



Champaign-Urbana Mass Transit District Board of Trustees Meeting

MINUTES – Approved as Amended 12/7/16

DATE: Wednesday, October 26, 2016
 TIME: 3:00 p.m.
 PLACE: Illinois Terminal, 4th Floor
 45 E University Avenue, Champaign, IL

Trustees:

Present	Absent
Linda Bauer (Chair)	
Bradley Diel (Vice-Chair)	
	Margaret Chaplan
	Matthew Cho
Bruce Hannon	
Jermaine Raymer	
Donald Uchtmann	

Advisory Board:

Present	Absent
Brian Farber	
Evan Bujak	

MTD Staff:

Karl Gnad (Managing Director), Bryan Smith (Chief Operating Officer), Eric Broga (Maintenance Director), Kirk Kirkland (Facilities Director), Jan Kijowski (Marketing Manager), Jane Sullivan (Grant Manager/Sustainability Planner), Amy Snyder (Customer Service Manager), Jolene Gensler (Comptroller), Fred Stavins (Counsel), Beth Brunk (Recording Secretary)

Others Present:

MINUTES

1. Call to Order

Chair Bauer called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Mr. Diel to approve the agenda as distributed; seconded by Mr. Uchtmann. Upon vote, the **MOTION CARRIED unanimously.**

4. Audience Participation

Todd Weger

Mr. Weger stated that Scott Cochrane is very interested in working with the CUMTD Board concerning the property at 64 East Chester St. in Champaign.

5. Approval of Minutes

A. Board Meeting – September 28, 2016 – Open Session

MOTION by Mr. Raymer to approve the minutes of the September 28, 2016 Open Session CUMTD Board meeting as distributed; seconded by Mr. Uchtmann. Upon vote, the **MOTION CARRIED** unanimously.

B. Board Meeting – September 28, 2016 – Closed Session

MOTION by Mr. Raymer to approve the minutes of the September 28, 2016 Closed Session CUMTD Board meeting as distributed; seconded by Mr. Diel. Upon vote, the **MOTION CARRIED** unanimously.

6. Communications

None

7. Reports

A. Managing Director

Mr. Gnadt reviewed the District's ridership and financial numbers for September 2016. Monthly ridership decreased 4.42% from September 2015. The District has closed on the Hadley properties and taken possession. Mr. Gnadt offered to take any Trustee on a tour of the buildings if they are interested in doing so. On October 11th, CUMTD showcased the new 2016 buses to the public in a media event attended by Representative Ammons and Congressman Davis. The new buses are 25-30% more fuel efficient than diesel buses. The state is currently not making payments to downstate transit systems. The Illinois Public Transportation Association (IPTA) has been active to try to get the state to be more responsive in their obligations. Court action will probably be necessary to get the State Comptroller to transfer money for downstate transit operations. On Election Day, November 8th, bus passengers will ride for free as CUMTD promotes voter participation at the polls. This initiative received extensive media coverage.

CUMTD staff will be meeting with the UIUC computer science students assigned to develop the CUMTD ridership study next Monday. The District is waiting for the contract from IDOT as they have approved the route analysis grant. Mr. Gnadt is hopeful that the MCORE Project bid opening on November 4th will receive some acceptable bids. If the bids are not acceptable, the next letting will be in February 2017. The MCORE partners may decide to reduce the project scope to make the project more attractive to potential bidders. Mr. Hannon inquired about the reason for the recent reduction in University student ridership. Mr. Gnadt referenced an analysis by Evan Alvarez that showed a strong correlation between increased campus infill development and decreased student ridership.

Board Committees

- 1) **Administration** – Mr. Uchtmann introduced CUMTD's new Facilities Director – Kirk Kirkland. In December, Mr. Uchtmann and Mr. Hannon will distribute the Managing Director evaluation forms to the Trustees. At the January Board meeting, the Board will hold a closed session to discuss the responses of the evaluations with Mr. Gnadt. Early in 2017, two Trustees will be selected as the negotiating team to work with Mr. Gnadt on the Managing Director's contract which expires on 6/30/17.
- 2) **Facilities** – Mr. Smith reported that the 803 Construction project is moving slow. A few fixes to the fire alarm system are necessary to get an occupancy permit. Once the permit is conveyed, Safety & Training and C-CARTS will move to 803. The contractor is still pouring concrete for the driveway.
- 3) **Service Delivery** – Mr. Raymer and Ms. Chaplan met with Mr. Gnadt to discuss bus routes and collaborations with organizations like Uber. They took a tour of the Hadley properties.

8. Action Items

A. Resolution Determining Amount of Money Necessary to be Raised by the Tax Levy

Mr. Gnadt remarked that this was a challenging year to set the levy amount due to the pending decision by the Illinois Supreme Court concerning hospital property tax exemptions. To plan for the possibility of increased equalized assessed value (EAV) from the hospital parcels, Mr. Gnadt suggested setting the levy at a 25% increase over the last year's levy. This percentage does not impact the home owner – their tax increase cannot exceed the annual average change in the Consumer Price Index (.7% for 2015). Instead, it allows the District to capture any EAV from properties that are new to the tax rolls.

MOTION by Mr. Diel to adopt Resolution No. 2016-6 determining the amount of money necessary to be raised by the tax levy for revenue year 2016 payable 2017; seconded by Mr. Uchtmann.

Roll Call:

Aye (4) – Bauer, Diel, Hannon, Uchtmann

Nay (1) – Raymer

MOTION CARRIED.

B. Urbana School District #116 Transportation Agreement 2016-17

Mr. Gnadt stated that CUMTD has had annual agreements with the Urbana School District #116 since 1987. The total cost, \$164,772, covers the transportation expenses for Urbana middle and high school students in the 2016-17 school year.

MOTION by Mr. Raymer to approve the Urbana School District #116 Transportation Agreement for the school year 2016-17; seconded by Mr. Uchtmann. Upon vote, the **MOTION CARRIED** unanimously.

C. CUMTD Board of Trustees Meeting Time

Ms. Bauer suggested that the Board may want to try a later meeting time to be accessible to more people in the community. She suggested a trial period of 6-months, April through September. Mr. Raymer thought this could be a way to increase public participation, and posting the audio of the meeting on CUMTD's website would increase transparency. Mr. Diel asked about the meeting times of other transit districts in the state. Mr. Gnadt will compile the list and send it to the Trustees. Mr. Bujak noted that the University of Illinois Student Senate meets weekly on Wednesday nights at 7:00 p.m., so Wednesday nights would not work for the University Student Advisory member to the CUMTD Board.

9. Closed Session pursuant to 5 ILCS 120/2 (c) 5 to Consider Purchase or Lease of Real Property for Use by Champaign-Urbana Mass Transit District and pursuant to 5 ILCS 120/2 (c) 6 the Setting of a Price for Sale or Lease of Property Owned by the Champaign-Urbana Mass Transit District

MOTION by Mr. Diel to enter into closed session pursuant to 5 ILCS 120/2 (c) 5 to consider purchase or lease of real property for use by Champaign-Urbana Mass Transit District and pursuant to 5 ILCS 120/2 (c) 6 the setting of a price for sale or lease of property owned by Champaign-Urbana Mass Transit District; seconded by Mr. Uchtmann.

Roll Call:

Aye (5) – Bauer, Diel, Hannon, Raymer, Uchtmann

Nay (0)

MOTION CARRIED unanimously.

The Champaign-Urbana Mass Transit District Board of Trustees entered into closed session at 4:03 p.m.

The Champaign-Urbana Mass Transit District Board of Trustees returned to open session at 4:46 p.m.

10. Discussion of Midtown Champaign Properties

Mr. Gnadt will provide demolition costs for the buildings at 59 East Chester and 207 South Water as soon as they are available. The buildings have deteriorated beyond a usable condition. The Board will continue to discuss the best use of 51 East Chester and 64 East Chester.

11. Next Meeting

- A. Regular Board of Trustees Meeting
December 7, 2016 – 3:00 p.m. at Illinois Terminal

12. Adjournment

MOTION by Mr. Diel to adjourn the meeting; seconded by Mr. Uchtmann. Upon vote, the **MOTION CARRIED** unanimously.

There being no further business, Ms. Bauer adjourned the meeting at 4:52 p.m.

Submitted by:


Recording Secretary

Approved:


Board of Trustees Chair