



**Champaign-Urbana Mass Transit District (MTD)  
Board of Trustees Meeting**

*MINUTES – Approved as Distributed*

DATE: Wednesday, August 28, 2019  
 TIME: 3:00 p.m.  
 PLACE: Champaign City Council Chambers  
 102 North Neil Street, Champaign, IL

The video of this meeting can be found at:  
<https://www.youtube.com/CUMTD>

**Trustees:**

Present	Absent
Dick Barnes	
	Linda Bauer
Bradley Diel (Chair)	
Margaret Chaplan (Vice-Chair)	
Matthew Cho	
Bruce Hannon	

**Advisory Board:**

Present	Absent
Marty Paulins	
	Jacob Rajlich

**MTD Staff:**

Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Korbin Figg (Chief Operating Officer), Jane Sullivan (Grants & Governmental Affairs Director), Eric Broga (Maintenance Director), Michelle Wright (Finance Director), Mitch Spicer (Safety & Training Director), Chuck Wilson (Operations Director), Drew Bargmann (Customer Service Director), Kirk Kirkland (Facilities Director), Evan Alvarez (Planning & Outreach Coordinator), Autumn Soliman (Marketing Manager), Fred Stavins (Counsel), Beth Brunk (Clerk)

**Others Present:**

Ryan Erickson (Trillium General Manager of Strategic Development) and Amgad Elgowainy (Principal Energy System Analyst for Argonne National Laboratory)

**MINUTES**

**1. Call to Order**

Chair Diel called the meeting to order at 3:00 p.m.

**2. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

**3. Approval of Agenda**

**MOTION** by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

**4. Audience Participation**

None

**5. Approval of Minutes**

A. *Regular Board Meeting – July 31, 2019 – Open Session*

**MOTION** by Ms. Chaplan to approve the open session minutes of the July 31, 2019 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED** unanimously.

B. *Regular Board Meeting – July 31, 2019 – Closed Session*

**MOTION** by Mr. Barnes to approve the closed session minutes of the July 31, 2019 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

**6. Communications**

None

**7. Reports**

A. *Managing Director*

Ridership increased 1.3% from July of last year. Students have returned to school, so MTD is back to full service. Buses will be rerouted to the northbound lane of Wright Street around September 15<sup>th</sup> as the southbound lane will be closed for MCORE construction. The hydrogen gas detection and facility modifications request for proposal (RFP) bids will be opened on October 10<sup>th</sup>.

Mr. Cho entered the meeting.

Negotiations continue with The Yards partners. This is a complicated project, but everyone is working toward a common goal. Also concerning The Yards, Mr. Gnadt has started discussions with the Federal Transit Administration (FTA) concerning the joint development use of federal funds for non-transportation portions of the building if it is associated with a public transit project. FTA will be coming for an on-site visit for a NEPA environmental review of the project site.

**8. Action Item**

A. 2019 Title VI Policy Update

Title VI of the Civil Right Act of 1964 prohibits discrimination by a recipient of Federal assistance on the basis of race, color, and national origin. The FTA requires that the Title VI document demonstrate how MTD service is complying with Title VI requirements and must be updated every three years. Evan Alvarez discussed the changes from the 2016 Title VI document that included updates to: four factor analysis, language assistance plan, public outreach plan that delineates our current practices and an updated appendix.

**MOTION** by Ms. Chaplan to approve the updated 2019 Title VI Policy; seconded by Mr. Barnes.

Roll Call:

Aye (5) – Barnes, Chaplan, Cho, Diel, Hannon

Nay (0)

**MOTION CARRIED.**

B. Vehicle Lift Replacement Contract

The Maintenance department is utilizing four 18-year-old in-ground lifts to raise buses for repair. This equipment is obsolete and needs to be replaced. Safetylane Equipment was the lowest responsive and responsible bidder at \$733,684 to replace all four lifts. This project will be funded with 65% state and 35% local money.

**MOTION** by Mr. Barnes to authorize the Managing Director to execute an agreement with Safetylane Equipment in the amount of \$733,684 for the purchase/installation of four in-ground vehicle lifts; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.

C. Hydrogen Fueling Station Contract

Two 60-foot hydrogen fuel cell buses (FCEBs) are scheduled for delivery to the District next year. MTD will need to build a station on its property to generate hydrogen to fuel these vehicles. A Request For Proposal for the hydrogen fueling station was issued. Four bid proposals were received and examined by an evaluation team. After interviews and further negotiations, the team recommended Trillium with the reduced contract cost of \$7,918,092. Federal and state funds will 100% cover the cost of this contract. The proposed hydrogen station will have the capacity to fuel up to 12 hydrogen fuel cell buses. MTD plans to expand its fleet to 12 FCEBs within five years.

**MOTION** by Ms. Chaplan to authorize the Managing Director to enter into a contract with Trillium in the amount of \$7,918,092 to build a hydrogen fueling station pending IDOT concurrence; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

9. **Next Meeting**

- A. Regular Board of Trustees Meeting – Wednesday, September 25, 2019 – 3:00 p.m. at Champaign City Council Chambers – 102 North Neil Street, Champaign

10. **Adjourn into Closed Session to Consider the Employment, Compensation, Discipline, Performance or Dismissal of a Public Official and to Consider Litigation which is Probable or Imminent against MTD followed by Adjournment**

**MOTION** by Mr. Barnes to adjourn the meeting into closed session to consider the employment, compensation, discipline, performance or dismissal of a Public Official and to consider litigation which is probable or imminent against MTD, followed by adjournment; seconded by Ms. Chaplan.


Roll Call:

Aye (5) – Barnes, Chaplan, Cho, Diel, Hannon  
Nay (0)

**MOTION CARRIED.**

Mr. Diel adjourned the meeting at 3:49 p.m. to enter into closed session.

Submitted by:

  
Clerk

Approved 9/25/19:

  
Board of Trustees Chair