

## NOTICE TO PROPOSERS

NOTICE IS HEREBY GIVEN THAT THE CHAMPAIGN-URBANA MASS TRANSIT DISTRICT (MTD) will be receiving bids in accordance with Invitation for Bid #2026-001 for the replacement of shop grate drains and all associated concrete work at the MTD Maintenance Facility located at 803 E University Ave, Urbana, IL 61802, until 2:00 PM (CST), February 26, 2026.

Bids should be submitted electronically to [procurement@mtd.org](mailto:procurement@mtd.org). Any bids received after the time and date noted herein will not be considered and will not be opened. MTD reserves the right to accept any or any part or parts thereof or to reject any and all bids received.

The full IFB document may be obtained by contacting Victoria Carrington at [procurement@mtd.org](mailto:procurement@mtd.org) or (217) 384-8188.



Date: Friday, February 13, 2026

To: Prospective Bidders

From: Champaign-Urbana Mass Transit District (MTD)

Subject: IFB #2026-001: Shop Grates Replacement Phase II - Addendum #1

Addendum #1 becomes part of bidding documents and modifies the original IFB.

## **PRE-BID MEETING PARTICIPATION**

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Addendum #1 includes the list of firms/organizations represented at the pre-bid meeting:

A & A Concrete, LLC  
A&R Mechanical Contractors, Inc.  
Berns, Clancy & Associates  
Champaign-Urbana Mass Transit District  
Cross Construction, Inc.  
Duce Construction Company  
Feutz Contractors, Inc.  
Stark Excavating, Inc.  
Xtreme Mechanical, Inc.

## **PRE-BID MEETING AGENDA**

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Addendum #1 includes the pre-bid meeting agenda, questions received, and additional items discussed during the meeting:

Date & Time: Tuesday, February 3, 2026 @ 2:00 PM (CST)

Location: 803 E University Ave Urbana, IL 61801

Project: IFB #2026-001: Shop Grate Replacement Phase II

Owner: Champaign-Urbana Mass Transit District (MTD)

Engineer: Berns, Clancy & Associates (BCA)



Following introductions from all attendees, the following items were noted:

1. All bid documents are available via email request to [procurement@mtd.org](mailto:procurement@mtd.org).
2. This meeting is intended to address any questions or clarifications prospective bidders may have. Items requiring additional review will be answered in a formal Addendum.
3. All post-meeting questions and requests for clarification, exceptions to IFB language, or approved equals must be submitted via email to [procurement@mtd.org](mailto:procurement@mtd.org) no later than Friday, February 6, 2026, at 2:00 PM (CST).
4. Discussion during this meeting does not modify the bid or contract documents. Only information issued through an official Addendum constitutes a formal change.
5. MTD will prepare a memorandum of this meeting and distribute it to all attendees and plan holders as an Addendum no later than Friday, February 13, 2026, via email.
6. No Addenda were issued prior to this meeting.
7. The scope of work for this project includes the removal and replacement of floor trench drains located inside MTD's Maintenance Facility.
  - a. The work for this project is subject to the Illinois Prevailing Wage Act. Requirements of the Act can be found online at [labor.illinois.gov](http://labor.illinois.gov).
  - b. The City of Urbana requires a plumbing permit for this project, which can only be issued to an Illinois-licensed plumber.
8. The project is expected to commence on Monday, May 18, 2026, with all work completed by Friday, August 14, 2026.
  - a. The construction period shall be limited to sixty (60) business days.
  - b. Work shall occur on weekdays between 7:00 AM and 5:00 PM (CDT) unless otherwise approved by MTD.
  - c. The three (3) trench drains located in the Maintenance bays shall be completed first, within the first four (4) weeks (anticipated timeline: Monday, May 18 – Friday, June 12, 2026).
9. Bids for all work will be received by MTD electronically to [procurement@mtd.org](mailto:procurement@mtd.org) until Thursday, February 26, 2026, at 2:00 PM (CST).
  - a. Bids will be opened in public at 1101 E University Ave Urbana, IL 61802 – North Conference Room, at that time.

- b. All bids shall be based on the IFB document, drawings, specifications, and any Addenda issued, and shall be prepared in full accordance with all requirements contained therein.
- c. Bids shall be accompanied by a bid bond, cashier's check, or properly certified check in the amount equal to five percent (5%) of the total bid amount and shall be submitted following the requirements listed in Section 5 of the IFB document.

**10.** The meeting was then opened to discussion by attendees, and the following items were noted:

### a. Project Schedule

- i. No extensions of time will be permitted beyond the construction period listed in Bullet 8.
- ii. Requests to work outside of the hours listed in bullet 8b may be considered by MTD upon advance notification and approval.
- iii. Work may not be performed in both the storage area and Maintenance bays concurrently. The Maintenance bays shall be completed first, within the first four (4) weeks of the project.

### b. Schedule of Values

- i. Item #3 includes erosion control measures necessary to protect the existing oil/sanitary (O/S) connection pipe located in the bus storage area and the outlet pipe located in the Maintenance bays from debris generated during trench excavation and removal of the existing catch basins. The successful Contractor shall install filter fabric secured with masking tape to seal the pipe openings. The protection measures shall remain in place until final connections are completed.
- ii. Item #22 is included as a contingency for unknown materials that may be encountered during excavation. The estimated quantity is ten (10) cubic yards; however, the actual quantity may be greater or less depending on site conditions revealed during excavation. Adjustments to the contract amount will be made by change order, as necessary, to reflect the actual quantity encountered.
- iii. Item #25 is for the removal of concrete required by the second saw cut.
- iv. Item #26 includes the replacement of concrete removed under Item #25. Bidders shall note that the existing concrete thickness may be less than twenty-four inches (24"); however, all replacement concrete shall be constructed to a full twenty-four inches (24") thickness and installed in accordance with the specifications, regardless of the thickness of the concrete removed.



- v. Item #27 includes the provision of four (4) grate removal tools. The tools shall be new and shall be delivered to MTD upon completion of the project.

c. Work Area

- i. The storage area construction work area has low-clearance ceilings. Tandem trucks will not be able to access the work area for loading debris or waste materials. Bidders shall account for these site constraints in their pricing and anticipate the use of smaller hauling equipment, such as a dump trailer, for removal of debris and excess materials.
  - ii. The site layout and construction work area were reviewed with all attendees, and the limits of construction were discussed. The Contractor will have access to the full area in which the trench drains are being replaced. The limits of construction will be clearly marked prior to May 18, 2026. MTD reserves the right to adjust the limits of the work area as necessary to maintain ongoing operations. The Contractor shall install and maintain temporary fencing around the work area to ensure safety and separation from MTD operations.
  - iii. The Contractor shall exercise caution around the structural beams and framing adjacent to the trench drain locations in the Maintenance bays to avoid damage during saw cutting and excavation. Saw cuts will be marked prior to May 18 as to approximate locations. The Contractor shall mark actual lines to be saw cut.
- d. Existing vent pipes are not to be replaced. The vent pipes are connected to the oil/sanitary (O/S) piping system and are not directly connected to the trench drains; therefore, the new trench drains will connect indirectly to the vent system through the O/S pipe connection. If vent pipes become exposed during construction, the Contractor shall protect the vent pipe connected to the O/S line in the bus storage area. Refer to the Drawings for the reported vent pipe locations. For the Maintenance bay trench drain areas, the presence and exact location of vent pipes (if any) are unknown. The Contractor shall exercise caution during excavation and protect any vent piping encountered.

e. Oil/Water Separator

- i. There is no provision for a new oil/water separator.
- ii. The O/S pipe in the bus storage area drains to an existing oil/water separator located in the northwest corner of the building.



- iii. The Maintenance bay trench drains are not believed to be connected to an oil/water separator and are thought to drain to the existing storm sewer in the parking lot.