



**Champaign-Urbana Mass Transit District (MTD)  
Board of Trustees Meeting**

*MINUTES – Approved as Distributed September 26, 2018*

DATE: Wednesday, August 29, 2018  
 TIME: 3:00 p.m.  
 PLACE: Champaign City Council Chambers  
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:  
<https://www.youtube.com/CUMTD>

**Trustees:**

| Present                       | Absent      |
|-------------------------------|-------------|
| Dick Barnes                   |             |
| Linda Bauer                   |             |
| Bradley Diel (Chair)          |             |
| Margaret Chaplan (Vice-Chair) |             |
|                               | Matthew Cho |
| James Faron                   |             |
| Bruce Hannon                  |             |

**Advisory Board:**

| Present | Absent        |
|---------|---------------|
|         | Brian Farber  |
|         | Jacob Rajlich |

**MTD Staff:** Karl Gnadt (Managing Director), Brenda Eilbracht (Chief Administrative Officer), Lisa Meid (Communications Director), Amy Snyder (Customer Service Director), Eric Broga (Maintenance Director), Jane Sullivan (Grant Manager/Sustainability Planner), Jay Rank (Senior Planner), Jolene Gensler (Comptroller), Fred Stavins (Counsel), Beth Brunk (Clerk)

**Others Present:**

**MINUTES**

**1. Call to Order**

Chair Diel called the meeting to order at 3:00 p.m.

**2. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

**3. Approval of Agenda**

**MOTION** by Mr. Hannon to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

**4. Audience Participation**

None

## 5. Approval of Minutes

### A. Board Meeting – July 25, 2018

**MOTION** by Ms. Chaplan to approve the minutes of the July 25, 2018 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED**. Mr. Diel abstained.

## 6. Communications

None

## 7. Reports

### A. Managing Director

Mr. Gnadt reviewed the District's ridership and financial numbers for July. Ridership is up 6.7% from last year. The increase in ridership is mostly attributable to the reopening of routes on Green Street – a main campus corridor. However, Mr. Gnadt predicted that the ridership numbers will go down again next year once MCORE construction closes down Wright Street (south of Green Street) – another major campus route.

On August 18<sup>th</sup>, MTD had its inaugural run of the 280 transPORT for volleyball. The University Department of Intercollegiate Athletics (DIA) requested this service due to the lack of parking around Huff Hall.

MTD Trustees will be in attendance in the audience at the Champaign City Council Study Session on September 11<sup>th</sup> at 7:00 p.m. to listen to the South Downtown and Illinois Terminal Expansion discussion. The District has not yet received pre-bid concurrence from IDOT for the Route Analysis grant.

### B. Board Committees

1) **Administration** – No report

2) **Facilities** – No report

3) **Service Delivery** – No report

## 8. Action Items

### A. Resolution 2018-4 – Authorize Execution of the Downstate Operating Assistance Grant Agreement

This is the annual resolution that the Board passes to authorize the Managing Director to sign the state operating grant for 65% reimbursement of operating expenses. The District's application has been submitted and approved but the agreement has not yet been received from IDOT.

**MOTION** by Ms. Chaplan to approve Resolution 2018-4 authorizing the Managing Director to execute and amend the Downstate Operating Assistance Grant Agreement; seconded by Mr. Hannon.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Diel, Faron, Hannon

Nay (0)

**MOTION CARRIED.**

### B. Demand Responsive Transportation Technology Agreement

The District intends to utilize this app-based technology in two ways – 1) passengers will request rides in low demand or bus-inaccessible areas in the District like southwest Champaign, and 2) University students using SafeRides will be able to request transportation at late night hours. Vans will be used for this on-demand service. Dr. Faron was excited by this concept that would provide more accessible, efficient and convenient transportation for the community. Ms. Bauer hoped that the service would help reduce congestion from people using Lyft/Uber transportation.

**MOTION** by Ms. Bauer to authorize the Managing Director to execute an agreement with Routematch in the amount of \$199,620 in the first year and \$36,000 annual support and maintenance fee in subsequent years; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED unanimously.

C. Bus Procurement Purchase Order

Ms. Sullivan explained that the District would like to purchase two new 40' hybrid buses to replace two 2003 standard diesel buses. This purchase order is an option on the existing New Flyer contract. The new buses are scheduled for delivery in spring 2019.

**MOTION** by Mr. Barnes to authorize the Managing Director to issue a purchase order to New Flyer in the amount of \$1,242,933.62 for two 40' diesel electric hybrid buses pending IDOT concurrence; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED unanimously.

**9. Next Meeting**

- A. Champaign City Council Study Session – Tuesday, September 11, 2018 7:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign
- B. Regular Board of Trustees Meeting – Wednesday, September 26, 2018 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

**10. Adjournment**

**MOTION** by Ms. Bauer to adjourn the meeting; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Diel adjourned the meeting at 3:31 p.m.

Submitted by:

  
Clerk

Approved:

  
Board of Trustees Chair