



Champaign-Urbana Mass Transit District (MTD) Board of Trustees Meeting

MINUTES – Approved

DATE: Wednesday, August 28, 2024
 TIME: 3:00 pm
 PLACE: Illinois Terminal, 45 East University Avenue, Champaign, IL

The video of this meeting can be found at:
<https://www.youtube.com/CUMTD>

Trustees:

Present	Absent
Dick Barnes	
Tomas Delgado	
Paul Debevec	
Phil Fiscella	
George Friedman	
Alan Nudo	
	Sharif Ullah

Advisory Board:

Present	Absent
	Averhy Sanborn
Jamie Singson	
Christopher Walton	

MTD Staff: Amy Snyder (Deputy Managing Director), Katie Good (Executive Assistant and Clerk), Michelle Wright (Finance Director), Jay Rank (Operations Director), Ryan Blackman (Technology Services Director), Jacinda Crawmer (Human Resources Director), Brendan Sennett (Safety and Training Director), Alyx Parker (MTD Attorney), and Victoria Carrington (Procurement Specialist)

Others Present:

MINUTES

1. Call to Order
 Chair Barnes called the meeting to order at 3:02 pm.

2. Roll Call
 Present (6) – Barnes, Debevec, Delgado, Fiscella, Friedman, Nudo

 Absent (1) – Ullah

 The Clerk declared that a quorum was present.

3. Approval of Agenda

 MOTION by Mr. Fiscella to approve the agenda as distributed; seconded by Mr. Debevec. Upon vote, the MOTION CARRIED.

4. Audience Participation
There was no audience participation.

5. Approval of Minutes
Board Meeting (Open Session) – July 31, 2024

MOTION by Mr. Fiscella to approve the open session minutes of the July 31, 2024, MTD Board meeting as distributed; seconded by Mr. Delgado. Upon vote, the MOTION CARRIED.

6. Communications
None

7. Reports

A. Managing Director

Ms. Snyder, Deputy Managing Director, announced they will conduct today's report on behalf of Karl Gnadt, Managing Director.

Ms. Snyder reviewed statistics for July 2024, the first month of the fiscal year. The July 2024 Ridership was up 15.12% from July 2023. Due to July 2024 being the first month of the fiscal year, year to date ridership was the same with a 15.12% increase. MTD ridership levels are continuing to increase with July 2024 ridership continuing that upward trend.

July 2024 operating revenue was 5.8% above July 2023. Year to date operating revenue was the same at 5.8%. Monthly operating expenses were up 5.4% from FY23. This is due mostly to MTD's increase in wages. July 2024 operating revenue was down \$69,057. July 2024 operating revenue was below budget by \$534,356.

Ms. Snyder did note MTD has a lot to celebrate, referencing page six of the board packet, starting with the return to full service. Starting in December 2023, MTD began slowly returning to pre-pandemic service levels. Friday, August 23, 2024, was the final installation of 100 more service hours. Also noted was MTD's low vacancy rate, which has become more manageable due to diligent efforts from both the Human Resources and Safety & Training Departments. MTD had 20 more operators in the month of July 2024 than July 2023.

8. Action Items

A. Approval of Real Estate Consulting Services Contract

Ms. Snyder was joined by Procurement Specialist, Victoria Carrington, to provide an overview of the Real Estate Consulting Services Contract. The Request for Proposals (RFPs) were sent to a list of local and national bidders. The District received two responses which were reviewed by an evaluation committee. The evaluation committee advanced Volkert's proposal for the Board's approval. Volkert's proposal demonstrated a familiarity with supporting government agencies. Ms. Snyder requested that the Board approve the contract with Volkert.

Trustees discussed how the evaluation committee made its selection and how Volkert's expertise would be utilized. Noted was Volkert's transit and municipal experience along with many of the staff listed in the proposal having IDOT negotiation experience.

MOTION by Mr. Nudo to approve the Volkert contract; seconded by Mr. Friedman. Upon vote, the MOTION CARRIED.

9. Next Meeting

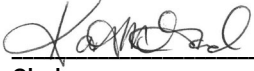
A. Regular Board of Trustees Meeting – Wednesday, September 25, 2024– 3:00 pm – at Illinois Terminal, 45 East University Ave, Champaign.

10. Adjournment

MOTION by Mr. Fiscella to adjourn, seconded by Mr. Debevec.

Mr. Barnes adjourned the meeting at 3:42 pm.

Submitted by:



Clerk

Approved:



Board of Trustees, Chair