



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed 4-24-2019

DATE: Wednesday, March 27, 2019
 TIME: 3:00 p.m.
 PLACE: Champaign City Council Chambers
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
	Matthew Cho
James Faron	
Bruce Hannon	

Advisory Board:

Present	Absent
Marty Paulins	
	Jacob Rajlich

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Brenda Eilbracht (Chief Administrative Officer), Eric Broga (Maintenance Director), Michelle Wright (Finance Director), Autumn Soliman (Marketing Manager), Fred Stavins (Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Mr. Hannon to approve the agenda as distributed; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

Ms. Chaplan entered the meeting at this time.

4. Audience Participation

None

5. Approval of Minutes

A. Board Meeting – February 27, 2019

MOTION by Mr. Hannon to approve the minutes of the February 27, 2019 MTD Board meeting as distributed; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

6. Communications

None

7. Reports

A. Managing Director

In comparing statistics, Mr. Gnadl noted that February 2019 ridership is very close to the same number as last year. MTCORE construction is in full swing. A major reroute is in effect due to the closure of Wright Street to southbound traffic between Green Street and Chalmers – traffic can still use the northbound lanes. Staff has created a special page on MTD's website to detail the reroutes for the community – <https://mtd.org/maps-and-schedules/reroutes/>. A direct result of MTCORE improvements for the District will be better schedule adherence for our buses and improved service for our riders. This effect can already be seen on the Green route in its improved on-time performance.

MTD celebrated National Transit Driver Appreciation Day on March 18th, and the public responded with an outpouring of positive comments for our Operators on MTD's social media. On March 16th, MTD Launched SafeRides Connect, an app-based scheduling program for late night service on campus. It has gone well with some small glitches. Our planners are working closely with Routematch technology support to work out the kinks.

8. Action Items

A. Cotter Consulting, Inc. Agreement

Cotter Consulting, Inc. offers expertise on the complex financial negotiations that are on-going with The Yards project. This firm or a similar one will represent the interests of the District. MTD will be using local funds for this expenditure.

MOTION by Mr. Barnes to authorize the Managing Director to execute an agreement not to exceed \$72,000 with Cotter Consulting, Inc., or other appropriate firm, in a form that permits analysis of cost components and financial aspects of The Yards project; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously

B. Update of Bank Signature Cards

With Amy Snyder's promotion to Chief of Staff, the District's bank resolutions and signature cards will be updated to include Ms. Snyder as an authorized signer. Mr. Gnadl as Managing Director and Brenda Eilbracht as Chief Administrative Officer will remain as signers on all accounts.

MOTION by Mr. Barnes to authorize the addition of Amy Snyder, Chief of Staff, as a signer on all District bank resolutions and accounts as applicable; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

C. Extension of First Mid Bank & Trust Lines of Credit to 6/30/2019 and Addition of Chief of Staff and Finance Director as Authorized Officers to Borrow on Lines of Credit

The District has two lines of credit with First Mid Bank & Trust that mature on April 27, 2019. The District would like to extend the lines of credit to coincide with the fiscal year end on June 30, 2019. Additionally, the Chief of Staff and Finance Director will now be authorized to borrow on the lines. The current officers with borrowing authority include the Managing Director, Chief Administrative Officer and Comptroller.

MOTION by Ms. Chaplan to authorize the Managing Director to extend the maturity date of the First Mid Bank & Trust lines of credit to 6/30/2019 and authorize the Chief of Staff and the Finance Director as additional District officers who can borrow on the lines of credit; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

9. Next Meeting

- A. Special Board of Trustees Meeting – Monday, April 15, 2019, 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign
- B. Regular Board of Trustees Meeting – Wednesday, April 24, 2019, 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

10. Adjourn into Closed Session to Consider the Employment, Compensation, Discipline, Performance or Dismissal of a Public Official and to Consider Litigation which is Probable or Imminent against MTD followed by Adjournment

MOTION by Ms. Bauer to adjourn the meeting into closed session to consider the employment, compensation, discipline, performance or dismissal of a Public Official and to consider litigation which is probable or imminent against MTD, followed by adjournment; seconded by Ms. Chaplan.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Diel, Faron, Hannon


Nay (0)

Absent (1) – Cho

MOTION CARRIED.

Mr. Diel adjourned the meeting to enter into closed session at 3:32 p.m.

Submitted by:


Clerk

Approved:


Board of Trustees Chair