



Champaign-Urbana Mass Transit District Board of Trustees Meeting

MINUTES – Approved as Distributed – 10-26-16

DATE: Wednesday, September 28, 2016
 TIME: 3:00 p.m.
 PLACE: Illinois Terminal, 4th Floor
 45 E University Avenue, Champaign, IL

Trustees:

Present	Absent
Linda Bauer (Chair)	
Bradley Diel (Vice-Chair)	
Margaret Chaplan	
Matthew Cho	
Bruce Hannon	
Jermaine Raymer	
Donald Uchtmann	

Advisory Board:

Present	Absent
Brian Farber	
Evan Bujak	

MTD Staff: Karl Gnadt (Managing Director), Bryan Smith (Chief Operating Officer), Evan Alvarez (Planner), Jane Sullivan (Grant Manager/Sustainability Planner), Stu Smith (Illinois Terminal Manager), Jennifer Bannon (Counsel), Beth Brunk (Recording Secretary)

Others Present:

MINUTES

1. Call to Order

Chair Bauer called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Mr. Raymer to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED unanimously**.

4. Audience Participation

Jim Faron

Mr. Faron inquired about CUMTD’s safety & training procedures.

5. Approval of Minutes

A. *Board Meeting – August 31, 2016*

MOTION by Mr. Uchtmann to approve the minutes of the August 31, 2016 CUMTD Board meeting as distributed; seconded by Mr. Diel. Upon vote, the **MOTION CARRIED** unanimously.

6. Communications

The District received thank you notes for adjusting service to accommodate early dismissal of Central High School students due to the heat in the building.

7. Reports

A. Managing Director

August ridership was 7.44% above August 2015. Monthly operating revenue was down 7.50% due to an accrual adjustment to the University contract. Year-to-date operating revenue is \$78,753 above budget while operating expenses are \$904,400 under budget. On November 8th – Election Day – CUMTD will provide free rides to encourage people to vote. In an improvement to safety and efficiency, operators will no longer have to manually change the destination sign – it will be done through the CAD/AVL system and the GPS position of the bus.

Board Committees

- 1) **Administration** – Mr. Uchtmann and Mr. Hannon are compiling salary information from peer transit institutions in preparation for Mr. Gnad's contract negotiations next year.
- 2) **Facilities** – Mr. Cho and Mr. Diel toured the 803 Expansion Project. It should be functional before winter. On October 11th, CUMTD will host a media event to highlight the launch of the new 2016 buses. The new hybrid system uses a part manufactured locally by Clifford-Jacobs Forging.
- 3) **Service Delivery** – No report.

8. Action Items

A. Authorize Execution of Downstate Operating Assistance Grant Agreement

The annual Downstate Operating Assistance Grant Agreement has significantly changed from last year due to the new Grant Accountability and Transparency Act (GATA). This grant funding is the District's major source of revenue.

MOTION by Mr. Uchtmann to approve Resolution No. 2016-5 authorizing the execution and amendment of the Downstate Operating Assistance Grant Agreement; seconded by Mr. Raymer. Upon vote, the **MOTION CARRIED** unanimously.

B. Disability Resources and Educational Services (DRES) Maintenance Contract

DRES is a division within the University of Illinois that provides an important service to the University's disabled community. As a part of the larger UIUC contract, the University pays rent to park DRES vehicles in the District's garage. In addition, the University has requested that CUMTD's maintenance staff fuel, wash and maintain the DRES vehicles. Since this is an eligible transportation expense, the state is able to reimburse 65% of the cost. The University pays 35% of the fully allocated cost and gets the benefit of CUMTD's specially trained transit mechanics.

MOTION by Mr. Diel to approve the Intergovernmental Agreement between CUMTD and the University of Illinois at Urbana-Champaign for the maintenance of Disability Resources and Educational Services (DRES) vehicles; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

9. **Closed Session pursuant to 5 ILCS 120/2 (c) 11 to Consider Litigation which is pending against, affecting or on behalf of Champaign-Urbana Mass Transit District**
10. **Closed Session pursuant to 5 ILCS 120/2 (c) 5 to Consider Purchase or Lease of Real Property for Use by Champaign-Urbana Mass Transit District**

MOTION by Mr. Diel to enter into closed session pursuant to 5 ILCS 120/2 (c) 11 to consider litigation which is pending against, affecting or on behalf of Champaign-Urbana Mass Transit District **and** pursuant to 5 ILCS 120/2 (c) 5 to consider purchase or lease of real property for use by Champaign-Urbana Mass Transit District; seconded by Mr. Uchtmann.

Roll Call:

Aye (7) – Bauer, Chaplan, Cho, Diel, Hannon, Raymer, Uchtmann

Nay (0)

MOTION CARRIED unanimously.

The Champaign-Urbana Mass Transit District Board of Trustees entered into closed session at 3:28 p.m.

The Champaign-Urbana Mass Transit District Board of Trustees returned to open session at 4:28 p.m.

11. Next Meeting

- A. Regular Board of Trustees Meeting
October 26, 2016 – 3:00 p.m. at Illinois Terminal

12. Adjournment

MOTION by Mr. Diel to adjourn the meeting; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

There being no further business, Ms. Bauer adjourned the meeting at 4:29 p.m.

Submitted by:


Recording Secretary

Approved:


Board of Trustees Chair