



**Champaign-Urbana Mass Transit District (MTD)  
Board of Trustees Meeting**

**MINUTES – Approved as Distributed**

**DATE:** Wednesday, May 26, 2021  
**TIME:** 3:00 p.m.  
**PLACE:** Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:  
<https://www.youtube.com/CUMTD>

**Trustees:**

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
	Tomas Delgado
Bradley Diel (Chair)	
Phil Fiscella	
	Bruce Hannon
Alan Nudo	

**Advisory Board:**

Present	Absent
Marty Paulins	
	Emily Hutchinson

**MTD Staff:** Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Jane Sullivan (Grants & Governmental Affairs Director), Michelle Wright (Finance Director), Fred Stavins (Legal Counsel), Beth Brunk (Clerk)

**Others Present:**

**MINUTES**

1. **Call to Order**  
Chair Diel called the meeting to order at 3:00 p.m.
  
2. **Roll Call**  
Present (4) –Barnes, Chaplan, Diel, Nudo  
  
A quorum was declared present.
  
3. **Approval of Agenda**  
MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Barnes.  
  
Roll Call:  
Aye (4) – Barnes, Chaplan, Diel, Nudo  
Nay (0)  
MOTION CARRIED.

**4. Audience Participation**

Since the virtual Board meeting was not open to the public, comments can be emailed to [public@mtd.org](mailto:public@mtd.org).

The clerk did not receive any public comments.

**5. Approval of Minutes**

**A. Board Meeting Open Session – April 27, 2021**

MOTION by Ms. Chaplan to approve the open session minutes of the April 27, 2021 MTD Board meeting as distributed; seconded by Mr. Nudo.

Roll Call:

Aye (4) – Barnes, Chaplan, Diel, Nudo

Nay (0)

MOTION CARRIED.

**B. Board Meeting Closed Session – April 27, 2021**

MOTION by Mr. Barnes to approve the closed session minutes of the April 27, 2021 MTD Board meeting as distributed; seconded by Ms. Chaplan.

Roll Call:

Aye (4) – Barnes, Chaplan, Diel, Nudo

Nay (0)

MOTION CARRIED.

**6. Communications**

Kerri Wiman, City of Champaign Neighborhood Services Director, thanked MTD for providing a meeting space for agencies to assist the CU at Home friends without an address.

**7. Reports**

**A. Managing Director**

Mr. Gnadt reviewed April statistics. Ridership has rebounded 112% from April 2020 (the first full month in the pandemic). Year-to-date ridership was down approximately 66% from last year. Staff has posted the final draft of the Yards environmental assessment that complies with the National Environmental Policy Act (NEPA) for public review on MTD's website - <https://mplshdrshared.com/illinois-terminal-expansion-meeting/>. Public comments will be accepted until 7/1/2021.

On May 22<sup>nd</sup>, for the first time in MTD's history, two runs went unfilled due to a driver shortage. Management is looking at several ideas to bolster the employment and retention of operators.

Mr. Fiscella entered the meeting.

**B. Board Administration Committee of the Whole – Fiscal Year 2022 Draft Budget**

Mr. Gnadt discussed MTD's Fiscal Year 2022 draft Budget that will begin on July 1, 2021, and end June 30, 2022. Mr. Gnadt proposed a reduction of annual passes to \$60 from \$84 to help encourage riders to come back to transit. The budget is available on the website for public review beginning May 21<sup>st</sup>, and a public hearing is scheduled at the June 30<sup>th</sup> Board meeting.

**8. Action Item**

**A. Adoption of Ordinance No. 2021-1, an Ordinance Authorizing the Issuance of Capital Facilities Notes, Series 2021 to Finance Capital Costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and Providing the Details of Such Notes and Related Matters**

This is an annual renewal of a \$10,000,000 bank-qualified, tax-exempt line of credit with Prospect Bank. The note has a fixed rate of 2.20% for one year beginning July 1, 2021, to be used for the debt service projects where MTD is reimbursed 65% from the State's Downstate Operating Agreement.

MOTION by Mr. Fiscella to adopt Ordinance No. 2021-1, an Ordinance authorizing the issuance of Capital Facilities Notes, Series 2021 to finance capital costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and providing the details of such notes, and related matters; seconded by Ms. Chaplan.

Roll Call:

Aye (5) – Barnes, Chaplan, Diel, Fiscella, Nudo

Nay (0)

MOTION CARRIED.

**B. Developmental Services Center (DSC) Contract**

This is an annual recurring contract with DSC to provide ADA transportation for their clients within the District boundaries. The District is required by law to insure transportation for persons with mobility-limiting disabilities. MTD contracts this service to DSC as they can provide a specialized level of transportation and care services for their clients. The amount of the contract has been reduced to \$483,077 from last year's total of \$520,079.

MOTION by Mr. Fiscella to authorize the Managing Director to execute the contract with Developmental Services Center (DSC) in the amount of \$483,077 for ADA transportation of DSC clients; seconded by Ms. Chaplan.

Roll Call:

Aye (5) – Barnes, Chaplan, Diel, Fiscella, Nudo

Nay (0)

MOTION CARRIED.

**C. Update Bank and Investment Account Signature Cards**

Bank and investment account signature cards need to be updated to remove the Chief Operating Officer as a signer.

MOTION by Mr. Fiscella to update the bank and investment account signature cards so the Managing Director and the Chief of Staff are the two authorized signers; seconded by Ms. Chaplan.

Roll Call:

Aye (5) – Barnes, Chaplan, Diel, Fiscella, Nudo

Nay (0)

MOTION CARRIED.

**9. Next Meeting**

- A. Regular Board of Trustees Meeting and Public Hearing on the FY2022 Budget & Appropriation Ordinance – Wednesday, June 30, 2021 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

10. Adjournment

MOTION by Mr. Fiscella to adjourn into closed session to consider the purchase or lease of real property for use by MTD and to consider the setting of a price for the sale or lease of property owned by MTD and to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District and to consider deliberations concerning salary schedules for one or more classes of Employees followed by adjournment; seconded by Ms. Chaplan.

Roll Call:

Aye (5) – Barnes, Chaplan, Diel, Fiscella, Nudo

Nay (0)

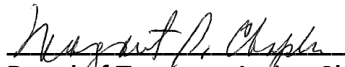
MOTION CARRIED.

Mr. Diel adjourned the meeting at 3:58 p.m. to enter into closed session.

Submitted by:

  
Clerk

Approved 6/30/2021:

  
Board of Trustees, Acting Chair