



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES

DATE: Wednesday, June 26, 2019
 TIME: 3:00 p.m.
 PLACE: Champaign City Council Chambers
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

| Present | Absent |
|-------------------------------|--------|
| Dick Barnes | |
| Linda Bauer | |
| Bradley Diel (Chair) | |
| Margaret Chaplan (Vice-Chair) | |
| Matthew Cho | |
| James Faron | |
| Bruce Hannon | |

Advisory Board:

| Present | Absent |
|---------------|--------|
| Marty Paulins | |
| | |

MTD Staff:

Karl Gnadt (Managing Director), Korbin Figg (Chief Operating Officer), Eric Broga (Maintenance Director), Michelle Wright (Finance Director), Jane Sullivan (Grants & Governmental Affairs Director), Mitch Spicer (Safety & Training Director), Autumn Soliman (Marketing Manager), Kirk Kirkland (Facilities Director), Fred Stavins (Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

A verbal roll call was taken, and a quorum was declared present.

3. Approval of Agenda

MOTION by Mr. Hannon to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

4. Public Hearing on the Budget and Appropriation Ordinance for FY2020

Mr. Diel asked for public input on the Tentative Budget and Appropriation Ordinance for the period from July 1, 2019 to June 30, 2020. Beginning on May 23, 2019, the proposed Budget was available for

public inspection on MTD's website and at the Administrative Offices at 1101 East University Avenue in Urbana. Notice of this Public Hearing was posted in *The News Gazette* on May 23, 2019. Mr. Diel opened the floor for public comment. There was no public input.

MOTION by Ms. Chaplan to close the Public Hearing on the Budget and Appropriation Ordinance for FY2020; seconded by Ms. Bauer. Upon vote, the **MOTION CARRIED** unanimously.

5. Audience Participation

None

6. Approval of Minutes

A. *Regular Board Meeting – May 29, 2019*

MOTION by Ms. Chaplan to approve the minutes of the May 29, 2019 MTD Board meeting as distributed; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

7. Communications

Mr. Gnadt introduced Mitch Spicer as MTD's new Safety and Training Director.

Mr. Cho entered the meeting.

8. Reports

A. Managing Director

May statistics show a 5.7% decrease in ridership from last year as MCORE continues to impact ridership negatively. Staff will be opening hydrogen/storage/fueling station proposals in mid-July and hope to have the contract for approval at the August Board meeting. The first grant application for The Yards Project, 5339 Bus & Bus Facilities, was submitted and the BUILD grant application is due July 15th.

Monthly operating expenses increased 34% from FY2018 due to an accounting adjustment last year concerning MTD's participation in MCORE. It was initially recorded as a capital asset but should be an operating expense. Mr. Gnadt noted that the decrease in annual passes was primarily due to the introduction of free veterans' passes.

9. Action Items

A. Adoption of Ordinance No. 2019-1 – Budget and Appropriation Ordinance for FY2020

MOTION by Ms. Chaplan to approve Ordinance No. 2019-1 – Budget and Appropriation Ordinance for the Champaign-Urbana Mass Transit District for fiscal year beginning July 1, 2019 and ending June 30, 2020; seconded by Ms. Bauer.

Role Call:

Aye (7) – Barnes, Bauer, Chaplan, Cho, Diel, Faron, Hannon

Nay (0)

MOTION CARRIED.

B. Adoption of Ordinance No. 2019-2, an Ordinance Authorizing the Issuance of Capital Facilities Notes, Series 2019, and Line of Credit Notes, Taxable Series 2019, to Finance Capital Costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and Providing the Details of Such Notes, and Related Matters

Mr. Gnadt explained that last month the Board approved Prospect Bank as the lending financial institution for MTD. At that point, the bond attorney produced the authorizing documents so MTD can borrow funds from Prospect Bank for debt service capital projects.

MOTION by Ms. Chaplan to adopt Ordinance No. 2019-2, an Ordinance authorizing the issuance of Capital Facilities Notes, Series 2019, and Line of Credit Notes, Taxable Series 2019, to finance capital costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and provide the details of such Notes, and related matters; seconded by Mr. Hannon.

Role Call:

Aye (7) – Barnes, Bauer, Chaplan, Cho, Diel, Faron, Hannon

Nay (0)

MOTION CARRIED.

C. Developmental Services Center (DSC) Contract

This is an annual recurring contract with Developmental Services Center to provide ADA transportation for their clients within the District boundaries. The District is required by law to insure transportation for persons with mobility-limiting disabilities. MTD contracts this service to DSC as they can provide a specialized level of transportation and care services for their clients. The amount of the contract is \$516,733.53.

MOTION by Ms. Bauer to authorize the Managing Director to execute the contract with Developmental Services Center (DSC) in the amount of \$516,733.53 for ADA transportation of DSC clients; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

D. University of Illinois Disability Resources and Educational Services (DRES) Amendment

Similar to the DSC contract, this is a contracted service by which DRES operators transport University students with disabilities on campus. The amendment to update the cost provided by the University has the incorrect phrase referencing “a law student exchange program”. The final Amendment will be revised with the appropriate language. This modification does not affect the cost structure of the amendment.

MOTION by Mr. Barnes to authorize the Managing Director to execute an amendment in substantial form with the University of Illinois Disability Resources and Educational Services (DRES); seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

E. Authorization to Update Bank Signature Cards to Include the Chief Operating Officer

The bank signature cards need to be updated to add the new Chief Operating Officer, Korbin Figg.

MOTION by Ms. Bauer to authorize the addition of the Chief Operating Officer, Korbin Figg, as an authorized signer on all bank resolutions and signature cards, as applicable; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

10. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, July 31, 2019 – 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

11. Adjournment


MOTION by Ms. Chaplan to adjourn the meeting; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Diel adjourned the meeting at 3:22 p.m.

Submitted by:


Clerk

Approved 7/31/19:


Acting Board of Trustees Chair