



# Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

## MINUTES – Approved

DATE: Wednesday, January 26, 2022  
TIME: 3:00 p.m.  
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:  
<https://www.youtube.com/CUMTD>

### Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella via Zoom	
Bruce Hannon	
Alan Nudo	

### Advisory Board:

Present	Absent
	Marty Paulins
	Briana Barr

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jane Sullivan (External Affairs Director), Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

### Others Present:

## MINUTES

- 1. Call to Order**  
Chair Diel called the meeting to order at 3:03 p.m.
- 2. Roll Call**  
Present (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo  
  
A quorum was declared present.
- 3. Approval of Agenda**  
  
MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.
- 4. Audience Participation**  
None

## 5. Approval of Minutes

### A. Board Meeting Open Session – December 8, 2021

MOTION by Mr. Barnes to approve the open session minutes of the December 8, 2021 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

### B. Board Meeting Closed Session – December 8, 2021

MOTION by Ms. Chaplan to approve the closed session minutes of the December 8, 2021 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

## 6. Communications

None

## 7. Reports

### A. Managing Director

Mr. Gnadt reviewed November and December statistics. December year-to-date ridership was 126.24% above last year but 17.49% below the 5-year average mostly due to the reduced service on the street and the pandemic. Employees are utilizing the UI/OSF Shield COVID-19 saliva tests conveniently located at MTD. Mr. Gnadt is the founding President of the Hydrogen Fuel Cell (HFC) Bus Council. This national organization promotes and advocates hydrogen technology for transit systems and buses. The goal is to increase the demand for HFC buses and help reduce the cost.

Mr. Diel inquired about the increase in C-CARTS expenses from the 1<sup>st</sup> quarter to the 2<sup>nd</sup> quarter of fiscal year 2022. Michelle Wright, Finance Director, commented that the increased expense was mostly due to two anticipated workers' compensation adjustments totaling \$82,000. Mr. Nudo asked for a meeting with Karl to better understand C-CARTS.

Mr. Fiscella asked about the Yards diversity goal for Disadvantaged Business Enterprise (DBE) contractors. Mr. Gnadt explained that MTD's DBE 3-year goal is 4% - this includes all anticipated projects during this period, not just the Yards. MTD uses a state certified list of DBE contractors for specific categories of work for a project.

## 8. Action Items

### A. Election of Officers for 1-year Term – Chair and Vice-Chair

Mr. Diel stated that according to MTD By-Laws, the Chair and Vice-Chair positions are elected from the Board of Trustees for a one-year term at the first regularly scheduled Board meeting after January 1<sup>st</sup>. As previously approved by the Board, Jack Waaler is the Secretary to the Board and Amy Snyder, Chief of Staff, is the Treasurer. These terms are indefinite until the Board takes action to the contrary.

Mr. Diel opened the floor for nominations for Chair. Mr. Hannon nominated Bradley Diel for the Chair of the Champaign-Urbana Mass Transit District Board of Trustees. As there were no additional nominations for Board Chair, Mr. Diel closed the nominations.

Roll Call for Diel as Chair:

Aye (6) – Barnes, Chaplan, Delgado, Fiscella, Hannon, Nudo

Abstain (1) – Diel

Mr. Diel will continue as the Chair of the MTD Board of Trustees.

Mr. Diel opened the floor for nominations for Vice-Chair. Mr. Barnes nominated Margaret Chaplan as Vice-Chair of the Champaign-Urbana Mass Transit District Board of Trustees. As there were no additional nominations, Mr. Diel closed the nominations.

Roll Call for Chaplan as Vice-Chair:

Aye (6) – Barnes, Delgado, Diel, Fiscella, Hannon, Nudo

Abstain (1) - Chaplan

Ms. Chaplan will continue as the Vice-Chair of the MTD Board of Trustees.

**B. Semi-Annual Review of Closed Session Minutes**

MOTION by Mr. Barnes that the minutes of the closed session meetings of the Board listed on "Attachment 1" marked "Release" no longer require confidential treatment and are ordered released; and that the need for confidentiality still exists as to the minutes of the closed session meetings of the Board listed on "Attachment 2" marked "Remain Confidential"; and the verbatim recordings of the following listed closed session minutes on "Attachment 3", all of which are not less than 18 months old and the written minutes of which have been approved, are authorized to be destroyed; seconded by Mr. Hannon.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

**C. 2022-2024 Leasing Services Agreement**

Ms. Sullivan reported that the District bids out leasing services in accordance with IDOT requirements. The leasing of equipment, vehicles and associated capital items qualifies as an eligible expense for the Illinois Downstate Operating Assistance Program (DOAP). Staff received two proposals and recommended approval of Chelsea Financial Group LLC for leasing services with a lease payment factor of .023895 from 2/1/22 through 1/31/24. A third bid was received after the bid deadline so was not opened.

MOTION by Mr. Hannon to authorize the Managing Director to enter into an agreement for leasing services with Chelsea Financial Group LLC for the period of 2/1/22 to 1/31/24; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED unanimously.

**9. Next Meeting**

- A. Regular Board of Trustees Meeting – Wednesday, February 23, 2022 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

**10. Adjournment**

MOTION by Ms. Chaplan to adjourn into closed session to consider the employment, compensation, discipline, performance, or dismissal of a Public Official followed by adjournment; seconded by Mr. Fiscella.

Roll Call:


Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)


The MOTION CARRIED.

Mr. Diel adjourned the meeting at 3:35 p.m. to enter into closed session.

Submitted by:

  
Clerk

Approved 2/23/2022:

  
Board of Trustees Chair