



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed

DATE: Wednesday, May 27, 2020
 TIME: 3:00 p.m.
 PLACE: This meeting was held electronically in accordance with the Governor’s Executive Orders and social distancing requirements.

The video of this meeting can be found at:
www.mtd.org/inside/board/meetings/

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	

Advisory Board:

Present	Absent
	Marty Paulins
	Jacob Rajlich

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Jane Sullivan (Grants & Governmental Affairs Director), Michelle Wright (Finance Director), Jennifer Bannon (Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

- 1. Call to Order**
Chair Diel called the meeting to order at 3:00 p.m.
- 2. Roll Call**
A verbal roll call was taken, and a quorum was declared present.
- 3. Approval of Agenda**
MOTION by Mr. Barnes to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the **MOTION CARRIED** unanimously.
- 4. Public Hearing on Illinois Department of Transportation (IDOT) Rebuild Illinois Capital Grants Program Application**
Mr. Diel explained that the primary purpose of this hearing was to receive input from the public

concerning projects for which financial assistance is being sought from IDOT. The grant application consists of four projects: purchase of four 60-foot hydrogen fuel cell electric buses, purchase of three 40-foot hybrid buses, construction of a solar array, and rehabilitation of some information kiosks. Beginning May 15, 2020, the project descriptions were posted on the District's website for public review. The "Notice of Public Hearing" appeared in the News Gazette on May 17, 2020. As the clerk did not receive any public comments, Mr. Diel closed the hearing.

5. Audience Participation

Since the Board meeting was not open to the public due to Governor Pritzker's social distancing requirements, comments can be emailed to public@mtd.org. The clerk will read them aloud in the Audience Participation portion of the meeting.

No comments were received.

6. Approval of Minutes

A. Regular Board Meeting – April 29, 2020

MOTION by Ms. Chaplan to approve the minutes of the April 29, 2020 MTD Board meeting as distributed; seconded by Mr. Barnes.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

MOTION CARRIED unanimously.

7. Communications

Ms. Bauer inquired about the removal of trees on Green Street in Urbana due to the MCORE project – Phase 5, and its possible impact on planned MTD bus stops along that corridor. Mr. Gnadt noted that he and two other MTD staff members attended an Urbana City Council meeting last night that discussed this situation. It was a positive conversation between the citizens and City staff. Ultimately, the City Council decided to take down the 9 contested trees and plant 47 replacement trees.

8. Reports

A. Managing Director

Mr. Gnadt reviewed April statistics. This is the first full month where the COVID-19 Stay-at-Home order was in effect. The effects can be seen in the ridership numbers – down about 86% from last April. Revenue has dropped due to suspension of fare collection, and expenses remain steady as we are still providing service on the street.

B. FY2021 Draft Budget

Mr. Gnadt presented MTD's tentative fiscal year 2021 budget with the knowledge that the numbers may change due to the uncertainty of state funding. Total Appropriations are reduced from FY 2020 levels due to a decrease in debt service projects and an overall tightening of the belt throughout the District.

9. Action Item

- A. Adoption of Ordinance No. 2020-1, an Ordinance Authorizing the Issuance of Capital Facilities Notes, Series 2020 to Finance Capital Costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and Providing the Details of Such Notes, and Related Matters

With Board adoption of this Ordinance, the Managing Director can renew a \$10,000,000 bank-qualified, tax-exempt line of credit with a fixed rate of 3.55% for twelve months with Prospect Bank. This instrument can be used for the purchase of capital projects and equipment.

MOTION by Mr. Barnes to adopt Ordinance No. 2020-1, an Ordinance authorizing the issuance of Capital Facilities Notes, Series 2020 to finance capital costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and providing the details of such notes, and related matters; seconded by Mr. Fiscella.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

The **MOTION CARRIED** unanimously.

B. Developmental Services Center (DSC) Contract

This is an annual recurring contract with DSC to provide ADA transportation for their clients within the District boundaries. The District is required by law to insure transportation for persons with mobility-limiting disabilities. MTD contracts this service to DSC as they can provide a specialized level of transportation and care services for their clients. The amount of the contract is \$520,079.18.

MOTION by Ms. Chaplan to authorize the Managing Director to execute the contract with Developmental Services Center (DSC) in the amount of \$520,079.18 for ADA transportation of DSC clients; seconded by Mr. Barnes.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

The **MOTION CARRIED** unanimously.

C. Urbana School District #116 2019-2020 Transportation Agreement Amendment

This amendment relates to the current agreement for the 2019-2020 school year. The Urbana School District will continue its monthly transportation payments to MTD even though bus service was suspended in March due to COVID-19. In lieu of service, MTD agreed to assist the School District as needed in the following areas: food delivery, District #116 bus sanitization, use of MTD's wide-format printer, use of MTD's training lot, and use of MTD buses for wi-fi hot spots.

MOTION by Mr. Fiscella to authorize the Managing Director to execute the 2019-2020 Transportation Agreement Amendment between MTD and the Urbana School District #116; seconded by Ms. Chaplan.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

The **MOTION CARRIED** unanimously.

D. Urbana School District #116 Transportation Agreement 2020-2021

This annual Agreement between MTD and the Urbana School District #116 provides transportation for Urbana Middle School and High School students. This agreement is usually executed in October, but MTD agreed to hold the same rate as last year so the respective Boards can approve the agreement now. The partnership with MTD and the Urbana School District has been in place since 1987.

MOTION by Mr. Fiscella to authorize the Managing Director to execute the Transportation Agreement between MTD and Urbana School District #116 for the 2020-2021 school year; seconded by Ms. Chaplan.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

The **MOTION CARRIED** unanimously.

10. Next Meeting

A. Regular Board of Trustees Meeting – Wednesday, June 24, 2020 – 3:00 p.m. – meeting held electronically

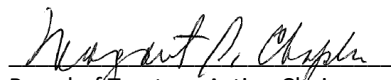
11. Adjournment

Mr. Diel adjourned the meeting at 4:18 p.m.

Submitted by:


Clerk

Approved 6-24-2020:


Board of Trustees Acting Chair