



# Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, July 27, 2022  
 TIME: 3:00 p.m.  
 PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:

<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
	Dick Barnes
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
	Bradley Diel (Chair)
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
	Marty Paulins
	Briana Barr

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Ryan Blackman (Tech Services Director), Beth Brunk (Clerk)

Others Present:

**MINUTES**

1. Call to Order  
Acting Chair Chaplan called the meeting to order at 3:02 p.m.
2. Roll Call  
Present (5) –Chaplan, Delgado, Fiscella, Hannon, Nudo  
Absent (2) – Barnes, Diel  
  
A quorum was declared present.
3. Approval of Agenda  
MOTION by Mr. Fiscella to approve the agenda as distributed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.
4. Public Hearing for the Rebuild Illinois Capital Assistance Grant Program  
The purpose of this hearing was to receive public input on a project for which financial assistance is being sought from the Illinois Department of Transportation (IDOT). The grant application seeks funding for the replacement of ten diesel-electric hybrid buses that have reached the end of their useful life.

A copy of the proposed project application for the state grant was made available for public inspection at 1101 East University in Urbana, IL. The Notice of Public Hearing was posted on MTD’s website on July 8, 2022 and appeared in the News Gazette on July 15, 2022.

As there was no public input, Ms. Chaplan declared the public hearing closed.

5. Audience Participation  
None

6. Approval of Minutes  
A. Board Meeting Open Session – June 29, 2022

MOTION by Mr. Hannon to approve the open session minutes of the June 29, 2022 MTD Board meeting as distributed; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

7. Communications  
None

8. Reports

A. Managing Director

Mr. Gnadt reported on June statistics. Ridership continues to increase. The monthly Operating Revenue is skewed due to a fiscal year-end reconciliation entry to the University of Illinois for reduced bus service levels caused by Operator shortages. The recertification auditor for our Environmental Sustainability Management System (ISO 14001:2015) and Quality Management System (ISO 9001:2015) discovered no findings and suggested a couple of minor areas for improvement. Mr. Gnadt praised all the efforts of MTD employees, and their commitment to this process.

Rena Lenz, whose career at MTD spanned over 40 years, passed away last week. She was one of the original hires when the District was formed in 1971 and will be missed by many.

9. Action Items

A. Adoption of Resolution No. 2022-7 – Rebuild Illinois Capital Assistance Program

The Illinois Department of Transportation (IDOT) requires an authorizing resolution issued by the agency's governing Board to file an official grant application and to ensure that MTD has the legal authority to carry out the project. The District is requesting \$7,150,000 for the purchase of ten 40' diesel-electric hybrid buses to replace ones that have reached the end of their useful life. The application is due July 29<sup>th</sup>.

Mr. Hannon stepped away from the meeting temporarily.

MOTION by Mr. Fiscella to adopt Resolution No. 2022-7 authorizing MTD to file a Rebuild Illinois Capital Assistance Program grant application with IDOT; seconded by Mr. Nudo.

Roll Call:

Aye (4) – Chaplan, Delgado, Fiscella, Nudo

Nay (0)

The MOTION CARRIED.

B. Semi-Annual Review of Closed Session Minutes

In accordance with the Illinois Open Meetings Act, public bodies are required to review minutes and verbatim records of closed meetings at least twice a year to determine whether a need for confidentiality exists.

Mr. Hannon rejoined the meeting.

MOTION by Mr. Fiscella that the minutes of the closed session meetings of the Board listed on "Schedule 1" marked "Release" no longer require confidential treatment and are ordered released; seconded by Mr. Nudo. Upon vote, the MOTION CARRIED.

MOTION by Mr. Fiscella that the need for confidentiality still exists as to the minutes of the closed session meetings of the Board listed on "Schedule 2" marked "Remain Confidential"; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

MOTION by Mr. Fiscella that the verbatim recordings of the following listed closed session minutes on "Schedule 3", all of which are not less than 18 months old, and the written minutes have been approved are authorized to be destroyed; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

**C. Champaign Unit 4 School District Transportation Agreement**

This is the District's annual agreement with Champaign Unit 4 School District to transport their middle and high school students. The contract had changes this year including early dismissals on some Mondays due to Unit 4's new collective bargaining agreements. The total contract amount is \$556,110, and the Board of Education for Champaign Unit 4 School District approved this agreement on July 11, 2022.

MOTION by Mr. Hannon to authorize the Managing Director to execute the agreement between MTD and the Champaign Unit 4 School District in the amount of \$556,110 for the 2022-2023 school year; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED

**D. Cohesity Backup Solution**

A backup system is a vital component of an organization's technology. Offline copies of data and system servers are critical for recovery in case of a disaster, outages, or malicious or accidental loss of data. A more recent area of concern is governmental agency ransomware attacks of backups that encrypt data so the entity cannot access their own data without paying money to the hacker. A Cohesity backup solution will provide immutable backups that cannot be overwritten on a file system level and a two-factor authentication process to access the backup. This will be a significant improvement in security over the current backup system.

The District solicited bids for a Cohesity backup solution and chose the Burwood Group in the amount of \$69,379.14. This project was budgeted for fiscal year 2023 and will be funded as follows: \$29,708.90 federal ARPA, \$25,785.66 state operating, and \$13,884.58 local.

MOTION by Mr. Hannon to authorize the Managing Director to issue a purchase order to Burwood Group, Inc. for \$69,379.14 for the purchase of a Cohesity backup system; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

**10. Next Meetings**

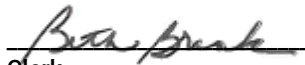
- A. Regular Board of Trustees Meeting – Wednesday, August 31, 2022, at 3:00 p.m., Illinois Terminal, 4<sup>th</sup> Floor, 45 East University, Champaign

**11. Adjournment**

MOTION by Mr. Fiscella to adjourn; seconded by Mr. Hannon. Upon vote, the MOTION CARRIED.

Ms. Chaplan adjourned the meeting at 3:42 p.m.

Submitted by:

  
Clerk

Approved 8/31/2022:

  
Board of Trustees Acting Chair