



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, May 25, 2022
 TIME: 3:00 p.m.
 PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
	Marty Paulins
	Briana Barr

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jane Sullivan (External Affairs Director), Jacinda Crawmer (Human Resources Director), Drew Bargmann (Customer Service Director), Josh Berbaum (Maintenance Director), Ryan Blackman (Tech Services Director), Evan Alvarez (Special Services Manager), Autumn Soliman (Marketing Manager), Nancy Rabel (Legal Counsel), Beth Brunk (Clerk)

Others Present: Guy Hall (Robbins Swartz Law)

MINUTES

1. Call to Order
Chair Diel called the meeting to order at 3:00 p.m.
2. Roll Call
Present (7) –Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

A quorum was declared present.
3. Approval of Agenda
MOTION by Mr. Fiscella to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.
4. Audience Participation
None
5. Approval of Minutes

A. Stone Creek Annexation Public Hearing – in Urbana – April 18, 2022

MOTION by Mr. Fiscella to approve the Stone Creek Urbana Annexation Public Hearing minutes from April 18, 2022 as distributed; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

B. Legends of Champaign Annexation Public Hearing – in Champaign – April 20, 2022

MOTION by Mr. Fiscella to approve the Legends of Champaign Annexation Public Hearing minutes from April 20, 2022 as distributed; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

C. Board Meeting Open Session – April 27, 2022

MOTION by Ms. Chaplan to approve the open session minutes of the April 27, 2022 MTD Board meeting as distributed; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

6. Communications

A. Ridership Goals and Related Marketing Initiatives

As of March 2022, the American Public Transportation Association (APTA) reported that national ridership has recovered to slightly more than 60% of pre-pandemic levels. MTD's ridership was above the national average at 68% in March. With so many shifting elements like COVID variants, remote work, and an operator shortage, it is difficult to come up with a plan to increase ridership at this time. In August of 2021, MTD began to collect fares again, and annual passes were decreased from \$84 to \$60. This resulted in an increase of pass sales from pre-pandemic levels. Mr. Nudo suggested using a multiyear annual discounted pass sale to incentivize passengers to purchase annual passes especially with the high cost of gasoline. Mr. Gnadt showed some marketing initiatives including two new tail wraps showing the bargain of annual passes as compared to gas prices and various community outreach events.

7. Reports

A. Managing Director

Mr. Gnadt reported on April statistics. The final piece of equipment to connect the hydrogen production station and the solar array has arrived and is installed. The contractors are on site this week to resolve a problem with moisture in the hydrogen before the connection between the station and the solar array can be established.

B. FY2023 Draft Budget

Mr. Gnadt discussed the highlights of the proposed FY2023 budget that will begin on July 1, 2022, and end June 30, 2023. The tentative budget has been available for public review on MTD's website since 5/19/2022, and the public hearing on the budget will be held at the next Board meeting on June 29th.

8. Action Items

A. Adoption of Ordinance No. 2022-3 Authorizing the Issuance of Capital Facilities Notes, Series 2022, and Line of Credit Notes, Taxable Series 2022, to Finance Capital Costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and Providing the Details of Such Notes, and Related Matters

MTD is renewing two line of credit notes with Prospect Bank that will have a new maturity date of 7/1/2023:

\$10,000,000 bank-qualified, tax exempt; fixed rate of 2.625%
\$6,000,000 line of credit; fixed rate of 3.5%

MTD borrows from Prospect Bank to fund projects and the purchase of equipment.

MOTION by Mr. Fiscella to adopt Ordinance No. 2022-3, authorizing the issuance of Capital Facilities Notes, Series 2022, and Line of Credit Notes, Taxable Series 2022, to finance capital costs for the Champaign-Urbana Mass Transit District, in Champaign County, Illinois and providing the details of such notes and related matters; seconded by Ms. Chaplan.

Roll Call:
Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo
Nay (0)

The MOTION CARRIED.

B. Developmental Services Center (DSC) Contract

This is an annual recurring contract with DSC to provide ADA transportation for their clients within the District's boundaries. The District is required by law to insure transportation for persons with mobility-limiting disabilities. MTD contracts this service to DSC as they can provide a specialized level of transportation and care services for their clients. The amount of the contract has increased to \$528,879 from last year's total of \$483,077.

MOTION by Mr. Hannon to authorize the Managing Director to execute the contract with Developmental Services Center (DSC) in the amount of \$528,879 for ADA transportation of DSC clients; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

C. Managing Director Employment Contract

Mr. Nudo explained that this contract was crafted after many meetings with City legal staff and Mr. Gnadt. He felt that the final product befitted the stature of Mr. Gnadt when compared to CEOs in similarly sized transit agencies.

MOTION by Ms. Chaplan to approve the Managing Director Employment Contract; seconded by Mr. Hannon.

Roll Call:
Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo
Nay (0)

The MOTION CARRIED.

D. Champaign County Area Rural Transit System (C-CARTS)

This agreement continues the relationship between MTD and C-CARTS that has been in place since 2014. Changes to the agreement from the last approval include a change in the maintenance calculation to reflect accurately the labor and parts costs, and a new expiration date of 6/30/2023.

This agreement will be considered at May's Champaign County Board meeting.

MOTION by Mr. Hannon to authorize the Managing Director to execute the Champaign County Area Rural Transit System Intergovernmental Agreement; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

E. Personalized Fall Protection Contract

Per OSHA requirements, a personalized fall protection system is necessary for the technicians' safety when they are working on the rooftop of a vehicle. The system consists of an overhead rail, trolleys, self-retracting lifelines, and taglines. Maintenance needs this system installed in three of its work bays; the other seven bays already have them. The Evaluation Committee selected HySafe as the lowest responsive and responsible bidder at \$58,351.

This contract will be 100% federally funded through the American Rescue Plan Act (ARPA).

MOTION by Mr. Hannon to authorize the Managing Director to execute the personalized fall protection contract with HySafe in the amount of \$58,351; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

F. Virtual Server Cluster Contract

MTD hosts most of its internal applications on virtual servers housed at the Administrative Offices at 1101 East University. In this way, the District maximizes computing resources and minimize costs by running multiple virtual servers on a single physical server. On May 16, 2022, a HVAC failure caused the

server room to heat up and trip a breaker. This event damaged the servers that are well past their useful lifespan. Management had budgeted to replace the server equipment in FY2023, but this failure forced a quicker purchase. Dell Technologies can provide a new virtual server cluster for \$147,631.44

MOTION by Mr. Barnes to authorize the Managing Director to execute the virtual server cluster contract retroactively with Dell Technologies in the amount of \$147,631; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

9. Next Meetings

- A. Regular Board of Trustees Meeting and Public Hearing on the FY2023 Budget & Appropriation Ordinance – Wednesday, June 29, 2022, at 3:00 p.m., Illinois Terminal, 4th Floor, 45 East University, Champaign

10. Adjournment

Mr. Diel noted that the closed session will not include the consideration of the employment, compensation, discipline, performance, or dismissal of a Public Official.

MOTION by Mr. Fiscella to adjourn into closed session to consider the purchase or lease of real property for use by MTD and to consider the setting of a price for the sale or lease of property owned by MTD followed by adjournment; seconded by Ms. Chaplan.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

Mr. Diel adjourned the meeting at 4:49 p.m. to enter into closed session.

Submitted by:


Clerk

Approved 6-29-2022:


Board of Trustees Chair