



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, March 30, 2022
TIME: 3:00 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
	Bradley Diel (Chair)
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
	Marty Paulins
	Briana Barr

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jane Sullivan (External Affairs Director), Jay Rank (Operations Director), Jacinda Crawmer (Human Resources Director), Brendan Sennett (Safety & Training Director), Drew Bargmann (Customer Service Director), Josh Berbaum (Maintenance Director), Ryan Blackman (Tech Services Director), Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order

Acting Chair Chaplan called the meeting to order at 3:00 p.m.

2. Roll Call

Present (6) – Barnes, Chaplan, Delgado, Fiscella, Hannon, Nudo

A quorum was declared present.

3. Approval of Agenda

MOTION by Mr. Fiscella to approve the agenda as distributed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

4. Audience Participation

None

5. Approval of Minutes

A. Board Meeting Open Session – February 23, 2022

MOTION by Mr. Fiscella to approve the open session minutes of the February 23, 2022 MTD Board meeting as distributed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

6. Communications

None

7. Reports

A. Managing Director

Mr. Gnadt reported on February statistics. In the throes of the pandemic, MTD's ridership was down 75% from pre-pandemic levels. The District has recovered somewhat with a 42% decrease in ridership from February 2020 – this percentage is also affected by only operating 80% of service due to the employee shortage. Revenue is up 225% as compared to last year due to a one-time adjustment that occurred in February 2021. The Finance Department adjusted revenue to account for a lower payment from the University for reduced bus service during the pandemic. Last month, Mr. Gnadt reported that the hydrogen fuel cell (HFC) buses were having trouble communicating with the dispensers during fueling. That problem has been corrected, and the HFC buses are now able to be fully fueled.

Ryan Blackman received a promotion as the new Tech Services Director. He has been with the District since 2008. Mr. Nudo anticipated a savings from the use of hydrogen produced by solar panels versus diesel fuel costs. The mentor coordinator is a new position that will primarily support first year operators. Human Resources will have metrics in place to analyze the effectiveness of this program in increasing the first year Operator retention rate and providing helpful resources for all Operators.

8. Action Items

A. Body Shop and Storage Facility National Environmental Policy Act (NEPA) Contract

The District would like to use federal funds to purchase land at 1209, 1211, and 1213 East University in Urbana. These properties would be used to relocate/update the body shop and provide needed indoor storage for vehicles including vans used for ADA paratransit, Champaign County Rural Transit System (C-CARTS), and Disability Resources and Educational Services (DRES).

A requirement of federal funding is compliance with NEPA to ensure agreement with environmental laws. Staff recommends a contract award for NEPA services to HDR, Inc. not to exceed \$60,925. This project will be paid through local funds. It should take approximately 8 months for HDR to complete the work.

MOTION by Mr. Barnes to award the contract for the Body Shop and Storage Facility NEPA Services to HDR, Inc. for an amount not to exceed \$60,925; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

B. MTD Rules of Conduct Policy Update

MTD has had a Rules and Regulations of Conduct Policy since 1999. In this update, the policy included new definitions for District property, smoking, and hazardous materials; clarification of the banning process; rules for children riding alone, and the parameters of excess belongings that restrict the free movement of passengers. This policy will be made available

for public viewing at MTD facilities, in the Maps & Schedules Book, and on the MTD.org website.

MOTION by Mr. Fiscella to approve the updated Rules of Conduct Policy dated February 2022; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

9. Next Meetings

- A. Stone Creek Subdivision Annexation Public Hearing – Monday, April 18th, St. Matthew's Lutheran Church, 2200 Philo Road, Urbana – 4:00p – 6:00p
- B. The Legends of Champaign Phase 1 Annexation Public Hearing – Wednesday, April 20th, First Christian Church, 3601 South Staley Road, Champaign – 4:00p – 6:00p
- C. Regular Board of Trustees Meeting – Wednesday, April 27, 2022 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

10. Adjournment

MOTION by Mr. Hannon to adjourn; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

Ms. Chaplan adjourned the meeting at 3:47 p.m.

Submitted by:


Clerk

Approved 4-27-2022:


Board of Trustees Acting Chair