



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, April 27, 2022
TIME: 3:00 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
Marty Paulins	
Briana Barr	

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jane Sullivan (External Affairs Director), Jay Rank (Operations Director), Jacinda Crawmer (Human Resources Director), Brendan Sennett (Safety & Training Director), Drew Bargmann (Customer Service Director), Josh Berbaum (Maintenance Director), Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. **Call to Order**
 Chair Diel called the meeting to order at 3:00 p.m.

2. **Roll Call**
 Present (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

 A quorum was declared present.

3. **Approval of Agenda**
 Mr. Diel noted that the closed session agenda item at the end of the meeting has been removed. Mr. Nudo requested two future agenda items: 1) a review of pre-pandemic ridership with a focus on how to increase those numbers including marketing initiatives to passengers outside the campus area; and 2) formation of a special Committee to advise the Managing Director on matters

relating to the purchase or lease of real estate. Mr. Gnadt will put those items on future Board meeting agendas.

MOTION by Ms. Chaplan to approve the agenda as amended; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

4. Public Hearing on the Consolidated Vehicle Procurement Program Grant Application

The purpose of this hearing was to receive public input on a project for which financial assistance is being sought from the Consolidated Vehicle Procurement Program through the Illinois Department of Transportation (IDOT). The grant application seeks funding for the replacement of three medium-duty paratransit vans for ADA services; and replacement of one Street Supervisor minivan.

All new equipment included in this project will meet ADA accessibility rules for the elderly and persons with disabilities. A copy of the proposed project application for the state grant was made available for public inspection at 1101 East University in Urbana, IL. The Notice of Public Hearing was posted on MTD's website on April 5, 2022 and appeared in the News Gazette on April 7, 2022.

As there was no public input, Mr. Diel declared the public hearing closed.

5. Audience Participation

None

6. Approval of Minutes

A. Board Meeting Open Session – March 30, 2022

MOTION by Mr. Hannon to approve the open session minutes of the March 30, 2022 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

7. Communications

None

8. Proposed Service Plan FY2023 Presentation

Jay Rank discussed the current state of bus service and plans for future service restoration. With the many adjustments to service, the best method to get real time scheduling information for buses on the street is to use MTD's mobile website.

9. Reports

A. Managing Director

Mr. Gnadt reported on March statistics. The Federal Transit Administration (FTA) recognized MTD as the "Most Innovative" in the Sustainable Transit for a Healthy Planet Challenge. Of the 171 nationwide transit agencies that participated in this initiative, only ten agencies received awards celebrating their efforts to reduce greenhouse gas emissions. Mr. Delgado suggested publicizing this recognition to attract new hires that want to be a part of such a progressive company.

10. Action Items

A. Resolution No. 2022-4 Consolidated Vehicle Procurement (CVP) Program

This resolution relates to the public hearing held at the beginning of this meeting. A Board approved resolution is required to submit the grant application to IDOT. MTD is asking for funding to replace three medium-duty paratransit ADA vans and one supervisor van. The

funding request is for \$287,000, and no local funding would be required. The application is due May 2nd.

MOTION by Mr. Barnes to authorize Resolution No. 2022-4 for submission of the grant application to the Illinois Department of Transportation for the Consolidated Vehicle Procurement Program; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

B. Zero Emission Transition Plan

A new federal requirement for any grant project related to zero emission vehicles must include a Zero Emission Transition Plan. This is a long-term fleet and infrastructure management plan that considered cost, availability of resources, policy and legislation, existing and future facilities, partnerships, and workforce impacts.

MOTION by Ms. Chaplan to approve the Zero Emission Transition Plan; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

C. Resolution No. 2022-5 Low-No Grant and Bus and Bus Facilities Grant

A board resolution is required to submit an application for funding from the Federal Transit Administration's (FTA's) Low or No Emission/Bus and Bus Facilities grant programs. The District is requesting money for the purchase of ten 40' hydrogen fuel cell electric buses, expansion of the hydrogen station, project management, and workforce development training. The project's local match is 15% or \$2,662,626.

MOTION by Mr. Fiscella to authorize Resolution No. 2022-5 committing MTD to a 15% local match of \$2,662,626 for submission of FTA's Low or No/Bus and Bus Facilities grant application; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

D. Resolution No. 2022-6 Bus and Bus Facilities Grant

A board resolution is required to submit another application for funding from the FTA's Bus and Bus Facilities grant program to purchase property and to construct a building to house the Body Shop and van storage. The real estate is located at 1209, 1211, and 1213 East University Avenue in Urbana. This project requires a 20% local match of \$4,600,000.

MOTION by Mr. Hannon to authorize Resolution No. 2022-6 committing MTD to a 20% local match of \$4,600,000 for submission of FTA's Bus and Bus Facilities grant application; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

E. Public Transportation Agency Safety Plan (PTASP) Revision

The Board last revised the PTASP on 7/21/2021. The current modifications to the PTASP dated 4/7/2022 include routine updates on safety performance targets, clarification on some sections, and a focus on feedback/mitigation from the Employee Safety Reporting Programs (ESRPs) through Hazard identification Reports and Close Call reporting. Safety & Training involved frontline employees through the Safety Advisory Committee's review of the proposed PTASP. The PTASP update also included strategies to minimize exposure to infectious disease consistent with the Centers for Disease Control and Prevention and State/Local health authorities.

MOTION by Mr. Hannon to approve the Public Transportation Agency Safety Plan dated 4/7/2022; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

F. Ordinance No. 2022-1 Annexing Certain Territory – Stone Creek Subdivision, Urbana

The Public Hearing for this annexation was held on April 18, 2022.

MOTION by Mr. Hannon to approve Ordinance No. 2022-1 Annexing Certain Territory in Stone Creek Subdivision, Urbana; seconded by Mr. Fiscella.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo
Nay (0)

The MOTION CARRIED.

G. Ordinance No. 2022-2 Annexing Certain Territory – The Legends of Champaign Phase 1, Champaign

The Public Hearing for this annexation was held on April 20, 2022.

MOTION by Mr. Hannon to approve Ordinance No. 2022-2 Annexing Certain Territory in the Legends of Champaign Phase 1, Champaign; seconded by Mr. Fiscella.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo
Nay (0)

The MOTION CARRIED.

11. Next Meetings

- A. Public Hearing for Proposed Service Changes for 2022-23 – Wednesday, May 18, 2022, at 5:00 p.m., Illinois Terminal, 4th Floor, 45 East University, Champaign
- B. Regular Board of Trustees Meeting – Wednesday, May 25, 2022 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

12. Adjournment

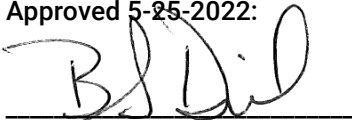
MOTION by Mr. Fiscella to adjourn; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

Mr. Diel adjourned the meeting at 4:23 p.m.

Submitted by:


Clerk

Approved 5-25-2022:


Board of Trustees Chair