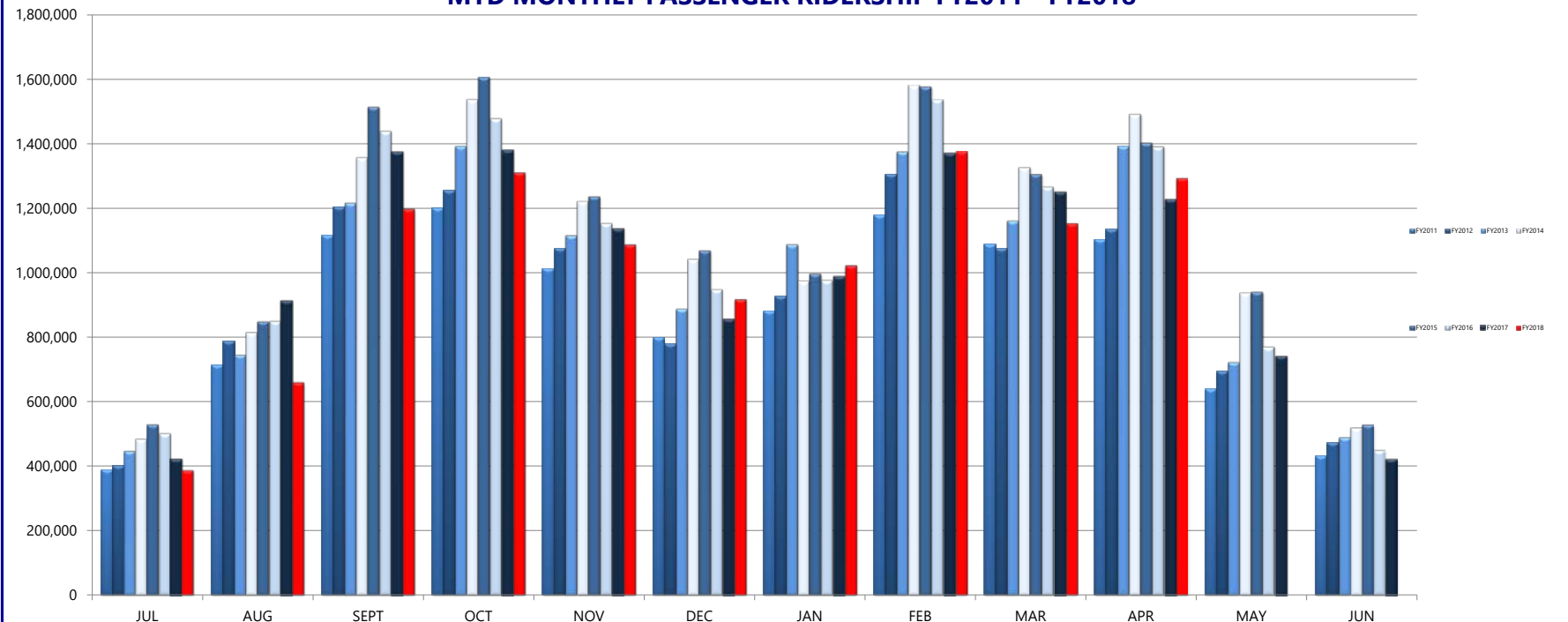
Fiscal-Year-to-Date Ridership Comparison

	Apr-18	Apr-17	% Change	FY18 YTD	FY17 YTD	% Change
Adult Rides	39,960	38,434	4.0%	400,880	434,923	-7.8%
School Rides	45,581	38,331	18.9%	364,292	356,378	2.2%
DASH/Senior - E & D Rides	50,063	51,194	-2.2%	485,428	516,974	-6.1%
U of I Faculty/Staff Rides	37,098	38,232	-3.0%	331,087	377,579	-12.3%
Annual Pass	55,422	76,016	-27.1%	650,733	829,645	-21.6%
U of I Student Rides	1,015,458	957,857	6.0%	7,843,553	8,131,523	-3.5%
All Day Passes	510	710	-28.2%	6,119	8,367	-26.9%
Transfers	11,262	12,521	-10.1%	119,926	143,455	-16.4%
Saferides	4,582	4,835	-5.2%	27,621	34,768	-20.6%
Monthly Pass	18,713	-	-	70,122	-	-
Veterans Pass	2,772	-	-	10,005	-	-
Total Unlinked Passenger Ride	1,281,421	1,218,130	5.2%	10,309,766	10,833,612	-4.8%
Half-Fare Cab Subsidy Rides	1,192	1,356	-12.1%	13,177	14,335	-8.1%
ADA Rides	9,811	8,641	13.5%	84,771	84,624	0.2%
TOTAL	1,292,424	1,228,127	5.2%	10,407,714	10,932,571	-4.8%

	Apr-18	Apr-17
Weekdays	21	20
UI Weekdays	21	20
Saturdays	4	5
UI Saturdays	4	5
Sundays	3	4
UI Sundays	3	4
Champaign Schools Days	20	18
Urbana School Days	21	19
Holidays	1	1
Average Temperature	46	58
Total Precipitation	2.07	5.74
Average Gas Price	\$2.64	\$2.30

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
JUL	387,210	401,883	447,178	487,363	529,018	503,481	424,915	389,398
AUG	714,304	787,817	745,337	817,249	848,165	851,098	914,496	661,178
SEPT	1,117,050	1,203,512	1,215,967	1,358,928	1,514,019	1,439,491	1,375,803	1,197,928
OCT	1,201,806	1,254,804	1,391,576	1,538,309	1,606,340	1,478,275	1,380,990	1,310,380
NOV	1,011,472	1,073,953	1,115,234	1,223,026	1,236,071	1,153,897	1,137,573	1,087,343
DEC	797,556	777,617	887,209	1,044,064	1,068,608	949,030	857,837	917,782
JAN	881,575	927,630	1,086,962	975,863	996,469	977,223	989,700	1,022,713
FEB	1,177,828	1,305,142	1,374,653	1,582,330	1,576,687	1,537,540	1,371,778	1,375,553
MAR	1,089,206	1,073,789	1,160,228	1,327,336	1,305,425	1,266,676	1,251,352	1,153,015
APR	1,101,360	1,134,560	1,392,237	1,492,613	1,402,475	1,391,286	1,228,127	1,292,424
MAY	638,216	693,620	722,264	939,758	940,147	770,860	742,253	
JUN	431,537	473,304	489,327	522,493	528,360	451,663	424,219	
TOTAL	10,549,120	11,107,631	12,028,172	13,309,332	13,551,784	12,770,520	12,099,043	10,407,714

MTD MONTHLY PASSENGER RIDERSHIP FY2011 - FY2018



Champaign-Urbana Mass Transit District

May 02, 2018

Route Performance Report

April 2018

Weekdays

	Passengers	Percent of Group Ridership *	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Daytime Campus Fixed Route	558,663		4,349.1	128.5		46,353.3	12.1	
1 YELLOWhopper	61,647	11.03%	500.4	123.19	0.96	5,140.8	11.99	0.99
10 GOLDhopper	51,071	9.14%	459.9	111.05	0.86	5,913.6	8.64	0.72
12 Teal	75,346	13.49%	614.9	122.54	0.95	6,675.9	11.29	0.94
13 Silver	102,422	18.33%	697.8	146.77	1.14	8,095.5	12.65	1.05
21 Raven	7,940	1.42%	253.7	31.30	0.24	2,089.5	3.80	0.32
22 Illini	260,237	46.58%	1,822.4	142.80	1.11	18,438.0	14.11	1.17
Daytime Community Fixed Route	392,197		11,286.5	34.7		151,310.8	2.6	
1 Yellow	58,885	15.01%	987.0	59.66	1.72	12,406.2	4.75	1.83
2 Red	37,212	9.49%	1,047.3	35.53	1.02	13,385.4	2.78	1.07
3 Lavender	21,272	5.42%	611.9	34.77	1.00	8,498.4	2.50	0.97
4 Blue	17,513	4.47%	571.2	30.66	0.88	7,644.0	2.29	0.88
5 Green	65,590	16.72%	1,638.2	40.04	1.15	22,293.4	2.94	1.14
5 GREENhopper	35,736	9.11%	705.2	50.68	1.46	9,166.3	3.90	1.50
6 Orange	17,845	4.55%	713.4	25.02	0.72	8,868.5	2.01	0.78
6 ORANGEhopper	7,554	1.93%	122.9	61.49	1.77	1,453.2	5.20	2.01
7 Grey	35,385	9.02%	1,044.6	33.88	0.97	14,568.1	2.43	0.94
8 Bronze	6,112	1.56%	314.2	19.46	0.56	4,393.4	1.39	0.54
9 Brown	36,622	9.34%	1,582.2	23.15	0.67	15,578.1	2.35	0.91
10 Gold	42,521	10.84%	874.9	48.60	1.40	12,744.7	3.34	1.29
11 Ruby	794	0.20%	112.4	7.07	0.20	2,127.3	0.37	0.14
14 Navy	4,853	1.24%	435.3	11.15	0.32	8,609.9	0.56	0.22
16 Pink	4,303	1.10%	526.1	8.18	0.24	9,573.9	0.45	0.17

* The Percent of Group Ridership shows how the ridership for the route compares to the group

+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average. Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

Route Performance Report

April 2018

Weekdays

	Passengers	Percent of Group Ridership *	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Evening Campus Fixed Route	125,694		1,505.5	83.5		15,680.0	8.0	
120 Teal	20,072	15.97%	289.8	69.26	0.83	3,288.6	6.10	0.76
130 Silver	15,229	12.12%	114.0	133.55	1.60	1,371.1	11.11	1.39
220 Illini	90,393	71.92%	1,101.7	82.05	0.98	11,020.3	8.20	1.02
Evening Community Fixed Route	54,331		1,789.5	30.4		25,119.0	2.2	
50 Green	16,075	29.59%	446.0	36.04	1.19	6,061.0	2.65	1.23
50 GREENhopper	9,138	16.82%	212.7	42.96	1.41	2,809.8	3.25	1.50
70 Grey	6,822	12.56%	286.9	23.78	0.78	4,097.1	1.67	0.77
100 Yellow	20,553	37.83%	624.9	32.89	1.08	8,033.8	2.56	1.18
110 Ruby	792	1.46%	80.9	9.80	0.32	2,037.0	0.39	0.18
180 Lime	951	1.75%	138.2	6.88	0.23	2,080.3	0.46	0.21

* The Percent of Group Ridership shows how the ridership for the route compares to the group

+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average. Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

Route Performance Report

April 2018

Weekends

	Passengers	Percent of Group Ridership *	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Campus Fixed Route	74,854		1,082.4	69.2		14,138.3	5.3	
120 Teal	19,079	25.49%	290.9	65.37	0.95	3,107.6	6.14	1.16
130 Silver	16,003	21.38%	199.2	79.94	1.16	2,146.0	7.45	1.41
220 Illini	39,772	53.13%	592.4	67.03	0.97	8,884.7	4.48	0.85
Community Fixed Route	56,941		1,825.7	31.2		25,365.6	2.2	
20 Red	2,741	4.81%	126.5	21.49	0.69	1,591.6	1.72	0.77
30 Lavender	2,985	5.24%	155.1	19.12	0.61	2,342.4	1.27	0.57
50 Green	11,585	20.35%	278.5	41.45	1.33	3,491.4	3.32	1.48
50 GREENhopper	1,988	3.49%	39.8	48.73	1.56	497.2	3.99	1.78
70 Grey	10,144	17.81%	379.2	26.68	0.86	5,084.2	1.99	0.89
100 Yellow	25,232	44.31%	572.2	44.02	1.41	7,226.0	3.49	1.56
110 Ruby	1,145	2.01%	96.4	11.76	0.38	2,442.0	0.47	0.21
180 Lime	1,121	1.97%	178.0	6.26	0.20	2,690.8	0.42	0.19

* The Percent of Group Ridership shows how the ridership for the route compares to the group

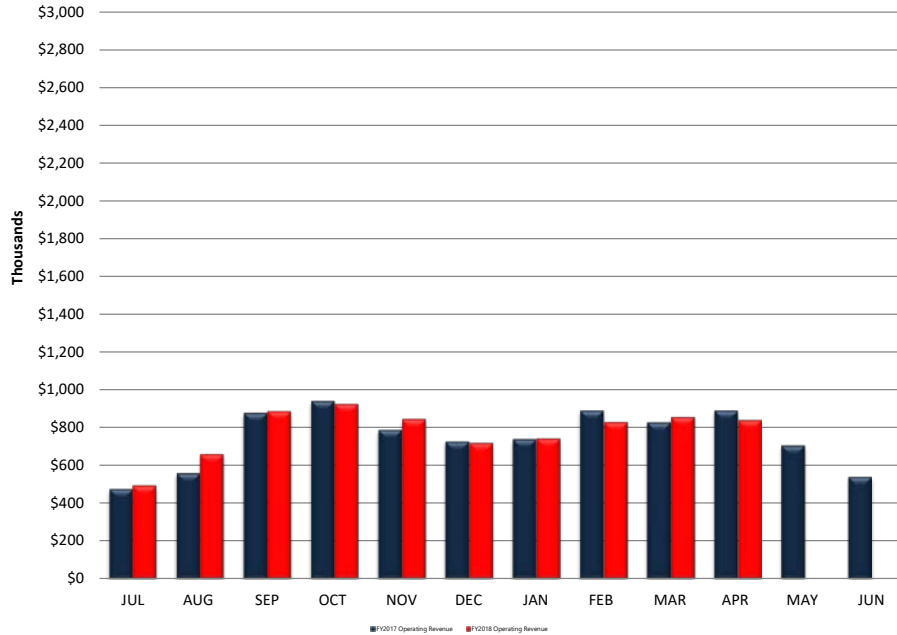
+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average. Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

Champaign-Urbana Mass Transit District
Comparison of FY2018 vs FY2017 Revenue and Expenses

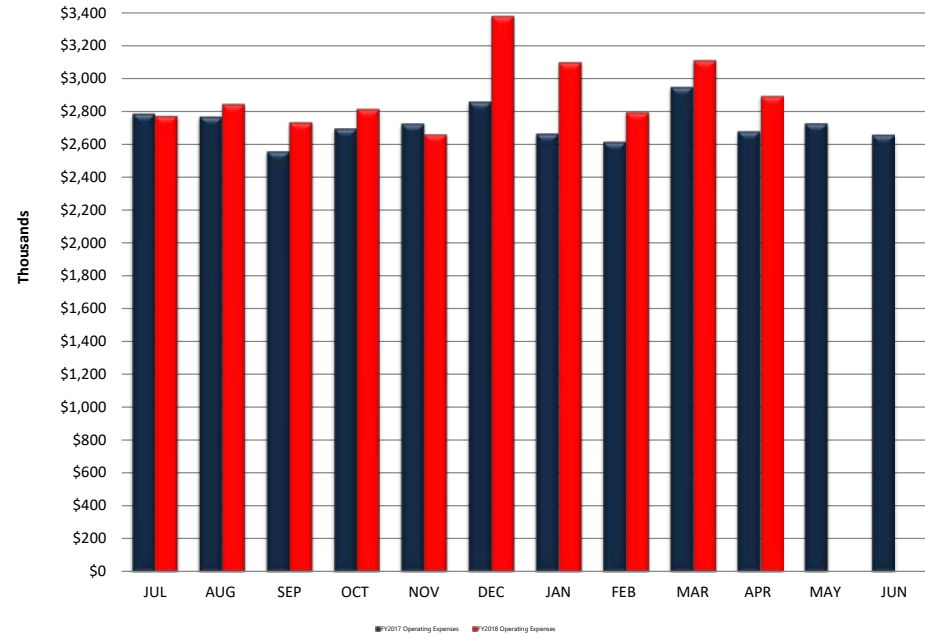
May 22, 2018

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY2017 Operating Revenue	\$474,927	\$558,043	\$876,551	\$938,969	\$787,082	\$725,321	\$737,305	\$889,281	\$825,409	\$888,681	\$703,810	\$539,022
FY2018 Operating Revenue	\$493,748	\$659,475	\$885,352	\$924,676	\$844,802	\$718,583	\$741,955	\$828,737	\$855,026	\$839,891		
FY2017 Operating Expenses	\$2,787,063	\$2,768,438	\$2,557,657	\$2,695,448	\$2,726,674	\$2,859,921	\$2,664,716	\$2,615,167	\$2,950,106	\$2,679,398	\$2,727,844	\$2,658,366
FY2018 Operating Expenses	\$2,775,054	\$2,847,097	\$2,736,279	\$2,816,664	\$2,662,961	\$3,383,287	\$3,102,152	\$2,797,727	\$3,114,048	\$2,894,870		
FY2017 Operating Ratio	17.04%	20.16%	34.27%	34.84%	28.87%	25.36%	27.67%	34.00%	27.98%	33.17%	25.80%	20.28%
FY2018 Operating Ratio	17.79%	23.16%	32.36%	32.83%	31.72%	21.24%	23.92%	29.62%	27.46%	29.01%		

Champaign-Urbana Mass Transit District
Comparison of FY2017 vs. FY2018
Operating Revenue



Champaign-Urbana Mass Transit District
Comparison of FY2017 vs. FY2018
Operating Expenses



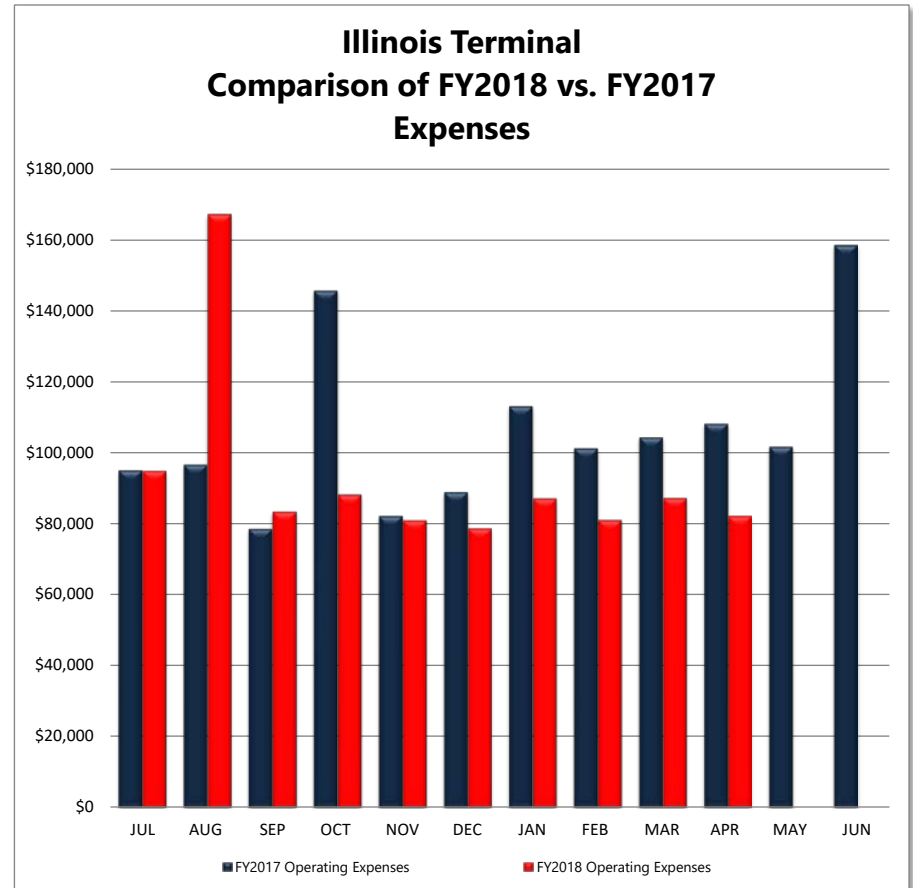
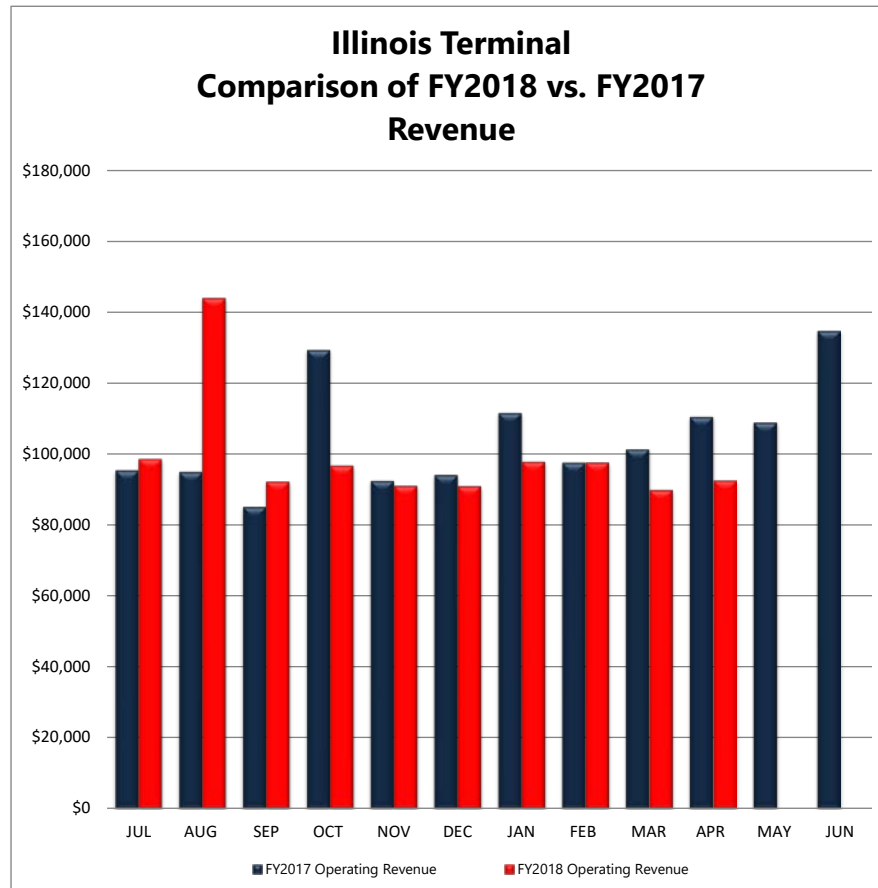
Champaign-Urbana Mass Transit District

Illinois Terminal

Comparison of FY2018 vs FY2017 Revenue and Expenses

May 22, 2018

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Last 12 Months
FY2017 Operating Revenue	\$95,557	\$95,109	\$85,255	\$129,422	\$92,638	\$94,275	\$111,695	\$97,696	\$101,439	\$110,623	\$108,935	\$134,798	Revenue
FY2018 Operating Revenue	\$98,678	\$144,131	\$92,338	\$96,825	\$91,134	\$90,970	\$97,915	\$97,623	\$89,888	\$92,618			\$1,235,853
FY2017 Operating Expense	\$95,173	\$96,774	\$78,703	\$145,807	\$82,286	\$88,969	\$113,240	\$101,343	\$104,502	\$108,325	\$101,810	\$158,693	Expenses
FY2018 Operating Expense	\$95,062	\$167,281	\$83,524	\$88,337	\$81,114	\$78,855	\$87,254	\$81,207	\$87,387	\$82,312			\$1,192,834
FY2017 Operating Ratio	100.4%	98.3%	108.3%	88.8%	112.6%	106.0%	98.6%	96.4%	97.1%	102.1%	107.0%	84.9%	Ratio
FY2018 Operating Ratio	103.8%	86.2%	110.6%	109.6%	112.4%	115.4%	112.2%	120.2%	102.9%	112.5%			103.6%



HOURS	Apr 2017	Apr 2018	% Change	FY2017 to Date	FY2018 to Date	% Change
Passenger Revenue	23,753.11	24,089.06	1.4%	228,522.91	228,614.69	0.0%
Vacation/Holiday/Earned Time	5,307.58	4,502.42	-15.2%	60,245.56	66,035.79	9.6%
Non-Revenue	5,166.19	6,662.44	29.0%	64,995.98	61,601.60	-5.2%
TOTAL	34,226.88	35,253.92	3.00%	353,764.45	356,252.08	0.70%

REVENUE/EXPENSES	Apr 2017	Apr 2018	% Change	FY2017 to Date	FY2018 to Date	% Change
Operating Revenue	\$888,681.14	\$839,891.37	-5.5%	\$7,701,568.41	\$7,792,245.72	1.2%
Operating Expenses	\$2,679,397.66	\$2,894,869.71	8.0%	\$27,304,587.02	\$29,130,138.78	6.7%
Operating Ratio	33.17%	29.01%	-12.5%	28.21%	26.75%	-5.2%
Passenger Revenue/Revenue Vehicle Hour	\$29.73	\$27.91	-6.1%	\$26.26	\$26.37	0.4%

RIDERSHIP	Apr 2017	Apr 2018	% Change	FY2017 to Date	FY2018 to Date	% Change
Revenue Passenger	1,205,609	1,270,159	5.4%	10,961,651	10,936,955	-0.2%
Transfers	12,521	11,262	-10.1%	143,455	119,926	-16.4%
Total Unlinked	1,218,130	1,281,421	5.2%	10,833,612	10,309,766	-4.8%
ADA Riders	8,641	9,811	13.5%	84,624	84,771	0.2%
Half Fare Cab	1,356	1,192	-12.1%	14,335	13,177	-8.1%
TOTAL	1,228,127	1,292,424	5.24%	10,932,571	10,407,714	-4.80%

PASSENGERS/REVENUE HOUR	Apr 2017	Apr 2018	% Change	FY2017 to Date	FY2018 to Date	% Change
Hour	51.28	53.20	3.7%	47.41	45.10	-4.9%

Champaign Urbana Mass Transit District

Budget Analysis Report

Fiscal Year: 2018		Period 10	Division: 00 Champaign Urbana Mass Transit District				As of: 05/21/2018	
April 2018	Budget This Period	April 2017	Act/Bgt Var %		2018 YTD	July Thru April Budget YTD	2017 YTD	Act/Bgt Var %
4000000000 ***** R E V E N U E *****								
4000000099 ** TRANSPORTATION REVENUE								
4010000000 * PASSENGER FARES								
51,765.90	61,666.67	51,533.12	-16.06%	4010100000 FULL ADULT FARES	514,479.88	616,666.70	603,741.82	-16.57%
1,047.00	1,500.00	1,418.00	-30.20%	4010300000 STUDENT FARES	11,872.00	15,000.00	12,466.00	-20.85%
-18.00	0.00	0.00	-100.00%	4010700000 FARE REFUNDS	-40.00	0.00	-135.00	-100.00%
15,253.58	18,333.33	15,236.75	-16.80%	4010800000 ANNUAL PASS REVENUE	146,508.82	183,333.30	154,925.24	-20.09%
6,188.75	7,750.00	6,602.25	-20.15%	4011000000 HALF FARE CAB	66,347.04	77,500.00	67,270.87	-14.39%
3,684.00	4,291.67	3,538.00	-14.16%	4011100000 ADA TICKETS & FARES	37,980.00	42,916.70	34,735.01	-11.50%
77,921.23	93,541.67	78,328.12	-16.70%	4019900099 * TOTAL PASSENGER FARES	777,147.74	935,416.70	873,003.94	-16.92%
594,339.88	564,300.00	627,738.49	5.32%	4020300000 U OF I CAMPUS SERVICE	5,251,950.27	4,973,400.00	5,126,869.01	5.60%
20,299.66	19,583.33	19,560.91	3.66%	4020500000 ADA - U I & DSC CONTRACTS	202,996.60	195,833.30	195,609.10	3.66%
62,214.00	60,000.00	59,271.00	3.69%	4030100000 SCHOOL SERVICE FARES	497,827.00	480,000.00	474,333.00	3.71%
1,778.50	0.00	2,727.78	100.00%	4060100000 I.T. COMMISSIONS	25,839.01	0.00	28,281.56	100.00%
27,155.54	25,000.00	28,601.61	8.62%	4060300000 ADVERTISING REVENUE	254,255.75	250,000.00	279,881.01	1.70%
783,708.81	762,425.00	816,227.91	2.79%	4069900099 ** TOTAL TRANSPORTATION REVEN	7,010,016.37	6,834,650.00	6,977,977.62	2.57%
4070000000 ** NON - TRANSPORTATION REVENUE								
2,190.51	1,666.67	-448.34	31.43%	4070100000 SALE OF MAINTENANCE SERVICES	46,082.13	16,666.70	20,318.67	176.49%
0.00	0.00	0.00	0.00%	4070200000 RENTAL OF REVENUE VEHICLES	0.00	0.00	0.00	0.00%
39,059.44	35,416.67	39,886.37	10.29%	4070300000 BUILDING RENTAL - IL TERMINAL	383,127.76	354,166.70	361,728.89	8.18%
1,336.96	20,833.33	19,292.16	-93.58%	4070300002 BUILDING RENTAL - 801 & 1101	229,695.26	208,333.30	222,267.43	10.25%
13,727.34	5,833.33	8,208.68	135.33%	4070400000 INVESTMENT INCOME	123,444.87	58,333.30	65,831.92	111.62%
-7,475.60	0.00	4,680.54	-100.00%	4070400002 +/- FAIR VALUE OF INVESTMENT	-47,933.77	0.00	-26,500.01	-100.00%
51.50	0.00	-85.00	100.00%	4070800000 OVER OR SHORT	46.35	0.00	-46.99	100.00%
0.00	0.00	0.00	0.00%	4079800000 GAIN ON FIXED ASSET DISPOSAL	3,941.00	0.00	42,357.65	100.00%
7,292.41	0.00	918.82	100.00%	4079900001 OTHER NONTRANS. REVENUES	43,825.75	0.00	37,633.23	100.00%
56,182.56	63,750.00	72,453.23	-11.87%	4079900099 ** TOTAL NON - TRANSPORTATION R	782,229.35	637,500.00	723,590.79	22.70%
839,891.37	826,175.00	888,681.14	1.66%	4079999999 *** TOTAL TRANS & NON - TRANS RE	7,792,245.72	7,472,150.00	7,701,568.41	4.28%

Champaign Urbana Mass Transit District

Budget Analysis Report

Fiscal Year: 2018		Period 10	Division: 00 Champaign Urbana Mass Transit District				As of: 05/21/2018	
April 2018	Budget This Period	April 2017	Act/Bgt Var %		2018 YTD	July Thru April Budget YTD	2017 YTD	Act/Bgt Var %
4080000000 ** TAXES LEVIED DIRECTLY								
650,000.00	625,000.00	637,671.25	4.00%	4080100000 PROPERTY TAX REVENUE	6,483,333.33	6,250,000.00	6,376,712.50	3.73%
0.00	0.00	0.00	0.00%	4080100001 PROPERTY TAX - UNCOLLECTIBLE R	0.00	0.00	0.00	0.00%
40,563.93	30,765.00	55,116.10	31.85%	4080600000 REPLACEMENT TAX REVENUE	115,525.94	98,220.00	157,916.70	17.62%
0.00	0.00	0.00	0.00%	4089900001 MISCELLANEOUS PROPERTY TAXES	16,498.51	0.00	19,747.66	100.00%
4110000000 ** STATE GRANTS & REIMBURSEMEN								
1,658,087.86	2,273,500.00	1,733,347.40	-27.07%	4110100000 OPERATING ASSISTANCE - STATE	21,233,686.02	22,735,000.00	17,956,923.12	-6.60%
0.00	0.00	0.00	0.00%	4111000000 CAPITAL GRANTS - STATE	0.00	0.00	1,053,311.34	0.00%
0.00	0.00	0.00	0.00%	4111000001 CAPITAL GRANTS - STATE - PASS TH	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4112000000 COUNTY REIMBURSEMENTS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4119900000 STATE REIMBURSEMENTS	5,445.03	0.00	7,287.55	100.00%
0.00	0.00	0.00	0.00%	4119900001 STATE REIMB - PASS THRU'S	0.00	0.00	-7,287.55	0.00%
4130000000 ** FEDERAL GRANTS & REIMBURSEM								
0.00	0.00	0.00	0.00%	4130100000 OPERATING ASSISTANCE - FEDERAL	0.00	0.00	0.00	0.00%
79,954.03	0.00	0.00	100.00%	4130500000 CAPITAL GRANTS - FEDERAL	1,014,352.25	0.00	9,745,255.34	100.00%
0.00	0.00	-4,807.74	0.00%	4130600000 FEDERAL GRANT PASS THROUGH \$'	-36,714.40	0.00	-33,503.52	-100.00%
0.00	0.00	0.00	0.00%	4139900000 FEDERAL REIMBURSEMENTS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4409900000 OTHER SOURCES/SUBSIDIES (PTA \$)	0.00	0.00	0.00	0.00%
3,268,497.19	3,755,440.00	3,310,008.15	-12.97%	4999900099 **** TOTAL REVENUE ****	36,624,372.40	36,555,370.00	42,977,931.55	0.19%

Champaign Urbana Mass Transit District

Budget Analysis Report

Fiscal Year: 2018		Period 10	Division: 00 Champaign Urbana Mass Transit District				As of: 05/21/2018	
April 2018	Budget This Period	April 2017	Act/Bgt Var %		2018 YTD	July Thru April Budget YTD	2017 YTD	Act/Bgt Var %
5000000000 ***** EXPENSES ***								
5010000000 ** LABOR								
788,500.23	720,010.00	739,683.15	9.51%	5010101000 OPERATORS WAGES	7,468,489.53	7,443,070.00	7,249,368.23	0.34%
93,401.76	105,170.00	90,936.91	-11.19%	5010204000 MECHANICS WAGES - MAINT	948,538.28	1,087,580.00	900,130.72	-12.78%
56,673.75	56,630.00	46,356.38	0.08%	5010304000 MAINTENANCE WAGES - MAINT	553,482.93	585,620.00	491,622.18	-5.49%
88,921.91	93,416.67	81,176.65	-4.81%	5010401000 SUPERVISORS SALARIES - OPS	925,132.19	934,166.70	840,657.86	-0.97%
13,378.20	32,360.00	13,776.56	-58.66%	5010404000 SUPERVISORS SALARIES - MAINT	148,379.54	334,640.00	164,794.71	-55.66%
49,816.40	67,066.00	52,869.91	-25.72%	5010501000 OVERHEAD SALARIES - OPS	564,252.66	693,541.00	579,675.75	-18.64%
25,883.60	24,270.00	21,349.70	6.65%	5010504000 OVERHEAD SALARIES - MAINT	249,199.14	250,980.00	212,115.45	-0.71%
83,861.19	100,000.00	82,767.62	-16.14%	5010516000 OVERHEAD SALARIES - G&A	908,970.10	1,000,000.00	771,559.08	-9.10%
5,786.34	11,833.33	6,715.80	-51.10%	5010516200 OVERHEAD SALARIES - IT	83,017.56	118,333.30	78,658.82	-29.84%
20,549.51	25,000.00	18,918.68	-17.80%	5010601000 CLERICAL WAGES - OPS	219,596.62	250,000.00	230,243.30	-12.16%
3,803.19	4,166.67	4,891.87	-8.72%	5010604000 CLERICAL WAGES - MAINT	42,249.18	41,666.70	49,927.44	1.40%
10,896.60	25,833.33	18,716.04	-57.82%	5010616000 CLERICAL WAGES - G&A	147,067.35	258,333.30	203,745.04	-43.07%
7,192.11	10,000.00	6,591.40	-28.08%	5010616200 CLERICAL WAGES - IT	72,718.98	100,000.00	67,676.91	-27.28%
9,713.69	11,666.67	10,299.90	-16.74%	5010716200 SECURITY WAGES - IT	98,573.89	116,666.70	102,596.98	-15.51%
-2,482.31	0.00	-2,045.30	-100.00%	5010801000 LABOR CREDIT - OPS	-32,999.02	0.00	-34,482.82	-100.00%
-4,012.01	0.00	-3,785.59	-100.00%	5010804000 LABOR CREDIT - MAINT	-42,314.24	0.00	-36,587.20	-100.00%
-3,413.83	0.00	-2,860.52	-100.00%	5010806000 LABOR CREDIT - G&A	-11,828.92	0.00	-11,632.34	-100.00%
9,048.13	11,250.00	10,609.55	-19.57%	5010816200 MAINTENANCE WAGES - IT	107,822.98	112,500.00	110,716.84	-4.16%
1,257,518.46	1,298,672.67	1,196,968.71	-3.17%	5019999000 ** TOTAL LABOR	12,450,348.75	13,327,097.70	11,970,786.95	-6.58%
5020000000 ** FRINGE BENEFITS								
76,217.21	78,878.00	74,476.48	-3.37%	5020101000 FICA - OPS	796,339.30	815,687.00	780,210.33	-2.37%
16,191.14	16,989.00	15,873.97	-4.70%	5020104000 FICA - MAINT	174,184.56	175,686.00	168,119.72	-0.85%
6,337.16	6,666.67	6,948.60	-4.94%	5020116000 FICA - G&A	68,611.47	66,666.70	59,306.88	2.92%
2,908.88	3,236.00	2,705.29	-10.11%	5020116200 FICA - IT	29,580.62	33,464.00	27,927.39	-11.60%
119,101.38	157,755.00	119,279.22	-24.50%	5020201000 IMRF - OPS	1,431,393.27	1,631,370.00	1,444,726.25	-12.26%
24,942.51	46,518.00	25,337.57	-46.38%	5020204000 IMRF - MAINT	369,173.16	481,047.00	317,499.30	-23.26%
10,764.91	16,666.67	12,007.00	-35.41%	5020216000 IMRF - G&A	129,577.31	166,666.70	120,578.52	-22.25%
4,120.98	5,259.00	4,330.12	-21.64%	5020216200 IMRF - IT	48,282.93	54,381.00	47,448.56	-11.21%
222,151.30	234,000.00	226,013.21	-5.06%	5020301000 MEDICAL INSURANCE - OPS	2,274,850.37	2,340,000.00	2,249,082.87	-2.78%
52,367.99	54,833.33	47,734.16	-4.50%	5020304000 MEDICAL INSURANCE - MAINT	512,159.73	548,333.30	492,758.41	-6.60%
21,211.50	22,916.67	30,086.82	-7.44%	5020316000 MEDICAL INSURANCE - G&A	228,064.78	229,166.70	209,921.36	-0.48%
12,101.35	12,500.00	13,119.32	-3.19%	5020316200 MEDICAL INSURANCE - IT	135,311.04	125,000.00	125,160.40	8.25%
0.00	0.00	0.00	0.00%	5020401000 DENTAL INSURANCE - OPS	0.00	0.00	0.00	0.00%

Champaign Urbana Mass Transit District

Budget Analysis Report

Fiscal Year: 2018		Period 10	Division: 00 Champaign Urbana Mass Transit District					As of: 05/21/2018	
April 2018	Budget This Period	April 2017	Act/Bgt Var %		2018 YTD	July Thru April Budget YTD	2017 YTD	Act/Bgt Var %	
0.00	0.00	0.00	0.00%	5020404000 DENTAL INSURANCE - MAINT	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	5020416000 DENTAL INSURANCE - G&A	0.00	0.00	0.00	0.00%	
5,322.98	3,333.33	5,282.78	59.69%	5020501000 LIFE INSURANCE - OPS	24,734.03	33,333.30	26,245.00	-25.80%	
1,403.60	1,250.00	1,563.75	12.29%	5020504000 LIFE INSURANCE - MAINT	6,874.86	12,500.00	6,440.05	-45.00%	
571.49	416.67	573.30	37.16%	5020516000 LIFE INSURANCE - G&A	4,270.43	4,166.70	4,144.80	2.49%	
172.24	0.00	168.82	100.00%	5020516200 LIFE INSURANCE - IT	1,078.11	0.00	973.41	100.00%	
0.00	0.00	0.00	0.00%	5020701000 UNEMPLOYMENT INSURANCE - OPS	26,655.78	37,500.00	27,146.17	-28.92%	
0.00	0.00	0.00	0.00%	5020704000 UNEMPLOYMENT INSURANCE - MAIN	5,572.65	9,000.00	5,838.32	-38.08%	
0.00	0.00	0.00	0.00%	5020716000 UNEMPLOYMENT INSURANCE - G&A	1,766.69	2,250.00	1,845.12	-21.48%	
0.00	0.00	0.00	0.00%	5020716200 UNEMPLOYMENT INSURANCE - IT	1,254.82	2,250.00	1,209.40	-44.23%	
5,066.37	16,666.67	44,933.52	-69.60%	5020801000 WORKERS COMP INSURANCE - OPS	78,231.87	166,666.70	100,291.11	-53.06%	
5,209.56	18,750.00	3,895.22	-72.22%	5020804000 WORKERS COMP INSURANCE - MAIN	223,673.96	187,500.00	162,668.18	19.29%	
363.62	416.67	333.50	-12.73%	5020816000 WORKERS COMP INSURANCE - G&A	3,665.59	4,166.70	3,530.93	-12.03%	
2,368.25	4,166.67	2,592.50	-43.16%	5020816200 WORKERS COMP INSURANCE - IT	20,230.23	41,666.70	83,966.06	-51.45%	
13,705.04	0.00	12,718.16	100.00%	5021001000 HOLIDAYS - OPS	151,011.92	167,456.00	122,254.00	-9.82%	
3,810.16	0.00	3,510.00	100.00%	5021004000 HOLIDAYS - MAINT	42,643.44	34,264.00	32,441.44	24.46%	
0.00	0.00	0.00	0.00%	5021016000 HOLIDAYS - G&A	916.80	0.00	0.00	100.00%	
259.52	0.00	363.12	100.00%	5021016200 HOLIDAYS - IT	2,081.68	3,426.00	3,215.68	-39.24%	
15,702.64	25,747.00	11,480.08	-39.01%	5021101000 VACATIONS - OPS	421,028.87	466,771.00	387,926.02	-9.80%	
7,930.64	7,302.00	10,269.64	8.61%	5021104000 VACATIONS - MAINT	118,509.76	132,388.00	98,169.64	-10.48%	
0.00	0.00	0.00	0.00%	5021116000 VACATION - G&A	916.80	0.00	356.96	100.00%	
0.00	358.00	1,373.60	-100.00%	5021116200 VACATIONS - IT	7,172.40	6,497.00	6,410.16	10.40%	
1,823.84	3,191.67	2,399.76	-42.86%	5021201000 OTHER PAID ABSENCES - OPS	33,353.07	31,916.70	90,237.95	4.50%	
522.64	1,250.00	1,667.60	-58.19%	5021204000 OTHER PAID ABSENCES - MAINT	6,660.96	12,500.00	13,257.22	-46.71%	
0.00	0.00	0.00	0.00%	5021216000 OTHER PAID ABSENCES - G&A	183.36	0.00	0.00	100.00%	
0.00	0.00	0.00	0.00%	5021216200 OTHER PAID ABSENCES - IT	321.36	0.00	108.24	100.00%	
1,578.25	4,083.33	1,500.64	-61.35%	5021301000 UNIFORM ALLOWANCES - OPS	28,008.94	40,833.30	21,367.16	-31.41%	
655.58	2,583.33	513.14	-74.62%	5021304000 UNIFORM ALLOWANCES - MAINT	7,977.39	25,833.30	8,978.53	-69.12%	
85.35	333.33	115.08	-74.39%	5021316200 UNIFORM ALLOWANCES - IT	1,578.15	3,333.30	1,698.35	-52.66%	
2,961.69	1,666.67	882.68	77.70%	5021401000 OTHER FRINGE BENEFITS - OPS	9,028.38	16,666.70	12,728.54	-45.83%	
565.28	833.33	138.19	-32.17%	5021404000 OTHER FRINGE BENEFITS - MAINT	7,767.99	8,333.30	8,594.04	-6.78%	
2,461.15	4,166.67	846.47	-40.93%	5021416000 OTHER FRINGE BENEFITS - G&A	29,919.44	41,666.70	18,282.29	-28.19%	
192.15	916.67	46.97	-79.04%	5021416200 OTHER FRINGE BENEFITS - IT	564.37	9,166.70	894.70	-93.84%	
92,216.50	127,867.00	113,226.26	-27.88%	5021501000 EARNED TIME - OPS	1,211,371.87	1,481,679.00	1,236,734.29	-18.24%	
17,415.14	16,425.00	17,604.36	6.03%	5021504000 EARNED TIME - MAINT	198,491.76	190,330.00	187,569.01	4.29%	
4,380.76	584.00	1,144.10	650.13%	5021516200 EARNED TIME - IT	24,074.58	6,766.00	12,466.96	255.82%	
0.00	0.00	0.00	0.00%	5021604000 TOOL ALLOWANCE - MAINT	9,998.42	8,804.00	9,614.31	13.57%	
1,099.21	3,191.67	4,458.18	-65.56%	5021701000 DISABILITY - OPS	38,814.50	31,916.70	48,951.60	21.61%	
0.00	583.33	0.00	-100.00%	5021704000 DISABILITY - MAINT	0.00	5,833.30	6,779.34	-100.00%	

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0.00	0.00	0.00	0.00%	5021716200 DISABILITY - IT	0.00	0.00	243.54	0.00%	
0.00	0.00	0.00	0.00%	5021801000 WORKERS COMP - PAYROLL - OPS	640.26	0.00	118.50	100.00%	
0.00	0.00	0.00	0.00%	5021804000 WORKERS COMP - PAYROLL - MAINT	2,716.71	0.00	-44.35	100.00%	
0.00	0.00	0.00	0.00%	5021816200 WORKERS COMP - PAYROLL - IT	0.00	0.00	0.00	0.00%	
-82,554.00	8,333.33	0.00	<-999.99%	5022001000 EARLY RETIREMENT PLAN - OPS	163,687.00	83,333.30	147,558.00	96.42%	
0.00	3,750.00	-54,441.00	-100.00%	5022004000 EARLY RETIREMENT PLAN - MAINT	94,565.00	37,500.00	-108,188.00	152.17%	
0.00	0.00	0.00	0.00%	5022016000 EARLY RETIREMENT PLAN - G&A	9,828.00	0.00	0.00	100.00%	
0.00	0.00	0.00	0.00%	5022016200 EARLY RETIREMENT PLAN - IT	0.00	0.00	0.00	0.00%	
673,705.96	914,384.68	767,072.18	-26.32%	5029999900 ** TOTAL FRINGE BENEFITS	9,219,370.74	10,015,682.80	8,835,762.66	-7.95%	
5030000000 ** SERVICES									
4,049.58	58,333.33	23,285.11	-93.06%	5030316000 PROFESSIONAL SERVICES - G&A	411,108.83	583,333.30	312,821.22	-29.52%	
1,372.50	250.00	0.00	449.00%	5030316200 PROFESSIONAL SERVICES - IT	2,067.64	2,500.00	662.79	-17.29%	
0.00	0.00	0.00	0.00%	5030316300 PROFESSIONAL SERVICES - IT - NON	0.00	0.00	90.00	0.00%	
241,525.48	0.00	9,455.03	100.00%	5030316400 PROFESSIONAL SERVICES - G&A - N	602,329.89	0.00	96,398.71	100.00%	
0.00	0.00	0.00	0.00%	5030404000 TEMPORARY HELP - MAINT	0.00	0.00	0.00	0.00%	
69,741.68	0.00	0.00	100.00%	5030416000 TEMPORARY HELP - G&A	69,741.68	0.00	0.00	100.00%	
365.57	0.00	531.69	100.00%	5030501000 CONTRACT MAINTENANCE - OPS	8,444.95	0.00	3,414.41	100.00%	
7,028.69	10,000.00	3,521.77	-29.71%	5030504000 CONTRACT MAINTENANCE - MAINT	76,520.35	100,000.00	66,634.92	-23.48%	
57,106.26	37,500.00	34,058.82	52.28%	5030516000 CONTRACT MAINTENANCE - G&A	392,679.70	375,000.00	368,704.65	4.71%	
1,227.48	3,333.33	2,155.35	-63.18%	5030516200 CONTRACT MAINTENANCE - IT	25,838.32	33,333.30	33,972.59	-22.48%	
0.00	0.00	0.00	0.00%	5030516300 CONTRACT MAINTENANCE - IT - NON	0.00	0.00	569.20	0.00%	
0.00	0.00	0.00	0.00%	5030604000 CUSTODIAL SERVICES - MAINT	0.00	0.00	1,800.00	0.00%	
6,869.37	4,583.33	4,465.07	49.88%	5030801000 PRINTING SERVICES - OPS	56,342.27	45,833.30	39,268.74	22.93%	
85.50	83.33	118.00	2.60%	5030804000 PRINTING SERVICES - MAINT	1,070.50	833.30	1,165.00	28.47%	
1,066.96	0.00	150.98	100.00%	5030816000 PRINTING SERVICES - G&A	2,155.01	0.00	1,239.61	100.00%	
85.50	0.00	0.00	100.00%	5030816200 PRINTING SERVICES - IT	311.15	0.00	0.00	100.00%	
0.00	0.00	0.00	0.00%	5030816300 PRINTING SERVICES - IT - NON REIM	0.00	0.00	0.00	0.00%	
2,131.90	2,333.33	667.22	-8.63%	5039901000 OTHER SERVICES - OPS	12,386.77	23,333.30	14,520.03	-46.91%	
0.00	416.67	0.00	-100.00%	5039904000 OTHER SERVICES - MAINT	394.61	4,166.70	0.00	-90.53%	
872.50	3,333.33	1,098.00	-73.82%	5039916000 OTHER SERVICES - G&A	48,831.93	33,333.30	22,895.26	46.50%	
227.99	583.33	217.99	-60.92%	5039916200 OTHER SERVICES - IT	2,929.85	5,833.30	2,419.90	-49.77%	
320.00	0.00	776.60	100.00%	5039916300 OTHER SERVICES - IT - NON REIMB	3,218.37	0.00	4,675.97	100.00%	
0.00	0.00	0.00	0.00%	5039916400 OTHER SERVICES - G&A - NON REIM	0.00	0.00	0.00	0.00%	
394,076.96	120,749.98	80,501.63	226.36%	5039999900 ** TOTAL SERVICES	1,716,371.82	1,207,499.80	971,253.00	42.14%	

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5039999999 ***** E X P E N S E S *****								
5040000000 ** MATERIALS & SUPPLIES CONSUM								
136,508.01	299,628.00	113,396.55	-54.44%	5040101000 FUEL & LUBRICANTS - OPS	1,222,077.56	2,640,743.00	1,085,328.31	-53.72%
7,759.51	10,986.00	8,195.40	-29.37%	5040104000 FUEL & LUBRICANTS - MAINT	86,317.30	96,826.00	78,355.41	-10.85%
12,328.31	11,583.33	13,526.78	6.43%	5040201000 TIRES & TUBES - OPS - MB DO	118,840.27	115,833.30	119,586.03	2.60%
323.36	916.67	323.36	-64.72%	5040204000 TIRES & TUBES - MAINT - DR DO	9,321.84	9,166.70	4,327.70	1.69%
0.00	0.00	323.36	0.00%	5040206000 TIRES & TUBES - NON REVENUE VEH	0.00	0.00	516.99	0.00%
222.41	3,333.33	1,095.74	-93.33%	5040304000 GARAGE EQUIPMENT - REPAIRS - MA	37,157.40	33,333.30	25,775.59	11.47%
8,737.85	7,500.00	16,060.91	16.50%	5040404000 BLDG & GROUND REPAIRS - MAINT -	65,455.36	75,000.00	78,861.47	-12.73%
1,646.00	0.00	1,510.55	100.00%	5040404001 BLDG & GROUND REPAIRS - MAINT -	29,853.27	0.00	20,221.29	100.00%
10,118.87	10,000.00	29,135.98	1.19%	5040416200 BLDG & GROUND REPAIRS - IT	106,923.94	100,000.00	139,058.91	6.92%
326.45	4,166.67	420.48	-92.17%	5040416300 BLDG & GROUND REPAIRS - IT - NON	9,381.50	41,666.70	15,088.20	-77.48%
0.00	0.00	0.00	0.00%	5040416400 BLDG & GROUND REPAIRS - G&A - N	879.00	0.00	0.00	100.00%
0.00	0.00	-6,980.00	0.00%	5040500001 REVENUE VEHICLE REPAIRS - CORE	-15,891.77	0.00	-36,593.00	-100.00%
117,496.44	158,333.33	135,116.01	-25.79%	5040504000 REVENUE VEHICLES - REPAIRS	1,290,707.47	1,583,333.30	1,207,884.02	-18.48%
2,690.32	2,083.33	3,625.83	29.14%	5040604000 NON REVENUE VEHICLES - REPAIRS	13,607.10	20,833.30	15,739.57	-34.69%
6,383.54	4,583.33	5,165.62	39.28%	5040704000 SERVICE SUPPLIES - MAINT	49,498.23	45,833.30	39,457.67	8.00%
1,475.54	2,083.33	1,403.94	-29.17%	5040716200 SERVICE SUPPLIES - IT	16,379.31	20,833.30	17,004.23	-21.38%
747.17	3,333.33	1,417.44	-77.58%	5040801000 OFFICE SUPPLIES - OPS	13,299.65	33,333.30	15,491.83	-60.10%
677.80	2,083.33	631.05	-67.47%	5040804000 OFFICE SUPPLIES - MAINT	6,206.22	20,833.30	7,916.15	-70.21%
228.14	1,666.67	1,648.30	-86.31%	5040816000 OFFICE SUPPLIES - G&A	7,291.21	16,666.70	6,898.60	-56.25%
87.14	500.00	213.13	-82.57%	5040816200 OFFICE SUPPLIES - IT	2,223.29	5,000.00	3,089.51	-55.53%
0.00	0.00	436.04	0.00%	5040901000 COMPUTER & SERVER - MISC EXP'S -	9,507.28	0.00	14,220.18	100.00%
1,045.48	0.00	292.50	100.00%	5040904000 COMPUTER & SERVER - MISC EXP'S -	9,854.02	0.00	4,979.00	100.00%
942.88	0.00	12,440.77	100.00%	5040916000 COMPUTER & SERVER - MISC EXP'S -	25,375.38	0.00	27,245.13	100.00%
1,653.75	0.00	0.00	100.00%	5040916200 COMPUTER & SERVER - MISC EXP'S -	12,510.90	0.00	547.78	100.00%
0.00	0.00	9,222.00	0.00%	5041001000 SAFETY & TRAINING	2,784.00	0.00	24,209.70	100.00%
0.00	0.00	0.00	0.00%	5041004000 SAFETY & TRAINING - MAINT	7,500.00	0.00	1,139.99	100.00%
422.80	6,666.67	5,817.69	-93.66%	5041104000 PASSENGER SHELTER - REPAIRS	35,366.04	66,666.70	57,675.11	-46.95%
0.00	3,333.33	25,859.10	-100.00%	5041201000 SMALL TOOLS & EQUIP - OPS	2,050.32	33,333.30	40,407.66	-93.85%
351.57	3,333.33	4,419.85	-89.45%	5041204000 SMALL TOOLS & EQUIP - MAINT	23,704.79	33,333.30	18,849.45	-28.89%
0.00	1,666.67	497.84	-100.00%	5041216000 SMALL TOOLS & EQUIP - G&A	32,420.53	16,666.70	7,424.47	94.52%
0.00	1,250.00	4,347.39	-100.00%	5041216200 SMALL TOOLS & EQUIP - IT	7,823.28	12,500.00	5,699.87	-37.41%
0.00	0.00	0.00	0.00%	5041216300 SMALL TOOLS & EQUIP - IT - NON REI	1,275.49	0.00	2,946.61	100.00%
0.00	0.00	0.00	0.00%	5041216400 SMALL TOOLS & EQUIP - G&A - NON	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5041304000 FAREBOX REPAIRS	0.00	0.00	0.00	0.00%
175.00	0.00	6,665.65	100.00%	5041404000 CAD/AVL,CAMERA,RADIO REPAIRS -	48,350.98	0.00	46,984.04	100.00%
1,358.59	0.00	528.92	100.00%	5041504000 ADA VEHICLE - REPAIRS - MAINT	33,046.06	0.00	23,918.19	100.00%

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313,706.93	539,030.65	396,758.18	-41.80%	5049999900 ** TOTAL MATERIAL & SUPPLIES	3,321,097.22	5,021,735.50	3,120,255.66	-33.87%
19,544.27	25,833.33	23,718.36	-24.34%	5050216000 ** UTILITIES - G&A	277,487.17	258,333.30	267,708.70	7.41%
3,966.73	8,750.00	4,493.34	-54.67%	5050216200 ** UTILITIES - IT	62,851.92	87,500.00	63,816.82	-28.17%
2,003.99	2,916.67	2,259.48	-31.29%	5050216300 ** UTILITIES - IT - NON REIMB	30,127.48	29,166.70	31,305.44	3.29%
351.72	0.00	0.00	100.00%	5050216400 ** UTILITIES - G&A - NON REIMB	1,947.66	0.00	0.00	100.00%
25,866.71	37,500.00	30,471.18	-31.02%	5059999900 **TOTAL UTILITIES	372,414.23	375,000.00	362,830.96	-0.69%
				5060000000 ** CASUALTY & LIABILITY COSTS				
4,414.55	4,166.67	3,720.74	5.95%	5060104000 PHYSICAL DAMAGE PREMIUMS - MAI	41,496.05	41,666.70	40,154.76	-0.41%
0.00	0.00	0.00	0.00%	5060116200 PHYSICAL DAMAGE PREMIUMS - IT	0.00	0.00	0.00	0.00%
-1,163.36	-2,083.33	-398.00	-44.16%	5060204000 PHYSICAL DAMAGE RECOVERIES - M	-63,219.69	-20,833.30	-43,257.59	203.45%
34,588.46	41,666.67	31,639.31	-16.99%	5060316000 PL & PD INSURANCE PREMIUMS - G&	346,438.72	416,666.70	317,881.90	-16.85%
0.00	0.00	0.00	0.00%	5060316200 PL & PD INSURANCE PREMIUMS - IT	0.00	0.00	0.00	0.00%
40,066.36	41,666.67	38,995.38	-3.84%	5060416000 UNINSURED PL & PD PAYOUTS - G&A	398,817.50	416,666.70	375,837.78	-4.28%
2,461.46	0.00	2,274.85	100.00%	5060816000 UNINSURED PL & PD PAYOUTS - G&A	24,614.60	0.00	22,748.50	100.00%
80,367.47	85,416.68	76,232.28	-5.91%	5069999900 ** TOTAL CASUALTY & LIABILITY	748,147.18	854,166.80	713,365.35	-12.41%
				5070000000 ** TAXES				
4,800.00	0.00	0.00	100.00%	5070316000 PROPERTY TAXES	11,936.19	0.00	0.00	100.00%
1,250.00	0.00	0.00	100.00%	5070316400 PROPERTY TAXES - NON-REIMB	1,250.00	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5070401000 VEHICLE LICENSING FEES - OPS	892.00	0.00	1,856.00	100.00%
0.00	0.00	0.00	0.00%	5070416000 VEHICLE LICENSING FEES - G&A	0.00	0.00	0.00	0.00%
6,736.27	3,750.00	3,015.94	79.63%	5070501000 FUEL TAX	30,286.34	37,500.00	32,718.18	-19.24%
12,786.27	3,750.00	3,015.94	240.97%	5079999900 ** TOTAL TAXES	44,364.53	37,500.00	34,574.18	18.31%

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5079999999 **** E X P E N S E S ****									
5080100000 ** PURCHASED TRANSPORTATION									
12,377.50	14,583.33	13,204.50	-15.13%	5080116000 CABS	132,694.08	145,833.30	134,541.74	-9.01%	
51,257.58	50,000.00	49,146.83	2.52%	5080216000 ADA CONTRACTS	512,575.80	500,000.00	491,468.30	2.52%	
63,635.08	64,583.33	62,351.33	-1.47%	5089999900 **TOTAL PURCHASED TRANSPORTA	645,269.88	645,833.30	626,010.04	-0.09%	
5090000000 ** MISCELLANEOUS EXPENSES									
4,758.78	6,250.00	4,619.21	-23.86%	5090116000 DUES & SUBSCRIPTIONS - G&A	65,501.57	62,500.00	61,644.60	4.80%	
1,895.02	7,333.33	4,943.75	-74.16%	5090216000 TRAVEL & MEETINGS - G&A	65,476.76	73,333.30	50,834.90	-10.71%	
0.00	0.00	0.00	0.00%	5090716000 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00%	
16,700.70	16,666.67	12,474.62	0.20%	5090816000 ADVERTISING EXPENSES - G&A	144,583.60	166,666.70	155,281.47	-13.25%	
0.00	0.00	0.00	0.00%	5090816200 ADVERTISING EXPENSES - IT	0.00	0.00	0.00	0.00%	
1,250.00	666.67	0.00	87.50%	5090916000 TRUSTEE COMPENSATION	5,000.00	6,666.70	2,050.00	-25.00%	
61.69	666.67	83.52	-90.75%	5091016000 POSTAGE	3,707.23	6,666.70	3,627.33	-44.39%	
0.00	0.00	0.00	0.00%	5091516000 LOSS/DISPOSAL FIXED ASSETS	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	5091616000 ADVERTISING SERVICES EXPENSE	0.00	0.00	0.00	0.00%	
1,284.30	0.00	1,435.00	100.00%	5091716000 SUBSTANCE ABUSE PROGRAM	13,654.40	0.00	18,664.72	100.00%	
1,462.67	1,666.67	1,433.50	-12.24%	5099901000 OTHER MISC EXPENSES - OPS	11,466.26	16,666.70	10,016.39	-31.20%	
25.00	833.33	154.64	-97.00%	5099904000 OTHER MISC EXPENSES - MAINT	8,218.31	8,333.30	4,398.04	-1.38%	
4,318.87	9,083.33	9,863.14	-52.45%	5099916000 OTHER MISC EXPENSES - G&A	26,210.77	90,833.30	38,492.23	-71.14%	
233.50	1,666.67	646.64	-85.99%	5099916200 OTHER MISC EXPENSES - IT	4,077.71	16,666.70	4,380.20	-75.53%	
0.00	416.67	239.80	-100.00%	5099916300 OTHER MISC EXPENSES - IT - NON R	400.00	4,166.70	913.02	-90.40%	
157.03	0.00	-44.04	100.00%	5099916400 OTHER MISC EXPENSES - G&A - NON	4,612.99	0.00	9,305.80	100.00%	
7,261.31	0.00	0.00	100.00%	5099926000 UNALLOCATED EXPENSES	7,261.31	0.00	0.00	100.00%	
39,408.87	45,250.01	35,849.78	-12.91%	5099999900 ** TOTAL MISCELLANEOUS EXPENSE	360,170.91	452,500.10	359,608.70	-20.40%	
5100000000 ** EXPENSE TRANSFERS									
0.00	0.00	0.00	0.00%	5109999900 ** TOTAL EXPENSE TRANSFERS	0.00	0.00	0.00	0.00%	

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5109999999 **** E X P E N S E S ***								
5110000000 ** INTEREST EXPENSES								
0.00	0.00	0.00	0.00%	5110116000 INTEREST - LONG-TERM DEBTS	0.00	0.00	0.00	0.00%
7,784.24	0.00	0.00	100.00%	5110216000 INTEREST - SHORT-TERM DEBTS	132,183.65	0.00	0.00	100.00%
7,784.24	0.00	0.00	100.00%	5119999900 ** TOTAL INTEREST	132,183.65	0.00	0.00	100.00%
5120000000 ** LEASE & RENTALS								
0.00	12,500.00	4,808.34	-100.00%	5120401000 PASSENGER REVENUE VEHICLES -	0.00	125,000.00	48,083.40	-100.00%
0.00	1,916.67	978.24	-100.00%	5120516000 SERVICE VEHICLE LEASES	5,869.44	19,166.70	9,782.40	-69.38%
2,651.00	2,333.33	2,168.21	13.61%	5120704000 GARAGE EQUIPMENT LEASES - MAIN	21,419.21	23,333.30	21,733.49	-8.20%
0.00	0.00	0.00	0.00%	5120901000 RADIO EQUIPMENT LEASES - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	240.00	0.00%	5121216000 G.A. FACILITIES LEASES	0.00	0.00	0.00	0.00%
20,264.53	0.00	10,155.28	100.00%	5121301000 MISCELLANEOUS LEASES - OPS	103,932.90	0.00	74,753.39	100.00%
1,360.58	0.00	0.00	100.00%	5121304000 MISCELLANEOUS LEASES - MAINT	6,507.87	0.00	0.00	100.00%
8,638.50	14,750.00	9,987.18	-41.43%	5121316000 MISCELLANEOUS LEASES - G&A	104,526.60	147,500.00	133,277.23	-29.13%
882.39	0.00	1,839.20	100.00%	5121316200 MISCELLANEOUS LEASES - IT	10,327.50	0.00	17,509.61	100.00%
0.00	0.00	0.00	0.00%	5121316300 MISCELLANEOUS LEASES - IT - NON	0.00	0.00	2,000.00	0.00%
0.00	0.00	0.00	0.00%	5121316400 MISCELLANEOUS LEASES - G&A - NO	0.00	0.00	3,000.00	0.00%
33,797.00	31,500.00	30,176.45	7.29%	5129999900 ** TOTAL LEASE & RENTALS	252,583.52	315,000.00	310,139.52	-19.81%
5130000000 ** DEPRECIATION								
0.00	0.00	0.00	0.00%	5130201000 PASSENGER SHELTERS DEPR	134,131.11	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5130401000 REVENUE VEHICLE DEPRECIATION	3,108,186.24	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5130516000 SERVICE VEHICLE DEPRECIATION	35,917.26	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5130704000 GARAGE EQUIP. DEPRECIATION - MA	9,308.86	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5130901000 REVENUE VEHICLE RADIO EQUIP. DE	32,533.83	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5131016000 COMPUTER EQUIPMENT DEPRECIATI	60,074.29	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5131116000 REVENUE COLLECTION EQUIPMENT	42,893.06	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5131216000 G.A. FACILITIES DEPRECIATION	1,372,342.59	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5131316000 G.A. SYSTEM DEV.DEPRECIATION	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5131416000 MISCELLANEOUS EQUIPMENT DEPR	53,133.66	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5131516000 OFFICE EQUIPMENT DEPR.	2,095.73	0.00	0.00	100.00%
0.00	0.00	0.00	0.00%	5139999900 ** TOTAL DEPRECIATION	4,850,616.63	0.00	0.00	100.00%

Champaign Urbana Mass Transit District

Budget Analysis Report

Fiscal Year: 2018		Period 10	Division: 00 Champaign Urbana Mass Transit District					As of: 05/21/2018	
April 2018	Budget This Period	April 2017	Act/Bgt Var %			2018 YTD	July Thru April Budget YTD	2017 YTD	Act/Bgt Var %
0.00	0.00	0.00	0.00%	5170116000	DEBT SERVICE ON EQUIPMENT & FA	0.00	0.00	0.00	0.00%
2,902,653.95	3,140,838.00	2,679,397.66	-7.58%	5999990000	**** TOTAL EXPENSES ****	34,112,939.06	32,252,016.00	27,304,587.02	5.77%
365,843.24	614,602.00	630,610.49	-40.47%	5999999800	NET SURPLUS (DEFICIT)	2,511,433.34	4,303,354.00	15,673,344.53	-41.64%

Champaign-Urbana Mass Transit District
Accounts Payable Check Disbursement List
BUSEY BANK OPERATING ACCOUNT

From Date: 04/01/2018

Thru Date: 04/30/2018

Check #	Check Date	Ref #	Name	Total Paid	C-CARTS Portion	MTD Portion	Voided
141135	05-Apr-18	A4804	ALPHA CONTROLS & SERVICES LLC	\$744.48		\$744.48	
141136	05-Apr-18	A5085	AMERENIP	\$571.35		\$571.35	
141137	05-Apr-18	A7910	ASSURITY LIFE INSURANCE	\$5,702.46	\$63.71	\$5,638.75	
141138	05-Apr-18	A8007	AT & T	\$1,311.97		\$1,311.97	
141139	05-Apr-18	A8145	ATLANTIC ENVIRONMENTAL INCORPORATED	\$8,139.00		\$8,139.00	
141140	05-Apr-18	B3555	BIRKEY'S FARM STORE, INC.	\$2,477.69		\$2,477.69	
141141	05-Apr-18	B8500	BUMPER TO BUMPER	\$1,285.83		\$1,285.83	
141142	05-Apr-18	B8501	BUMPER TO BUMPER	\$10.00		\$10.00	
141143	05-Apr-18	C0233	** CALIFORNIA STATE DISBURSEMENT UNIT	\$24.00		\$24.00	
141144	05-Apr-18	C0365	CARLE PHYSICIAN GROUP	\$1,001.70		\$1,001.70	
141145	05-Apr-18	C0410	** CAVALRY PORTFOLIO SERVICES, LLC	\$287.34		\$287.34	
141146	05-Apr-18	C2165	CENTRAL ILLINOIS TRUCKS	\$0.00		\$0.00	X
141147	05-Apr-18	C2165	CENTRAL ILLINOIS TRUCKS	\$12,870.26		\$12,870.26	
141148	05-Apr-18	C3072	VILAIVONE GRIMM	\$40.00		\$40.00	
141149	05-Apr-18	C3105	CHEMICAL MAINTENANCE INC.	\$1,990.22		\$1,990.22	
141150	05-Apr-18	C4514	CLARKE POWER SERVICES, INC.	\$9,529.37		\$9,529.37	
141151	05-Apr-18	C4585	CLEAN EXHAUST SPECIALIST LLC	\$450.00		\$450.00	
141152	05-Apr-18	C4588	CLEAN THE UNIFORM COMPANY HIGHLAND	\$479.73		\$479.73	
141153	05-Apr-18	C4675	CLIFTONLARSONALLEN LLP	\$9,156.90		\$9,156.90	
141154	05-Apr-18	C6258	COLUMBIA STREET ROASTERY	\$76.75		\$76.75	
141155	05-Apr-18	C6301	CORSON MUSIC	\$247.98		\$247.98	
141156	05-Apr-18	C6685	CONSTELLATION NEWENERGY, INC.	\$13,567.22		\$13,567.22	
141157	05-Apr-18	C6686	CONSTELLATION NEWENERGY - GAS DIV. LLC	\$4,815.83		\$4,815.83	
141158	05-Apr-18	C7363	** CREDITBOX.COM, L.L.C.	\$191.53		\$191.53	
141159	05-Apr-18	D0365	JOHN A. DASH & ASSOCIATES	\$275.00		\$275.00	
141160	05-Apr-18	D0423	DAVE & HARRY LOCKSMITHS	\$800.20		\$800.20	
141161	05-Apr-18	D2012	DEAN'S GRAPHICS	\$0.00		\$0.00	X
141162	05-Apr-18	D3630	DIXON GRAPHICS	\$48.85		\$48.85	
141163	05-Apr-18	D8587	DUST & SON OF CHAMPAIGN COUNTY, INC	\$452.46		\$452.46	
141164	05-Apr-18	E0385	EATON CORPORATION	\$12,900.00		\$12,900.00	
141165	05-Apr-18	E3390	EIGHT 22, LLC	\$1,750.00		\$1,750.00	
141166	05-Apr-18	F0367	FASTENERS ETC., INC.	\$53.73		\$53.73	
141167	05-Apr-18	F4595	FLEET-NET CORPORATION	\$437.50		\$437.50	
141168	05-Apr-18	F6367	FORD CITY	\$861.55		\$861.55	
141169	05-Apr-18	F6368	** FORD MOTOR CREDIT COMPANY LLC	\$287.42		\$287.42	
141170	05-Apr-18	G2275	GENERAL TRUCK PARTS	\$750.00		\$750.00	
141171	05-Apr-18	G4290	GLOBAL EQUIPMENT COMPANY	\$141.80		\$141.80	
141172	05-Apr-18	G6300	GOODYEAR TIRE & RUBBER CO	\$11,846.17		\$11,846.17	
141173	05-Apr-18	G7375	GRIMCO, INC	\$2,469.09		\$2,469.09	
141174	05-Apr-18	H2015	MICHAEL HEALEA	\$181.26		\$181.26	
141175	05-Apr-18	H2235	HERITAGE PETROLEUM, LLC	\$30,255.34		\$30,255.34	
141176	05-Apr-18	H6115	MIKE HOFFMANN	\$1,600.00		\$1,600.00	
141177	05-Apr-18	I0025	** VANTAGEPOINT TRANSFER AGENTS - 301281	\$24,196.79		\$24,196.79	
141178	05-Apr-18	I4747	ILLINI FS, INC.	\$140.00		\$140.00	
141179	05-Apr-18	I4751	ILLINI INSTITUTIONAL FOOD	\$287.26		\$287.26	
141180	05-Apr-18	I4790	ILLINOIS-AMERICAN WATER	\$356.69		\$356.69	
141181	05-Apr-18	I4828	ILLINOIS HOME PAGE	\$400.00		\$400.00	
141182	05-Apr-18	J0320	JANITOR & MAINTENANCE SUPPLIES, INC.	\$100.95		\$100.95	
141183	05-Apr-18	K2190	KEN'S OIL SERVICE, INC.	\$15,672.33		\$15,672.33	
141184	05-Apr-18	L0440	LAWSON PRODUCTS, INC.	\$104.83		\$104.83	
141185	05-Apr-18	L3395	LIFE FITNESS	\$1,213.80		\$1,213.80	
141186	05-Apr-18	L3504	THE LINCOLN NATIONAL LIFE INSURANCE CO.	\$5,267.76	\$6.72	\$5,261.04	
141187	05-Apr-18	M0375	MARTIN, HOOD, FRIESE & ASSOC. , LLC	\$1,000.00		\$1,000.00	
141188	05-Apr-18	M1083	MORT C. MCCLENNAN COMPANY	\$3,090.75		\$3,090.75	
141189	05-Apr-18	M1090	MCCORMICK DISTRIBUTION & SERVICE	\$1,377.48		\$1,377.48	
141190	05-Apr-18	M1269	MCS OFFICE TECHNOLOGIES	\$14,246.85		\$14,246.85	
141191	05-Apr-18	M2114	LISA MEID	\$115.35		\$115.35	
141192	05-Apr-18	M6162	MOHAWK MFG. & SUPPLY CO.	\$1,350.32		\$1,350.32	
141193	05-Apr-18	M8518	MUNCIE RECLAMATION-SUPPLY	\$2,415.15		\$2,415.15	
141194	05-Apr-18	M9548	MYERS TIRE SUPPLY	\$1,088.76		\$1,088.76	
141195	05-Apr-18	N0320	NAPA AUTO PARTS	\$350.07		\$350.07	
141196	05-Apr-18	N0387	NATIONAL COATINGS & SUPPLIES	\$193.17		\$193.17	
141197	05-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$0.00		\$0.00	X

Champaign-Urbana Mass Transit District
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BUSEY BANK OPERATING ACCOUNT

From Date: 04/01/2018

Thru Date: 04/30/2018

Check #	Check Date	Ref #	Name	Total Paid	C-CARTS Portion	MTD Portion	Voided
141198	05-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$12,233.44		\$12,233.44	
141199	05-Apr-18	N9686	** NYS CHILD SUPPORT PROCESSING CENTER	\$60.00		\$60.00	
141200	05-Apr-18	O7450	ORKIN EXTERMINATING CO.	\$224.87		\$224.87	
141201	05-Apr-18	O8113	OTIS ELEVATOR COMPANY	\$2,603.19		\$2,603.19	
141202	05-Apr-18	P2226	PERSONAL MOBILITY	\$191.82		\$191.82	
141203	05-Apr-18	P7585	** PRUDENTIAL INSURANCE CO.	\$13.00		\$13.00	
141204	05-Apr-18	Q8400	CHAMPAIGN COUNTY RECORDER	\$0.00		\$0.00	X
141205	05-Apr-18	Q8455	QUILL	\$60.77		\$60.77	
141206	05-Apr-18	R2015	REPUBLIC SERVICES	\$1,270.50		\$1,270.50	
141207	05-Apr-18	R3488	RILCO OF PEORIA, INC.	\$5,066.97		\$5,066.97	
141208	05-Apr-18	R6120	ROGARDS OFFICE PRODUCTS	\$518.58		\$518.58	
141209	05-Apr-18	S0060	SAFEWORKS ILLINOIS	\$3,622.00		\$3,622.00	
141210	05-Apr-18	S0078	SAFETY-KLEEN CORP.	\$932.93		\$932.93	
141211	05-Apr-18	S3115	DANIEL J. HARTMAN	\$605.24		\$605.24	
141212	05-Apr-18	S3187	SHOE CARNIVAL, INC.	\$259.95		\$259.95	
141213	05-Apr-18	S5192	S.J. SMITH WELDING SUPPLY	\$17.50		\$17.50	
141214	05-Apr-18	T2225	TERMINAL SUPPLY COMPANY	\$502.51		\$502.51	
141215	05-Apr-18	T7510	TROPHYTIME	\$19.30		\$19.30	
141216	05-Apr-18	T7590	TRUCK CENTERS, INC.	\$66.17		\$66.17	
141217	05-Apr-18	U5180	UNITED PARCEL SERVICE	\$34.50		\$34.50	
141218	05-Apr-18	U5998	UNIVERSITY OF ILLINOIS	\$11,797.33		\$11,797.33	
141219	05-Apr-18	U60295	ULINE	\$84.20		\$84.20	
141220	05-Apr-18	U7352	URBANA BUSINESS ASSOC.	\$1,250.00		\$1,250.00	
141221	05-Apr-18	U7355	U-C SANITARY DISTRICT	\$1,576.11		\$1,576.11	
141222	05-Apr-18	U7357	CITY OF URBANA	\$9.00		\$9.00	
141223	05-Apr-18	U7359	** URBANA MUNICIPAL EMPL. CREDIT UNION	\$47,778.90		\$47,778.90	
141224	05-Apr-18	U7385	URBANA TRUE TIRES	\$646.72		\$646.72	
141225	05-Apr-18	W0003	WCIA-CHANNEL 3	\$1,145.00		\$1,145.00	
141226	05-Apr-18	W3500	WIMACTEL INC.	\$24.60		\$24.60	
141227	05-Apr-18	Q8400	CHAMPAIGN COUNTY RECORDER	\$61.00		\$61.00	
141228	05-Apr-18	Q8401	** CITATION COLLECTION SERVICES	\$78.72		\$78.72	
141229	05-Apr-18	M3375	MID ILLINOIS DEVELOPMENT, LLC	\$17,000.00		\$17,000.00	
141230	12-Apr-18	A0865	ABSOPURE WATER COMPANY	\$9.00		\$9.00	
141231	12-Apr-18	A1934	ADVANCE AUTO PARTS	\$19.22		\$19.22	
141232	12-Apr-18	A2487	** AFLAC	\$9,217.68		\$9,217.68	
141233	12-Apr-18	A7910	ASSURITY LIFE INSURANCE	\$5,627.04	\$63.71	\$5,563.33	
141234	12-Apr-18	A8007	AT & T	\$115.26		\$115.26	
141235	12-Apr-18	A8155	ATLAS CAB	\$3,621.50		\$3,621.50	
141236	12-Apr-18	B0290	BANKCO OVERHEAD DOOR	\$930.00		\$930.00	
141237	12-Apr-18	B0427	BARBECK COMMUNICATION	\$269.64	\$269.64	\$0.00	
141238	12-Apr-18	B2227	BERG TANKS	\$1,300.00		\$1,300.00	
141239	12-Apr-18	B2230	BERNS, CLANCY & ASSOC. PC	\$5,167.50		\$5,167.50	
141240	12-Apr-18	B3555	BIRKEY'S FARM STORE, INC.	\$573.75		\$573.75	
141241	12-Apr-18	B4788	BLOSSOM BASKET FLORIST	\$115.00		\$115.00	
141242	12-Apr-18	B8500	BUMPER TO BUMPER	\$49.17		\$49.17	
141243	12-Apr-18	C1560	CDC PAPER & JANITOR	\$260.17		\$260.17	
141244	12-Apr-18	C2159	CENTRAL STATES BUS SALES, INC.	\$257.72		\$257.72	
141245	12-Apr-18	C2165	CENTRAL ILLINOIS TRUCKS	\$5,688.08		\$5,688.08	
141246	12-Apr-18	C2172	CMS/LGHP	\$388,446.00	\$2,850.00	\$385,596.00	
141247	12-Apr-18	C3005	CHAMP.CO.CHAMBER OF COMMERCE	\$38.00		\$38.00	
141248	12-Apr-18	C3045	CITY OF CHAMPAIGN	\$241,253.77		\$241,253.77	
141249	12-Apr-18	C3072	VILAIVONE GRIMM	\$40.00		\$40.00	
141250	12-Apr-18	C3086	** CHAMPAIGN-URBANA MASS TRANSIT DISTRICT	\$3,314.14	\$3,314.14	\$0.00	
141251	12-Apr-18	C3100	CHELSEA FINANCIAL GROUP, LTD.	\$12,683.05		\$12,683.05	
141252	12-Apr-18	C3512	CINTAS FIRST AID & SAFETY	\$51.41		\$51.41	
141253	12-Apr-18	C4588	CLEAN THE UNIFORM COMPANY HIGHLAND	\$383.65		\$383.65	
141254	12-Apr-18	C4675	CLIFTONLARSONALLEN LLP	\$4,875.00		\$4,875.00	
141255	12-Apr-18	C6259	COMMERCE BANK	\$6,645.06		\$6,645.06	
141256	12-Apr-18	C6285	THOMAS C. CONRAD	\$40.00		\$40.00	
141257	12-Apr-18	C8500	CUMMINS CROSSPOINT	\$1,550.86		\$1,550.86	
141258	12-Apr-18	D0271	** DANVILLE MASS TRANSIT	\$2,434.00		\$2,434.00	
141259	12-Apr-18	D0423	DAVE & HARRY LOCKSMITHS	\$172.60		\$172.60	
141260	12-Apr-18	D2850	DEVELOPMENTAL SERVICES	\$39,460.25		\$39,460.25	

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141261	12-Apr-18	D3590	DISH PASSIONATE CUISINE	\$54.00		\$54.00	
141262	12-Apr-18	D3630	DIXON GRAPHICS	\$406.45		\$406.45	
141263	12-Apr-18	D8587	DUST & SON OF CHAMPAIGN COUNTY, INC	\$572.12		\$572.12	
141264	12-Apr-18	E7915	ETC INSTITUTE	\$11,965.00		\$11,965.00	
141265	12-Apr-18	F0305	FARM & FLEET	\$32.37		\$32.37	
141266	12-Apr-18	F0365	FASTENAL COMPANY	\$125.65		\$125.65	
141267	12-Apr-18	F0367	FASTENERS ETC., INC.	\$175.71		\$175.71	
141268	12-Apr-18	F4595	FLEET-NET CORPORATION	\$2,235.00		\$2,235.00	
141269	12-Apr-18	F6367	FORD CITY	\$672.90		\$672.90	
141270	12-Apr-18	F6404	4IMPRINT, INC.	\$2,273.99		\$2,273.99	
141271	12-Apr-18	G2275	GENERAL TRUCK PARTS	\$750.00		\$750.00	
141272	12-Apr-18	G3484	GILLIG LLC	\$163.98		\$163.98	
141273	12-Apr-18	G4293	GLOBAL TECHNICAL SYSTEMS, INC.	\$221.08		\$221.08	
141274	12-Apr-18	H2235	HERITAGE PETROLEUM, LLC	\$30,851.54		\$30,851.54	
141275	12-Apr-18	H3564	HIRERIGHT SOLUTIONS INC.	\$502.89		\$502.89	
141276	12-Apr-18	I5758	INIT INC.	\$2,810.76		\$2,810.76	
141277	12-Apr-18	I8235	I3 BROADBAND - CU	\$227.99		\$227.99	
141278	12-Apr-18	J0320	JANITOR & MAINTENANCE SUPPLIES, INC.	\$117.75		\$117.75	
141279	12-Apr-18	M1090	MCCORMICK DISTRIBUTION & SERVICE	\$263.86		\$263.86	
141280	12-Apr-18	M2114	LISA MEID	\$642.31		\$642.31	
141281	12-Apr-18	M2179	MENARD'S	\$57.87		\$57.87	
141282	12-Apr-18	M3408	MIDWEST TRANSIT EQUIPMENT, INC.	\$903.95		\$903.95	
141283	12-Apr-18	M6334	MORGAN DISTRIBUTING, INC.	\$16,165.35		\$16,165.35	
141284	12-Apr-18	M8518	MUNCIE RECLAMATION-SUPPLY	\$1,477.07		\$1,477.07	
141285	12-Apr-18	N0320	NAPA AUTO PARTS	\$1,119.20		\$1,119.20	
141286	12-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$3,126.63		\$3,126.63	
141287	12-Apr-18	P2254	PETTY CASH (CDL's)	\$100.00		\$100.00	
141288	12-Apr-18	P2256	PETTY CASH (CHANGE FUND)	\$294.00		\$294.00	
141289	12-Apr-18	P4522	SHERRY HELFER	\$428.83		\$428.83	
141290	12-Apr-18	Q8455	QUILL	\$87.47		\$87.47	
141291	12-Apr-18	R3488	RILCO OF PEORIA, INC.	\$4,860.29		\$4,860.29	
141292	12-Apr-18	R3495	** RIVER CITY CONSTRUCTION, LLC	\$503,598.97		\$503,598.97	
141293	12-Apr-18	S0060	SAFEWORKS ILLINOIS	\$600.00		\$600.00	
141294	12-Apr-18	S3100	SHI INTERNATIONAL CORP.	\$9,947.07		\$9,947.07	
141295	12-Apr-18	S3487	SILVER MACHINE SHOP	\$95.00		\$95.00	
141296	12-Apr-18	T0007	TJ'S LAUNDRY & DRY CLEANING	\$55.25		\$55.25	
141297	12-Apr-18	T2205	TEPPER ELECTRIC SUPPLY CO	\$83.56		\$83.56	
141298	12-Apr-18	T2225	TERMINAL SUPPLY COMPANY	\$256.56		\$256.56	
141299	12-Apr-18	T3063	THERMO KING MIDWEST, INC.	\$1,348.79		\$1,348.79	
141300	12-Apr-18	T7510	TROPHYTIME	\$18.80		\$18.80	
141301	12-Apr-18	T7590	TRUCK CENTERS, INC.	\$1,336.86		\$1,336.86	
141302	12-Apr-18	U5180	UNITED PARCEL SERVICE	\$27.89		\$27.89	
141303	12-Apr-18	U60295	ULINE	\$83.69		\$83.69	
141304	12-Apr-18	U7385	URBANA TRUE TIRES	\$1,100.03		\$1,100.03	
141305	12-Apr-18	U7653	US BANK VENDOR SERVICES	\$3,046.95	\$132.17	\$2,914.78	
141306	12-Apr-18	V2233	VERIZON WIRELESS	\$913.43		\$913.43	
141307	12-Apr-18	W0013	WPGU	\$120.00		\$120.00	
141308	12-Apr-18	Y2150	YELLOW TRANSPORT, LTD.	\$10,207.70		\$10,207.70	
141309	12-Apr-18	C30825	BOUNTHAVY CHANTHADOUANGSY	\$102.18		\$102.18	
141310	12-Apr-18	M2310	MEYER CAPEL	\$4,798.50		\$4,798.50	
141311	19-Apr-18	A1934	ADVANCE AUTO PARTS	\$15.16		\$15.16	
141312	19-Apr-18	A4702	ALL AMERICAN AIR FILTERS, INC.	\$400.32		\$400.32	
141313	19-Apr-18	A7324	PDC/AREA COMPANIES	\$24.09		\$24.09	
141314	19-Apr-18	A7910	ASSURITY LIFE INSURANCE	\$0.00		\$0.00	X
141315	19-Apr-18	A8011	AT&T MOBILITY-CC	\$416.80		\$416.80	
141316	19-Apr-18	B3555	BIRKEY'S FARM STORE, INC.	\$43.65		\$43.65	
141317	19-Apr-18	B4910	JASON BLUNIER	\$40.00		\$40.00	
141318	19-Apr-18	B8500	BUMPER TO BUMPER	\$828.60		\$828.60	
141319	19-Apr-18	C0233	** CALIFORNIA STATE DISBURSEMENT UNIT	\$24.00		\$24.00	
141320	19-Apr-18	C0340	CARDINAL INFRASTRUCTURE, LLC	\$1,750.00		\$1,750.00	
141321	19-Apr-18	C0410	** CAVALRY PORTFOLIO SERVICES, LLC	\$314.90		\$314.90	
141322	19-Apr-18	C1136	CCG, INC.	\$116.90		\$116.90	
141323	19-Apr-18	C1560	CDC PAPER & JANITOR	\$594.80		\$594.80	

Champaign-Urbana Mass Transit District
Accounts Payable Check Disbursement List
BUSEY BANK OPERATING ACCOUNT

From Date: 04/01/2018

Thru Date: 04/30/2018

Check #	Check Date	Ref #	Name	Total Paid	C-CARTS Portion	MTD Portion	Voided
141324	19-Apr-18	C2165	CENTRAL ILLINOIS TRUCKS	\$2,073.56		\$2,073.56	
141325	19-Apr-18	C3105	CHEMICAL MAINTENANCE INC.	\$53.05		\$53.05	
141326	19-Apr-18	C4588	CLEAN THE UNIFORM COMPANY HIGHLAND	\$46.92		\$46.92	
141327	19-Apr-18	C6257	** MARSHA L. COMBS-SKINNER	\$907.38		\$907.38	
141328	19-Apr-18	C6258	COLUMBIA STREET ROASTERY	\$307.25		\$307.25	
141329	19-Apr-18	C6263	COMCAST CABLE	\$368.42		\$368.42	
141330	19-Apr-18	C6408	COUNTRY ARBORS NURSERY, INC.	\$107.60		\$107.60	
141331	19-Apr-18	C7363	** CREDITBOX.COM, L.L.C.	\$112.91		\$112.91	
141332	19-Apr-18	C8515	MARK L. CUNNINGHAM	\$40.00		\$40.00	
141333	19-Apr-18	D2012	DEAN'S GRAPHICS	\$240.00		\$240.00	
141334	19-Apr-18	D2075	DEERE & COMPANY	\$0.00		\$0.00	X
141335	19-Apr-18	D8587	DUST & SON OF CHAMPAIGN COUNTY, INC	\$110.50		\$110.50	
141336	19-Apr-18	E3393	BRENDA EILBRACHT	\$80.00		\$80.00	
141337	19-Apr-18	E4733	STEVEN F. ELLIS	\$40.00		\$40.00	
141338	19-Apr-18	F0365	FASTENAL COMPANY	\$718.29		\$718.29	
141339	19-Apr-18	F2055	FEDERAL EXPRESS CORP.	\$61.69		\$61.69	
141340	19-Apr-18	F4785	FLOORING SURFACES COMMERCIAL, INC.	\$1,018.00		\$1,018.00	
141341	19-Apr-18	F6332	DAVID L. FOOTE	\$1,500.00		\$1,500.00	
141342	19-Apr-18	F6367	FORD CITY	\$1,837.95		\$1,837.95	
141343	19-Apr-18	F6414	RANDAL FOUTS	\$40.00		\$40.00	
141344	19-Apr-18	G2277	GENFARE	\$669.89		\$669.89	
141345	19-Apr-18	G4293	GLOBAL TECHNICAL SYSTEMS, INC.	\$1,576.00		\$1,576.00	
141346	19-Apr-18	G6290	ANNETTE GOODRICH	\$40.00		\$40.00	
141347	19-Apr-18	I0025	** VANTAGEPOINT TRANSFER AGENTS - 301281	\$24,438.81		\$24,438.81	
141348	19-Apr-18	I4747	ILLINI FS, INC.	\$140.00		\$140.00	
141349	19-Apr-18	I5800	JOHN CHRISAGUS	\$1,326.67	\$1,326.67	\$0.00	
141350	19-Apr-18	I5801	JOANNE BULLOCK	\$1,338.44	\$1,338.44	\$0.00	
141351	19-Apr-18	I5904	INTERSTATE BATTERIES	\$103.95		\$103.95	
141352	19-Apr-18	K2190	KEN'S OIL SERVICE, INC.	\$29,776.59		\$29,776.59	
141353	19-Apr-18	K3461	JAN M. KIJOWSKI	\$80.00		\$80.00	
141354	19-Apr-18	K3515	KIMBALL MIDWEST	\$391.74		\$391.74	
141355	19-Apr-18	K5750	KNOT & ROPE SUPPLY	\$0.00		\$0.00	X
141356	19-Apr-18	L0440	LAWSON PRODUCTS, INC.	\$111.80		\$111.80	
141357	19-Apr-18	L6285	LOOMIS	\$274.07		\$274.07	
141358	19-Apr-18	M0377	MARTIN ONE SOURCE	\$3,915.00		\$3,915.00	
141359	19-Apr-18	M3408	MIDWEST TRANSIT EQUIPMENT, INC.	\$571.88		\$571.88	
141360	19-Apr-18	M6334	MORGAN DISTRIBUTING, INC.	\$15,321.47		\$15,321.47	
141361	19-Apr-18	M9570	CFM INTERNATIONAL	\$1,350.00		\$1,350.00	
141362	19-Apr-18	N0320	NAPA AUTO PARTS	\$94.11		\$94.11	
141363	19-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$6,847.39		\$6,847.39	
141364	19-Apr-18	N2295	THE NEWS GAZETTE	\$197.45		\$197.45	
141365	19-Apr-18	N9686	** NYS CHILD SUPPORT PROCESSING CENTER	\$60.00		\$60.00	
141366	19-Apr-18	P2256	PETTY CASH (CHANGE FUND)	\$196.00		\$196.00	
141367	19-Apr-18	P3646	ON THE JOB CONSULTING, INC.	\$725.00		\$725.00	
141368	19-Apr-18	R0272	JOSEPH S. RANK	\$40.00		\$40.00	
141369	19-Apr-18	R6120	ROGARDS OFFICE PRODUCTS	\$178.98	\$70.65	\$108.33	
141370	19-Apr-18	S0078	SAFETY-KLEEN CORP.	\$291.63		\$291.63	
141371	19-Apr-18	S3115	DANIEL J. HARTMAN	\$486.00		\$486.00	
141372	19-Apr-18	S5192	S.J. SMITH WELDING SUPPLY	\$78.12		\$78.12	
141373	19-Apr-18	T0007	TJ'S LAUNDRY & DRY CLEANING	\$55.25		\$55.25	
141374	19-Apr-18	T2064	TEE JAY CENTRAL, INC.	\$1,516.03		\$1,516.03	
141375	19-Apr-18	T7590	TRUCK CENTERS, INC.	\$3,526.91		\$3,526.91	
141376	19-Apr-18	U5187	USSC ACQUISITION CORP	\$480.30		\$480.30	
141377	19-Apr-18	U7357	CITY OF URBANA	\$3,363.27		\$3,363.27	
141378	19-Apr-18	U7359	** URBANA MUNICIPAL EMPL. CREDIT UNION	\$46,631.24		\$46,631.24	
141379	19-Apr-18	U7385	URBANA TRUE TIRES	\$485.04		\$485.04	
141380	19-Apr-18	W3455	UIF/WILL	\$470.00		\$470.00	
141381	25-Apr-18	E8724	EVANS, FROELICH, BETH &	\$15,000.00		\$15,000.00	
141382	26-Apr-18	A1934	ADVANCE AUTO PARTS	\$24.78		\$24.78	
141383	26-Apr-18	A2488	AFLAC GROUP INSURANCE	\$1,278.96		\$1,278.96	
141384	26-Apr-18	A4890	EVAN ALVAREZ	\$105.00		\$105.00	
141385	26-Apr-18	A5002	AMAZON	\$663.63		\$663.63	
141386	26-Apr-18	A5308	AMPRIDE COMMUNICATIONS, INC.	\$802.00		\$802.00	

Champaign-Urbana Mass Transit District
Accounts Payable Check Disbursement List
BUSEY BANK OPERATING ACCOUNT

From Date: 04/01/2018

Thru Date: 04/30/2018

Check #	Check Date	Ref #	Name	Total Paid	C-CARTS Portion	MTD Portion	Voided
141387	26-Apr-18	A8007	AT & T	\$334.93		\$334.93	
141388	26-Apr-18	B2180	BENEFIT PLANNING CONSULTANTS, INC.	\$819.00		\$819.00	
141389	26-Apr-18	B2251	BEST HYBRID BATTERIES	\$4,500.00		\$4,500.00	
141390	26-Apr-18	B3555	BIRKEY'S FARM STORE, INC.	\$735.00		\$735.00	
141391	26-Apr-18	B8500	BUMPER TO BUMPER	\$180.24		\$180.24	
141392	26-Apr-18	C0275	CCMSI	\$3,125.00		\$3,125.00	
141393	26-Apr-18	C0276	CCMSI-INDEX/OFAC	\$24.60		\$24.60	
141394	26-Apr-18	C03630	THE CARLE FOUNDATION HOSPITAL	\$2,014.91		\$2,014.91	
141395	26-Apr-18	C03650	CARLE HEALTHCARE INCORPORATED	\$720.29		\$720.29	
141396	26-Apr-18	C1560	CDC PAPER & JANITOR	\$662.10		\$662.10	
141397	26-Apr-18	C2165	CENTRAL ILLINOIS TRUCKS	\$2,743.05		\$2,743.05	
141398	26-Apr-18	C3045	CITY OF CHAMPAIGN	\$361.25		\$361.25	
141399	26-Apr-18	C3077	CHAMPAIGN URBANA PUBLIC HEALTH DISTRICT	\$320.00		\$320.00	
141400	26-Apr-18	C3105	CHEMICAL MAINTENANCE INC.	\$912.00		\$912.00	
141401	26-Apr-18	C3108	CHEMSTATION OF INDIANA	\$1,409.20		\$1,409.20	
141402	26-Apr-18	C4588	CLEAN THE UNIFORM COMPANY HIGHLAND	\$710.54		\$710.54	
141403	26-Apr-18	C4675	CLIFTONLARSONALLEN LLP	\$6,864.30		\$6,864.30	
141404	26-Apr-18	C6271	COMP MC	\$955.91		\$955.91	
141405	26-Apr-18	C6277	COMPTODAY	\$272.87		\$272.87	
141406	26-Apr-18	D0426	DAVIS-HOUK MECHANICAL, INC	\$2,387.55		\$2,387.55	
141407	26-Apr-18	D8587	DUST & SON OF CHAMPAIGN COUNTY, INC	\$61.18		\$61.18	
141408	26-Apr-18	E3393	BRENDA EILBRACHT	\$209.86		\$209.86	
141409	26-Apr-18	E4595	ELECTRIC AUTO	\$4,725.00		\$4,725.00	
141410	26-Apr-18	F03081	FARNSWORTH GROUP, INC.	\$9,010.43		\$9,010.43	
141411	26-Apr-18	F4595	FLEET-NET CORPORATION	\$1,531.25		\$1,531.25	
141412	26-Apr-18	F6367	FORD CITY	\$1,821.23		\$1,821.23	
141413	26-Apr-18	G3484	GILLIG LLC	\$2,924.18		\$2,924.18	
141414	26-Apr-18	G4290	GLOBAL EQUIPMENT COMPANY	\$3,033.34		\$3,033.34	
141415	26-Apr-18	G6445	GOVCONNECTION, INC	\$47.54		\$47.54	
141416	26-Apr-18	G7341	SUSAN GREER	\$40.00		\$40.00	
141417	26-Apr-18	H2150	LARRY HELM	\$40.00		\$40.00	
141418	26-Apr-18	I4790	ILLINOIS-AMERICAN WATER	\$595.66		\$595.66	
141419	26-Apr-18	I5904	INTERSTATE BATTERIES	\$443.80		\$443.80	
141420	26-Apr-18	J0320	JANITOR & MAINTENANCE SUPPLIES, INC.	\$400.65		\$400.65	
141421	26-Apr-18	J6133	ANDREW JOHNSON	\$138.04		\$138.04	
141422	26-Apr-18	K2190	KEN'S OIL SERVICE, INC.	\$47,292.00		\$47,292.00	
141423	26-Apr-18	L0440	LAWSON PRODUCTS, INC.	\$242.84		\$242.84	
141424	26-Apr-18	L0580	LB MEDWASTE SERVICES INC	\$25.00		\$25.00	
141425	26-Apr-18	L4783	LLOYDS REGISTER QUALITY ASSURANCE INC.	\$875.00		\$875.00	
141426	26-Apr-18	L9642	LYNN A. UMBARGER	\$350.00		\$350.00	
141427	26-Apr-18	M0368	MARK'S RADIATOR SHOP	\$95.00		\$95.00	
141428	26-Apr-18	M1246	MCMaster-CARR SUPPLY CO.	\$120.44		\$120.44	
141429	26-Apr-18	M1269	MCS OFFICE TECHNOLOGIES	\$3,257.75		\$3,257.75	
141430	26-Apr-18	M2179	MENARD'S	\$225.82		\$225.82	
141431	26-Apr-18	M3015	MH EQUIPMENT COMPANY	\$1,449.78		\$1,449.78	
141432	26-Apr-18	M34035	MIDWEST FIBER RECYCLING	\$315.00		\$315.00	
141433	26-Apr-18	M3408	MIDWEST TRANSIT EQUIPMENT, INC.	\$131.62		\$131.62	
141434	26-Apr-18	M6018	FLEET SERVICES	\$16,530.61	\$8,771.10	\$7,759.51	
141435	26-Apr-18	M6162	MOHAWK MFG. & SUPPLY CO.	\$378.00		\$378.00	
141436	26-Apr-18	M8518	MUNCIE RECLAMATION-SUPPLY	\$343.75		\$343.75	
141437	26-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$0.00		\$0.00	X
141438	26-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$0.00		\$0.00	X
141439	26-Apr-18	N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$46,850.21		\$46,850.21	
141440	26-Apr-18	N2295	THE NEWS GAZETTE	\$692.74		\$692.74	
141441	26-Apr-18	O57285	ONE CALL CARE TRANSPORT TRANSLATE	\$837.18		\$837.18	
141442	26-Apr-18	P0990	PCM SALES, INC.	\$330.48		\$330.48	
141443	26-Apr-18	P2180	PENNELL FORKLIFT SERVICE, INC.	\$96.79		\$96.79	
141444	26-Apr-18	P2256	PETTY CASH (CHANGE FUND)	\$98.00		\$98.00	
141445	26-Apr-18	P7585	** PRUDENTIAL INSURANCE CO.	\$13.00		\$13.00	
141446	26-Apr-18	Q8455	QUILL	\$95.20		\$95.20	
141447	26-Apr-18	R2320	REYNOLDS TOWING SERVICE	\$255.00		\$255.00	
141448	26-Apr-18	R6482	MICHAEL JOSEPH ROYSE	\$2,250.00		\$2,250.00	
141449	26-Apr-18	S0060	SAFEWORKS ILLINOIS	\$680.00		\$680.00	

Champaign-Urbana Mass Transit District
Accounts Payable Check Disbursement List
BUSEY BANK OPERATING ACCOUNT

From Date: 04/01/2018

Thru Date: 04/30/2018

Check #	Check Date	Ref #	Name	Total Paid	C-CARTS Portion	MTD Portion	Voided
141450	26-Apr-18	S0254	SAM'S CLUB	\$911.29		\$911.29	
141451	26-Apr-18	S2020	DONAVYN L. SEAY	\$40.00		\$40.00	
141452	26-Apr-18	S3100	SHI INTERNATIONAL CORP.	\$152.30		\$152.30	
141453	26-Apr-18	S3115	DANIEL J. HARTMAN	\$847.82		\$847.82	
141454	26-Apr-18	S3187	SHOE CARNIVAL, INC.	\$487.33		\$487.33	
141455	26-Apr-18	S3487	SILVER MACHINE SHOP	\$279.00		\$279.00	
141456	26-Apr-18	T0007	TJ'S LAUNDRY & DRY CLEANING	\$55.25		\$55.25	
141457	26-Apr-18	T0474	TAYLOR & BLACKBURN	\$2,251.63		\$2,251.63	
141458	26-Apr-18	T2205	TEPPER ELECTRIC SUPPLY CO	\$39.36		\$39.36	
141459	26-Apr-18	T3189	RAYMOND THOMAS	\$40.00		\$40.00	
141460	26-Apr-18	T3190	THOMAS, MAMER & HAUGHEY	\$696.00		\$696.00	
141461	26-Apr-18	T7510	TROPHYTIME	\$48.25		\$48.25	
141462	26-Apr-18	T7590	TRUCK CENTERS, INC.	\$677.14		\$677.14	
141463	26-Apr-18	U5180	UNITED PARCEL SERVICE	\$13.04		\$13.04	
141464	26-Apr-18	U5996	UNIVERSITY OF ILLINOIS	\$433.00		\$433.00	
141465	26-Apr-18	U60295	ULINE	\$79.76		\$79.76	
141466	26-Apr-18	U7355	U-C SANITARY DISTRICT	\$2,348.03		\$2,348.03	
141467	26-Apr-18	U7385	URBANA TRUE TIRES	\$161.68		\$161.68	
141468	26-Apr-18	W0005	WDWS/WHMS/WUIL RADIO	\$633.00		\$633.00	
141469	26-Apr-18	W3500	WIMACTEL INC.	\$12.35		\$12.35	
141470	26-Apr-18	W8564	WURTH USA MIDWEST, INC.	\$57.93		\$57.93	
141471	27-Apr-18	T7366	TREASURER, STATE OF ILL.	\$250.00		\$250.00	
4042018	04-Apr-18	S8030	** STATES DISBURSEMENT UNIT	\$2,118.01		\$2,118.01	
4061810	06-Apr-18	I5862	** INTERNAL REVENUE SERVICE	\$2,317.60	\$2,317.60	\$0.00	
4062018	06-Apr-18	I5862	INTERNAL REVENUE SERVICE	\$150,927.98		\$150,927.98	
4071810	06-Apr-18	I4826	** ILLINOIS DEPT OF REVENUE	\$512.03	\$512.03	\$0.00	
4072018	06-Apr-18	I4826	** ILLINOIS DEPT OF REVENUE	\$27,422.09		\$27,422.09	
4091810	09-Apr-18	I4824	** ILLINOIS DEPARTMENT EMPLOYMENT SECURITY	\$622.00	\$622.00	\$0.00	
4102018	10-Apr-18	I4830	I.M.R.F.	\$75,286.30	\$2,673.84	\$72,612.46	
4182018	18-Apr-18	S8030	** STATES DISBURSEMENT UNIT	\$2,118.01		\$2,118.01	
41918	19-Apr-18	B8584	^^ BUSEY BANK	\$411,250.63		\$411,250.63	
4201810	20-Apr-18	I5862	** INTERNAL REVENUE SERVICE	\$2,427.94	\$2,427.94	\$0.00	
4202018	20-Apr-18	I5862	INTERNAL REVENUE SERVICE	\$159,140.32		\$159,140.32	
4211810	20-Apr-18	I4826	** ILLINOIS DEPT OF REVENUE	\$522.51	\$522.51	\$0.00	
4212018	20-Apr-18	I4826	** ILLINOIS DEPT OF REVENUE	\$28,715.73		\$28,715.73	
42718	27-Apr-18	B8584	^^ BUSEY BANK	\$3,895,281.07		\$3,895,281.07	
492018	19-Apr-18	I4824	ILLINOIS DEPARTMENT EMPLOYMENT SECURITY	\$31,038.16		\$31,038.16	
				\$6,837,217.66	\$27,282.87	\$6,809,934.79	

^^ Internal transfer

Champaign Urbana Mass Transit District
Accounts Payable Check Disbursement List

Checking Account #: 011-8189-0

FLEX CHECKING-BUSEY BANK

From Date: 4/9/2018

Thru Date: 4/30/2018

Check #	Check Date	Ref #	Name	Amount	Voided
4091810	4/9/2018	I4824	ILLINOIS DEPARTMENT EMPLOYMENT SECU	\$622.00	
4091810	4/9/2018	I4824	ILLINOIS DEPARTMENT EMPLOYMENT SECU	(\$622.00)	<input checked="" type="checkbox"/>
4092018	4/9/2018	I4824	ILLINOIS DEPARTMENT EMPLOYMENT SECU	\$31,038.16	
4092018	4/9/2018	I4824	ILLINOIS DEPARTMENT EMPLOYMENT SECU	(\$31,038.16)	<input checked="" type="checkbox"/>
4302018	4/30/2018	F4640	FLEX-EMPLOYEE REIMB.	\$13,127.54	
5452	4/11/2018	F4640	FLEX-EMPLOYEE REIMB.	\$76.92	
5453	4/18/2018	F4640	FLEX-EMPLOYEE REIMB.	\$76.92	
5454	4/18/2018	F4640	FLEX-EMPLOYEE REIMB.	\$30.00	
Total:				\$13,311.38	



Account Summary

Basic Securities Account

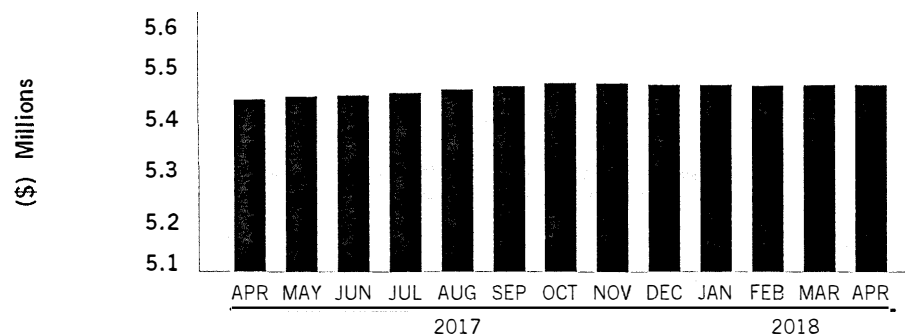
CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

CHANGE IN VALUE OF YOUR ACCOUNTS (includes accrued interest)

	This Period (4/1/18-4/30/18)	This Year (1/1/18-4/30/18)
TOTAL BEGINNING VALUE	\$5,461,955.37	\$5,462,200.37
Credits	—	—
Debits	—	—
Security Transfers	—	—
Net Credits/Debits/Transfers	—	—
Change in Value	181.40	(63.60)
TOTAL ENDING VALUE	\$5,462,136.77	\$5,462,136.77

MARKET VALUE OVER TIME

The below chart displays the most recent thirteen months of Market Value.

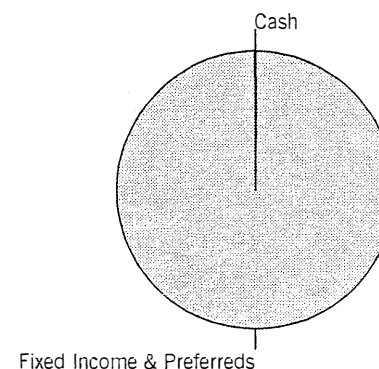


This chart does not reflect corrections to Market Value made subsequent to the dates depicted. It may exclude transactions in Annuities or positions where we are not the custodian, which could delay the reporting of Market Value.

ASSET ALLOCATION (includes accrued interest)

	Market Value	Percentage
Cash	\$8,959.25	0.16
Fixed Income & Preferreds	5,453,177.52	99.84
TOTAL VALUE	\$5,462,136.77	100.00%

FDIC rules apply and Bank Deposits are eligible for FDIC insurance but are not covered by SIPC. Cash and securities (including MMFs) are eligible for SIPC coverage. See Expanded Disclosures. Values may include assets externally held, which are provided to you as a courtesy, and may not be covered by SIPC. For additional information, refer to the corresponding section of this statement.



This asset allocation represents holdings on a trade date basis, and projected settled Cash/BDP and MMF balances. These classifications do not constitute a recommendation and may differ from the classification of instruments for regulatory or tax purposes.

Account Summary

Basic Securities Account

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

BALANCE SHEET (^ includes accrued interest)

	Last Period (as of 3/31/18)	This Period (as of 4/30/18)
Cash, BDP, MMFs	\$36,045.16	\$108,959.25
Certificates of Deposit ^	5,675,910.21	5,453,177.52
Net Unsettled Purchases/Sales	(250,000.00)	(100,000.00)
Total Assets	\$5,461,955.37	\$5,462,136.77
Total Liabilities (outstanding balance)	—	—
TOTAL VALUE	\$5,461,955.37	\$5,462,136.77

INCOME AND DISTRIBUTION SUMMARY

	This Period (4/1/18-4/30/18)	This Year (1/1/18-4/30/18)
Interest	\$22,825.34	\$37,742.61
Income And Distributions	\$22,825.34	\$37,742.61
Tax-Exempt Income	—	—
TOTAL INCOME AND DISTRIBUTIONS	\$22,825.34	\$37,742.61

Taxable and tax exempt income classifications are based on the characteristics of the underlying securities and not the taxable status of the account.

ADDITIONAL ACCOUNT INFORMATION

Category	This Period (4/1/18-4/30/18)	This Year (1/1/18-4/30/18)
Accrued Interest Paid	\$800.00	\$800.00

CASH FLOW

	This Period (4/1/18-4/30/18)	This Year (1/1/18-4/30/18)
OPENING CASH, BDP, MMFs	\$36,045.16	\$21,081.18
Purchases	(599,911.25)	(1,099,911.25)
Sales and Redemptions	800,000.00	1,050,000.00
Prior Net Unsettled Purch/Sales	(250,000.00)	N/A
Net Unsettled Purch/Sales	100,000.00	100,000.00
Income and Distributions	22,825.34	37,789.32
Total Investment Related Activity	\$72,914.09	\$87,878.07
Total Cash Related Activity	—	—
CLOSING CASH, BDP, MMFs	\$108,959.25	\$108,959.25

GAIN/(LOSS) SUMMARY

	Realized This Period (4/1/18-4/30/18)	Realized This Year (1/1/18-4/30/18)	Unrealized Inception to Date (as of 4/30/18)
Short-Term (Loss)	—	—	\$(24,257.67)
Long-Term (Loss)	—	—	(24,736.37)
TOTAL GAIN/(LOSS)	—	—	\$(48,994.04)

The Gain/(Loss) Summary, which may change due to basis adjustments, is provided for informational purposes and should not be used for tax preparation. Refer to Gain/(Loss) in the Expanded Disclosures.



Account Detail

Basic Securities Account

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHTInvestment Objectives (in order of priority)[†]: Income, Aggressive Income, Capital Appreciation

Brokerage Account

[†] Inform us if your investment objectives, as defined in the Expanded Disclosures, change.

HOLDINGS

This section reflects positions purchased/sold on a trade date basis. "Market Value" and "Unrealized Gain/(Loss)" may not reflect the value that could be obtained in the market. Fixed Income securities are sorted by maturity or pre-refunding date, and alphabetically within date. Estimated Annual Income a) is calculated on a pre-tax basis, b) does not include any reduction for applicable non-US withholding taxes, c) may include return of principal or capital gains which could overstate such estimates, and d) for securities that have a defined maturity date within the next 12 months, is reflected only through maturity date. Actual income or yield may be lower or higher than the estimates. Current yield reflects the income generated by an investment, and does not reflect changes in its price. Structured Investments, identified on the Position Description Details line as "Asset Class: Struct Inv," may appear in various statement product categories. When displayed, the accrued interest, annual income and current yield for those with a contingent income feature (e.g., Range Accrual Notes or Contingent Income Notes) are estimates and assume specified accrual conditions are met during the relevant period and payment in full of all contingent interest. For Floating Rate Securities, the accrued interest, annual income and current yield are estimates based on the current floating coupon rate and may not reflect historic rates within the accrual period.

CASH, BANK DEPOSIT PROGRAM AND MONEY MARKET FUNDS

Cash, Bank Deposit Program, and Money Market Funds are generally displayed on a settlement date basis. You have the right to instruct us to liquidate your bank deposit balance(s) or shares of any money market fund balance(s) at any time and have the proceeds of such liquidation remitted to you. Estimated Annual Income, Accrued Interest, and APY% will only be displayed for fully settled positions.

Description	Market Value	7-Day Current Yield %	Est Ann Income	APY %
MORGAN STANLEY BANK N.A. #	\$108,959.25	—	\$109.00	0.100
Percentage of Holdings	Market Value		Est Ann Income	
CASH, BDP, AND MMFs	\$108,959.25		\$109.00	
NET UNSETTLED PURCHASES/SALES	\$(100,000.00)			
CASH, BDP, AND MMFs (PROJECTED SETTLED BALANCE) 0.16%	\$8,959.25			

Bank Deposits are held at Morgan Stanley Bank, N.A. and/or Morgan Stanley Private Bank, National Association, affiliates of Morgan Stanley Smith Barney LLC and each a national bank and FDIC member.

The "Projected Settled Balance" includes accrued interest on deposits and reflects the impact of unsettled purchases/sales.

CERTIFICATES OF DEPOSIT

Security Description	Trade Date	Face Value	Orig Unit Cost Adj Unit Cost	Unit Price	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
JPM COLUMBUS OH CD	10/10/16	250,000.000	\$100.000	\$99.555	\$250,000.00			\$1,500.00	0.60
Coupon Rate 1.200%; Matures 10/19/2018; CUSIP 48126XGP4			\$100.000		\$250,000.00	\$248,887.50	\$(1,112.50) LT	\$90.66	
Interest Paid Quarterly Jan 19; Callable \$100.00 on 07/19/18; Yield to Maturity 2.153%; Issued 10/19/16; Maturity Value = \$250,000.00; Asset Class: FI & Pref									
Merrick Bank SOUTH JORDAN UT CD	10/12/16	250,000.000	100.000	99.552	250,000.00			1,438.00	0.58
Coupon Rate 1.150%; Matures 10/19/2018; CUSIP 59013JUF4			100.000		250,000.00	248,880.00	(1,120.00) LT	87.82	

Account Detail

Basic Securities Account

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

Security Description	Trade Date	Face Value	Orig Unit Cost Adj Unit Cost	Unit Price	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
<i>Interest Paid Monthly Nov 19; Yield to Maturity 2.109%; Issued 10/19/16; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
COMENITY BANK JUMBO (FORMERLY WORLD FINL NETWORK BANK) DE CD	10/14/15	200,000.000	100.000 100.000	99.834	200,000.00 200,000.00	199,668.70	(331.30) LT	1,700.00 264.32	0.85
Coupon Rate 1.700%; Matures 10/22/2018; CUSIP 20099AYI2									
<i>Interest Paid Monthly Nov 02; Yield to Maturity 2.048%; Issued 10/21/15; Maturity Value = \$200,000.00; Asset Class: FI & Pref</i>									
First Bank PR SANTURCE PR CD	10/14/15	250,000.000	100.000 100.000	99.835	250,000.00 250,000.00	249,587.50	(412.50) LT	1,938.00 96.83	0.78
Coupon Rate 1.550%; Matures 10/22/2018; CUSIP 33767AQP9									
<i>Interest Paid Monthly Nov 21; Yield to Maturity 1.897%; Issued 10/21/15; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
CUSTOMERS BANK PHOENIXVILLE PA CD	10/10/16	250,000.000	100.000 100.000	99.515	250,000.00 250,000.00	248,787.50	(1,212.50) LT	1,438.00 23.57	0.58
Coupon Rate 1.150%; Matures 10/29/2018; CUSIP 23204HEL8									
<i>Int. Semi-Annually Apr/Oct 27; Yield to Maturity 2.131%; Issued 10/27/16; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
bmw SALT LAKE CITY UT CD	3/15/16	250,000.000	100.000 100.000	99.421	250,000.00 250,000.00	248,552.50	(1,447.50) LT	3,250.00 379.76	1.31
Coupon Rate 1.300%; Matures 03/18/2019; CUSIP 05580ADW1									
<i>Int. Semi-Annually Mar/Sep 18; Yield to Maturity 1.961%; Issued 03/18/16; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
BANK NEW ENG SALEM NH CD	10/12/16	250,000.000	100.000 100.000	98.941	250,000.00 250,000.00	247,352.50	(2,647.50) LT	2,521.00 68.70	1.02
Coupon Rate 1.100%; Matures 04/18/2019; CUSIP 063847AN7									
<i>Interest Paid Monthly Nov 21; Yield to Maturity 2.208%; Issued 10/21/16; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
WHITNEY BANK GULFPORT MS CD	4/11/17	250,000.000	100.000 100.000	99.523	250,000.00 250,000.00	248,807.50	(1,192.50) LT	4,125.00 112.70	1.66
Coupon Rate 1.650%; Matures 04/22/2019; CUSIP 966594AY9									
<i>Int. Semi-Annually Apr/Oct 20; Yield to Maturity 2.143%; Issued 04/20/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
wells fargo cd SIOUX FALLS SD CD	4/15/16	250,000.000	100.000 100.000	99.273	250,000.00 250,000.00	248,182.50	(1,817.50) LT	3,125.00 86.75	1.26
Coupon Rate 1.250%; Matures 04/22/2019; CUSIP 9497484N4									
<i>Interest Paid Monthly May 20; Yield to Maturity 2.001%; Issued 04/20/16; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
CAPITAL ONE NA MCLEAN VA CD	10/14/15	250,000.000	100.000 100.000	99.511	250,000.00 250,000.00	248,777.50	(1,222.50) LT	4,875.00 119.88	1.96
Coupon Rate 1.950%; Matures 10/21/2019; CUSIP 14042RBA8									
<i>Int. Semi-Annually Apr/Oct 21; Yield to Maturity 2.289%; Issued 10/21/15; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
Goldman Sachs NEW YORK NY CD	10/14/15	250,000.000	100.000 100.000	99.511	250,000.00 250,000.00	248,777.50	(1,222.50) LT	4,875.00 119.88	1.96
Coupon Rate 1.950%; Matures 10/21/2019; CUSIP 38148JU58									
<i>Int. Semi-Annually Apr/Oct 21; Yield to Maturity 2.289%; Issued 10/21/15; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
HSBC BANK USA MCLEAN VA CD	4/11/17	250,000.000	100.000 100.000	99.024	250,000.00 250,000.00	247,560.00	(2,440.00) LT	4,250.00 69.67	1.72
Coupon Rate 1.700%; Matures 10/24/2019; CUSIP 40434YHQ3									
<i>Int. Semi-Annually Apr/Oct 24; Callable \$100.00 on 10/24/18; Yield to Maturity 2.373%; Issued 04/24/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
SALLIE MAE BK SALT LAKE CITY UT CD	4/11/17	250,000.000	100.175 100.114	98.606	250,437.50 250,285.07	246,515.00	(3,770.07) LT	4,500.00 476.90	1.83
Coupon Rate 1.800%; Matures 03/23/2020; CUSIP 795450ZV0									
<i>Int. Semi-Annually Mar/Sep 22; Yield to Maturity 2.557%; Issued 03/22/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
discover GREENWOOD DE CD	6/23/17	250,000.000	100.000 100.000	98.115	250,000.00 250,000.00	245,287.50	(4,712.50) ST	4,375.00 1,377.76	1.78
Coupon Rate 1.750%; Matures 07/06/2020; CUSIP 2546725C8									

Security Mark
at Right



Account Detail

Basic Securities Account

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

Security Description	Trade Date	Face Value	Orig Unit Cost Adj Unit Cost	Unit Price	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
<i>Int. Semi-Annually Jan/Jul 06; Yield to Maturity 2.643%; Issued 07/06/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
AMEX CENTURION SALT LAKE CITY UT CD	4/10/18	250,000.000	99.445	98.650	248,611.25			5,500.00	2.23
Coupon Rate 2.200%; Matures 09/16/2020; CUSIP 02587DB31			99.445		248,611.25	246,625.00	(1,986.25) ST	672.55	
<i>Int. Semi-Annually Mar/Sep 16; Yield to Maturity 2.790%; Issued 09/16/15; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
CAPITAL ONE BANK GLEN ALLEN VA CD	10/31/17	250,000.000	100.200	98.311	250,500.00			5,000.00	2.03
Coupon Rate 2.000%; Matures 10/19/2020; CUSIP 1404205P1			100.167		250,418.46	245,777.50	(4,640.96) ST	163.93	
<i>Int. Semi-Annually Apr/Oct 18; Yield to Maturity 2.711%; Issued 10/18/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
CITIBANK, NA CD SIOUX FALLS SD CD	4/10/18	250,000.000	100.200	99.687	250,500.00			6,750.00	2.71
Coupon Rate 2.700%; Matures 03/29/2021; CUSIP 17312QH77			100.197		250,493.31	249,217.50	(1,275.81) ST	586.96	
<i>Int. Semi-Annually Mar/Sep 29; Yield to Maturity 2.812%; Issued 03/29/18; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
BANK BARODA NEW YORK BRH CD	4/11/17	250,000.000	100.000	98.085	250,000.00			5,375.00	2.19
Coupon Rate 2.150%; Matures 04/19/2021; CUSIP 06062Q3C6			100.000		250,000.00	245,212.50	(4,787.50) LT	190.92	
<i>Int. Semi-Annually Apr/Oct 17; Yield to Maturity 2.827%; Issued 04/17/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
ALLY BK MIDVALE U MIDVALE UT CD	4/24/18	100,000.000	100.000	100.000	100,000.00			2,850.00	2.85
Coupon Rate 2.850%; Matures 05/03/2021; CUSIP 02007GCJO			100.000		100,000.00	100,000.00			
<i>Int. Semi-Annually May/Nov 03; Yield to Maturity 2.850%; Issued 05/03/18; Maturity Value = \$100,000.00; Asset Class: FI & Pref</i>									
BARCLAYS BANK CD WILMINGTON DE CD	7/18/17	250,000.000	100.000	97.593	250,000.00			5,125.00	2.10
Coupon Rate 2.050%; Matures 07/26/2021; CUSIP 06740KKQ9			100.000		250,000.00	243,982.50	(6,017.50) ST	1,330.80	
<i>Int. Semi-Annually Jan/Jul 26; Yield to Maturity 2.832%; Issued 07/26/17; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
third federal CLEVELAND OH CD	10/16/17	195,000.000	100.000	97.413	195,000.00			3,997.00	2.10
Coupon Rate 2.050%; Matures 10/27/2021; CUSIP 88413QBT4			100.000		195,000.00	189,955.35	(5,044.65) ST	32.77	
<i>Int. Semi-Annually Apr/Oct 27; Yield to Maturity 2.833%; Issued 10/27/17; Maturity Value = \$195,000.00; Asset Class: FI & Pref</i>									
MS BANK CD SALT LAKE CITY UT CD	3/26/18	250,000.000	100.000	99.884	250,000.00			7,000.00	2.80
Coupon Rate 2.800%; Matures 03/29/2022; CUSIP 61747MR45			100.000		250,000.00	249,710.00	(290.00) ST	608.70	
<i>Int. Semi-Annually Mar/Sep 29; Yield to Maturity 2.831%; Issued 03/29/18; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									
MEDALLION BK SALT LAKE CITY UT CD	3/29/18	250,000.000	100.000	99.884	250,000.00			7,000.00	2.80
Coupon Rate 2.800%; Matures 04/11/2022; CUSIP 58404DBP5			100.000		250,000.00	249,710.00	(290.00) ST	401.64	
<i>Int. Semi-Annually Apr/Oct 09; Yield to Maturity 2.831%; Issued 04/09/18; Maturity Value = \$250,000.00; Asset Class: FI & Pref</i>									

	Percentage of Holdings	Face Value	Orig Total Cost Adj Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
CERTIFICATES OF DEPOSIT		5,495,000.000	\$5,495,048.75 \$5,494,808.09	\$5,445,814.05	\$(24,736.37) LT \$(24,257.67) ST	\$92,507.00 \$7,363.47	1.70%
TOTAL CERTIFICATES OF DEPOSIT (includes accrued interest)	99.84%			\$5,453,177.52			

Account Detail

Basic Securities Account

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

	Percentage of Holdings	Total Cost	Market Value	Unrealized Gain/(Loss)	Est Ann Income Accrued Interest	Current Yield %
TOTAL VALUE		\$5,494,808.09	\$5,454,773.30	\$(24,736.37) LT \$(24,257.67) ST	\$92,616.00 \$7,363.47	1.70%
TOTAL VALUE (includes accrued interest)	100.00%		\$5,462,136.77			

Unrealized Gain/(Loss) totals only reflect positions that have both cost basis and market value information available. Cash, MMF, Deposits and positions stating 'Please Provide' or 'Pending Corporate Actions' are not included.

ALLOCATION OF ASSETS (^includes accrued interest)

	Cash	Equities	Fixed Income & Preferred Securities	Alternatives	Structured Investments	Other
Cash, BDP, MMFs	\$8,959.25	—	—	—	—	—
Certificates of Deposit ^	—	—	\$5,453,177.52	—	—	—
TOTAL ALLOCATION OF ASSETS ^	\$8,959.25	—	\$5,453,177.52	—	—	—

ACTIVITY

CASH FLOW ACTIVITY BY DATE

Activity Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
4/2		Interest Income	COMENITY BANK CD 1700 18OC22	CUSIP: 20099AYI2			\$288.77
4/2		Interest Income	COMENITY CAP B CD 1100 18AP30	CUSIP: 20033ASY3			46.71
4/9		Interest Income	ALLY BK 1100 18AP09	CUSIP: 02006LPY3			1,371.23
4/9	4/9	Redemption	ALLY BK 1100 18AP09	REDEMPTION OF MATURED BOND CUSIP: 02006LPY3	250,000.000	100.0000	250,000.00
4/10	4/16	Bought	CITIBANK, NA CD 2700 21MH29	ACTED AS PRINCIPAL ACCRUED INTEREST 332.88	250,000.000	100.2000	(250,832.88)
4/10	4/16	Bought	AMEX CENTURION 2200 20SP16	ACTED AS PRINCIPAL ACCRUED INTEREST 467.12	250,000.000	99.4445	(249,078.37)
4/16		Interest Income	ROLLSTONE BANK 1100 18AP16	CUSIP: 77579ABL9			1,378.77
4/16		Interest Income	FLUSHING BK NY CD 1100 18AP16	CUSIP: 34387ABH1			241.10
4/16	4/16	Redemption	FLUSHING BK NY CD 1100 18AP16	REDEMPTION OF MATURED BOND CUSIP: 34387ABH1	250,000.000	100.0000	250,000.00
4/16	4/16	Redemption	ROLLSTONE BANK 1100 18AP16	REDEMPTION OF MATURED BOND CUSIP: 77579ABL9	250,000.000	100.0000	250,000.00
4/17		Interest Income	BANK BARODA NY CD 2150 21AP19	CUSIP: 06062Q3C6			2,680.14
4/18		Interest Income	CAPITAL ONE BANK 2000 20OC19	CUSIP: 1404205P1			2,493.15
4/19		Interest Income	JPM 1200 *18OC19	CUSIP: 48126XGP4			739.73
4/19		Interest Income	Merrick Bank 1150 18OC19	CUSIP: 59013JUF4			244.18



Account Detail

Basic Securities Account

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

CASH FLOW ACTIVITY BY DATE (CONTINUED)

Activity Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Credits/(Debits)
4/20		Interest Income	WHITNEY BANK 1650 19AP22	CUSIP: 966594AY9			2,056.85
4/20		Interest Income	wells fargo cd 1250 19AP22	CUSIP: 9497484N4			265.41
4/23		Interest Income	Goldman Sachs 1950 19OC21	CUSIP: 38148JU58			2,430.82
4/23		Interest Income	CAPITAL ONE NA CD 1950 19OC21	CUSIP: 14042RBA8			2,430.82
4/23		Interest Income	First Bank PR 1550 18OC22	CUSIP: 33767AQP9			329.11
4/23		Interest Income	BANK NEW ENG CD 1100 19AP18	CUSIP: 063847AN7			233.56
4/24		Interest Income	HSBC BANK USA 1700 *19OC24	CUSIP: 40434YHQ3			2,119.18
4/24	5/3	Bought	ALLY BK MIDVALE U 2850 21MY03	ACTED AS PRINCIPAL	100,000.000	100.0000	(100,000.00)
4/27		Interest Income	third federal 2050 21OC27	CUSIP: 88413QBT4			1,993.27
4/27		Interest Income	CUSTOMERS BANK 1150 18OC29	CUSIP: 23204HEL8			1,433.56
4/30		Interest Income	COMENITY CAP B CD 1100 18AP30	CUSIP: 20033ASY3			45.21
4/30		Interest Income	MORGAN STANLEY BANK N.A. (Period 04/01-04/30)				3.77
4/30	4/30	Redemption	COMENITY CAP B CD 1100 18AP30	REDEMPTION OF MATURED BOND CUSIP: 20033ASY3	50,000.000	100.0000	50,000.00

NET CREDITS/(DEBITS)

\$222,914.09

Purchase and Sale transactions above may have received an average price execution. Details regarding the actual prices are available upon request.

UNSETTLED PURCHASES/SALES ACTIVITY

Activity Date	Settlement Date	Activity Type	Description	Comments	Quantity	Price	Pending Credits/(Debits)
4/24	5/3	Bought	ALLY BK MIDVALE U 2850 21MY03	UNSETTLED PURCHASE	100,000.000	\$100.0000	\$(100,000.00)

NET UNSETTLED PURCHASES/SALES

\$(100,000.00)

This section displays transactions that have not settled during this statement period. The Holdings section includes positions purchased and omits positions sold or sold short as of the trade-date. The unit/share price for unsettled fixed income new issues in the Holdings section may be approximate in advance of active market pricing or pricing from third party pricing services.

MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY

Activity Date	Activity Type	Description	Credits/(Debits)
4/2	Automatic Investment	BANK DEPOSIT PROGRAM	\$335.48
4/9	Automatic Investment	BANK DEPOSIT PROGRAM	1,371.23
4/16	Automatic Investment	BANK DEPOSIT PROGRAM	1,708.62
4/17	Automatic Investment	BANK DEPOSIT PROGRAM	2,680.14
4/18	Automatic Investment	BANK DEPOSIT PROGRAM	2,493.15
4/19	Automatic Investment	BANK DEPOSIT PROGRAM	983.91
4/20	Automatic Investment	BANK DEPOSIT PROGRAM	2,322.26
4/23	Automatic Investment	BANK DEPOSIT PROGRAM	5,424.31

Account Detail

CHAMPAIGN URBANA MASS TRANSIT DIST
C/O KARL GNADT & BRENDA E EILBRACHT

MONEY MARKET FUND (MMF) AND BANK DEPOSIT PROGRAM ACTIVITY (CONTINUED)

Activity Date	Activity Type	Description	Credits/(Debits)
4/24	Automatic Investment	BANK DEPOSIT PROGRAM	2,119.18
4/27	Automatic Investment	BANK DEPOSIT PROGRAM	3,426.83
4/30	Automatic Investment	BANK DEPOSIT PROGRAM	50,045.21
4/30	Automatic Investment	BANK DEPOSIT PROGRAM	3.77
NET ACTIVITY FOR PERIOD			\$72,914.09

REALIZED GAIN/(LOSS) DETAIL

LONG-TERM GAIN/(LOSS)

Security Description	Date Acquired	Date Sold	Quantity	Sales Proceeds	Orig / Adj Total Cost	Realized Gain/(Loss)	Comments
ALLY BK 1.100 4-09-18	04/02/15	04/09/18	250,000.000	\$250,000.00	\$250,000.00	\$0.00	
COMENITY CAP B CD 1.100 4-30-18	10/25/16	04/30/18	50,000.000	50,000.00	50,000.00	0.00	
FLUSHING BK NY CD 1.100 4-16-18	04/02/15	04/16/18	250,000.000	250,000.00	250,000.00	0.00	
ROLLSTONE BANK 1.100 4-16-18	04/02/15	04/16/18	250,000.000	250,000.00	250,000.00	0.00	
Long-Term This Period				\$800,000.00	\$800,000.00	\$0.00	
Long-Term Year to Date				\$1,050,000.00	\$1,050,000.00	\$0.00	
Net Realized Gain/(Loss) This Period				\$800,000.00	\$800,000.00	\$0.00	
Net Realized Gain/(Loss) Year to Date				\$1,050,000.00	\$1,050,000.00	\$0.00	

Treasury regulations require that we report on Form 1099-B a) adjusted cost basis on the sale of covered securities acquired on or after 1/1/11 (or the applicable date for the type of security), b) the gain or loss as either long-term or short-term, and c) basis adjustments on covered securities due to wash sales, certain corporate actions and transfers by gift or inheritance. This section may not reflect all the basis adjustments required when filing your tax return. Refer to the Expanded Disclosures.

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
PRELIMINARY BUDGET FOR FY2019**

	FY2018 BUDGET	FY2019 BUDGET
Operations	24,234,000	25,279,000
Maintenance	7,530,000	7,771,000
Administration	5,381,000	5,470,000
Illinois Terminal	<u>1,311,000</u>	<u>1,312,000</u>
Operating Expenses	38,456,000	39,832,000
Debt Service and Interest	<u>5,283,500</u>	<u>14,617,000</u>
Total Eligible Expenses	43,739,500	54,449,000
Total Ineligible Expenses		200,000
Total Capital		<u>1,800,000</u>
Total Appropriations		56,449,000

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
ESTIMATE OF REVENUES AND EXPENSES**

FY2019

Cash on Hand	\$7,500,000
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REVENUE

State Operating Grant	35,400,000
Property Taxes	8,000,000
Operating Revenue/Fares	6,988,000
Rental & Miscellaneous	700,000
Interest	100,000
State Corporate Replacement Tax	150,000
ADA Fares	235,000
Advertising	300,000
Half Fare Cab Program	85,000
Capital Reserve Transfer	\$4,491,000
 Total Revenues & Cash on Hand	 \$63,949,000

EXPENSES

Eligible Operating Expenses	\$39,832,000
Eligible Debt Service	14,617,000
Ineligible Operating Expenses	200,000
100% Local Fixed Asset Additions	1,800,000
 Total Expenses	 \$56,449,000

Ending Balance	\$7,500,000
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Held in Reserve:

DOAP Cumulative Overpayment	(\$546,000)
Carle Est. Tax Levy Appeal	(\$815,000)
Presence Est. Tax Levy Appeal	(\$304,000)
IL Replacement Tax Reserve	(\$26,000)
GASB 68 Pension Liability Funds	(\$746,000)

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
PRELIMINARY BUDGET FOR FY2019**

OPERATIONS:	FY2018 BUDGET	FY2019 BUDGET
501 WAGES:		
Operators	8,900,000	9,500,000
Street Supervisors and Dispatchers	1,121,000	1,150,000
Other Supervisory	829,000	800,000
Clerical	300,000	275,000
Labor Credit	0	0
	11,150,000	11,725,000
502 FRINGE BENEFITS:		
FICA / Social Security	975,000	1,000,000
IMRF	1,950,000	2,775,000
Employee Health Insurance	2,808,000	2,775,000
Worker's Compensation	200,000	151,000
Unemployment Insurance	50,000	50,000
Paid Absences	2,600,000	2,410,000
Uniform Allowances	49,000	45,000
Early Retirement	100,000	100,000
Other Fringes	60,000	40,000
	8,792,000	9,346,000
503 SERVICES:		
Printing	55,000	50,000
Taxi	175,000	175,000
ADA Service	600,000	900,000
Other Services	28,000	30,000
	858,000	1,155,000
504 MATERIALS / SUPPLIES CONSUMED:		
Fuel, Lubrications	3,000,000	2,750,000
Fuel Tax - Urbana	45,000	40,000
Tires & Tubes	139,000	150,000
Small Equipment	40,000	45,000
Other Material and Supplies	40,000	30,000
	3,264,000	3,015,000
509 MISCELLANEOUS:		
Leased Equipment	150,000	20,000
Other	20,000	18,000
	170,000	38,000
TOTAL OPERATIONS EXPENSES:	24,234,000	25,279,000

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
PRELIMINARY BUDGET FOR FY2019**

MAINTENANCE:	FY2018 BUDGET	FY2019 BUDGET
501 WAGES:		
Mechanics	1,300,000	1,500,000
Cleaners	700,000	850,000
Supervisors/Clerical	750,000	627,000
Labor Credit	0	0
	2,750,000	2,977,000
502 FRINGE BENEFITS:		
FICA / Social Security	210,000	225,000
IMRF	575,000	575,000
Employee Health Insurance	658,000	650,000
Worker's Compensation	225,000	226,000
Unemployment Insurance	12,000	10,000
Paid Absences	450,000	447,000
Uniforms and Tools Allowances	40,000	40,000
Early Retirement	45,000	0
Other Fringes	25,000	18,000
	2,240,000	2,191,000
503 SERVICES:		
Contract Maintenance	120,000	80,000
Other Services	6,000	7,000
	126,000	87,000
504 MATERIALS / SUPPLIES CONSUMED:		
Fuel/Lubricants	110,000	110,000
Garage Equipment Repairs	40,000	40,000
Building and Grounds Repairs	90,000	160,000
Revenue Vehicle Repairs	1,900,000	1,900,000
Service Vehicle Repairs	25,000	20,000
Service Supplies	55,000	55,000
Shop Tools and Equipment	40,000	60,000
Passenger Shelter Repairs	80,000	75,000
Other Material and Supplies Consumed	36,000	30,000
	2,376,000	2,450,000
509 MISCELLANEOUS:		
Leased Equipment	28,000	54,000
Other	10,000	12,000
	38,000	66,000
TOTAL MAINTENANCE EXPENSES:	7,530,000	7,771,000

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
PRELIMINARY BUDGET FOR FY2019**

ADMINISTRATION	FY2018 BUDGET	FY2019 BUDGET
501 WAGES:		
Supervisors	1,200,000	1,250,000
Clerical	310,000	300,000
Labor Credit	0	0
	1,510,000	1,550,000
502 FRINGE BENEFITS:		
FICA / Social Security	80,000	85,000
IMRF	200,000	225,000
Employee Health Insurance	275,000	295,000
Worker's Compensation	5,000	5,000
Unemployment Insurance	3,000	3,000
Paid Absences	0	8,000
Early Retirement	0	0
Other Fringes	55,000	50,000
	618,000	671,000
503 SERVICES:		
Professional & Technical Services	700,000	650,000
Contract Maintenance	450,000	500,000
Printing	0	1,000
Other Services	40,000	40,000
	1,190,000	1,191,000
504 MATERIALS / SUPPLIES CONSUMED:		
Office Supplies	20,000	15,000
Equipment	20,000	60,000
Building & Grounds Repair	0	60,000
	40,000	135,000
506 INSURANCE:		
IPTRMA Premium	500,000	530,000
IPTRMA Reserve Fund	500,000	500,000
Physical Damage	50,000	55,000
Recovery	-25,000	-25,000
Other	0	0
	1,025,000	1,060,000
509 MISCELLANEOUS:		
Utilities	310,000	335,000
Dues/Subscriptions	75,000	80,000
Travel & Meeting	88,000	90,000
Advertising / Public Information	200,000	200,000
Interest Expense	0	0
Advertising Services	0	0
Leased Equipment	200,000	29,000
Other Expenses	125,000	129,000
	998,000	863,000
TOTAL GENERAL ADMINISTRATION EXPENSES:	5,381,000	5,470,000

**CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
PRELIMINARY BUDGET FOR FY2019**

ILLINOIS TERMINAL	FY2018 BUDGET	FY2019 BUDGET
501 WAGES:		
Clerical	120,000	116,000
Security	140,000	195,000
Maintenance	135,000	140,000
Supervisory	142,000	56,000
	537,000	507,000
502 FRINGE BENEFITS:		
FICA / Social Security	40,000	40,000
IMRF	65,000	125,000
Employee Health Insurance	150,000	165,000
Worker's Compensation	50,000	25,000
Unemployment Insurance	3,000	3,000
Other Fringes (includes Early Retirement)	35,000	45,000
	343,000	403,000
503 SERVICES:		
Contract	40,000	40,000
Professional & Technical	3,000	3,000
Other Services	7,000	6,000
	50,000	49,000
504 MATERIALS / SUPPLIES CONSUMED:		
Service Supplies	25,000	25,000
Office Supplies	6,000	15,000
Equipment	15,000	15,000
Building & Grounds Repair	170,000	160,000
	216,000	215,000
505 UTILITIES:	140,000	125,000
509 MISCELLANEOUS	25,000	13,000
TOTAL ILLINOIS TERMINAL EXPENSES:	1,311,000	1,312,000

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT - CAPITAL

DEBT SERVICE FOR FY2019

Hydrogen Fuel Cell Project	11,275,000
Body Shop Furnace Replacement	87,000
(2) Replacement 40ft Hybrid Buses	1,251,000
Training Simulators	564,000
Maintenance In-ground Hydraulic Lifts	410,000
Illinois Terminal Fire Panel Replacement	21,000
CAD/AVL Cellular Data service pilot program	77,000
Conf. Room A/V Technology Upgrade	26,000
Illinois Terminal 1st/2nd Floor Wallpaper Replacement	102,000
*1101 to 1207 Sidewalk	51,000 *
*1101 Boiler Replacement	21,000 *
*1101 Remodel - 1101	359,000 *
*MCORE Kiosks	359,000 *
*Fuel Management System	14,000 *
TOTAL	14,617,000

LOCAL CAPITAL EXPENDITURES FOR FY2019

MCORE Local Share	800,000
Architectural & Engineering	500,000
Shelters, Kiosks, Stops, & Associated Work	300,000
Miscellaneous Facility Improvements	200,000
TOTAL	1,800,000

* These items have either been approved and received IDOT concurrence in FY2018, and in several cases the work has begun, or due to time constraints staff were unable to initiate the project. Because of the nature of the debt service funding mechanism, work completed after July 1, 2018 must utilize FY2019 funds.

ORDINANCE NO. 2018-2
BUDGET AND APPROPRIATION ORDINANCE OF THE
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
CHAMPAIGN COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019

WHEREAS, notice of a public hearing on the Tentative Budget and Appropriation Ordinance was given in the Champaign-Urbana News-Gazette on May 24, 2017, and
WHEREAS, a public hearing was held upon Tentative Budget and Appropriation Ordinance on the 27th day of June, 2018

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE CHAMPAIGN-URBANA
MASS TRANSIT DISTRICT, Champaign County, Illinois, that:

Section 1. For the fiscal year ending June 30, 2019, the following sums of money are appropriated for the corporate purposes of the Champaign-Urbana Mass Transit District, Urbana, Illinois:

		AMOUNT APPROPRIATED	
1	OPERATIONS		
A	Wages		
	(1) Operators' Wages	\$9,500,000	
	(2) Supervisory Wages	1,950,000	
	(3) Clerical	275,000	
	Total		\$11,725,000
B	Benefits		
	(1) FICA	\$1,000,000	
	(2) Illinois Municipal Retirement Fund	2,775,000	
	(3) Employee Health Insurance	2,775,000	
	(4) Worker's Compensation Insurance	151,000	
	(5) Unemployment Insurance	50,000	
	(6) Paid Leave (Sick Leave, Holidays, etc.)	2,410,000	
	(7) Uniform Allowance	45,000	
	(8) Early Retirement	100,000	
	(9) Other Benefits	40,000	
	Total		\$9,346,000
C	Services		
	(1) Printing	\$50,000	
	(2) Half Fare Cab	175,000	
	(3) ADA Service	900,000	
	(4) Other	30,000	
	Total		\$1,155,000

D	Supplies		
	(1) Fuel and Lubricants	\$2,750,000	
	(2) Fuel Tax - Urbana	40,000	
	(2) Tires and Tubes	150,000	
	(3) Small Equipment	45,000	
	(4) Other Material and Supplies	30,000	
	Total		\$3,015,000
E	Miscellaneous		
	(1) Leased Equipment	\$20,000	
	(2) Other	18,000	
	Total		\$38,000
	TOTAL -- OPERATIONS		\$25,279,000

2 MAINTENANCE

A	Wages		
	(1) Mechanics' Wages	\$1,500,000	
	(2) Service Personnel Wages	850,000	
	(3) Supervisory Wages	627,000	
	Total		\$2,977,000
B	Benefits		
	(1) FICA	\$225,000	
	(2) Illinois Municipal Retirement Fund	575,000	
	(3) Employee Health Insurance	650,000	
	(4) Worker's Compensation Insurance	226,000	
	(5) Unemployment Insurance	10,000	
	(6) Paid Leave (Sick Leave, Holidays, etc.)	447,000	
	(7) Uniform Allowance	30,000	
	(8) Tool Allowance	10,000	
	(9) Early Retirement		
	(10) Other Benefits	18,000	
	Total		\$2,191,000
C	Services		
	(1) Contract Maintenance	80,000	
	(2) Other Services	7,000	
	Total		\$87,000

D	Materials / Supplies		
	(1) Fuel and Lubricants	110,000	
	(2) Garage Equipment Repairs	40,000	
	(3) Building / Ground Repairs	160,000	
	(4) Revenue Vehicle Repairs	1,900,000	
	(5) Service Vehicle Repairs	20,000	
	(6) Service Supplies	55,000	
	(7) Shop Tools and Equipment	60,000	
	(8) Passenger Shelter Repairs	75,000	
	(9) Other Material and Supplies	30,000	
	Total		\$2,450,000
E	Miscellaneous		
	(1) Leased Equipment	54,000	
	(2) Other	12,000	
			\$66,000
TOTAL -- MAINTENANCE			\$7,771,000

3 GENERAL ADMINISTRATION

A	Wages		
	(1) Administrative Salaries	\$1,250,000	
	(2) Clerical	300,000	
	Total		\$1,550,000
B	Benefits		
	(1) FICA	\$85,000	
	(2) Illinois Municipal Retirement Fund	225,000	
	(3) Employee Health Insurance	295,000	
	(4) Worker's Compensation Insurance	5,000	
	(5) Unemployment Insurance	3,000	
	(6) Early Retirement		
	(7) Other Benefits	58,000	
	Total		\$671,000
C	Services		
	(1) Professional & Technical Services	\$650,000	
	(2) Contract Maintenance	500,000	
	(3) Printing	1,000	
	(4) Other Services	40,000	
	Total		\$1,191,000
D	Supplies		
	(1) Office Supplies	\$15,000	
	(2) Equipment	60,000	
	(3) Building / Ground Repairs	60,000	
	Total		\$135,000

E	Utilities			
	(1)Utilities		335,000	
		Total		\$335,000
F	Insurance Premiums			
	(1) Illinois Public Transit Risk Management Association Premium Assessment		530,000	
	(2) Illinois Public Transit Risk Management Association Reserve Fund Assessment		500,000	
	(3) Physical Damage		55,000	
	(4) Recovery		-25,000	
	(5) Other			
		Total		\$1,060,000
G	Miscellaneous			
	(1) Dues and Subscriptions		80,000	
	(2) Travel and Meetings		90,000	
	(3) Public Information		200,000	
	(4) Trustee Compensation		8,000	
	(5) Postage		8,000	
	(6) Advertising Services			
	(7) Other Miscellaneous		113,000	
	(8) Leased Equipment		29,000	
	(9) Interest Expense			
	(10) Ineligible Expenses		200,000	
	(11) Debt Service Equipment		14,617,000	
		Total		\$15,345,000
	TOTAL -- GENERAL ADMINISTRATION			\$20,287,000

4 ILLINOIS TERMINAL

A	Wages		
	(1) Clerical	\$116,000	
	(2) Security	195,000	
	(3) Maintenance	140,000	
	(4) Overhead	56,000	
	Total		\$507,000
B	Benefits		
	(1) FICA	\$40,000	
	(2) Illinois Municipal Retirement Fund	125,000	
	(3) Employee Health Insurance	165,000	
	(4) Worker's Compensation Insurance	25,000	
	(5) Unemployment Insurance	3,000	
	(6) Paid Leave (Sick Leave, Holidays, etc.)	25,000	
	(7) Other Fringes	20,000	
	Total		\$403,000

C	Services			
	(1) Contract	40,000		
	(2) Professional & Technical Services	3,000		
	(3) Other	6,000		
	Total			\$49,000
D	Materials / Supplies			
	(1) Service Supplies	25,000		
	(2) Office Supplies	15,000		
	(3) Equipment	15,000		
	(4) Building and Grounds	160,000		
	Total			\$215,000
E	Utilities			
	(1)Utilities	125,000		
	Total			\$125,000
F	Miscellaneous			
	(1) Miscellaneous	13,000		
	Total			\$13,000
	TOTAL -- ILLINOIS TERMINAL			\$1,312,000

5 CAPITAL EXPENDITURES

(1)	Architectural and Engineering --			
	803, 1101, 1207, 45 East, & Misc.	\$500,000		
(2)	Shelters, Stops & Associated Work	\$300,000		
(3)	Miscellaneous Facility Improvements	\$200,000		
(4)	MCORE Local Share	\$800,000		
	TOTAL CAPITAL			\$1,800,000
	TOTAL APPROPRIATIONS			\$56,449,000

Said appropriation items shall constitute the budget for the District for said fiscal period.

In support of said budget and as a part thereof, the following statement is made under Section 3 of "The Illinois Municipal Law" approved July 12, 1957, as amended:

A.	EXPECTED CASH ON HAND AT BEGINNING OF FISCAL PERIOD		\$7,500,000
B.	ESTIMATED RECEIPTS		
(1)	Cash Receipts		
	a) Operating Revenue	8,008,000	
	b) Advertising Revenue	300,000	
	c) Interest Income	100,000	
	Total		\$8,408,000
(2)	Cash Receipts -- IDOT Downstate Operating Assistance Funds		\$35,400,000
(3)	Corporate Replacement Tax		\$150,000
(4)	Capital Reserve Transfer		\$4,491,000
(5)	Estimated Receipts from Taxes to be Levied		
	a) General Levy	4,694,000	
	b) Social Security Levy	1,000,000	
	c) Illinois Municipal Retirement Fund Levy	1,675,000	
	d) Worker's Compensation	82,000	
	e) Liability Insurance and Claims Service and Claims	500,000	
	f) Unemployment Insurance	34,000	
	g) Auditing	15,000	
	Total		\$8,000,000
	TOTAL ESTIMATED RECEIPTS AND CASH ON HAND		\$63,949,000
C.	EXPECTED CASH ON HAND AT END OF YEAR		\$7,500,000

Section 2. This Ordinance shall be in full force and effect upon its passage.

Sections 3. The Secretary of the Board of Trustees is directed to file certified copy of this Ordinance with the County Clerk of Champaign County, Illinois.

This Ordinance is hereby by the affirmative vote, the "Ayes" and "Nays" being called, of a majority of the members of the Board of Trustees of the Champaign-Urbana Mass Transit District at a duly called Regular Meeting of the said Board of Trustees on the day of _____ pursuant to a roll call as follows:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved by me this _____ day of _____.

Bradley Diel
Chair-Board of Trustees

ATTEST:

Jack Waaler, Secretary



To: Board of Trustees
From: Jolene Gensler, CPA, Comptroller
Date: 5/22/18
Subject: FY18 Financial Audit Engagement Contract

- A. Introduction:** Annually, the District is required to enter into an engagement contract for financial audit and non-audit services.
- B. Recommended Action:** Staff recommends that the Board authorize the Managing Director to enter into an agreement with Martin Hood LLC for FY18 financial audit and non-audit services, as outlined in the attached engagement contract dated May 17, 2018.
- C. Prior Trustee Action:** Last year, on May 31, 2017, the Board authorized the District to enter into a five (5) year Financial Audit Services agreement with Martin Hood LLC.
- D. Budget Impact:** The estimated cost associated with this contract is \$28,500. Like FY17, in FY18, the District will be subject to a Single Audit, in accordance with the Single Audit Act and Office of Management and Budget (OMB) Circular A-133. A Single Audit is required if the District incurs \$750,000 or more in federally reimbursable expenditures during the fiscal year. Below is a comparison of fees by contract year.

	FY17 Contract	FY18 Contract	Notes
Financial Audit	\$ 23,100	\$ 23,800	
C-CARTS DOAP & 5311 Audit	\$ 1,400	\$ 1,440	Pass through expense; billable to C-CARTS
Single Audit	\$ 4,000	\$ 4,120	Required if the District incurs \$750,000 or more in federally reimbursable expenditures during the fiscal year.
Total Audit Fees	\$ 28,500	\$ 29,360	

May 17, 2018

Board of Trustees and Managing Director
Champaign-Urbana Mass Transit District
1101 East University Avenue
Urbana, Illinois 61802

We are pleased to confirm our understanding of the services we are to provide the Champaign-Urbana Mass Transit District (the District) for the year ended June 30, 2018. We will audit the basic financial statements of the District as of and for the year ended June 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Changes in the Net Pension Liability and Related Ratios - IMRF
3. Schedule of Employer Contributions - IMRF
4. Notes to Required Supplementary Information

Management may choose not to present a Management's Discussion and Analysis. In that case, our auditor's report on the basic financial statements will disclose that fact but this will not impact our opinion.



We have also been engaged to report on supplementary information other than RSI that accompanies Champaign-Urbana Mass Transit District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedules of Operating Expenses
2. Schedule of Revenues and Expenses under Downstate Operating Assistance Grant OP-18-01-IL
3. Schedule of Prior Audit Findings - Downstate Operating Assistance Grant OP-18-01-IL
4. Schedule of Auditor Assurances Applicable to Downstate Operating Assistance Grant OP-18-01-IL
5. Section 5311 Annual Financial Report
6. Schedule of Revenues and Expenses under Downstate Operating Assistance Grant for C-CARTS
7. Schedule of Prior Audit Findings - Downstate Operating Assistance Grant for C-CARTS
8. Schedule of Auditor Assurances Applicable to Downstate Operating Assistance Grant for C-CARTS
9. Schedule of Expenditures of Federal Awards
10. Schedule of Findings and Questioned Costs
11. Summary Schedule of Prior Audit Findings

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Board of Trustees of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports, or we may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and

Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of District's major programs. The purpose of these procedures will be to express an opinion on District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

We will also compile the District's Annual Financial Report (AFR) for the State of Illinois for the year ended June 30, 2018; and provide consultation on the application of accounting principles generally accepted in the United States of America, and various business planning and consulting.

Management Responsibilities

Management is responsible for (1) designing, implementing, and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole. As part of our engagement, we may advise you about appropriate accounting principles and their application; however, management acknowledges and understands that the final responsibility for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America remains with you.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those

used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means of distributing information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, preparation of the AFR, consultation on the application of U.S. generally accepted accounting principles, various business planning and consulting, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Martin Hood LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Illinois Department of Transportation, the U.S. Department of Transportation or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Martin Hood LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Illinois Department of Transportation or the U.S. Department of Transportation. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. However, Martin Hood LLC does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the seven-year period Martin Hood LLC shall be free to destroy our records related to this engagement, unless any additional period is requested by the Illinois Department of Transportation or the U.S. Department of Transportation.

We expect to begin our audit in August 2018. Mitch Schluter is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will be based upon the scope of our work, how much risk and responsibility the work entails, the experience and professional expertise of the personnel assigned, plus out-of-pocket expenses. The fee related to only the audit and AFR preparation is expected to be \$29,360 based on our proposal and consists of \$23,800 for the District's audit, \$1,440 for the audit procedures specific to C-CARTS, and \$4,120 for the single audit related to the federal transit cluster major program. The fee is subject to adjustment if any items requested in the Audit Request List are not available on or before the indicated dates. The fee is affected by anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. The fee will be subject to adjustments if there is a change in the scope of our work due to incomplete information provided to us by your personnel on or before indicated dates. Our invoices for these fees will be rendered each month as work progresses. All invoices are due and payable upon receipt and interest is charged at the rate of .75 percent for every month the invoice is not paid. The annual percentage rate is 9 percent. If we elect to terminate our services for non-payment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended, for any costs associated with collection due to non-payment, and to reimburse us for all out-of-pocket expenditures through the date of termination.

We typically exchange information with clients via the internet and we intend to provide our draft reports (and final reports, if you choose) to you electronically. We may provide these documents to you through our secure web portal or directly through an email attachment and will make every effort to use passwords and e-mail addresses appropriately to prevent the information from being intercepted.

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association (or other association) under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association (or other association). Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.


Our audit report is being prepared for your management use. Should you wish to publish the report, you must obtain our written permission, as we have a professional duty to review any documents in which the report is incorporated.

Our 2015 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Martin Hood LLC



Mitchell R. Schluter, CPA

READ AND ACCEPTED:

This letter correctly sets forth the understanding of Champaign-Urbana Mass Transit District.

Signature

Date

Title



System Review Report

June 10, 2015

To the Members of
Martin, Hood, Friese & Associates, LLC
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Martin, Hood, Friese & Associates, LLC (the firm) in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory agencies, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included an engagement performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Martin, Hood, Friese & Associates, LLC in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin, Hood, Friese & Associates, LLC has received a peer review rating of *pass*.

Heinold Banwart, Ltd.



To: Board of Trustees
From: Karl Gnadt
Date: May 30, 2018
Subject: Developmental Service Center (DSC) Contract

- A. Introduction:** It is a priority of the District to transport people who have mobility limitations. The provisions of the Americans with Disability Act (ADA) require that MTD insure service to individuals with mobility limitations and disabilities within the service area. Cooperative efforts between MTD and DSC to develop and expand the existing DSC bus service for their clients promotes efficient service, conserves capital investment and energy and assists both parties in achieving their goals of meeting the transportation needs of these persons with mobility limitations and disabilities.
- B. Recommended Action:** Staff recommends that the Board authorize the Chair to execute the contract between MTD and DSC.
- C. Prior Trustee Action:** The Board annually approves the contract term from July 1st to June 30th.
- D. Summary:** MTD is able to use Downstate Operating funds to pay for 65% of the total DSC transportation cost. The remaining 35% is paid by DSC. The District would be required to provide this service if DSC discontinued it.

**CONTRACT BETWEEN
DEVELOPMENTAL SERVICES CENTER
AND
THE CHAMPAIGN-URBANA MASS TRANSIT DISTRICT**

This contract, effective this 1st day of July 2019, is made by and between the Developmental Services Center, a not-for-profit corporation of the State of Illinois ("DSC"), and the Champaign-Urbana Mass Transit District ("MTD").

WHEREAS, the MTD is a local mass transit district created under the authority of the Local Mass Transit District Act (70 ILCS 3610/3) to serve the mass transportation needs of the Urbana and Champaign communities; and

WHEREAS, although it has been a long-term priority of the MTD to serve persons who are mobility-limited, the provisions of the Americans with Disabilities Act now require that the MTD insure service to mobility-limited disabled persons is available in its entire service area; and

WHEREAS, DSC has in place, a program under which it provides bus services to mobility-limited disabled clients of DSC; and

WHEREAS, both parties believe that additional cooperative efforts between the MTD and DSC in further developing and expanding the existing DSC bus service for mobility-limited disabled clients would promote efficient service, conserve capital investment and energy, and assist both parties in achieving their goals of meeting the transportation needs of the mobility-limited disabled persons; and

WHEREAS, it is the purpose of this Agreement to partially discharge the requirements of the MTD under the ADA to serve the needs of all mobility-limited disabled persons in the Urbana and Champaign communities by providing a capacity grant to DSC to partially offset the cost of routes and schedules set forth below;

NOW THEREFORE, the parties hereto, in consideration of the promises and covenants between them hereinafter made and entered into, mutually agree, according to the following terms and conditions set forth, as follows:

1. DSC will provide regular bus service for disabled mobility-limited persons over routes established by the MTD. At the time of the execution of this contract, the routes and schedules are set forth in attached "1" hereto, and such routes and schedules are hereby approved by the MTD. The routes and schedules, however, are subject to revision by the MTD and DSC provided that the proper consultation takes place between both parties.

2. The MTD shall pay DSC an annual amount of \$492,063.00 for the services provided by DSC under the terms of this Agreement upon invoice submitted to the MTD, 1101

East University Avenue, Urbana, Illinois, payable in 12 equal installments on the 1st of each month commencing on the 1st day of July, 2019.

3. DSC will pay over to the MTD on the 10th day of the month following the month in which fares collected, if any, the full amount of fares collected from all persons utilizing the services provided by DSC under this Agreement, plus any amount necessary to bring such payment up to 1/12 of the guaranteed of DSC to the MTD of fares collected. The DSC guarantees to the MTD payments under this paragraph annually shall amount to \$172,222.00. The DSC guaranteed annual payment will be adjusted according to the rate of reimbursement that the MTD receives from the State of Illinois.

4. DSC will provide to the MTD a monthly ridership/usage report by the 15th of the month following the month reported on. DSC will also supply to the MTD, as required, any other relevant information requested by the MTD regarding ridership and other operating data.

5. DSC shall comply with Drug Free Workplace Act of 1988 as well as 49 CFR Part 40 and Part 655, as amended.

6. DSC shall purchase and maintain the necessary equipment and employ the necessary labor to operate the bus service described in this Agreement. Purchases shall be coordinated as feasible with the MTD so as to conform with applicable regulations and to maximize efficiency and savings. The MTD shall not have any control or supervision over the drivers of the buses used in said service. The drivers shall be employed by DSC and shall constitute DSC's employees only and shall not constitute agents or employees of the MTD and shall be subject solely to DSC's supervision and control.

7. DSC agrees to continue to maintain in force insurance with the following minimum coverage:

General Liability, \$1,000,000 per occurrence, \$2,000,000 Aggregate; Automobile, Comprehensive and Collision; Automobile Liability, \$1,000,000; Umbrella Liability, \$1,000,000 per occurrence, \$1,000,000 Aggregate; Worker's Compensation, \$100,000 per accident.

DSC agrees to add MTD as an additional insured for DSC provided service only and to provide a Certificate of Insurance indicating the above coverage.

8. This Agreement shall continue each year unless either party serves notification of their intent to terminate this Agreement sixty (60) days prior to the Agreement termination date. Such continuance may be subject to changes in this Agreement as may be mutually agreed upon.

9. The parties each recognize that in the performance of this Agreement they may encounter unforeseen obstacles and difficulties that would make continuation under this Agreement difficult or impossible and it may thus be best to terminate this Agreement if the parties cannot agree on the necessary amendments to accommodate the problem. Thus, if

either party finds that the imposition of regulations or requirements of any kind or nature by the federal, state or local governments make the contractual relationship under this Agreement more expensive or difficult than it is worth, or if a disagreement arises regarding the correct interpretation or application of this Agreement and such dispute is not resolved to the mutual satisfaction of the parties, either party can terminate this Agreement by serving written notice on the other party, to be effective on the last day of the month following the month in which such notice is served. If this Agreement is terminated pursuant to this paragraph, the financial obligation of the parties to each other will be settled according to equitable principles of accounting.

10. Each party represents to the other that executing this contract has been properly authorized by its governing body.

CHAMPAIGN-URBANA MASS
TRANSIT DISTRICT

DEVELOPMENTAL SERVICES CENTER

BY: _____
CHAIR-BOARD OF TRUSTEES

BY: _____
CHIEF EXECUTIVE OFFICER

Attest:

Attest:

BY: _____
SECRETARY

BY: _____
SECRETARY

DATED: _____

DATED: _____

DSC-MTD FY 2019 SUMMARY

<u>ACTUAL COSTS:</u>	BUS #45	BUS #38	BUS #59	BUS #58	BUS #40	CRA #1 (F)	CRA #2 (K)	CRA #3 (G)	CRA #4 (H)	CRA #5 (J)	CRA #6 (T)	CRA #7 (C)	CRA #8 (R)	DT #1-#12	VOC S/W/G		
Wages	\$ 28,381.73	\$ 28,381.73	\$ 28,381.73	\$ 28,381.73	\$ 28,381.73	\$ 5,469.10	\$ 5,469.10	\$ 5,469.10	\$ 5,469.10	\$ 5,469.10	\$ 5,469.10	\$ 5,469.10	\$ 5,469.10	\$ 14,801.64	\$ 14,801.64	\$ 215,264.73	
Taxes / Benefits	\$ 8,628.05	\$ 8,628.05	\$ 8,628.05	\$ 8,628.05	\$ 8,628.05	\$ 1,662.61	\$ 1,662.61	\$ 1,662.61	\$ 1,662.61	\$ 1,662.61	\$ 1,662.61	\$ 1,662.61	\$ 1,662.61	\$ 4,499.70	\$ 4,499.70	\$ 65,440.53	
Vacation Coverage	\$ 2,493.79	\$ 2,493.79	\$ 2,493.79	\$ 2,493.79	\$ 2,493.79											\$ 12,468.95	
Taxes / Benefits	\$ 758.11	\$ 758.11	\$ 758.11	\$ 758.11	\$ 758.11											\$ 3,790.55	
Fuel	\$ 9,720.85	\$ 11,076.43	\$ 11,185.50	\$ 10,383.39	\$ 9,658.59	\$ 847.89	\$ 2,966.06	\$ 1,205.42	\$ 1,793.72	\$ 2,349.64	\$ 1,610.60	\$ 1,315.45	\$ 836.43	\$ 8,100.72	\$ 4,304.68	\$ 77,355.37	
Maintenance	\$ 19,383.65	\$ 11,969.48	\$ 7,432.96	\$ 6,998.62	\$ 10,566.97	\$ 802.00	\$ 1,064.64	\$ 2,779.24	\$ 1,222.58	\$ 1,422.15	\$ 722.02	\$ 5,157.49	\$ 1,706.97	\$ 12,722.64	\$ 4,246.08	\$ 88,197.49	
Insurance	\$ 1,974.80	\$ 1,913.80	\$ 1,508.80	\$ 1,508.80	\$ 1,457.80	\$ 562.00	\$ 580.00	\$ 562.00	\$ 575.00	\$ 601.00	\$ 612.00	\$ 534.00	\$ 534.00	\$ 6,685.00	\$ 2,150.00	\$ 21,759.00	
Transportation Manager	\$ 9,343.36	\$ 9,343.36	\$ 9,343.36	\$ 9,343.36	\$ 9,343.36											\$ 46,716.80	
Admin. Expense @ 9%	\$ 7,261.59	\$ 6,710.83	\$ 6,275.91	\$ 6,164.63	\$ 6,415.96	\$ 778.11	\$ 994.00	\$ 988.24	\$ 902.26	\$ 972.59	\$ 844.06	\$ 1,209.66	\$ 856.01	\$ 3,768.82	\$ 2,700.19	\$ 46,842.86	
<u>DIRECT COSTS:</u>	\$ 87,945.93	\$ 81,275.58	\$ 76,008.21	\$ 74,660.48	\$ 77,704.36	\$ 10,121.71	\$ 12,736.41	\$ 12,666.61	\$ 11,625.27	\$ 12,477.09	\$ 10,920.39	\$ 15,348.31	\$ 11,065.12	\$ 50,578.52	\$ 32,702.29	\$ 577,836.28	
<u>FY 2019 ADJUSTMENTS:</u>																	
COLA @ 3% for drivers	\$ 1,207.85	\$ 1,207.85	\$ 1,207.85	\$ 1,207.85	\$ 1,207.85	\$ 193.01	\$ 193.01	\$ 193.01	\$ 193.01	\$ 193.01	\$ 193.01	\$ 193.01	\$ 193.01	\$ 386.03	\$ 579.04	\$ 8,548.40	
5% increase in fuel cost	\$ 486.04	\$ 553.82	\$ 559.28	\$ 519.17	\$ 482.93	\$ 42.39	\$ 148.30	\$ 60.27	\$ 89.69	\$ 117.48	\$ 80.53	\$ 65.77	\$ 41.82	\$ 405.04	\$ 215.23	\$ 3,867.77	
<u>TOTAL COSTS (PROJECTED):</u>	\$ 89,639.82	\$ 83,037.25	\$ 77,775.34	\$ 76,387.50	\$ 79,395.14	\$ 10,357.11	\$ 13,077.72	\$ 12,919.89	\$ 11,907.97	\$ 12,787.58	\$ 11,193.93	\$ 15,607.09	\$ 11,299.95	\$ 51,369.59	\$ 33,496.56	\$ 590,252.45	
<u>INTOWN USAGE:</u>	100%	50%	100%	100%	50%	100%	100%	100%	100%	100%	100%	100%	100%	80%	80%		
<u>TOTAL TOWN USAGE COST:</u>	\$ 89,639.82	\$ 41,518.63	\$ 77,775.34	\$ 76,387.50	\$ 39,697.57	\$ 10,357.11	\$ 13,077.72	\$ 12,919.89	\$ 11,907.97	\$ 12,787.58	\$ 11,193.93	\$ 15,607.09	\$ 11,299.95	\$ 41,095.67	\$ 26,797.25	\$ 492,063.02	
<u>SUMMARY OF USAGE COSTS:</u>																	
<u>AMOUNT FOR CONTRACT:</u>						3.9% increase		AMOUNT FOR FY 2019 CONTRACT:								\$ 492,063.00	



To: Board of Trustees
From: Karl Gnadt, Managing Director
Date: 5/30/2018
Subject: 2018-2019 Champaign Unit 4 School District Agreement

- A. Introduction** – This Agreement is for transportation services for students going to and from Middle School or High School in the Champaign Unit 4 School District.
- B. Recommended Action** – Staff recommends that the Board of Trustees authorize the Chair of the Board of Trustees to execute the agreement between the District and Unit 4 in the amount of \$513,603. Based on a nine-month school year payment schedule, each billing would be \$57,067.
- C. Prior Trustee Action** – MTD has had annual agreements with Unit 4 since 1977.
- D. Advantages/Disadvantages** – Having Middle School and High School students use public transportation to get to and from school is the best way to educate them on the use of public transit. This is a critical life skill that these students gain that benefits them, their families, and the communities that they end up living in.
- E. Summary** – MTD is able to use Downstate Operating funds to pay for 65% of the total Unit 4 transportation cost. The remaining 35% will be paid by Unit 4. This results in a significant savings to Unit 4 for their transportation services. All of the service that MTD provides under this contract is open to the public and is published in our Maps & Schedules book.

This Agreement adds new service to the Sawgrass, Boulder Ridge, Providence at Thornberry, and Turnberry Ridge at the request of Unit 4. This new service frees up their yellow school bus drivers to do existing work that they are currently paying over-the-road coaches for, resulting in dramatic savings for them and no layoffs.

**TRANSPORTATION AGREEMENT
BETWEEN
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT
AND
CHAMPAIGN UNIT 4 SCHOOL DISTRICT
2018-2019**

The following shall constitute the Transportation Agreement for the 2018-2019 school year between the Champaign-Urbana Mass Transit District (MTD) and Champaign Unit 4 School District (Unit 4).

Champaign-Urbana Mass Transit District

1. Transport students on school days as designated by the calendar adopted by the Board of Education for the 2018-2019 school year.
2. Provide for loading and unloading of students in the immediate or close proximity to the respective schools.
3. Keep adequate liability insurance in force with limits not less than those currently in effect on the date of execution of this Agreement. Unit 4 shall be listed as an additional insured on the policy and cause a current certificate evidencing such coverage to be delivered to Unit 4.
4. Work cooperatively with Unit 4 to prevent overcrowding of buses and to minimize numbers of student standees.
5. Work cooperatively with Unit 4 in collection of statistical data on student ridership and quality of service relating to such student ridership.
6. Provide stickers for use on eligible high school and middle school ID's that do not have the MTD logo.

Champaign Unit 4 School District

1. Provide to eligible middle and high school students a photo ID with either the MTD logo or the appropriate semester sticker.
2. All eligible students must have the appropriate photo ID with the MTD logo or semester sticker by no later than September 30, 2018.
3. All early outs and late starts must be scheduled and given to the MTD in advance of the start of the school year.

4. Every effort must be taken by each school served to board students in a timely and efficient manner.
5. The appropriate school administrator/supervisor, from each school served, must be present and provide assistance in the supervision and control of students at all scheduled boarding times.

Payment Procedure

The cost for providing access to and from school for 2018-2019 from the following areas is \$513,603. This figure also includes access through-out the community to all schools per "School of Choice."

- | | |
|------------------------------|--|
| 1. Arbours | 19. Market Street Area |
| 2. Ashland Park | 20. Maynard Lake |
| 3. Ayrshire | 21. Parkland Ridge |
| 4. Boulder Ridge | 22. Providence at Thornberry/Turnberry Ridge |
| 5. Brookshire | 23. Robeson West |
| 6. Cherry Hills South | 24. Rolling Acres |
| 7. Colony West | 25. Sawgrass |
| 8. Copper Ridge | 26. State/Randolph Area |
| 9. Devonshire | 27. Timberline |
| 10. Devonshire South | 28. Town Center and Dobbins Downs |
| 11. Dobbins Downs (Franklin) | 29. Trails of Brittany |
| 12. Fifth and Bradley Area | 30. Westlake |
| 13. Garden Hills | 31. Westlake |
| 14. Glenshire | 32. Wilbur Heights |
| 15. Ironwood | 33. Williamsburg Area |
| 16. Lincolnshire | 34. Windsor Park |
| 17. Lincolnshire Fields East | 35. Winfield Village and South First Street |
| 18. Lincolnshire Fields West | |

Additional Terms

1. During the 2018-2019 school year, MTD will operate a total of 34 school trips. Additionally, 36 late starts and 4 early-outs will need to be provided. Future adjustments in these totals will result in a change to the contract amount.
2. Unit 4 will provide access for an MTD orientation for all 5th grade students. The orientation will include, but not be limited to, comprehensive safety training, bus rider rules and regulations, expectations for student behavior and how to use the MTD system. MTD will offer bus evacuation training for all students grade 6-12 once per year.

3. The parties shall conclude negotiations and obtain respective Board approval on the contract for the 2019-2020 school year prior to April 30, 2019. However, either party may determine not to renew the contract for the 2019-2020 school year.

The MTD will bill Unit 4 on a monthly basis. Based on a total cost of \$513,603 on a nine-month schedule, each billing will be \$57,067.

Chair, Board of Trustees
Champaign-Urbana Mass Transit District

President, Board of Education
Champaign Unit 4 School District

DATE: _____

DATE: _____



To: Board of Trustees
 From: Jane Sullivan, Grant Manager/Sustainability Planner
 Date: May 30, 2018
 Subject: Approval of Hydrogen Fuel Cell Project Design & Engineering Services Contract

- A. Introduction** – The District is purchasing two 60-foot hydrogen fuel cell buses and making necessary facility and property modifications. Professional design and engineering services from Fiedler Group will help the District to complete this project successfully. See *Overview of Project Activities* (attached) for more information.
- B. Recommended Action:** Staff recommends authorization of the Managing Director to enter into a contract with Fiedler Group, in an amount not to exceed \$436,900.
- C. Prior Trustee Action:** On March 28, 2018 the Board authorized the Managing Director to enter into a contract with the Center of Transportation and the Environment (CTE) for technical assistance for the hydrogen fuel cell project.
- D. Summary:** Fiedler Group will develop the specifications for the modifications to the Maintenance Facility to comply with the requirements associated with servicing and storing hydrogen fueled vehicles.
- E. Background:** In September 2017 the District was awarded \$1.45 million for the purchase of two hydrogen fuel cell buses and associated infrastructure through the Federal Transit Administration’s Low or No Emission Vehicle Program.

Fiedler is a full-service design and engineering firm that has worked with retail, municipal, transit, and fleet fueling customers for 60 years. Since 2004, Fiedler has completed the design and permitting of over 10 hydrogen fueling facilities and maintenance building modifications for OCTA, Southern California Edison, and Hyundai.

Because the District’s grant application included partnership with Fiedler Group, the competitive selection process for the grant award satisfies the competitive procurement requirements. Therefore, the District does not need to solicit proposals for this work and FTA has already approved award to Fiedler Group.

- F. Alternatives – advantages/disadvantages:** Authorizing the Managing Director to enter into a contract with Fiedler Group allows the District to carry out the Hydrogen Fuel Cell bus project successfully.
- G. Budget & Staffing Impacts:** Funding sources for contract with Fiedler Group and contract with CTE, approved March 2018, are identified below.

	Contractor	Total	Funding Sources:		
			Federal	State	Local
Quality Assurance & Inspection	CTE	\$50,000	\$17,500	\$32,500	-
Project Management & Tech. Assistance	CTE	\$473,225	\$378,580	-	\$94,645
Facility Design & Engineering	Fiedler Group	\$436,900	\$83,011	\$283,985	\$69,904
Total		\$960,125	\$479,091	\$316,485	\$164,549
			50%	33%	17%

OVERVIEW OF PROJECT ACTIVITIES: HYDROGEN FUEL CELL BUSES

	Activity	Consultant	Contractor
1	Project Management	Center for Transportation and the Environment (CTE)	
2	Maintenance Facility modifications	Fiedler Group	<i>TBD</i>
3	Hydrogen generation, storage, fueling	Center for Transportation and the Environment (CTE)	<i>TBD</i>
4	Bus Manufacture	Center for Transportation and the Environment (CTE)	New Flyer

				Funding Sources:		
	Activity	Contractor	Total	Federal	State	Local
1	Project Management & Tech. Assistance	CTE	\$473,225	\$378,580	\$-	\$94,645
2a	Facility Design & Engineering	Fiedler Group	\$436,900	\$83,011	\$283,985	\$69,904
2b	Maintenance Facility modifications	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>
3	Hydrogen generation, storage, fueling	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>
4a	Quality Assurance & Inspection	CTE	\$50,000	\$17,500	\$32,500	\$-
4b	Bus Procurement	New Flyer	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>	<i>TBD</i>
Total (to date)			\$960,125	\$479,091	\$316,485	\$164,549

SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly by



PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
a practice division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

AMERICAN COUNCIL OF ENGINEERING COMPANIES

AMERICAN SOCIETY OF CIVIL ENGINEERS

This Agreement has been prepared for use with the Standard General Conditions of the Construction Contract (No. C-700, 2002 Edition) of the Engineers Joint Contract Documents Committee. Their provisions are interrelated, and a change in one may necessitate a change in the other.

SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of May 16, 2018 ("Effective Date") between

CHAMPAIGN-URBANA MASS TRANSIT DISTRICT ("Owner")

and FIEDLER GROUP ("Engineer")

Engineer agrees to provide the services described below to Owner for Champaign Urbana Mass Transit District (CUMTD) ("Project").
803 E. University Ave.
Urbana, Illinois 61802

Description of Engineer's Services: Reference Exhibit "A"

Owner and Engineer further agree as follows:

1.01 Basic Agreement

A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Engineer for such Services as set forth in Paragraph 9.01.

2.01 Payment Procedures

A. *Preparation of Invoices.* Engineer will prepare a monthly invoice in accordance with Engineer's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, the amounts due Engineer will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above.

B. Owner shall pay Engineer for such additional services as follows: For additional services of Engineer's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.
 - b. By Engineer:
 - 1) upon seven days written notice if Engineer believes that Engineer is being requested by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.
 - 3) Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Engineer.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and Engineer each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Engineer and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. Engineer shall not at any time supervise, direct, or have control over any contractor's work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

E. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract as prepared by the Engineers Joint Contract Documents Committee (No. C-700, 2002 Edition).

F. All design documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.

H. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Total Agreement

A. This Agreement (consisting of pages 1 to 4 inclusive together with any expressly incorporated appendix), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

9.01 Payment Terms

- A. Using the procedures set forth in paragraph 2.01, Owner shall pay Engineer as follows:

COST MATRIX		
Item	Description	Cost
1	Study and Schematic Design Phase (30% Set)	\$ 120,000.00
2	Design Development Phase (60% Set)	\$ 100,000.00
3	Final Construction Document Development Phase (100% Set)	\$ 117,000.00
4	Permit Processing Phase	\$ 15,000.00
5	Bidding Phase	\$ 16,500.00
6	Construction Monitoring and Management	\$ 46,000.00
7	Reimbursable (Allowance)	\$ 22,400.00
	Total:	\$ 436,900.00

B. The Engineer's compensation is conditioned on the time to complete services not exceeding **18** months. Should the time to complete construction be extended beyond this period, total compensation to Engineer shall be appropriately adjusted.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

ENGINEER:

By: _____

By: _____

Patrick O. Fiedler

Title: _____

Title: _____

PresidentDate
Signed: _____Date
Signed: _____License or Certificate No. and State **C-38,123
California**

Address for giving notices:

Address for giving notices:

Champaign-Urbana Mass Transit District**1101 E. University Avenue****Urbana, Illinois 61802****Fiedler Group****299 N. Euclid Avenue, Suite 550****Pasadena, California 91101-1662**

Exhibit A

Scope of Services

I. Project Description:

A. Project will consist of the following:

1. Maintenance Facility Modifications:

The maintenance facility project scope is to design for the required upgrade of the existing maintenance facility to comply with the following requirements to service Hydrogen fueled vehicles:

- a) NFPA 2 Hydrogen Technology Code
- b) NFPA 30A Code for Motor Fuel Dispensing Facilities and Repair Garages
- c) NFPA 51B Standard for Fire Prevention During Welding, Cutting, and Other Hot Work
- d) NFPA 70 National Electrical Code
- e) International Fire Code (IFC)
- f) International Mechanical Code (IMC)

2. The area to be modified includes:

- a) One Degreasing Bay
- b) Nine Service Bays
- c) One Welding Bay
- d) One Wash Bay
- e) One Body Shop
- f) Remainder of Existing Building
- g) Entire Newly Constructed Building

II. Engineering Services

A. Phase III - Design Services

1. Study and Schematic Design Phase:

- a) Attend a pre-design kick-off meeting after award of contract.
- b) Perform a site survey to confirm the existing conditions, obtain information on the existing control systems, electrical power distribution and confirm facility dimensions and elevations.
- c) Prepare a preliminary project time line
- d) Prepare preliminary budgetary cost estimate.
- e) Provide a narrative reviewing the existing ventilation systems and provide recommendations for modifying the existing systems as well as proposed systems for accommodation of hydrogen fuel cell bus operation. The narrative shall be submitted with 30% schematic design drawings.
- f) Attend client meeting to present findings and the 30% design package.

2. Design Development Phase:
 - a) Prepare 60% design package including:
 - (1) Demolition plans to account for the removal of all existing electrical and mechanical materials and devices that are not rated or listed appropriately.
 - (2) Provide design for flame detection, hydrogen gas detection and ventilation within the project area bays.
 - (3) Provide ventilation calculations based on NFPA requirements.
 - (4) Coordinate with fire alarm system contractor for the integration of gas detection system into existing fire alarm system.
 - (5) Attend client meeting to present 60% design package.
3. Final Construction Document Development Phase:
 - a) Prepare 100% design package incorporating client review comments.
 - b) Update Budgetary Cost Estimate.
4. Permitting Processing Phase
 - a) Permit processing Activities to include:
 - (1) Prepare Application
 - (2) Filing with the Agency
 - (3) Follow-up with the Agency
 - (4) Pick-up Corrections
 - (5) Re-file Corrections
 - (6) Permit Ready
 - b) File for the following permits:
 - (1) Electrical Permit
 - (2) Mechanical Permit
 - (3) Fire Department Permit
5. Bidding Phase
 - a) Provide Issue for Bid documents consisting of:
 - (1) Project Specifications
 - (2) 100% design package
 - b) Attend an on-site pre-bid meeting.
 - c) Assist in obtaining and reviewing bids submitted by contractors.
 - d) Assist in answering questions regarding plans and specifications during the bidding phase.
 - e) Incorporate any changes to the construction drawings developed as addenda items.
6. Construction Monitoring and Management
 - a) Attend a pre-construction and post-construction meeting.
 - b) Assist in answering questions regarding plans and specifications during the construction phase.
 - c) Review and approve all shop drawings and equipment submittals required by the construction documents.
 - d) Prepare "as built" drawings based on the information supplied by the general contractor.

III. Assumptions

- A. The following drawings/information/reports to be provided by Client:
 - 1. Record drawings of existing improvements.
- B. For project durations in excess of 18 months: any additional costs will be billed hourly per attached rate schedule.

IV. Exclusions

The following services are not included in this project. They can be provided by written modification to this agreement.

- A. Hazardous Materials Investigation or Abatement
- B. Field Surveying and Monumentation
- C. Site Soils Investigation
- D. Special Studies
- E. Additional site visits or client meetings, if required, will be billed at actual cost.
- F. Plan Check fees, permit applications and permit fees.
- G. Any work not specifically included in Phase III Design & Permitting Services (above).

V. Reimbursable Expenses

- A. Permit Fees
- B. Reprographics
- C. Postage & Shipping
- Travel Expense

VI. Estimated Cost of Design and Engineering Services

- A. We estimate the cost to provide the above described design/engineering services per attached Cost Matrix.
- B. Note, the initial fee estimate is a worst-case scenario and will be updated accordingly after the initial site visit and facility assessment is completed.

VII. Payment Terms:

Our services would be billed fixed fee as follows:

- A. Each task will be billed on a percentage completed basis.
- B. Any additional work will be billed per our attached standard rate schedule.
- C. Proposal valid for 30 days.

Appendix 1 to Exhibit C

Reimbursable Expenses Schedule

Current agreements for engineering services stipulate that the Reimbursable Expenses are subject to review and adjustment per Exhibit C. Reimbursable expenses for services performed on the date of the Agreement are:

I. Materials and Supplies:

Office and normal drafting supplies are included in the hourly rates.

Reprographics:	Bond (White)	\$0.64 per sq ft
	Stapling (Set)	\$2.00 each
	Folding (Set)	\$1.50 each
	8 ½ x 11 – 1 side	\$.15 each
	11 x 17 – 1 side	\$.20 each
	CD Burn	\$30.00 each

II. Reimbursable Expenses:

A. Permit Fees

B. Reprographics

C. Postage & Shipping

D. Travel Time

E. Travel Expense

Special materials, fees, services, reproductions, postage/shipping/delivery, plotting, and blueprinting outside of our office at actual cost plus 15%. Back-ups for outside services less than \$50.00 will be provided upon client request on a time and materials basis.

III. Mileage and Subsistence

Auto Mileage	Prevailing IRS Mileage Rate
Air Travel and Auto Rental	(Actual Cost)
Subsistence when required to stay out of town	(Actual Cost)

Appendix 2 to Exhibit C

Standard Hourly Rates Schedule

I. Standard Hourly Rates

A. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

B. The Standard Hourly Rates apply only as specified in Article C2.

II. Schedule

Principal	\$190.00	per hour
Sr. Project Manager	\$165.00	" "
Sr. Designer	\$105.00	" "
Project Manager	\$150.00	" "
License Architect/Engineer	\$150.00	" "
Design Coordinator/Job Captain	\$115.00	" "
Assistant Project Manager/Sr. Designer	\$90.00	" "
Permit Expediter	\$95.00	" "
Designer	\$90.00	" "
Draftsperson	\$72.00	" "
Administrative Assistant	\$60.00	" "

Overtime is available upon special request

Expert Witness Services \$700.00 per hour



To: Board of Trustees
From: Drew Bargmann, Special Services Manager
Date: May 22, 2018
Subject: Updates to Long-term Intergovernmental Agreement between Champaign County and Champaign-Urbana Mass Transit District between July 1, 2017 and June 30, 2020

- A. Introduction** – To ensure the continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) through June 30, 2020.
- B. Recommended Action:** Staff recommends approval of the attached Intergovernmental Agreement (IGA) between Champaign County (RPC) and CUMTD by authorizing the Managing Director to sign the IGA and lease agreement on behalf of CUMTD.
- C. Background:** In May 2017, an Intergovernmental Agreement between Champaign County and CUMTD was approved for FY 2018 through FY 2020. The attached agreement maintains the same terms of this agreement, with the following changes:
 - a. Maintenance rates have been increased to reflect fiscal year 2019 and 2020 rates;
 - b. Decrease the building lease payment to MTD (office furniture will be paid off as of June 30, 2018)

This agreement was approved by the Champaign County Board at their April 2018 meeting.

- D. Alternatives – advantages/disadvantages :** If not approved, the current agreement will expire on June 30, 2020 and would not reflect updated vehicle maintenance rates or building lease rates for fiscal year 2019 and 2020.

**(INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE COUNTY OF CHAMPAIGN
AND
CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

PREAMBLE

WHEREAS, the County of Champaign ("County") and the Champaign-Urbana Mass Transit District ("CUMTD") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation – Office of Intermodal Project Implementation ("IDOT-OIPI") Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance ("Section 5311") (49 USC § 5311), and Downstate Public Transportation Operating Assistance ("Downstate") Grant Agreement;

WHEREAS, the County and CUMTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by CUMTD in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission ("RPC"), specifically the Program Compliance and Oversight Monitor (PCOM);

WHEREAS, Champaign County Area Rural Transit System (C-CARTS) is the program name under which rural public transportation is provided within Champaign County; and

WHEREAS, CUMTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, it is agreed between the County and CUMTD as follows:

- I. **Incorporation of Recitals.** The Preamble Recitals of this Intergovernmental Agreement ("Agreement") are hereby adopted and incorporated as if fully set forth herein.
- II. **Limitations.** This Agreement shall not limit or supersede any specified Grant Agreement funding requirements executed between the County and IDOT-OIPI.
- III. **Representations and Compliance with the Intergovernmental Cooperation Act.** The County and CUMTD hereby represent on their behalf as follows:

- A. Each is a public agency as defined in 5 ILCS 220/2 (Intergovernmental Cooperation Act).
- B. The scope of this Agreement relates to the performance of governmental services, activities or undertakings, which the agencies entering into this Agreement are authorized by law to perform.
- C. The respective governing bodies of each party named here have approved and authorized this Agreement as well as performance activities set forth herein. Each party acknowledges and represents that it has the legal power, right, and authority to enter into this Agreement and to perform the duties and obligations contemplated hereby.
- D. This Agreement fully sets forth the purposes, powers, rights, objectives, and responsibilities of the contracting parties with respect to the subject matter hereof.

IV. Powers, Rights, and Responsibilities of the County.

- A. The County shall lease to CUMTD vehicles awarded to Champaign County for rural public transportation purposes, which are specified within the IDOT-OIPI Grant Agreement, pursuant to Applications made by the County under Section(s) 5310 and 5311 of the Urban Mass Transportation Act of 1964, as amended.
- B. After other transportation related assets are procured through IDOT-OIPI for Champaign County rural public transportation services, the County shall have the option to lease those items to CUMTD through a leasing agreement.

V. Powers, Rights, and Responsibilities of RPC. The RPC shall provide transportation services oversight on behalf of the County by:

- A. Facilitating the Champaign County Rural Transit Advisory Group ("RTAG"), a subcommittee of the County's Board as described in the adopted bylaws. In doing so, will ensure that the subcommittee is in compliance with the Illinois Open Meetings Act (5 ILCS 1201 et seq.);
- B. Maintaining Champaign County copies of current CUMTD service operation and vehicle maintenance policies;
- C. Collecting CUMTD transportation service reports that include all data, trip denials, public complaints, and fiscal information and periodically verifying accuracy of reports along with associated service policies and practices; and
- D. Preparing quarterly and annually transportation service reports to be presented to the RTAG and the Champaign County Board.
- E. Developing and updating a Public Transportation Service Plan.
- F. Attending local coordination meetings and statewide training sessions.
- G. Providing fiscal administration oversight on behalf of the County by:
 - i. Quarterly reviewing and approving state and federal requests for payment (from here forth referred to as "requisitions") to IDOT-OIPI;

- ii. Reviewing and keeping files on any grant related fiscal reports and records; and
 - iii. Reviewing and approving any grant application materials prepared on behalf of Champaign County.
- H. Preparing the following sections of the Section 5311 grant application for each fiscal year:
 - i. Section I: Introduction
 - ii. Section II: Section 5311 Grant Application Checklist
 - iii. Section III: Uniform Application for State Assistance
 - iv. Section IV: Description of the Project
 - v. Section V: Grantee Information and Service Operators
 - vi. Section VI: Other Transportation Services
 - vii. Section VII: Public Transit Employee Protections
 - viii. Section VIII: Local Planning Efforts
 - ix. Section XI: Forms, Certifications and Assurances
 - x. Exhibit A: Title VI Questionnaire
 - xi. Exhibit C: Standard Certifications and Assurances
 - xii. Exhibit D: Board Resolution
 - xiii. Exhibit E: Special Section 5333(B) Warranty for Application to the Small Urban and Rural Program
 - xiv. Exhibit G: Applicant's Certification of Intent
 - xv. Exhibit H: Ordinance
 - xvi. Table 1: 5311 Proposed System Service Level
 - xvii. Attachment I: Map of Service Area
 - xviii. Attachment II: Documentation of Applicant's Effort to Involve the Private Sector
 - xix. Attachment VI: Certified Copy of Public Notice for Public Hearing
 - xx. Attachment VII: Copy of Minutes of Public Hearing in Support of the Application
- I. Preparing the following sections of the Downstate Operating Assistance Program (DOAP) grant application for each fiscal year:
 - i. Uniform Application for State Assistance
 - ii. Form OP-1: Cover Letter
 - iii. Form OP-2: Description of Applicant's Organization
 - iv. Form OP-3: Summary of Totals for Revenues and Expenses

v. Form OP-6b & OP-6c: Vehicle Use & Passengers

J. Preparing the following reports and documents for each fiscal quarter:

- i. Disadvantaged Business Enterprise (DBE) Letter
- ii. Charter Letter
- iii. PCOM Quarterly Report
- iv. Grant Funds Recovery Act (GFRA) Reports for Operating and Capital Grants

K. Preparing the following year-end documents:

- i. National Transit Database (NTD) Report (due August 1st)
- ii. Non-DOAP Local Match Survey (due August 1st)

L. Providing compliance and liability oversight on behalf of the County by:

- i. Participating throughout the IDOT-OIPI's program review of CUMTD;
- ii. Maintaining vehicle titles and tracking all corresponding liability insurances purchased by CUMTD for vehicles owned by Champaign County; and
- iii. Annually verifying compliance and vehicle maintenance practices are being followed by reviewing fiscal, service, and maintenance records. Additionally, RPC will communicate with IDOT-OIPI to ensure all compliance requirements are up to date and currently being met for any executed Grant Agreement.

For the above described oversight activities, the RPC will track oversight hours and related Champaign County administrative expenses and submit these to CUMTD on a monthly basis for inclusion in requisitions. Such expenses shall not exceed amounts provided for in the Grants for such expenses.

The RPC will retain the portion of funding submitted for oversight activities and will pass through all remaining administration as well as operating reimbursement to CUMTD within two weeks upon receipt of said grant funds.

VI. CUMTD Responsibilities.

- A. To the extent it has the legal authority; CUMTD shall provide rural public transportation in the County of Champaign, Illinois.
- B. CUMTD shall prepare on behalf of the County the following sections of the Section 5311 grant application for each fiscal year and submit application materials for RPC review and approval:
 - i. Section IX: Project Cost and Revenue Proposal
 - ii. Exhibit B: Proposed GATA and Exhibit B Budget for the fiscal year
 - iii. Exhibit I: Non-Vehicle Capital Asset Inventory
 - iv. Exhibit J: Vehicle Asset Inventory

- v. Attachment III: Organizational Chart for the Operator
 - vi. Attachment V: Copy of Most Recent Audit & 5311 Annual Financial Report
- C. CUMTD shall prepare on behalf of the County the following sections of the DOAP grant application for each fiscal year and submit application materials for RPC review and approval:
 - i. Form 501: Operating Labor Summary
 - ii. Rural DOAP GATA Budget
- D. CUMTD shall prepare on behalf of the County the following documents and reports for each fiscal quarter and submit materials to RPC for review and approval:
 - i. Section 5311 Request for Payment
 - ii. Form OP-4: Itemization of Operating Revenues and Expenses
 - iii. DOAP Request for Payment
 - iv. Public Transit Account (PTA) Reconciliation
- E. CUMTD shall prepare on behalf of the County the following year-end documents and reports for each fiscal year and submit materials to RPC for review and approval:
 - i. OP-9 Report: Labor & Operating Data (due August 1st)
 - ii. Final OP-10D (due August 1st)
 - iii. Section 5311 Audited Schedule of Revenue and Expenses (ASRE) (due December 31st)
 - iv. DOAP Audited Schedule of Revenue and Expenses (ASRE) (due December 31st)
- F. In order to operate rural public transportation services for the County of Champaign, Illinois, by entering into this Agreement, CUMTD shall be responsible for all current and future applicable state, federal, and/or funding program rules, requirements, and regulations listed below in **Section VIII. Identification of Applicable Transportation Service Regulations**, except as undertaken by the County and RPC in sections IV and V.
- G. When procuring goods and/or services with a combined value in excess of \$250,000, CUMTD shall make a genuine good faith effort to explore Disadvantaged Business Enterprises ("DBE") contracting opportunities to the greatest extent possible. In the event combined procured goods and/or services exceed \$250,000, CUMTD shall establish a DBE plan as federally required and amend this Agreement accordingly.
- H. CUMTD, as Champaign County's designated rural operator, shall ensure financial accountability by utilizing a third party independent auditor to conduct its annual fiscal and compliance audit. Audit schedules as required by IDOT shall support the operating and administrative costs claimed for reimbursement under the

Section 5311 grant award. Audit documents will be forwarded to IDOT-OIPI upon completion according to a minimum federal contract and program requirements.

- I. It is the goal of Champaign County that all employee hiring, pay actions and advancements are made on the basis of merit.
 - i. CUMTD will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability. CUMTD in all solicitations or advertisements for employees placed by or on behalf of Champaign County; shall state that all qualified applicants will receive consideration for employment without regard for age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability.
 - ii. CUMTD will employ, promote and demote persons based on performance, qualifications and merit and will not discriminate in favor of the employment of relatives or family members. Relative or family member is defined as one of the following: spouse, parent, child, sibling, in-law, aunt, uncle, niece, grandparent, grandchild, or members of the same household. Should CUMTD employ, promote or demote a family member of an existing CUMTD employee, CUMTD will notify Champaign County's PCOM before the hire or promotion.
- J. CUMTD shall operate Champaign County rural public transportation services in compliance with any Grant Applications made on behalf of the County and/or Agreements between the County and IDOT-OIPI.
 - i. Between July 1st, 2017 and June 30th, 2020 Champaign County rural transportation services are subject to the requirements contained in Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (49 USC § 5311) and Downstate Public Transportation Operating Assistance Grant Agreement;
 - ii. Therefore, the following *Champaign County Rural Public Transportation Service Parameters* **hereto are set forth below** unless amended.

VII. Champaign County Rural Public Transportation Service Parameters.

- A. **Minimum Service Days & Hours.** Barring natural disasters, unsafe weather conditions, mutually agreed upon holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day), and unforeseen reduction of available fleet size; CUMTD will operate Champaign County rural public transportation services with a minimum of five (5) vehicles Monday to Friday from 6:00 AM to 6:00 PM continuously between July 1st, 2017 and June 30th, 2020.
- B. **Service Reporting & Approval.** CUMTD shall provide RTAG quarterly and annually service reports as well as any grant applications for rural service made on behalf of the County or other agreements for rural service within Champaign County for

review and approval. Quarterly, CUMTD shall provide all service data to RPC for performance evaluation. In the case of a temporary suspension of rural transportation services caused by emergency or unforeseen circumstances, RPC will be informed immediately. Except in case of an emergency or exigent circumstances, both CUMTD and RPC will agree in writing about the changes to rural transportation services before CUMTD implements such changes to the services.

C. Grant Funding & Local Match.

- i. Service contracts operating at the end of each fiscal year shall continue as a source of local match for the next fiscal year. However, to make a good faith effort to be a sustainable rural transit system with diverse local match sources and in an effort to obtain the maximum federal and state funding, RPC staff and CUMTD staff will work together to seek a diverse mix of local match funding sources. RPC staff will twice a year identify potential sources of local match revenue currently not being sought by CUMTD, and work with CUMTD to develop a strategy to access these other local funds. CUMTD will be responsible for providing all cost estimates associated with the development of any service contracts.
- ii. CUMTD is expected to monitor the grant funding spend down on a monthly basis and to provide a quarterly status report to RTAG and RPC on how fiscal operations are progressing. If at any time the Downstate funding is unexpectedly discontinued or if the expenses of the system far outpace the availability of federal, state, and local match funding, CUMTD shall submit a 90-day notice of service reductions or termination of transportation services, in order to operate within the funding limitations as budgeted in the grant application.

- D. Quarterly Expenditures and Requisitions.** In accordance with Grant Agreements between IDOT-OIPI and Champaign County for rural public transportation services, for each quarter CUMTD transportation expenditures shall not exceed 25% of all awarded grant funds for rural public transportation (i.e. Section 5311 and IL Downstate Operating Assistance Program). In the event unanticipated expenditures result in a quarterly requisition going over said ceiling amount, CUMTD shall notify RPC in writing, no later than two weeks after charges have been incurred, to explain the overages, how the remaining year operations will be covered, and request an approved exception for the particular quarter. RPC shall monthly provide CUMTD a copy of all oversight administrative services performed as well as all documentation required by CUMTD Auditor. CUMTD shall quarterly prepare and submit to RPC the requisitions along with any other IDOT-OIPI and/or County required documentation. CUMTD shall ensure the eligibility of all expenditures within the prepared requisition. CUMTD shall make available to RPC staff any applicable fiscal documentation necessary to review accuracy of the requisitions to be submitted. RPC will review the submitted requisitions for accuracy and the County's Authorized representative will approve and sign said requisitions to be sent to IDOT-OIPI for payment. RPC will submit the requisitions and other documentation to IDOT-OIPI and will maintain a copy of each

requisition for the County's records. Such submittal shall be made by RPC within seven (7) days after CUMTD has provided RPC with any documents requested by RPC.

- E. **Rolling Stock Lease Agreement.** CUMTD will lease rolling stock from Champaign County to operate the rural public transportation services in Champaign County for \$1 per year per vehicle as available. Refer to ***Vehicle Lease Agreement between County of Champaign, Illinois and Champaign Urbana Mass Transit District*** for additional terms and conditions.
- F. **Office and Vehicle Storage Lease Agreement.** Champaign County will lease office space and indoor/outdoor vehicle storage from CUMTD as set forth in the ***Lease Agreement between County of Champaign, IL and Champaign Urbana Mass Transit District***, included in this IGA as an addendum.
- G. **Vehicle Maintenance.** CUMTD shall provide for leased vehicle preventative and comprehensive maintenance in compliance with all federal, state, and/or funding program requirements by following IDOT-OIPI compliant vehicle maintenance plan and policies. CUMTD shall track maintenance costs of vehicles used for Champaign County rural transportation services separately. Maintenance costs tracked separately for the appropriate Champaign County rural public transportation services are eligible expenditures under requisitions for Champaign County FY2018 – FY2020 Downstate Operating Assistance Program Grant Agreements and are reimbursed to CUMTD upon receipt of DOAP funds. CUMTD shall ensure compliance of vehicle maintenance as required under federal regulations and funding program requirements. CUMTD shall keep comprehensive maintenance records and have these records annually available for RPC oversight. Cost parameters for vehicle maintenance include:
- i. CUMTD will perform all preventative maintenance, mechanical repair work, body shop work, and road calls requested at the actual hourly rate needed for the work. The FY2019 hourly rate for all services is \$43.33 and \$44.58 in FY2020.
 - ii. CUMTD will charge the cost of any required parts at current pricing.
 - iii. The hourly rate for service will increase to \$43.33 in FY2019 and \$44.58 in FY2020. CUMTD will reconcile these rates to the audited actual rates each year, and increase or decrease the rate for the following fiscal year.
 - iv. CUMTD will fuel C-CARTS vehicles as requested. The cost per gallon will be calculated as a monthly average based on overall CUMTD fuel purchases.
 - v. CUMTD will wash, sweep, and empty the trash of each C-CARTS vehicle during the weekend. Each wash will be charged at \$3 a wash.
 - vi. CUMTD will charge C-CARTS a monthly administrative fee of \$250.
- H. **Vehicle Liability Insurance.** CUMTD shall maintain adequate liability insurance to operate the public services as specified by IDOT to be primary, and not excessive or contributory, and at minimum afford the following coverage levels:

Combined single limit \$1 million

Medical Payments \$5,000

Hired and Non-Owned \$1 million

VIII. **Identification of All Applicable Transportation Service Regulations.** The provision of rural public transportation services within the County of Champaign, Illinois is subject to the rules and regulations found in the following documents:

- A. The United States Department of Transportation (USDOT) Federal Transit Administration (FTA) Master Agreement as published on FTA's website and authorized by the Federal Ledger;
- B. Any Grant Agreement between IDOT-OIPI and the County executed and filed with IDOT-OIPI officers and copy retained in the County's records; and
- C. Any Grant Application(s) made to IDOT-OIPI on behalf of the County, which includes resolutions made by the Champaign County Board: 1) Illinois Department of Transportation ("IDOT") and FTA Assistance Programs Joint Certifications and Assurances, and 2) 5333b Special Warranty.

IX. **Terms.**

- A. The term of this Agreement shall be from July 1st, 2017 to June 30th, 2020. Upon written notice:
 - i. CUMTD may suspend or terminate all or part of this agreement when the County is, or has been, in material violation of the terms of this Agreement, or at CUMTD's convenience,
 - ii. The County may terminate all or part of this agreement when it determines, in its sole discretion, that the purpose of the Champaign County rural public transportation services would not be adequately served by continuation of the IDOT-OIPI Grant Agreement or at the County's convenience.
- B. Termination of any part of this Agreement will not invalidate obligations properly incurred by CUMTD prior to the date of termination; to the extent they are non-cancelable. Neither the acceptance of a remittance by the County of any or all Champaign County rural transportation services from the IDOT-OIPI Grant Agreement nor the closing out of CUMTD expenditures for Champaign County rural transportation service shall constitute a waiver of any claim which the IDOT-OIPI Grant Agreement may otherwise have arising out of this Agreement.

X. **Notices.** All notices or other communications required or permitted hereunder shall be in writing and personally delivered or registered or certified mail, postage pre-paid, return receipt requested and addressed to the parties hereto at their respective addresses set forth below. Such notice or other communications shall be deemed given upon receipt or one (1) business day after tendering to an overnight air-express service.

Notices to the County shall be sent to:

PCOM
Champaign County Regional Planning Commission
1776 E. Washington Street
Urbana, IL 61802
Fax: 217-384-3896

Notice to CUMTD shall be sent to:

Managing Director
Champaign Urbana Mass Transit District
1101 E. University Avenue
Urbana, IL 61802

- XI. **Governing Law and Venue.** This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Illinois. The parties agree that the venue for any action pertaining hereto shall be in Champaign County, Illinois.
- XII. **Entire Agreement.** This Agreement represents the entire agreement between the parties with respect to the subject matter and may not be modified except by writing.
- XIII. **Compliance with Law.** The County and CUMTD shall comply with all the applicable provisions of local, state, and federal laws relating to the performance of the terms of this Agreement.

IN WITNESS WHERE OF, the County has caused this Agreement to be executed by the Chair of the Champaign County Board and attested by the County Clerk pursuant to authority given by the Champaign County Board, and CUMTD has caused this Agreement to be executed by its Managing Director pursuant to authority given by its Board of Directors this **30th of May, 2018.**

COUNTY OF CHAMPAIGN

By: _____
C. Pius Weibel, Chair
Champaign County Board

Attest:

By: _____
Gordy Hulten,
Champaign County Clerk

CHAMPAIGN URBANA MASS TRANSIT DISTRICT

By: _____
Karl Gnadt, Managing Director
CUMTD

Exhibit A

It is recognized by the parties that the amounts set forth in this work order are premised on the current level of support by the State of Illinois as set forth in the Downstate Public Transportation Act (30 ILCS 740/1-1 et. Seq.) ("the Act").

If at any time after the execution of this agreement by the parties, state reimbursement is reduced from its current 65% level contained in the Act, the amount contained in the work order shall be adjusted to automatically reflect the amount of any such decrease. The increase in cost to the customer shall be in the same percentage of the decrease in state support.

The following table shows examples of how customer cost will be determined for maintenance:

Fiscal Year	Fully Allocated Cost per Hour	Level of State Reimbursement	Local Share (Cost to Customer)	Hourly Rate Charged to Customer
2019	\$123.81	65%	35%	\$43.33
2020	\$127.36	65%	35%	\$44.58

Exhibit B

C-CARTS agrees to pay to CUMTD as rent for the initial term of the Agreement, by the following schedule:

\$15.00/sf July 1, 2018 through June 30, 2020 or \$1034.38/month for office space; and

\$5.00/sf July 1, 2018 through June 30, 2020 or \$666.67/month for interior parking for 8 service vehicles; and

\$3.00/sf July 1, 2018 through June 30, 2020 or \$300.00/month for exterior parking for 6 service vehicles.

Monthly rent total for July 1, 2018 through June 30, 2020 totals \$24,012.60 or \$2,001.05/month.

ALL RENT PAYMENTS SHALL BE MADE PAYABLE TO CUMTD AT:

CUMTD
1101 E. University Avenue
Urbana, Illinois 61802-2009