

## NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN THAT THE CHAMPAIGN-URBANA MASS TRANSIT DISTRICT (MTD) will be receiving bids in accordance with Invitation for Bid #2025-005 for the replacement of door operators and motion sensors and all associated electrical work on the northeasterly overhead sectional doors at the MTD Maintenance Facility located at 803 E University Ave, Urbana, IL 61802, until 2:00 PM (CDT), Thursday, August 14, 2025.

Bids should be submitted electronically to [procurement@mtd.org](mailto:procurement@mtd.org). Any bids received after the time and date noted herein will not be considered and will not be opened. MTD reserves the right to accept any or any part or parts thereof or to reject any and all bids received.

Any contract resulting from these proposals is subject to financial assistance contracts between MTD and the Illinois Department of Transportation (IDOT).

MTD also hereby notifies proposers that they affirmatively ensure that all Disadvantaged Business Enterprises, as defined by the United States Government, are afforded full opportunity to submit statements in response to this IFB and will not knowingly discriminate against any proposer upon the grounds of gender, race, color, or national origin in the consideration of award of the contract.

The full IFB document may be obtained by contacting Victoria Carrington at [procurement@mtd.org](mailto:procurement@mtd.org) or (217) 384-8188.



Date: August 6, 2025  
To: Prospective Bidders  
Subject: Addendum No. 1 to the Bidding Documents for IFB No. 2025-005: Door Operator & Motion Sensor Replacement  
Champaign-Urbana Mass Transit District (MTD)

Addendum No. 1 becomes a part of proposal documents and modifies the original request for proposals

#### PRE-BID MEETING ATTENDANCE RECORD

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Addendum #1 includes the attendance record of the pre-bid meeting:

Ashlee McLaughlin, MTD  
Dave Thornton, MTD  
Jeff Labuz, DH Pace  
Josh Berbaum, MTD  
Victoria Carrington, MTD

#### PRE-BID MEETING AGENDA

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Addendum #1 includes the pre-bid meeting agenda and questions received during the meeting:

Date & Time: July 29, 2025 @ 2:00 PM (CDT)  
Location: 803 E University Ave, Urbana, IL 61802  
Project: IFB #2025-005: Door Operator & Motion Sensor Replacement  
Owner: Champaign-Urbana Mass Transit District (MTD)  
Engineer: GHR Engineers & Associates, Inc. (GHR)

After a brief introduction of the MTD's representatives, members of GHR, and others in attendance, the following were noted:

1. All drawings and specifications are available via e-mail from [procurement@mtd.org](mailto:procurement@mtd.org).
2. It is the intent of this meeting to review with interested vendors any questions they have and clarifications they may need. If answers cannot be defined at this time, items requiring additional clarification will be answered by formal addendum.



3. Any items discussed here do not change the bid documents; only those items verified in an actual addendum are formal changes to the contract documents.
4. Questions on procedures and contract documents after this meeting from bidders are due at 2:00 PM (CDT) on Friday, August 1, 2025, submitted electronically to [procurement@mtd.org](mailto:procurement@mtd.org).
5. Bids for all work will be received by MTD electronically to [procurement@mtd.org](mailto:procurement@mtd.org) on Thursday, August 14, 2025, at 2:00 PM (CDT). Bids will be opened in public at 1101 E University Ave Urbana, IL 61802, at that time.
6. The construction work for this project is subject to the Prevailing Wage Act, in the matter of prevailing wages.
7. This project requires bidders to demonstrate good faith efforts to include DBE participation, as outlined in Section ~~2.6~~ **2.1** of the contract documents.
  - a. While there is no specific DBE goal established for this project, bidders are strongly encouraged to provide subcontracting opportunities to DBE firms.
  - b. Bids that do not include DBE participation must include documentation demonstrating good faith efforts to engage DBE firms.
8. Interested bidders are reminded of the following items:
  - a. MTD will prepare a memorandum of this meeting and distribute it to all the prospective bidders in the form of an addenda.
  - b. No addenda have been issued prior to this meeting.
  - c. Bids shall be based on the IFB document, drawings, specifications, and any addenda issued.
  - d. Five percent (5%) Bid Bond is required with each bid held good for 120 days.
  - e. Schedule: Contract award shall occur upon concurrence of contract award by the IDOT. MTD anticipates receipt of approval no less than one hundred twenty (120) calendar days after submission to IDOT. Following IDOT concurrence, MTD will notify the selected bidder of the approval of award.
  - f. Performance Bond and Material and Labor Payment Bond in the amount of 100% of the contract sum is required upon award.
  - g. No permits are required for this project.



9. A general description of this project is as follows (not to be taken as a complete description or extent of the work):
- a. General Site Construction Work: Replacement of the door operators and motion sensors on the four northeastern sectional overhead doors at MTD's Maintenance Facility, 803 East University Avenue, Urbana, Illinois 61802.
10. The meeting was then opened to discussion by interested vendors, and the following questions were reviewed:
- a. Is this project tax exempt? **Yes, MTD will provide a tax exemption certificate upon request.**
  - b. There is no explicit DBE goal, does MBE certification meet the requirement for participation? **Unfortunately, no, in order for participation to be counted towards this project, the Contractor or subcontractor must hold DBE certification, specifically.**
  - c. Are the exterior photo eyes in need of replacement? **No, the current photo eyes that are seen on the exterior frame for the rubber doors were installed in 2024. Those photo eyes are not apart of this procurement to be replaced.**

#### RESPONSES TO WRITTEN QUESTIONS RECEIVED

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Addendum #1 provides responses to written questions/clarifications received by prospective bidders.

- 1. Does MTD need new loop sensors for this procurement? **No, only the equipment listed in Section 3 shall be included in the bid.**
- 2. Does MTD prefer that the vendor infuse the loop sensors with the existing loop sensors? **No, as new loop sensors are not included in this procurement.**
- 3. Are any of the overhead doors expected to be fully replaced? **Not at this time.**
- 4. Is the scope strictly for operators and motion sensors? **Yes, as well as photo-eye safety sensors to prevent the door from closing on vehicles or people during door operations and associated electrical work.**
- 5. Please verify the voltage of the current operator. **3 Phase 208 Volt.**
- 6. What is the DBE goal for this project? **There is no explicit DBE goal. However, bidders are required to make good faith efforts to obtain DBE participation. If no DBE participation is included in the bid, bidders must submit evidence of their good faith efforts to obtain participation in order to be considered for award. Further information regarding this requirement can be found in Section 2.1 of the IFB.**