



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, March 29, 2023
 TIME: 3:00 p.m.
 PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
	Dick Barnes
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	
	Alan Nudo

Advisory Board:

Present	Absent
	Marty Paulins
Briana Barr	

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jay Rank (Operations Director), Jacinda Crawmer (Human Resources Director), Josh Berbaum (Maintenance & Facilities Director), Brendan Sennett (Safety & Training Director), Josh Dhom (Illinois Terminal Director), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order
 Chair Diel called the meeting to order at 3:00 p.m.

2. Roll Call
 Present (5) – Chaplan, Delgado, Diel, Fiscella, Hannon
 Absent (2) – Barnes, Nudo

 A quorum was declared present.

3. Approval of Agenda

 MOTION by Ms. Chaplan to approve the agenda as distributed; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

4. Audience Participation
 None

5. Approval of Minutes
 A. Board Meeting (Open Session) – February 22, 2023

MOTION by Mr. Fiscella to approve the open session minutes of the February 22, 2023 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

B. Board Meeting (Closed Session) – January 25, 2023

MOTION by Mr. Hannon to approve the closed session minutes of the January 25, 2023 MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

6. Communications
None

7. Reports

A. Managing Director

Mr. Gnadt reviewed the statistics for February 2023. February 2023 ridership has rebounded to approximately 70% of pre-COVID numbers. Monthly operating revenue was strong – up 8% from February 2022. At April’s Board meeting, Operations will present a plan for a community team response to passengers who are in crisis due to mental illness, substance use, or homelessness. On March 2, 2023, a fire broke out at the Urbana School District 116 (USD 116) leased portion of the building at 1101 East University. The Urbana Fire Department quickly had the fire under control, but USD 116’s lobby had extensive damage. MTD is working with the insurance adjustors to get USD 116 back in their space as soon as possible.

8. Action Items

A. Update to Policies and Procedures No. 11 – Travel Reimbursement

The District maintains a Travel Reimbursement Policy (#11) to comply with the Local Government Travel Expense Control Act (50 ILCS 150/10). The update included allowing MTD employees to keep and use travel/reward miles/points earned on MTD business and requiring employees to book MTD travel expenses on an MTD credit card only.

MOTION by Mr. Hannon to approve the Policies and Procedures No. 11 – Travel Reimbursement update; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

B. Budget Revision for Hydraulic Elevator Modernization at Illinois Terminal

Due to the age and frequent use, the two elevators at Illinois Terminal have frequent mechanical break downs that negatively impact access to the building for the tenants and visitors. Both elevators need extensive modernization to improve performance and reliability. The original timeline for this project was FY2024; however because of the urgency of the situation, Staff has requested a budget revision in the amount of \$273,438 for Schindler Elevator Corporation to do the work as soon as possible so the elevators can remain functional ensuring ADA compliance. This project will be 100% federally funded through the American Rescue Plan Act of 2021 (ARPA) with sole source procurement justification as a result of the public exigency of the repairs.

MOTION by Mr. Hannon to approve a budget revision so the Managing Director can execute a contract with Schindler Elevator Corporation in the amount of \$273,438 to upgrade both elevators at Illinois Terminal; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

C. Solar Array Operations and Maintenance Contract

MTD needs operations and maintenance services for its solar arrays located at 803 East University Avenue and 1100 East University Avenue. The services will include optimizing the performance of the arrays and establishing and maintaining native grasses and wildflowers around the ground-mounted array. An Evaluation Committee reviewed the competitive bid proposals and selected Current Solutions of the Midwest as being the best responsible and responsive bidder. The contract stipulated \$115,000 per year for three years with an optional two-year extension. This contract will be funded with 65% (\$74,750) state funding and 35% (\$40,250) local funding.

MOTION by Mr. Hannon to authorize the Managing Director to execute a contract with Current Solutions of the Midwest in the amount of \$115,000 per year for three years with the option of a two-year extension to operate and maintain MTD’s solar arrays; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

D. Zero Emission Transition Plan Update 2023

In April 2022, MTD developed a Zero Emission Transition Plan to address the long-term fleet and infrastructure management plan considering cost, availability of resources, policy and legislation, existing and future facilities, partnerships, and workforce impact. The Plan update reflected recent changes in the industry for zero-emission transit vehicles and revised federal guidance encouraging transit agencies to plan for a completely zero-emission fleet. The updated Zero-Emission Transition Plan is a requirement to apply for the Federal Transit Administration's (FTA's) Low or No Emission and Bus and Bus Facilities Grant Programs. Within the Plan, the District planned to utilize battery electric buses in 2035 when battery electric technology may be improved for transit applications. Mr. Fiscella suggested communicating with Ameren now about the power needs ten years down the road when battery electric buses will need to pull power from the grid in a limited timeframe at night to recharge.

MOTION by Mr. Fiscella to approve the Zero Emission Transition Plan dated March 2023; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

E. Resolution No. 2023-1 Low or No Emission Grant and Bus and Bus Facilities Grant for the Purchase of Six 40' Hydrogen Fuel Cell Electric Buses and the Hydrogen Station Expansion

A Board resolution is required to apply for the purchase of six 40' hydrogen fuel cell electric buses and expanding the Hydrogen Station through FTA's Low or No Emission and Bus and Bus Facilities Grant Programs. With this funding, the District plans to expand the hydrogen storage capacity to accept the delivery of hydrogen to fuel 60-70 additional hydrogen fuel cell electric buses. Staff estimated the project cost at \$18,883,000: \$16,385,650 federal funding and \$2,497,350 local funding.

MOTION by Mr. Hannon to authorize Resolution No. 2023-1 committing MTD to a 15% local match of approximately \$2,497,350 for the submission of FTA's Low or No Emission/Bus and Bus Facilities grant application; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED. Mr. Fiscella abstained from the vote.

F. Resolution No. 2023-2 Low or No Emission Grant for the Purchase of Ten 40' Hybrid Electric Buses

A Board resolution is required to apply for the purchase of ten 40' hybrid electric buses through FTA's Low or No Emission Grant Program. Under New Flyer's current contract, MTD can buy 40' and 60' hybrid buses through March 2026. Staff estimated the project cost at \$7,000,000: \$5,950,000 federal funding and \$1,050,000 local funding.

MOTION by Mr. Hannon to authorize Resolution No. 2023-2 committing MTD to a 15% local match of approximately \$1,050,000 for the submission of FTA's Low or No Emission grant application; seconded by Mr. Fiscella. Upon vote, the MOTION CARRIED.

G. Resolution No. 2023-3 Bus and Bus Facilities Grant for the Construction of a Body Shop and Storage Facility at 1209, 1211, and 1213 East University in Urbana

A Board resolution is required to apply for the construction of a building to house the body shop and a maintenance storage facility from the FTA's Bus and Bus Facilities grant program. In February 2023, the District purchased the property located at 1209, 1211, and 1213 East University Avenue in Urbana. Staff estimated the project cost at \$25,775,000: \$20,620,000 federal funding and \$5,155,000 local funding.

MOTION by Mr. Fiscella to authorize Resolution No. 2023-3 committing MTD to a 20% local match of approximately \$5,155,000 for the submission of FTA's Bus and Bus Facilities grant application; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

9. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, April 26, 2023 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

10. Adjournment

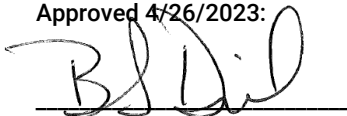
MOTION by Mr. Hannon to adjourn; seconded by Mr. Diel. Upon vote, the MOTION CARRIED.

Mr. Diel adjourned the meeting at 3:45 p.m.

Submitted by:


Clerk

Approved 4/26/2023:


Board of Trustees Chair