



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed 3/27/19

DATE: Wednesday, February 27, 2019
 TIME: 3:00 p.m.
 PLACE: Champaign City Council Chambers
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
Matthew Cho	
	James Faron
Bruce Hannon	

Advisory Board:

Present	Absent
Marty Paulins	
Jacob Rajlich	

MTD Staff:

Karl Gnadt (Managing Director), Brenda Eilbracht (Chief Administrative Officer), Eric Broga (Maintenance Director), Michelle Wright (Finance Director), Chuck Wilson (Interim Operations Director), Jane Sullivan (Grant Manager/Sustainability Planner), Autumn Soliman (Marketing Manager), Ryan Blackman (Software Development Manager), Jay Rank (Planner), Fred Stavins (Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda and Addendum

MOTION by Ms. Chaplan to approve the agenda and addendum as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

4. Audience Participation

None

5. Approval of Minutes

A. *Board Meeting – January 30, 2019 – Open Session*

MOTION by Mr. Hannon to approve the open session minutes of the January 30, 2019 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

B. *Board Meeting – January 30, 2019 – Closed Session*

MOTION by Mr. Barnes to approve the closed session minutes of the January 30, 2019 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

6. Communications

Mr. Gnadt read a note from a citizen who thanked MTD for continuing service in the extreme cold of the polar vortex on January 30th. Dr. Preston Williams, Interim Superintendent of Urbana School District #116, wrote a note thanking MTD for their quick response in picking up students after an unexpected school shutdown on February 4th.

7. Reports

A. *Managing Director*

Mr. Gnadt reported that ridership for January 2019 was down by .03% from last year. MCORE construction will begin again on March 18th – during UI spring break – that will cause major reroutes affecting Wright Street and Armory Avenue on campus. Ridership will decrease as the reroutes go into effect. Ms. Soliman, Marketing Manager is planning an aggressive communication campaign to educate UI students/staff and the public on these reroutes. An Open House on MCORE construction for 2019 is scheduled tonight at Newman Center from 4:00p – 6:00p.

MTD funding opportunities for The Yards project in downtown Champaign include the federal BUILD grant (notice of funding opportunity should be released in April 2019) and the FTA Bus and Bus Facilities grant. If MTD is unsuccessful in obtaining grant funding, the District will participate in a scaled-back version of The Yards project with fewer dollars available.

B. *Board Committees of the Whole*

Mr. Diel appointed the following Trustees as Chair/Vice-Chair for the respective Committees of the Whole:

- Administration – Bauer (Chair); Barnes (Vice-Chair)
- Facilities – Faron (Chair); Hannon (Vice-Chair)
- Service Delivery – Chaplan (Chair); Cho (Vice-Chair)

8. Action Items

A. Policy #14 – Board Clerk Duties

MOTION by Ms. Chaplan to adopt Policies and Procedures No. #14 – Board Clerk Duties; seconded by Mr. Hannon.

Mr. Gnadt noted that the Board Secretary is appointed by the Board and is currently legal counsel. The Managing Director appoints the Board Clerk.

Roll Call:

- Aye (6) – Barnes, Bauer, Chaplan, Cho, Diel, Hannon
- Nay (0)
- Absent (1) – Faron

The **MOTION CARRIED**.

B. Onboard Data Communication Pilot Program

Data communications between the bus and the Control Center are currently transmitted through a two-way UHF radio using a Computer Aided Dispatching/Automatic Vehicle Location (CAD/AVL) system. This system is now outdated, and staff would like to upgrade the technology to cellular data communication. This will increase the reliability and range. Additionally, the increased bandwidth from cellular will allow for more frequent vehicle locations and advanced dispatching measures. Initially, the new software will be tested on three buses. If successful, the remainder of the fleet can be migrated to cellular as vehicles are outfitted with COPILOT PCv2 devices. If approved, MTD will purchase the software from INIT Innovations in Transportation for \$66,700 pending IDOT concurrence.

MOTION by Ms. Bauer to authorize the Managing Director to execute the contract with INIT for \$66,700 pending IDOT concurrence; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

9. **Next Meeting**

- A. Regular Board of Trustees Meeting – Wednesday, March 27, 2019, 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

10. **Adjournment**

MOTION by Ms. Chaplan to adjourn the meeting; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Diel adjourned the meeting at 3:28 p.m.

Submitted by:



Clerk

Approved:



Board of Trustees Chair