



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed 12-12-2018

DATE: Wednesday, October 31, 2018
 TIME: 3:00 p.m.
 PLACE: Champaign City Council Chambers
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
Matthew Cho	
James Faron	
Bruce Hannon	

Advisory Board:

Present	Absent
	Marty Paulins
Jacob Rajlich	

MTD Staff: Karl Gnadt (Managing Director), Brenda Eilbracht (Chief Administrative Officer), Lisa Meid (Communications Director), Amy Snyder (Customer Service Director), Eric Broga (Maintenance Director), Michelle Wright (Finance Director), Jane Sullivan (Grant Manager/Sustainability Planner), Fred Stavins (Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

4. Audience Participation

Mark Thompson

5. Approval of Minutes

A. Board Meeting – September 26, 2018

MOTION by Mr. Barnes to approve the minutes of the September 26, 2018 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

6. Communications

Administration Committee – Mr. Barnes reported that there will be minor changes in the Managing Director Evaluation process. Trustees will receive evaluation forms to be completed by the December 12th Board meeting. The Chair and Vice-Chair of the Administration Committee will tabulate the results and meet with Mr. Gnadt to discuss the summary. The Board will discuss the evaluation at a closed session in January.

Facilities Committee – Dr. Faron and Ms. Bauer meet with Mr. Gnadt earlier in the month as Chair and Vice-Chair of the Facilities Committee. Topics of discussion included Illinois Terminal Expansion Project funding, Urbana Downtown Development progress and bus shelters on public versus private property.

7. Reports

A. Managing Director

Mr. Gnadt reviewed the District's ridership and financial numbers for September. Ridership increased 24% over September 2017. Fiscal year ridership is up 6.1% over last year. Revenue decreases are attributable to changes in the UI Transportation Contract and the loss of Carle's IT Department as a tenant at 1101 East University. Chuck Wilson was named Interim Operations Director. Mr. Wilson has served as a 35-year Operator with the District and in the last 4-years was promoted to Assistant Safety & Training Director. Other open positions include an Employee Services Specialist and the Chief Operating Officer. Mr. Gnadt hopes to fill the Chief Operating Officer position by year-end.

On October 23, 2018 in Chicago, MTD was one of 27 Illinois organizations that received an Illinois Sustainability Award from the Illinois Sustainable Technology Center. MTD was selected due to their commitment of sustainability through hybrid buses and solar energy. This is the second time the District has won this award.

8. Action Items

A. Resolution 2018-5 – Determining Amount of Money Necessary to be Raised by the Tax Levy

Mr. Gnadt noted that the proposed amount of money to be raised by the tax levy is a 21.69% increase from last year. With this amount, the District will be able to capture newly assessed value from properties coming on the tax rolls especially if OSF Heart of Mary Medical Center and Carle Foundation Hospital become non-tax exempt.

MOTION by Ms. Bauer to adopt Resolution No. 2018-5 determining the amount of money necessary to be raised by the tax levy for revenue year 2018 payable 2019; seconded by Ms. Chaplan.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Cho, Diel, Hannon

Nay (1) – Faron

The **MOTION CARRIED**.

B. MTD Master Bus Shelter Agreements for the City of Champaign and the University of Illinois

These Master Licensing Agreements codify the placement of bus shelters on public rights-of-way between the District and the City of Champaign and University of Illinois respectively. With these agreements in place, MTD can proceed on placing shelters at Round Barn Road, I Hotel, OSF and Oak/Hazelwood locations. A similar agreement with the City of Urbana is forthcoming.

MOTION by Ms. Chaplan to authorize the Managing Director to execute the Bus Shelter Master License Agreements between MTD and the City of Champaign and the University of Illinois; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED unanimously.

9. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, December 12, 2018, 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

10. Adjournment

MOTION by Ms. Chaplan to adjourn the meeting; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.


Mr. Diel adjourned the meeting at 3:22 p.m.

Submitted by:



Clerk

Approved:



Board of Trustees Chair