



**Champaign-Urbana Mass Transit District (MTD)
Board of Trustees Meeting**

MINUTES – Approved as Distributed

DATE: Wednesday, December 8, 2021
TIME: 3:00 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella via Zoom	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
Marty Paulins	
Briana Barr	

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jane Sullivan (Grants & Governmental Affairs Director), Ryan Blackman (Software Development Manager), Fred Stavins and Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present: Guy Hall (MTD Counsel), Hans Grotelueschen and Brian Neiswender (Core Champaign Hockey, LLC)

MINUTES

1. Call to Order

Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call

Present (7) –Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

A quorum was declared present.

3. Approval of Agenda

MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Hannon. Upon vote, the **MOTION CARRIED**.

4. Public Hearing on General Tax Levy Ordinance for 2021

Mr. Diel asked public input on the General Tax Levy Ordinance of the Champaign-Urbana Mass Transit District for revenue year 2021 to be paid in calendar year 2022. "Notice of the Proposed Tax Increase for the Champaign-Urbana Mass Transit District" appeared as a black bordered notice in *The News Gazette* on November 26, 2021, and the proposed tax levy was posted on the District's website, mtd.org under Financial Documents for public review. As there were no public comments, Mr. Diel closed the Public Hearing.

5. Audience Participation

None

6. Approval of Minutes

A. Board Meeting Open Session – October 27, 2021

MOTION by Ms. Chaplan to approve the open session minutes of the October 27, 2021 MTD Board meeting as distributed; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

7. Communications

Briana Barr is the new Board UI Advisory Representative. She is in her first year of her Master's study in Urban Planning with a focus on transportation issues. Briana is very excited about learning what MTD does and how it affects the local community.

8. Reports

A. Managing Director

Mr. Gnadt reviewed October statistics. While October 2021 monthly ridership increased 140% over last year, our numbers are 28,000 lower than September 2021 due to the staff shortages and service cuts. Recent training classes have increased the number of new operators going into service, but this employee shortage situation will take a long time to resolve. Monthly operating revenue is 24.8% higher than last year mostly due to the return of fare collection. Uncharacteristically, our local diesel fuel source was unable to get fuel, so Maintenance had to secure a couple of shipments from the Chicago area.

9. Action Items

A. Ordinance No. 2021-3 – General Tax Levy Ordinance for 2021

To comply with annual taxation laws, the Board must approve an estimated tax levy amount for the District in revenue year 2021 to be paid in calendar year 2022.

MOTION by Mr. Hannon to adopt Ordinance No. 2021-3 General Tax Levy Ordinance for Champaign-Urbana Mass Transit District in the amount of \$11,315,223 for revenue year 2021 payable 2022; seconded by Ms. Chaplan.

Roll Call:

Aye (6) – Barnes, Chaplan, Delgado, Diel, Hannon, Nudo

Nay (1) – Fiscella

The MOTION CARRIED.

B. Development Agreement between MTD and Core Champaign Hockey, LLC

In November 2019, MTD received a \$17,275,000 federal grant for The Yards Project – the renovation/expansion of Illinois Terminal, expansion of the bus platforms, and construction of a mixed-use facility. The District committed \$7,725,000 from its local capital reserve account to supplement the grant funding for a total of \$25,000,000.

With this development agreement, Core Champaign Hockey, LLC. (Core) and the District are collaborating on The Yards project. At this time, the total estimated project cost is \$69,200,000. Core will contribute \$40,200,000, and MTD will contribute \$29,000,000 (the District will provide an additional \$4,000,000 from the Federal 5307 Formula to the already approved amount of \$25,000,000).

Mr. Gnadt commented that the \$69,200,000 cost is just an estimate. Once the Architectural/Engineering firm has been selected, a detailed cost estimate will be determined. This project encompasses the area from Logan Street to University Avenue and the railroad tracks to Market Street.

MOTION by Ms. Chaplan to authorize the Managing Director to execute the Development Agreement between Core Champaign Hockey, LLC. and MTD for the Illinois Terminal Expansion and Development Project; seconded by Mr. Barnes.

Roll Call:

Aye (6) – Barnes, Chaplan, Delgado, Diel, Hannon, Nudo

Nay (1) – Fiscella

The MOTION CARRIED.

C. Hydrogen Station (Trillium) Change Orders #8 and #10

During the production station construction, the contractor had to remove contaminated soil and pay additional environmental fees for disposal. To avoid schedule delays, the Managing Director approved the related change orders for a total of \$60,627. The cost of the change orders will be covered with 100% federal funding.

MOTION by Ms. Chaplan to approve retroactively Change Order #8 for \$48,967 and Change Order #10 for \$11,660 to Trillium’s contract with MTD for the construction of the Hydrogen Production Station; seconded by Mr. Delgado.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

10. Closed Session

MOTION by Mr. Fiscella to adjourn into closed session to consider the purchase or lease of real property for use by MTD and to consider pending or probable litigation; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

MOTION CARRIED.

The Board went into into closed session at 4:04 p.m. Mr. Fiscella did not participate in the closed session.

The Board returned to open session at 4:43 p.m. Mr. Fiscella was in attendance.

D. Purchase Agreement for 1207 East University, Urbana

In February 2016, MTD entered into a lease agreement with Mid Illinois Development, LLC. to use 1207 East University in Urbana as a CDL training facility. According to the lease, MTD has the option to purchase this property after five years. The purchase price is \$1,700,000.

MOTION by Mr. Hannon to authorize the Managing Director to execute the Contract for Sale of Real Estate between Mid Illinois Development, LLC. and MTD for the purchase of 1207 East University in Urbana, Illinois for \$1,700,000; seconded by Ms. Chaplan.

Roll Call:

Aye (6) – Barnes, Chaplan, Delgado, Diel, Hannon, Nudo

Nay (1) – Fiscella

The MOTION CARRIED.

E. Settlement Agreement between the United States of America (Department of Justice) and MTD

In 2019, the US Department of Justice (DOJ) received an accessibility complaint about MTD's website. This action triggered DOJ actions that resulted in some website changes executed by Ryan Blackman, MTD's Software Development Manager. The final settlement agreement codified the agreed upon changes.

MOTION by Ms. Chaplan to authorize the Managing Director to execute a Settlement Agreement between the United States of America and MTD to improve website accessibility; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

F. Web Accessibility Policy

The District is implementing a Web Accessibility Policy to formalize MTD's approach in ensuring full website accessibility to persons with disabilities. These efforts include the adherence to the Web Content Accessibility Guidelines (WCAG) Version 2.1, appointment of a Web Accessibility Coordinator (MTD's Special Services Manager), a publicly displayed Accessibility Statement for MTD, and training requirements for various staff members that interact with web content.

MOTION by Ms. Chaplan to adopt MTD's Web Accessibility Policy; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

11. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, January 26, 2022 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

12. Adjournment

MOTION by Ms. Chaplan to adjourn the meeting; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)


The MOTION CARRIED.

Mr. Diel adjourned the meeting at 4:54 p.m.

Submitted by:


Clerk

Approved 1/26/2022:


Board of Trustees Chair