



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, September 29, 2021
TIME: 3:00 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
	Dick Barnes
Margaret Chaplan (Vice-Chair)	
	Tomas Delgado
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
Marty Paulins	

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jane Sullivan (Grants & Governmental Affairs Director), Jay Rank (Operations Director), Josh Dhom (Illinois Terminal Director), Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. **Call to Order**
 Chair Diel called the meeting to order at 3:00 p.m.

2. **Roll Call**
 Present (5) –Chaplan, Diel, Fiscella, Hannon, Nudo

 A quorum was declared present.

3. **Approval of Agenda**

 MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

4. **Audience Participation**
 None

5. **Approval of Minutes**

A. **Board Meeting Open Session – August 25, 2021**

MOTION by Mr. Fiscella to approve the open session minutes of the August 25, 2021 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

6. **Communications**

Mr. Gnadt will be forwarding an email to all Trustees from Nancy Westcott concerning accessibility suggestions for persons that are visually impaired. Mr. Gnadt will forward the email to Operations and Customer Service.

7. **Reports**

A. **Managing Director**

Mr. Gnadt reviewed August statistics. Ridership is coming back, as it increased 113% from August 2020, but it is not yet recovered to pre-pandemic levels. Revenue is up partially due to the implementation of fare collection as compared to August 2020. Expenses rose from last year due to annual wage increases and employee overtime.

B. **MTD Go Smoke and Tobacco Free Policy Proposal**

Amy Snyder, Chief of Staff, and Josh Dhom, Illinois Terminal Director, gave a presentation to the Board proposing a new policy where all MTD facilities, vehicles and property will be free of smoke and tobacco products starting January 1, 2022. There will be a 30-day public comment period through October 28th. Ms. Snyder hoped to bring the policy back to the Board in October for final approval.

C. **Service Reductions**

Jay Rank, Operations Director, talked about our current Operator shortage and its impact on service reductions. Initially, the District tried to reduce service on a day-to-day basis depending on the number of available drivers. This unpredictability caused problems with dispatch and riders' expectations.

As a result, on October 4th, Operations will be implementing a planned reduction in service frequency of some routes. The accurate route information can be accessed on MTD's online Trip Planner tool, route schedules published on MTD's website, and trip information displayed in third-party apps. Mr. Rank is hopeful that these changes will stabilize service for MTD's passengers and allow the District time to train new Operators to fill in the gaps. The District has 26 Operator positions open and another 30 Operators are off due to various medical/FMLA reasons. Mr. Nudo suggested the development of a program to incentivize frontline workers to work more hours.

8. **Action Items**

A. **Resolution No. 2021-4 – Identity Theft Prevention Program**

This policy will bring MTD into compliance with two State of Illinois statutes: the Personal Information Protection Act and the Identity Protection Act. This policy approved by the resolution will implement protection for social security numbers and approve a notification process when other types of personal information are released without authorization.

MOTION by Mr. Fiscella to adopt Resolution No. 2021-4, the Identity Theft Prevention Policy and Program which identifies protected personal information and establishes operating policies and procedures to protect against the inadvertent disclosure of such information; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

9. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, October 27, 2021 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

10. Adjournment

MOTION by Mr. Fiscella to adjourn into closed session to consider the purchase or lease of real property for use by MTD and to consider the setting of a price for sale or lease of property owned by MTD followed by adjournment; seconded by Ms. Chaplan.

Roll Call:

Aye (5) – Chaplan, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

Mr. Diel adjourned the meeting at 4:13 p.m. to enter into closed session

Submitted by:


Clerk

Approved 10/27/2021:


Board of Trustees Chair