



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, July 28, 2021
TIME: 3:00 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
	Bradley Diel (Chair)
Phil Fiscella	
Bruce Hannon	
	Alan Nudo

Advisory Board:

Present	Absent
	Marty Paulins

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Brendan Sennett (Safety & Training Director), Jay Rank (Operations Director), Jacinda Crawmer (Human Resources Director), Drew Bargmann (Customer Service Director), Jane Sullivan (Grants & Governmental Affairs Director), Fred Stavins and Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. **Call to Order**
 Acting Chair Chaplan called the meeting to order at 3:00 p.m.

2. **Roll Call**
 Present (5) –Barnes, Chaplan, Delgado, Fiscella, Hannon

 A quorum was declared present.

3. **Approval of Agenda**

 MOTION by Mr. Fiscella to approve the agenda as distributed; seconded by Mr. Delgado. Upon vote, the MOTION CARRIED unanimously.

4. Audience Participation

Sophie Lewis was interested in getting extended Sunday bus service on west Springfield Avenue.

5. Approval of Minutes

A. Board Meeting Open Session – June 30, 2021

MOTION by Mr. Barnes to approve the open session minutes of the June 30, 2021 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED unanimously.

6. Communications

Josh Berbaum, the newly hired Maintenance Director, gave a brief summary of his work history and a vision for the Maintenance department.

7. Reports

A. Managing Director

Mr. Gnadt reviewed June statistics. Monthly ridership is up 31% from June of last year. He noted that the revenue, expenses, and budget numbers are not audited numbers yet so there will be adjustments for fiscal year-end. The two new hydrogen fuel cell electric buses have passed the 40-hour driving test, so New Flyer has received full payment from MTD. To prepare for normalized service in August, front-door boarding will begin on 7/15 and fare collection will start on 8/15. Masks must still be worn on public transportation.

B. Board Service Delivery Committee

1. De-Escalation and Mental Health Training

Ms. Snyder and Mr. Rank gave a short overview of the de-escalation and mental health training that MTD's operators and supervisors are receiving in summer review. This is a 4-hour training class.

8. Action Items

A. Semi-Annual Review of Closed Session Minutes

MOTION by Mr. Fiscella that the minutes of the closed session meetings of the Board listed on "Attachment 1" marked "Release" no longer require confidential treatment and are ordered released; and that the need for confidentiality still exists as to the minutes of the closed session meetings of the Board listed on "Attachment 2" marked "Remain Confidential"; and the verbatim recordings of the following listed closed session minutes on "Attachment 3", all of which are not less than 18 months old and the written minutes of which have been approved, are authorized to be destroyed; seconded by Mr. Barnes.

Roll Call:

Aye (5) – Barnes, Chaplan, Delgado, Fiscella, Hannon

Nay (0)

The MOTION CARRIED.

B. Public Transportation Agency Safety Plan (PTASP) Update

The Federal Transit Administration (FTA) and the US Department of Transportation (USDOT) require the implementation of a PTASP to strengthen safety in public transportation agencies. MTD already had a strong safety culture, and the PTASP codifies its approach to safety. Revisions to the PTASP that the Board last approved in June 2020 include the implementation of the

Employee Safety Reporting Plan (ESRP), updated performance safety targets (fatalities, injuries, safety events, and system reliability), and the removal of some internal commitments in the plan that are not required by regulators. These commitments are still being performed but their removal from the PTASP allows flexibility for the Safety & Training department to focus its resources on service delivery at this time.

MOTION by Mr. Fiscella to approve MTD's updated Public Transportation Agency Safety Plan (PTASP); seconded by Mr. Barnes. Upon vote, the MOTION CARRIED unanimously.

9. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, August 25, 2021 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

10. Adjournment

MOTION by Mr. Fiscella to adjourn the meeting; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED unanimously.

Ms. Chaplan adjourned the meeting at 4:19 p.m.

Submitted by:


Clerk

Approved 8/25/2021:


Board of Trustees Chair