



**Champaign-Urbana Mass Transit District  
Board of Trustees Meeting**

**MINUTES – Approved 8-31-2017**

DATE: Wednesday, July 26, 2017  
 TIME: 3:00 p.m.  
 PLACE: Champaign City Council Chambers  
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:  
<https://www.youtube.com/CUMTD>

**Trustees:**

Present	Absent
Linda Bauer	
	Bradley Diel (Chair)
Margaret Chaplan (Vice-Chair)	
Matthew Cho	
James Faron	
Bruce Hannon	
	Donald Uchtmann

**Advisory Board:**

Present	Absent
Brian Farber	
	Jacob Rajlich

**MTD Staff:** Karl Gnadt (Managing Director), Andrew Johnson (Chief Operating Officer), Brenda Eilbracht (Chief Administrative Officer), Eric Broga (Maintenance Director), Amy Snyder (Customer Service Director), Kirk Kirkland (Facilities Director), Jan Kijowski (Marketing Manager), Lisa Meid (Media Manager), Fred Stavins (Counsel), Beth Brunk (Recording Secretary)

**Others Present:** Hans Grotelueschen (Prairieview Park, LLC), Alyx Parker (Meyer, Capel Law Firm)

**MINUTES**

**1. Call to Order**

Acting Chair Chaplan called the meeting to order at 3:02 p.m.

**2. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

**3. Approval of Agenda**

**MOTION** by Mr. Hannon to approve the agenda as distributed; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

**4. Audience Participation**

Jim Simmons

Mr. Simmons asked if benches and/or shelters could be expected for the Round Barn Road transfer area. Mr. Gnadt indicated that he is talking with the City of Champaign to see what amenities could fit in the

limited space. Mr. Simmons was also interested in the funding for the proposed Illinois Terminal Expansion project.

Eric Wirth

Mr. Wirth was concerned about the distance that people with disabilities may have to walk to the bus stop from Gramercy Park Apartments in Champaign.

**5. Approval of Minutes**

A. *Board Meeting – June 28, 2017*

**MOTION** by Mr. Hannon to approve the minutes of the June 28, 2017 CUMTD Board meeting as distributed; seconded by Mr. Cho. Upon vote, the **MOTION CARRIED**. Ms. Bauer abstained as she did not attend the meeting.

**6. Communications**

None

**7. Reports**

A. *Managing Director*

Mr. Gnadt reviewed the District's ridership and financial numbers for June 2017. The drop in FY2017 monthly revenue for June was skewed due to an adjustment by the University for additional student fees paid in FY2016. The State of Illinois now has a budget. Concerning transit, the budget implementation bill included a 10% cut to the Downstate Public Transportation Fund which may underfund the account. On a positive note, transit money will be directly deposited into the Downstate Public Transportation Fund, bypassing the Comptroller's office, beginning 7/1/2017. This should get the quarterly operating payments disbursed to the District on a timely basis again. Staff is working with Token Transit to test an aspect of their mobile app-based fare system that will identify trip origin and destination points.

B. *Board Committees*

1) **Administration** – No report

2) **Facilities** – Hans Grotelueschen of Prairieview Park LLC and Mr. Gnadt discussed the proposed Illinois Terminal Expansion project in downtown Champaign. The preliminary design includes an event center (Hockey Arena) that will be dependent on University of Illinois Department of Intercollegiate Athletics' support. The project will utilize tax increment financing (TIF), so there is no plan for new taxes on residents.

3) **Service Delivery** – No report

**8. Action Items**

A. Authorize Execution of Downstate Operating Assistance Grant Agreement

Mr. Gnadt stated that this resolution is presented annually to the Board for the State Grant Operating Assistance Program – a reimbursement for 65% of operating expenses.

**MOTION** by Ms. Bauer to authorize the Managing Director to execute the Downstate Operating Assistance Grant agreement; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

B. CUMTD Facilities and District Vehicles Rules and Regulations of Conduct

Since 1999, this policy has been in effect concerning facilities. It was adapted to a systemwide approach to include both District vehicles and facilities. Exclusion decisions are made on very rare occurrences where the person is endangering the safety of other passengers or District staff. Mr. Alyx Parker, attorney for the District, indicated that this policy will adequately protect the due process rights of the public.

**MOTION** by Mr. Hannon to approve Champaign-Urbana Mass Transit District Facilities and District Vehicles Rules and Regulations of Conduct in concept; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

After review for minor language changes, this policy will be accessible on CUMTD's website.

C. Semi-Annual Review of Closed Session Minutes

**MOTION** by Mr. Hannon that the minutes, or portions thereof, of the closed session meetings of the Board listed on "Attachment 1" marked "Release" no longer require confidential treatment and are ordered released; that the need for confidentiality still exists as to the minutes, or portion thereof, of the closed session meetings of the Board listed on "Attachment 2" marked "Remain Confidential"; and that the verbatim recordings of the following listed closed session minutes, "Attachment 3", all of which are not less than 18 months old and the written minutes of which have been approved are authorized to be destroyed; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

9. **Next Meeting**


- A. Regular Board of Trustees Meeting – Wednesday, August 30, 2017 - 3:00 p.m. at  
Champaign City Council Chambers – 102 North Neil Street, Champaign

10. **Adjournment**

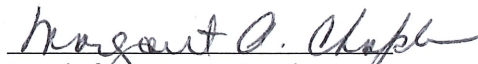
**MOTION** by Mr. Hannon to adjourn the meeting; seconded by Dr. Faron. Upon vote, the **MOTION CARRIED** unanimously.

Ms. Chaplan adjourned the meeting at 4:18 p.m.

Submitted by:

  
Recording Secretary

Approved:

  
Board of Trustees Acting Chair