



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved

DATE: Wednesday, June 30, 2021
TIME: 3:00 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
	Bradley Diel (Chair)
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
Marty Paulins	

MTD Staff: Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Brendan Sennett (Safety & Training Director), Jay Rank (Operations Director), Jacinda Crawmer (Human Resources Director), Fred Stavins & Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. **Call to Order**
Acting Chair Chaplan called the meeting to order at 3:00 p.m.
2. **Roll Call**
Present (6) –Barnes, Chaplan, Delgado, Fiscella, Hannon, Nudo

A quorum was declared present.
3. **Approval of Agenda**
Ms. Chaplan amended the agenda to remove the closed session as Mr. Gnadt is not in attendance today.

MOTION by Mr. Fiscella to approve the agenda as amended; seconded by Mr. Barnes. Upon vote, the **MOTION CARRIED** unanimously.

4. Public Hearing on the Budget & Appropriation Ordinance for FY2022

Ms. Chaplan asked for public input on the tentative Budget and Appropriation Ordinance for the period from July 1, 2021 to June 30, 2022. Beginning on May 21, 2021, the proposed Budget was available for public review on MTD's website. The Notice of this Public Hearing was posted in the News Gazette on May 21, 2021. Ms. Chaplan opened the floor for public comment. As there were no comments, Ms. Chaplan closed the Public Hearing.

5. Audience Participation

None

6. Approval of Minutes

A. Board Meeting Open Session – May 26, 2021

MOTION by Mr. Fiscella to approve the open session minutes of the May 26, 2021 MTD Board meeting as distributed; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED unanimously.

B. Board Meeting Closed Session – May 26, 2021

MOTION by Mr. Fiscella to approve the closed session minutes of the May 26, 2021 MTD Board meeting as distributed; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED unanimously.

7. Communications

None

8. Reports

A. Managing Director

Ms. Snyder reviewed the May statistics. Ridership is slowly recovering as it increases every month. The MCORE project wrapped up on 6-18-2021, and Ms. Snyder thanked all the participating community partners, the University of Illinois, the City of Urbana, and the City of Champaign. Fare collection on buses will begin on July 15th – the start of the new service year.

Brendan Sennett, the new Safety and Training Director, introduced himself to the Board. Ms. Snyder showed a brief clip of Representative Peter DeFazio highlighting the zero-emission hydrogen project of MTD in a national address. Ms. Wright informed the Board that the Credit Card and Purchasing Authority Policies approved by the Board on 6-24-2020 have not yet been enacted. COVID and staffing changes caused delay in implementation of the new system; however there are the existing credit card and purchasing authority policies in place. Ms. Wright hoped to have the new policies operational in 2022.

9. Action Item

A. Adoption of Ordinance No. 2021-2 – Budget and Appropriation Ordinance for FY2022

In June, the Board presented a tentative budget. However, with the current Operator shortage and challenging labor market, management proposed an amended budget to include an increase in the starting operator wage of \$17 from \$15. This equates to a \$300,000 addition in the Operations wages line item and an additional \$75,000 in the Operations Fringe Benefits line item. This increase is a tool for both recruitment and retention of Operators. The shortage of Operators is a national problem that other transit agencies are also confronting.

MOTION by Mr. Fiscella to adopt the revised Ordinance No. 2021-2 – Budget and Appropriation Ordinance for the Champaign-Urbana Mass Transit District for fiscal year beginning July 1, 2021 and ending June 30, 2022; seconded by Mr. Barnes.

Roll Call:

Aye (6) – Barnes, Chaplan, Delgado, Fiscella, Hannon, Nudo

Nay (0)

MOTION CARRIED.

B. Adoption of Resolution No. 2021-2 – Authorize Execution of FY2022 Downstate Operating Assistance Program Grant Agreement

This is the annual Downstate Operating Assistance Program (DOAP) grant agreement for the District and its associated resolution. MTD submitted the grant to the Illinois Department of Transportation (IDOT) on 6-22-2021. Once the grant is approved by IDOT, the District can immediately submit the Board-approved DOAP grant resolution to facilitate the release of funds.

MOTION by Mr. Fiscella to adopt Resolution No. 2021-2 authorizing the execution of the FY2022 Downstate Operating Assistance Program Grant Agreement; seconded by Mr. Delgado.

Roll Call:

Aye (6) – Barnes, Chaplan, Delgado, Fiscella, Hannon, Nudo

Nay (0)

MOTION CARRIED.

C. INIT-MOBILE ITCS Bi-Directional Interface Contract

Mr. Rank explained that this software will act as a communication bridge between the scheduling and personnel systems that currently act independently. The bus will act a “time clock” reporting to Control personnel changes and track variances. It will also reduce the amount of manual inputting of paper waybills that report the difference between what work was scheduled and what was actually performed.

MOTION by Mr. Barnes to authorize the Managing Director to execute the INIT Bi-Directional Interface project in the amount of \$88,377; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED unanimously.

10. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, July 28, 2021 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

11. Adjournment

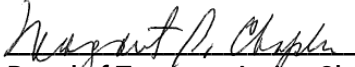
MOTION by Mr. Fiscella to adjourn the meeting; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED unanimously.

Ms. Chaplan adjourned the meeting at 3:37 p.m.

Submitted by:


Clerk

Approved 7/28/2021:


Board of Trustees, Acting Chair