



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed 1/30/2019

DATE: Wednesday, December 12, 2018
 TIME: 3:00 p.m.
 PLACE: Champaign City Council Chambers
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
	Matthew Cho
James Faron	
Bruce Hannon	

Advisory Board:

Present	Absent
Marty Paulins	
Jacob Rajlich	

MTD Staff: Karl Gnadt (Managing Director), Brenda Eilbracht (Chief Administrative Officer), Lisa Meid (Communications Director), Amy Snyder (Customer Service Director), Eric Broga (Maintenance Director), Michelle Wright (Finance Director), Chuck Wilson (Interim Operations Director), Jane Sullivan (Grant Manager/Sustainability Planner), Fred Stavins (Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

4. Public Hearing on General Tax Levy Ordinance for 2018

Mr. Diel solicited public input on the General Tax Levy Ordinance of the Champaign-Urbana Mass Transit District for the fiscal year beginning July 1, 2018 and ending on June 30, 2019.

Harold Diamond and Sharon Steigmann spoke to the Board.

After public input was over, Mr. Diel closed the public hearing.

5. Audience Participation

Sharon Steigmann
Mark Thompson

6. Approval of Minutes

A. *Board Meeting – October 31, 2018*

MOTION by Ms. Chaplan to approve the minutes of the October 31, 2018 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

7. Communications

Marty Paulins, Director of Parking, was introduced as the new University of Illinois representative on the Advisory Board.

8. Reports

A. Managing Director

Mr. Gnadt summarized the court case between Mr. Huntington and MTD. The Champaign County Trial Court granted summary judgment for MTD and dismissed Mr. Huntington’s lawsuit. The 4th District Appellate Court confirmed the Trial Court’s dismissal of Mr. Huntington lawsuit. For October 2018, ridership has increased 5% from last October. Revenue was down primarily due to a decrease in advertising revenue and unleased space at 1101 East University. With staff shortages, Mr. Gnadt was assessing the financial impact of shifting MTD advertising to an outside agency. Operating expenses increased from last year because the auditors determined that MTD payments should be treated as operating expenditures – not capital. Mr. Gnadt congratulated staff involvement in MTD’s successful certification of ISO 9001:2015 standards. This demonstrates MTD’s commitment to provide the highest level of customer service.

9. Action Items

A. Ordinance 2018-3 – General Tax Levy Ordinance for 2018

MOTION by Ms. Chaplan to adopt Ordinance No. 2018-3, the General Tax Levy Ordinance of Champaign-Urbana Mass Transit District for the fiscal Year beginning July 1, 2018 and ending June 30, 2019; seconded by Mr. Hannon.

Dr. Faron questioned the philosophy of maximizing the amount of the tax levy. Mr. Barnes commented that tax caps are very complicated, and the reality was that the rate increase to the taxpayer has been mostly flat the last few years. Due to tax caps, Mr. Diel thought that it was the obligation of MTD to maximize the money that was made available from the County-determined tax rate. Other Champaign County taxing districts utilize this same strategy.

Roll Call:

Aye (5) – Barnes, Bauer, Chaplan, Diel, Hannon

Nay (1) – Faron

Absent (1) – Cho

The **MOTION CARRIED**.

B. MTD Master Bus Shelter Agreement with the City of Urbana

This Master Licensing Agreement codifies the placement of bus shelters on public rights-of-way between the District and the City of Urbana. This agreement will be presented to the Urbana City Council in January 2019 for approval.

MOTION by Ms. Bauer to authorize the Managing Director to execute the Bus Shelter Master License Agreement between MTD and the City of Urbana; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

C. Nelson/Nygaard Route Analysis Contract

In April 2016, the Board directed staff to prepare a Request for Proposals (RFP) to hire consultants for a comprehensive route analysis. After a lengthy grant application process, staff is recommending approval of a \$194,521 contract with Nelson/Nygaard pending IDOT concurrence. The whole process should take approximately 18 months. Ms. Chaplan would like a copy of the timeline when it is available.

MOTION by Mr. Barnes to authorize the Managing Director to execute the \$194,521 Operations and Route Analysis contract with Nelson/Nygaard pending IDOT concurrence; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

10. **Next Meeting**

- A. Regular Board of Trustees Meeting – Wednesday, January 30, 2019, 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

11. **Adjournment**


MOTION by Ms. Chaplan to adjourn the meeting; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Diel adjourned the meeting at 3:45 p.m.

Submitted by:


Clerk

Approved:


Board of Trustees Chair