



# Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

*MINUTES – Approved*

DATE: Wednesday, June 29, 2022  
 TIME: 3:00 p.m.  
 PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:

<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
	Marty Paulins
Briana Barr	

MTD Staff: Karl Gnadt (Managing Director), Michelle Wright (Finance Director), Drew Bargmann (Customer Service Director), Josh Berbaum (Maintenance Director), Ryan Blackman (Tech Services Director), Brendan Sennett (Safety & Training Director), Evan Alvarez (Special Services Manager), Beth Brunk (Clerk)

Others Present:

**MINUTES**

1. Call to Order  
Chair Diel called the meeting to order at 3:05 p.m.
2. Roll Call  
Present (7) –Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo  
  
A quorum was declared present.
3. Approval of Agenda  
MOTION by Mr. Hannon to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.
4. Public Hearing on the Budget and Appropriation Ordinance for FY2023  
Mr. Diel asked for public input on the tentative Budget and Appropriation Ordinance for the period from July 1, 2022 to June 30, 2023. Beginning on May 19, 2022, the proposed Budget was available for public review on MTD’s website. The Notice of this Public Hearing was posted in the News Gazette on May 26, 2022. Mr. Diel opened the floor for public comment. As there were no comments, Mr. Diel closed the Public Hearing.

5. Audience Participation

Angela Carr from Prospect Bank appreciated the banking relationship with MTD.

6. Approval of Minutes

A. Board Meeting Closed Session – January 26, 2022

MOTION by Mr. Hannon to approve the closed session minutes of the January 26, 2022 MTD Board meeting as distributed; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

B. Board Meeting Closed Session – May 13, 2022

MOTION by Mr. Hannon to approve the closed session minutes of the May 13, 2022 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

C. Board Meeting Closed Session – May 25, 2022

MOTION by Mr. Hannon to approve the closed session minutes of the May 25, 2022 MTD Board meeting as distributed; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

D. Board Meeting Open Session – May 25, 2022

MOTION by Mr. Hannon to approve the open session minutes of the May 25, 2022 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

7. Communications

None

8. Reports

A. Managing Director

Mr. Gnadt reported on May statistics. Ridership continues to rebound.

9. Action Items

A. Adoption of Ordinance No. 2022-4 – Budget and Appropriation Ordinance for FY2023

MOTION by Mr. Fiscella to adopt Ordinance No. 2022-4 – Budget and Appropriation Ordinance for the Champaign-Urbana Mass Transit District for the fiscal year beginning July 1, 2022 and ending June 30, 2023; seconded by Ms. Chaplan.

Roll Call:

Aye (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

Nay (0)

The MOTION CARRIED.

B. Appointment of District Secretary

The District Secretary is currently Jack Waaler who is transitioning into retirement. According to MTD's by-laws, the Secretary is appointed by the Chair with the approval of a majority of the Trustees.

MOTION by Mr. Hannon to appoint Beth Brunk as the Secretary of the District; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

C. Bus Procurement Change Order

On October 27, 2021, the Board approved a purchase of four 60' and four 40' diesel electric hybrid buses in the amount of \$6,630,939.48 using 100% federal funding. The vendor, New Flyer, has implemented a 7% price increase on the new buses due to inflation increases and chip shortages. Mr. Gnadt was able to negotiate a partial payment system throughout the bus builds resulting in a 3% increase instead of 7%.

The increase in the contract was \$401,936.72 for a contract total of \$7,032,876.20 to purchase the eight new buses. This change order will be 100% federal funded from the American Rescue Plan Act of 2021 (ARP).

MOTION by Mr. Barnes to authorize the Managing Director to issue a change order to New Flyer in the amount of \$401,936.72 for a total contract amount of \$7,032,876.20 to purchase four 60' and four 40' diesel electric hybrid buses; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED

**D. Title VI Analysis of Fall 2022 Service Changes**

As a part of MTD's Title VI Plan, any time a service change results in a 25% or more reduction or increase in total revenue miles on a specific route over a one-week period, the change must be analyzed to see if it creates a negative impact based on race, color, or national origin or a negative impact based on low-income status for the passengers served by this route. The addition of the 12/120 Teal in the fall schedule increases the route's weekly revenue mileage by 39% triggering a Title VI analysis. The addition of this service would positively affect our passengers by increasing and stabilizing the frequency of the 12/120 Teal – no disparate impact or disproportionate burden was noted.

MOTION by Mr. Hannon to approve the proposed Fall 2022 service changes to the 12/120 Teal route per the Title VI Equity Analysis; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

**E. Via Contract**

MTD released an RFP in January 2022 to find a replacement for their outdated paratransit dispatching program. Paratransit is designed for people with disabilities, so they have the same level of access to transportation as MTD's fixed route service. Via is the vendor that was able to provide a comprehensive demand-response scheduling platform that will be used for paratransit, SafeRides (a late-night transportation service on campus) and West Connect (van transportation in areas where the streets are not conducive to fixed route service).

The cost for the first year was \$107,741 (\$35,000 installation fee and \$72,741 annual software subscription cost). This will be funded 65% through the Illinois Downstate Operating Assistance Program and 35% in local funds.

MOTION by Mr. Fiscella to authorize the Managing Director to execute a demand-response scheduling system contract with Via in the amount of \$107,741 plus subsequent annual subscription costs; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

**F. Network Switch Replacement Contract**

MTD has thousands of wired network devices across several buildings. Each of these devices connects to a network switch to access MTD's network and the internet. Many of MTD's current switches need to be replaced due to age, insufficient port capacity, compatibility, and the inability to provide enough power for the PoE devices (cameras and phones). After reviewing the RFP proposals, the evaluation committee selected Entre Solutions II, a regional company from Bloomington, Illinois. The contract amount will not exceed \$208,898.75 (\$178,898.75 equipment and \$30,000 labor) and will be funded 65% through the Illinois Downstate Operating Assistance Program and 35% in local funds.

MOTION by Mr. Barnes to authorize the Managing Director to execute the network switch replacement contract with Entre Solutions II in an amount not to exceed \$208,898.75; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

**10. Next Meetings**

- A. Regular Board of Trustees Meeting – Wednesday, July 27, 2022, at 3:00 p.m., Illinois Terminal, 4<sup>th</sup> Floor, 45 East University, Champaign

**11. Adjournment**

MOTION by Ms. Chaplan to adjourn; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

Mr. Diel adjourned the meeting at 3:53 p.m.

Submitted by:

  
Clerk

Approved 7-27-2022:

  
Board of Trustees Chair