



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed

DATE: Wednesday, October 28, 2020
TIME: 3:00 p.m.
PLACE: This meeting was held electronically in accordance with the Governor’s Executive Orders and social distancing requirements.

The video of this meeting can be found at:
www.mtd.org/inside/board/meetings/

Trustees:

Present	Absent
Dick Barnes	
Linda Bauer	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	

Advisory Board:

Present	Absent
Marty Paulins	
Emily Hutchinson	

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Jane Sullivan (Grants & Governmental Affairs Director), Michelle Wright (Finance Director), Jay Rank (Operations Director), Evan Alvarez (Special Services Manager), Fred Stavins (Counsel), Beth Brunk (Clerk)

Others Present: James Gamez, Ian Kolesinskas, Eryn Rosenblum (Nelson Nygaard)

MINUTES

1. **Call to Order**
Chair Diel called the meeting to order at 3:00 p.m.

2. **Roll Call**
Present (7) –Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon
Absent (0)

A quorum was declared present.

3. **Approval of Agenda**
MOTION by Mr. Barnes to approve the agenda as distributed; seconded by Mr. Fiscella.

Roll Call:
Aye (6) –Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella

Nay (0)
Absent (1) Hannon

MOTION CARRIED.

4. Audience Participation

Since the Board meeting was not open to the public due to Governor Pritzker's social distancing requirements, comments can be emailed to public@mtd.org.

No comments were received.

5. Approval of Minutes

A. Board Meeting Open Session – September 30, 2020

MOTION by Mr. Fiscella to approve the minutes of the September 30, 2020 open session MTD Board meeting as distributed; seconded by Ms. Chaplan.

Roll Call:

Aye (6) –Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella

Nay (0)

Absent (1) Hannon

MOTION CARRIED.

B. Board Meeting Closed Session – September 30, 2020

MOTION by Mr. Fiscella to approve the minutes of the September 30, 2020 closed session MTD Board meeting as distributed; seconded by Ms. Chaplan.

Roll Call:

Aye (7) –Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella

Nay (0)

Absent (1) Hannon

MOTION CARRIED.

6. Communications

Darlene Bailey commended MTD for their Operators that go out of their way to help passengers.

7. Nelson Nygaard Route Analysis

Nelson Nygaard associates presented their route analysis to the Board. Their service recommendations included: streamline indirect routes, implement new cross town routes, simplify schedules, serve low-density, outlying areas with on-demand service, explore changes to route naming/numbering convention, and increase night and weekend service on community routes. Jay Rank, Operations Director, indicated that no changes will be made at this time with the pandemic in place. When things return to normal, staff will decide, with public input, what changes to phase in.

8. Reports

A. Managing Director

Mr. Gnadt reviewed September statistics. Ridership was down 74.7% from last year. Staff is doing an excellent job in holding down expenses. The first draft of the environmental

assessment of the Illinois Terminal expansion at The Yards was submitted to the Federal Transit Administration (FTA). Based on the draft report, the project is not expected to have a significant impact on the environment. Final determination on this analysis is loosely expected from the FTA in summer 2021.

Mr. Fiscella would like to move more of MTD's reserve money into local banks. Ms. Wright, Finance Director, noted that the investment policy will be updated in the near future to include language for the Illinois Sustainable Investing Act, and the Board will have a chance to review it.

9. Action Item

A. Resolution 2020-4 – Determining Amount of Money Necessary to be Raised by the Tax Levy

Annually, MTD complies with taxation laws by Board approval of an estimated tax levy. Mr. Gnadt noted that the proposed amount of money to be raised by the tax levy is an 18.14% increase from last year. With this amount, the District will be able to capture newly assessed value from properties coming on the tax rolls including Carle and OSF properties if they become non-tax exempt. This court case is still being decided, as the latest ruling has been appealed. The actual tax levy ordinance will be considered at the December Board meeting. A public hearing is scheduled during the December Board meeting which will be announced in the local newspaper.

MOTION by Mr. Fiscella to approve the proposed amount of money to be raised by the tax levy to be 5% above last year's levy totaling \$9,950,421; motion not seconded.
The MOTION FAILED.

MOTION by Ms. Chaplan to adopt Resolution No. 2020-4 determining \$11,195,377 to be the amount of money necessary to be raised by the tax levy for revenue year 2020 payable 2021; seconded by Ms. Bauer.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Delgado, Diel, Hannon

Nay (1) – Fiscella

The MOTION CARRIED.

B. Village of Rantoul Eagle Express Transportation Service (C-CARTS) Intergovernmental Agreement

Evan Alvarez explained that this renewal will continue bus service in Rantoul. The one-year agreement is primarily the same as the last contract except for a few scheduling changes and COVID contingencies. Ridership has increased as the service is geared toward factories deemed essential and the suspension of fare collection.

MOTION by Mr. Barnes to authorize the Managing Director to execute Rantoul Transportation Service Program (C-CARTS) Intergovernmental Agreement between MTD, Rural Transit Advisory Group, Champaign County Regional Planning Commission, and Village of Rantoul; seconded by Ms. Bauer.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

The MOTION CARRIED unanimously.

C. Urbana-Champaign Sanitary District (UCSD)/MTD Intergovernmental Cooperation Agreement for Solar Facilities and Operations

MTD applied for a capital grant to fund a solar array that will power the hydrogen production station. Ms. Sullivan has received unofficial word that the grant will be funded. The array will be located on property owned by the UCSD across the street from MTD offices in Urbana. A 30-year lease agreement with UCSD includes terms of \$20,000/yr plus an annual 2.25% increase in years 1-10. In years 11-30, MTD will pay UCSD 25% of the annual production value of the solar array.

MOTION by Ms. Chaplan to authorize the Managing Director to execute the Intergovernmental Cooperation Agreement for Solar Facilities and Operations; seconded by Mr. Barnes.

Roll Call:

Aye (7) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella, Hannon

Nay (0)

The MOTION CARRIED unanimously.

Mr. Hannon left the meeting at this time.

D. City of Urbana/MTD Right-of-Way License Agreement

In connection with the solar array project, MTD will need to run conduit in the City of Urbana right-of-way (ROW) along Hickory Street to join the solar array to the hydrogen station across the street. To do this, MTD/City of Urbana will sign a ROW License Agreement that includes an annual fee of \$967.20 (adjusted annually by the CPI) and a one-time fee of \$54.00.

MOTION by Ms. Bauer to authorize the Managing Director to execute the Right-of-Way License Agreement with the City of Urbana; seconded by Mr. Fiscella.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella

Nay (0)

Absent (1) Hannon

The MOTION CARRIED unanimously.

E. Hydrogen Production Station Fence Change Order

Ms. Sullivan presented a change order for the construction of a block wall around three sides and a louvered fence around one side of the hydrogen production station. The additional cost of the fence is estimated not to exceed \$482,562.95. The fencing will enhance security, durability, safety, appearance, and noise reduction. A federal grant will fund 100% of the cost.

MOTION by Ms. Chaplan to authorize the Managing Director to execute a change order in an amount not to exceed \$482,562.95 with Trillium to construct a wall/fence around the hydrogen production station; seconded by Mr. Barnes.

Roll Call:

Aye (5) – Barnes, Bauer, Chaplan, Delgado, Diel

Nay (1)- Fiscella

Absent (1) Hannon

The MOTION CARRIED.

F. Busey Insured Cash Sweep (ICS) Agreement

Ms. Wright explained that MTD currently has approximately \$27 million on deposit at Busey Bank. By utilizing ICS, the \$27M would be placed in other ICS network institutions for a maximum deposit of \$250,000 per institution so FDIC insurance would cover the whole deposit. The primary relationship is still with Busey Bank. The loss of fares and uncertainty of state funding during the pandemic require the District to focus on liquidity and preservation of funds rather than other investment alternatives. Ms. Wright will find out if there are different interest rates for each ICS institution.

MOTION by Mr. Fiscella to authorize the Managing Director to execute Busey Bank's Insured Cash Sweep agreement for the District; seconded by Ms. Chaplan.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella

Nay (0)

Absent (1) Hannon

The MOTION CARRIED unanimously.

10. **Next Meeting**

- A. Public Hearing for Tax Levy and Regular Board of Trustees Meeting – Wednesday, December 9, 2020 – 3:00 p.m. – Virtual meeting – see MTD website - www.mtd.org/inside/board/meetings/

11. **Adjourn into Closed Session to Consider the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District and to Consider Deliberations Concerning Salary Schedules for One or More Classes of Employees followed by Adjournment**

MOTION by Ms. Chaplan to adjourn into closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District and to consider deliberations concerning salary schedules for one or more classes of employees followed by adjournment; seconded by Mr. Fiscella.

Roll Call:

Aye (6) – Barnes, Bauer, Chaplan, Delgado, Diel, Fiscella

Nay (0)

Absent (1) Hannon

The MOTION CARRIED unanimously.

Mr. Diel adjourned the meeting at 4:55 p.m. to enter into closed session.

Submitted by:


Clerk

Approved 12/9/2020:



Board of Trustees Chair