



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, December 6, 2023
TIME: 3:24 p.m.
PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Margaret Chaplan (Vice-Chair)	
Tomas Delgado	
Bradley Diel (Chair)	
Phil Fiscella	
Bruce Hannon	
Alan Nudo	

Advisory Board:

Present	Absent
Jamie Singson	
Vincent Wu	

MTD Staff: Karl Gnadt (Managing Director), Amy Snyder (Chief of Staff), Michelle Wright (Finance Director), Jay Rank (Operations Director), Ashlee McLaughlin (External Affairs Director), Jacinda Crawmer (Human Resources Director), Ryan Blackman, (Tech Services Director), Alyx Parker (Legal Counsel), Beth Brunk (Clerk)

Others Present:

MINUTES

1. Call to Order
Chair Diel called the meeting to order at 3:00 p.m.
2. Roll Call
Present (7) – Barnes, Chaplan, Delgado, Diel, Fiscella, Hannon, Nudo

The clerk declared that a quorum was present.
3. Approval of Agenda

MOTION by Mr. Hannon to approve the agenda as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.
4. Public Hearing on General Tax Levy Ordinance for 2023
Mr. Diel asked for public input on the General Tax Levy Ordinance of the Champaign-Urbana Mass Transit District for revenue year 2023 to be paid in calendar year 2024. "Notice of the Proposed Tax Increase for the Champaign-Urbana Mass Transit District" appeared as a black bordered notice in *The News-Gazette* on November 24, 2023, and the proposed tax levy was posted on the District's website,

mtd.org under Financial Documents for public review on November 17, 2023.

The clerk read a website comment emailed from Laura Beth Brinkley.

As there were no more public comments, Mr. Diel closed the Public Hearing.

5. Audience Participation
None

6. Approval of Minutes
A. Board Meeting (Open Session) – October 25, 2023

MOTION by Mr. Hannon to approve the open session minutes of the October 25, 2023, MTD Board meeting as distributed; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

7. Communications

Mr. Diel welcomed Jamie Singson, Director of Capital Planning and Interim Parking Director as the new University Advisory member on the Board. Mr. Singson has worked at the University for 28 years in various roles.

8. Reports

A. Managing Director

Mr. Gnadt reviewed the statistics for October 2023. On a positive note, for the second month in a row ridership exceeded over one million rides. Ridership continued to climb toward pre-pandemic levels. An 18.8% increase in monthly operating revenue was due in part to increases in pass sales. In December, MTD plans to roll out a new service upgrade for individuals who are visually impaired. External audible announcements of route and direction will occur at intersections that have multiple routes serving the stop.

The MTD team, new developers, and the City of Champaign Planning and Development Department met for three days to restart discussions on the Illinois Terminal Expansion Project. The meetings were very productive, and Mr. Gnadt will present the new concepts and ideas once the Architects have finished with the follow-up work. The group is researching new funding mechanisms to pay for the increased construction costs. Mr. Gnadt congratulated all the MTD employees who worked on the “Grinch Bus” for the Parade of Lights in downtown Champaign. MTD received the award for best use of parade theme.

Mr. Gnadt thanked MTD Board Trustees, Brad Diel and Margaret Chaplan, who will be retiring at year end – collectively they have served almost 25 years for the District. Mr. Diel and Ms. Chaplan expressed their appreciation for the excellent leadership at MTD and the depth of knowledge gained from serving on the Board.

9. Action Items

A. Ordinance No. 2023-3 – General Tax Levy Ordinance for Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024 (Revenue Year 2023)

To comply with annual taxation laws, the Board must approve an estimated tax levy amount for the District in revenue year 2023 to be paid in calendar year 2024.

MOTION by Mr. Hannon to adopt Ordinance No. 2023-3 General Tax Levy Ordinance for Champaign-Urbana Mass Transit District in the amount of \$12,465,671 for revenue year 2023 payable 2024; seconded by Ms. Chaplan.

Roll Call:

Aye (6) – Barnes, Chaplan, Delgado, Diel, Hannon, Nudo

Nay (1) – Fiscella

The MOTION CARRIED.

B. Appointment of Temporary Chair for the January 31, 2024 Board Meeting

Mr. Diel pulled this action item from the agenda.

C. Phone System Replacement

The District's current phone system is an antiquated analog setup that is 20 years old. It is no longer supported by Toshiba and is getting more difficult to get replacement parts. On September 18, 2023, MTD released a Request for Proposal (RFP) for a modern IP based phone system, and five companies submitted a proposal. The Evaluation Committee unanimously selected Telcom Innovations Group as the most cost-effective solution for \$189,758.69 that included a full replacement system, demolition and removal of the old system, training, and five years of maintenance, support, and licensing.

MOTION by Mr. Hannon to authorize the Managing Director to execute a contract with Telcom Innovations Group LLC in the amount of \$189,758.69 to purchase a new phone system for the District, seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

D. University of Illinois Intergovernmental Agreement for Campus Service FY2025 – FY2027

MTD and the University of Illinois renew an intergovernmental agreement every three years for the continuation of all current campus transportation service offerings including routes, frequencies, late night, and SafeRides. The current agreement expires on June 30, 2024. The negotiating structure for the agreement consists of regular meetings with MTD staff (Chief of Staff and Operations Director) and the Service Advisory Committee comprised of UI faculty, staff, and students. The new agreement totals \$20,743,692.06 for service from July 1, 2024 to June 30, 2027. If approved by the District's Board, this agreement will be forwarded to the January 2024 UI Board of Trustees meeting for consideration.

MOTION by Mr. Hannon to authorize the Managing Director to execute the Intergovernmental Agreement with the University of Illinois in the amount of \$20,743,692.06 for campus transportation service from July 1, 2024 through June 30, 2027; seconded by Ms. Chaplan. Upon vote, the MOTION CARRIED.

10. Next Meeting

- A. Regular Board of Trustees Meeting – Wednesday, January 31, 2024 – 3:00 p.m. at Illinois Terminal – 45 East University Avenue, Champaign

11. Adjournment

MOTION by Ms. Chaplan to adjourn the meeting; seconded by Mr. Barnes. Upon vote, the MOTION CARRIED.

Mr. Diel adjourned the meeting at 4:05 p.m.

Submitted by:



Clerk

Approved 1/31/2024:



Board of Trustees Chair