



Board of Trustees Meeting Agenda

Champaign-Urbana Mass Transit District (MTD)

Wednesday, July 29, 2026 – 3:00 pm

Illinois Terminal, North Banquet Room, 4th floor – 45 East University Avenue, Champaign

Board Members

Board of Trustees

Dick Barnes – Chair
Laura Bleill
Mark Brown
Phil Fiscella
George Friedman
Alan Nudo – Vice Chair
Sharif Ullah

Advisory Board

Caitlin Kelly
Jamie Singson
Cade Whitt

Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience Participation
5. Approval of Minutes
 - a. Annexation Public Hearing Minutes – June 22, 2026 1-2
 - b. Board Meeting (Open Session) – June 24, 2026 3-6
 - c. Board Meeting (Closed Session) – June 24, 2026
6. Communications
7. Reports
 - a. Managing Director
 - i. Operating Notes 7-9
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 - iii. Route Performance 12-15
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 - v. Statistical Summary 17
 - vi. June 2026 Financial Reports Memo 18
 - vii. Comparative History 19-29
 - viii. Accounts Payable/Check Disbursements 30-37
 - ix. C-CARTS Quarterly Report 38
 - x. Bank & Investment Balances 39
8. Action Items
 - a. Champaign County Area Rural Transit System (C-CARTS) Intergovernmental Agreement 40-53
 - b. Champaign County Area Rural Transit System (C-CARTS) Vehicle Lease Agreement 54-67
 - c. Update to Digital Accessibility Policy 68-98
 - d. Semi-Annual Review of Closed Session Minutes 99
9. Next Meeting
 - a. Regular Board of Trustees Meeting: Wednesday, August 26, 2026 – 3:00 pm – at Illinois Terminal, 45 East University Avenue, Champaign.

10. Adjourn into Closed Session to discuss the potential purchase or lease of real property followed by Adjournment

Champaign-Urbana Mass Transit District strives to provide an environment welcoming to all persons. Please call Katie Good at 217.384.8188 to request special accommodations **at least 2 business days in advance.**



Annexation Public Hearing Minutes

Champaign-Urbana Mass Transit District (MTD)
Monday, June 22, 2026 – 5:00 pm
Curtis Road Church of God, 2604 Curtis Road, Champaign, IL
Subject to Review and Approval

Attendance

Board of Trustees

Present	Absent
Dick Barnes – Chair	Mark Brown
Laura Bleill	Sharif Ullah
George Friedman	
Phil Fiscella	
Alan Nudo – Vice-Chair	

MTD Staff

Karl Gnadt (Managing Director), Amy Snyder (Deputy Managing Director), Jay Rank (Operations Director), Katie Good (Executive Assistant and Clerk), Drew Bargmann (Customer Service Director), Abby Kipping (Communication Design Specialist), and Allison Haines (Customer Support Specialist)

Others Present

Kevin Sweeny, Karen Sweeny, Julie Hansen, Dan Cothorn, Carolyn Cothorn, Fred Kolls, Michael Hayes, Melissa Hahn, Alyx Parker

Minutes

1. Call to Order

Chair Barnes called the Public Hearing to order at 5:00 pm. The purpose of this hearing was to consider the annexation of the remaining plats of Cherry Hills, Illinois Power-Ameren Services Tract, and Liberty on the Lake Subdivision into the Champaign-Urbana Mass Transit District. A legal description of the area being considered for annexation was published in The News-Gazette on May 19th, June 3rd, and June 18th of 2026.

The MTD Board of Trustees' Annexation Policy requires that the District boundary be routinely analyzed. MTD's planning area is to be contiguous with boundaries established by the Regional Planning Commission's Champaign-Urbana Urbanized Area Transportation Study and our boundary is to be co-terminus with the boundaries of the communities served. To those ends, MTD is considering this annexation.

Mr. Barnes opened the hearing for public comment after a brief presentation from Jay Rank, Operations Director.

2. Audience Participation

Kevin Sweeny – homeowner, opposed annexation

Julie Hansen – homeowner, opposed annexation

Dan Cothorn – homeowner, opposed annexation

Carolyn Cothorn – homeowner, opposed annexation

Fred Kolls - homeowner, opposed annexation

Michael Hayes – homeowner, opposed annexation

Melissa Hahn – homeowner, opposed annexation

3. Adjournment

Mr. Barnes adjourned the meeting at 6:12 pm.

Clerk

Approved:

Board of Trustees, Chair

MTD Annexation Public Hearing
Minutes June 22, 2026



6 **Attendance**

7 **Board of Trustees**

Present

Absent

Dick Barnes – Chair

Laura Bleill

Mark Brown

Phil Fiscella

George Friedman

Alan Nudo – Vice Chair

Sharif Ullah

8 **Advisory Board**

Present

Absent

Caitlin Kelly

Jamie Singson

Cade Whitt

9 **MTD Staff**

10 Karl Gnadt (Managing Director), Amy Snyder (Deputy Managing Director), Katie Good (Executive Assistant
11 and Clerk), Ashlee McLaughlin (External Affairs Director), Michelle Wright (Finance Director), Ryan
12 Blackman (Technology Services Director), Jacinda Crawmer (Human Resources Director), Brendan
13 Sennett (Safety & Training Director), Jay Rank (Operations Director), Josh Berbaum (Maintenance &
14 Facilities Director), and Alyx Parker (MTD Corporate Counsel)

15 **Others Present**

Minutes

1. Call to Order

Chair Barnes called the meeting to order at 3:00 p.m.

2. Roll Call

Present (7) – Barnes, Bleill, Brown, Fiscella, Friedman, Nudo, Ullah

Absent (0) –

The Clerk declared that a quorum was present.

3. Approval of Agenda

MOTION by Mr. Fiscella to approve the agenda as distributed; seconded by Mr. Friedman. Upon vote, the MOTION CARRIED.

4. Public Hearing on the Budget & Appropriation Ordinance for FY2027

Mr. Barnes asked for public input on the proposed Budget & Appropriation Ordinance for the period from July 1, 2026, to June 30, 2027. Beginning on May 23, 2026, the proposed budget was available for public review on MTD's website. The Notice of Public Hearing was published in the News-Gazette on May 22, 2026. Mr. Barnes opened the floor for public comment. As there were no comments, Mr. Barnes closed the Public Hearing.

5. Audience Participation

None

6. Approval of Minutes

A. Board Meeting (Open Session) – May 27, 2026

MOTION by Mr. Fiscella to approve the open session minutes of the May 27, 2026, MTD Board meeting as distributed; seconded by Mr. Friedman. Upon vote, the MOTION CARRIED.

7. Communications

None

8. Reports

A. Managing Director

Mr. Gnadt introduced Cade Whitt, the newest member of the Advisory Board, who was appointed by the University of Illinois Student Senate as its student representative.

Mr. Gnadt reviewed statistics for May 2026. May 2026 ridership was up 3.87% compared to May 2025. Year-to-date ridership for FY2026 was up 4.05% compared to FY2025.

May 2026 operating revenue was 5.4% below May 2025. Year-to-date operating revenue was 0.80% below FY2025. Mr. Gnadt noted the predominate reason for the decrease in revenue is due to the reduction in interest revenue. Monthly operating expenses were up 8.2% from FY2025. Year-to-date operating expenses were up 4.30% from FY2025. May 2026 operating revenue was \$1,537,240 above budget and operating expenses were \$3,861,780 below budget.

9. Action Items

A. Ordinance 2026-11 – Adoption of Budget & Appropriation Ordinance for FY2027

MOTION by Mr. Fiscella to approve Ordinance 2026-11; seconded by Mr. Friedman.

Roll Call:

Aye (7)– Bleill, Brown, Fiscella, Friedman, Nudo, Ullah, Barnes

Nay (0)

Abstain (0)

The MOTION CARRIED

B. Ordinance 2026-12 – Annexing Certain Territory – Cherry Hills

MOTION by Ms. Bleill to approve Ordinance 2026-12; seconded by Mr. Fiscella.

Roll Call:

Aye (7)– Bleill, Brown, Fiscella, Friedman, Nudo, Ullah, Barnes

Nay (0)

Abstain (0)

The MOTION CARRIED

C. Ordinance 2026-13 – Annexing Certain Territory – Illinois Power-Ameren Services Tract

MOTION by Mr. Friedman to approve Ordinance 2026-13; seconded by Mr. Fiscella.

Roll Call:

Aye (7)– Bleill, Brown, Fiscella, Friedman, Nudo, Ullah, Barnes

Nay (0)

Abstain (0)

The MOTION CARRIED

D. Ordinance 2026-14 – Annexing Certain Territory – Carle-Liberty on the Lake

Mr. Gnadt pointed out page 65 of the Board Packet stating the Ordinance should read “on the 15th day of May 2026” instead of June 2026 and asked Trustees to pass a motion to amend the Ordinance.

MOTION by Mr. Fiscella to amend Ordinance 2026-14 to state “on the 15th day of May 2026”; seconded by Mr. Ullah.

Roll Call:

Aye (7)– Bleill, Brown, Fiscella, Friedman, Nudo, Ullah, Barnes

1 Nay (0)
2 Abstain (0)
3 The MOTION CARRIED
4 MOTION by Mr. Friedman to approve the Ordinance 2026-14 as amended; seconded by Mr. Fiscella.
5 Roll Call:
6 Aye (7)– Bleill, Brown, Fiscella, Friedman, Nudo, Ullah, Barnes
7 Nay (0)
8 Abstain (0)

9 **10. Next Meeting**

10 Regular Board of Trustees Meeting – Wednesday, July 29, 2026 – 3:00 p.m. - at Illinois Terminal, 45 E
11 University Ave, Champaign.

12 **11. Adjournment**

13 MOTION by Ms. Bleill to adjourn into Closed Session to discuss the potential sale or lease of real property
14 followed by adjournment, seconded by Mr. Fiscella.

15 Roll Call:
16 Aye (7)– Bleill, Brown, Fiscella, Friedman, Nudo, Ullah, Barnes
17 Nay (0)
18 Abstain (0)

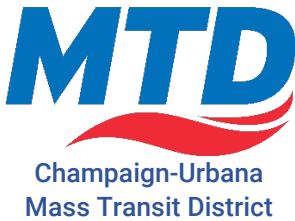
19 The MOTION CARRIED

20 Mr. Barnes adjourned the meeting at 3:12 p.m.

21 _____
Clerk

22 Approved:

23 _____
Board of Trustees, Chair



MTD MISSION

Leading the way to greater mobility

MTD VISION

MTD goes beyond traditional boundaries to promote excellence in transportation.

MTD MANAGING DIRECTOR OPERATING NOTES

July 2026

RIDERSHIP

Monthly Ridership

↑ 6.04%

↑ 10.27%

FY2025
369,429

FY2026
391,736

*5 Year
Average*
355,236

June

Year-to-Date Ridership

↑ 4.12%

↑ 22.00%

FY2025
11,386,403

FY2026
11,855,416

5 Year Average
9,717,327

Year-to-Date

In June 2026, the total ridership reached 391,736, a 6.04% increase compared to last June. The fiscal year-to-date ridership reached 11.8 million, a 4.12% increase compared to FY25. There was one more weekday compared to last June, same number of Saturdays, and one fewer Sunday. The average temperature was 72° F, slightly cooler than last June. The total precipitation was 7.08 inches, quite a bit higher than last year's 2.41 inches. The average gas price was \$4.19, also higher than last year's \$3.22.

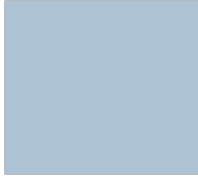
When compared month-to-month, the U of I Faculty/Staff Rides increased the most by 9.2%, followed by U of I Student Rides, by 6.8%. Annual Pass increased by 7.5%. In the past fiscal year, the Annual Pass rides increased the most, by 12.3%, followed by U of I Students Rides, by 4.8%.

OPERATING REVENUE

Monthly Operating Revenue

↓ -6.60%

FY2025
\$755,257



June

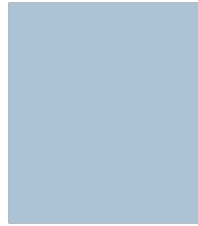
FY2026
\$705,351



Year-to-Date Operating Revenue

↓ -1.10%

FY2025
\$11,726,203



Year-to-Date

FY2026
\$11,593,508



June 2026 operating revenue was 6.60% below June 2025. Year-to-date operating revenue was 1.10% below FY2025.

OPERATING EXPENSES

Monthly Operating Expenses

↑ 10.90%

FY2025
\$3,930,334



June

FY2026
\$4,359,951



Year-to-Date Operating Expenses

↑ 4.80%

FY2025
\$50,989,408



Year-to-Date

FY2026
\$53,419,171



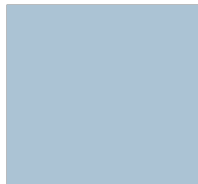
June 2026 operating expenses were 10.90% above June 2025. Year-to-date operating expenses were 4.80% above FY2025.

YEAR-TO-DATE REVENUE & EXPENSES

FY2026 Operating Revenue Budget vs Actual

↑ \$1,392,508

Budget
\$10,201,000



Actual
\$11,593,508



FY2026 Operating Expenses Budget vs Actual

↓ (\$4,312,830)

Budget
\$57,732,000



Actual
\$53,419,171



Year-to-date operating revenues were \$1,392,508 above budget while operating expenses were \$4,312,830 below budget.

MANAGING DIRECTOR'S NOTES

- 1) Over the past year, the B.U.S. (Building Up for Success) Operator Mentoring Program has been in a transition period, with both the original one-to-one model and the new mentor triad model running in parallel. The triad model is where we have three full-time Mentors handling all the Mentees. Two of them are Operators (Kayla Thompson and Nafisah Freeman) and can fill in on driving, too. The third is our Mentor Program Coordinator, Valerie Campo. This overlap allowed us to maintain continuity while introducing a more sustainable and consistent approach to supporting new Operators. Last week marked an important milestone—our final one-to-one mentoring relationship officially concluded as our last Operator under that model graduated from the program. With that, the transition is now complete. We are excited to fully move forward with the mentor triad model, which continues to provide more consistent, accessible, and effective support for new hires throughout their first year at MTD. This moment represents not only the close of a chapter, but also the successful beginning of a stronger, more scalable program.

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- 2) Recently, MTD was featured on a local Illinois Public Media podcast, **Weather Realness**, hosted by Joseph Trujillo-Falcón, an Associate Professor at the Department of Climate, Metrology, and Atmospheric Sciences at the University of Illinois. Jay Rank, Operations Director, was invited to talk about how MTD handles extreme weather conditions.

Shortly afterward, another podcast dropped, **City Dweller** hosted by Jared Wouters. This one featured a conversation between Jared, a 2003 University of Illinois graduate, and myself, “about the experience of managing a small-city transit system that has many of the positive qualities of a much larger transit system.”

You can listen to both podcasts on your preferred podcast player.

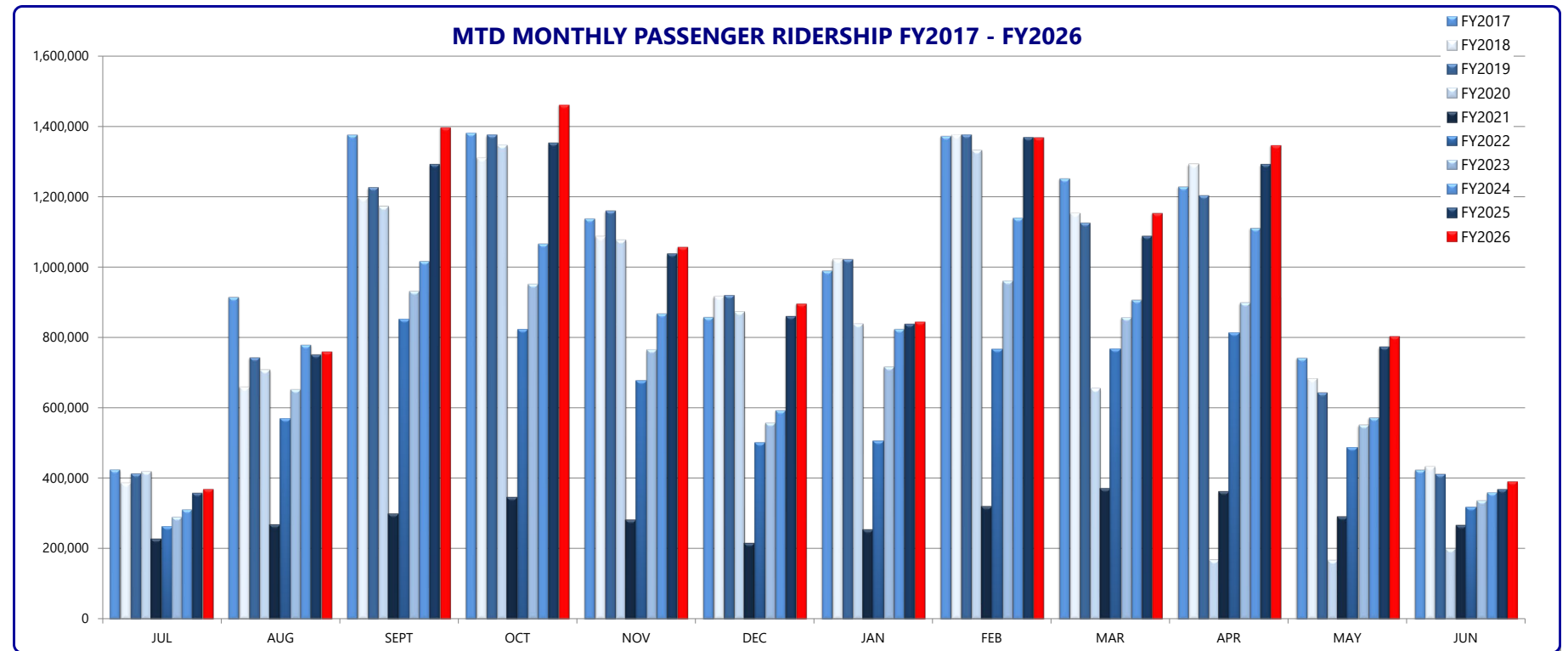
Champaign-Urbana Mass Transit District
Fiscal-Year-to-Date Ridership Comparison

	Jun-26	Jun-25	% Change	FY26 YTD	FY25 YTD	% Change
Adult Rides	17,975	18,219	-1.3%	225,583	238,506	-5.4%
School Rides	1,550	1,859	-16.6%	379,940	374,224	1.5%
DASH/Senior - E & D Rides	30,035	29,143	3.1%	363,183	374,021	-2.9%
U of I Faculty/Staff Rides	13,016	11,917	9.2%	237,415	253,402	-6.3%
Annual Pass	50,232	46,714	7.5%	634,540	565,032	12.3%
U of I Student Rides	256,107	239,901	6.8%	9,687,530	9,240,362	4.8%
All Day Pass	246	253	-2.8%	3,442	3,496	-1.5%
Transfers	5,525	5,696	-3.0%	71,038	75,643	-6.1%
SafeRides Connect	0	0	-	32,651	38,365	-14.9%
West Connect	245	211	16.1%	2,840	2,372	19.7%
Northeast Connect	857	837	2.4%	10,332	7,726	33.7%
Monthly Pass	7,366	6,480	13.7%	93,015	99,006	-6.1%
Veterans Pass	2,534	2,423	4.6%	31,301	32,588	-3.9%
Total Unlinked Passenger Rides	385,688	363,653	6.1%	11,772,810	11,304,743	4.1%
ADA Rides	6,048	5,776	4.7%	82,606	81,660	1.2%
TOTAL	391,736	369,429	6.0%	11,855,416	11,386,403	4.1%

Champaign-Urbana Mass Transit District
MTD Monthly Passenger Ridership FY2017 - FY2026

July 21, 2026

	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
JUL	424,915	389,398	415,476	420,729	226,004	260,815	290,301	312,024	358,985	370,020
AUG	914,496	661,178	743,728	708,465	266,497	567,618	651,458	779,102	751,627	760,820
SEPT	1,375,803	1,197,928	1,226,527	1,172,335	297,090	850,842	929,906	1,016,696	1,292,319	1,397,251
OCT	1,380,990	1,310,380	1,375,516	1,346,402	343,765	822,915	949,844	1,066,132	1,352,825	1,461,447
NOV	1,137,573	1,087,343	1,160,184	1,076,993	279,977	678,231	764,340	867,837	1,038,330	1,057,786
DEC	857,837	917,782	920,718	873,429	214,183	501,741	556,970	593,359	860,758	896,843
JAN	989,700	1,022,713	1,022,403	838,969	252,336	506,560	715,390	823,733	838,845	845,527
FEB	1,371,778	1,375,553	1,375,560	1,331,716	318,071	766,403	959,122	1,139,297	1,368,268	1,369,084
MAR	1,251,352	1,153,015	1,125,644	656,224	368,540	766,766	855,518	906,789	1,088,474	1,154,090
APR	1,228,127	1,292,424	1,203,603	169,747	360,134	813,280	897,373	1,110,573	1,292,308	1,346,636
MAY	742,253	684,678	645,383	168,484	289,030	485,172	550,987	572,703	774,235	804,176
JUN	424,219	435,993	414,421	201,092	264,733	317,937	336,835	360,245	369,429	391,736
TOTAL	12,099,043	11,528,385	11,629,163	8,964,585	3,480,360	7,338,280	8,458,044	9,548,490	11,386,403	11,855,416



Route Performance Report

June 2026

Weekdays

	Passengers	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Daytime Campus Fixed Route	68,057	2,440.40	27.89		27,913.16	2.44	
10 Gold Hopper	6,291	238.33	26.40	0.95	3,000.27	2.10	0.86
12 Teal	15,401	513.88	29.97	1.07	5,556.74	2.77	1.14
13 Silver	5,619	341.50	16.45	0.59	3,997.15	1.41	0.58
21 Raven	3,641	209.38	17.39	0.62	2,202.95	1.65	0.68
22 Illini	18,816	497.67	37.81	1.36	5,730.83	3.28	1.35
24 Link	18,289	639.63	28.59	1.03	7,425.22	2.46	1.01
Daytime Community Fixed Route	226,900	11,185.40	20.29		153,456.58	1.48	
1 Yellow	32,989	1,229.43	26.83	1.32	15,566.32	2.12	1.43
2 Red	25,974	1,235.62	21.02	1.04	16,169.10	1.61	1.09
3 Lavender	11,240	544.27	20.65	1.02	7,383.01	1.52	1.03
4 Blue	8,901	550.18	16.18	0.80	6,839.56	1.30	0.88
5 Green	30,987	1,229.00	25.21	1.24	15,969.68	1.94	1.31
5 Green Express	3,571	193.23	18.48	0.91	2,910.26	1.23	0.83
5 Green Hopper	22,460	733.58	30.62	1.51	9,689.10	2.32	1.57
6 Orange	12,165	713.53	17.05	0.84	9,381.92	1.30	0.88
6 Orange Hopper	7,121	286.75	24.83	1.22	3,530.91	2.02	1.36
7 Grey	18,214	966.58	18.84	0.93	13,595.79	1.34	0.91
8 Bronze	2,881	306.95	9.39	0.46	4,551.23	0.63	0.43
9 Brown	15,919	1,125.64	14.14	0.70	15,495.92	1.03	0.69
10 Gold	24,001	1,070.47	22.42	1.11	13,622.38	1.76	1.19
14 Navy	6,756	445.73	15.16	0.75	8,520.96	0.79	0.54
16 Pink	3,721	554.42	6.71	0.33	10,230.41	0.36	0.25

* The Percent of Group Ridership shows how the ridership for the route compares to the group

+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average
Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

	Passengers	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Evening Campus Fixed Route	10,875	502.25	21.65		5,781.72	1.88	
120 Teal	3,463	198.00	17.49	0.81	2,309.55	1.50	0.80
130 Silver Limited	1,790	105.93	16.90	0.78	1,229.95	1.46	0.77
220 Illini Limited	5,622	198.32	28.35	1.31	2,242.21	2.51	1.33
Evening Community Fixed Route	28,820	1,704.43	16.91		24,612.15	1.17	
50 Green	6,997	352.47	19.85	1.17	5,032.13	1.39	1.19
50 Green Hopper	5,580	246.27	22.66	1.34	3,316.90	1.68	1.44
70 Grey	5,112	351.72	14.53	0.86	5,044.44	1.01	0.87
100 Yellow	8,915	501.72	17.77	1.05	6,552.55	1.36	1.16
110 Ruby	1,176	79.57	14.78	0.87	1,332.07	0.88	0.75
180 Lime	1,040	172.70	6.02	0.36	3,334.06	0.31	0.27
Total	334,652	15,832.48	21.14		211,763.61	1.58	

* The Percent of Group Ridership shows how the ridership for the route compares to the group
+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average
Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

Route Performance Report

June 2026

Weekends

	Passengers	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Saturday Daytime Campus Fixed	4,806	214.67	22.39		2,397.01	2.00	
120 Teal	1,579	94.53	16.70	0.75	1,027.45	1.54	0.77
130 Silver	1,038	41.17	25.21	1.13	479.24	2.17	1.08
220 Illini	2,189	78.97	27.72	1.24	890.32	2.46	1.23
Saturday Daytime Community	21,051	900.86	23.37		12,814.24	1.64	
20 Red	2,809	115.37	24.35	1.04	1,586.29	1.77	1.08
30 Lavender	1,610	87.62	18.38	0.79	1,368.42	1.18	0.72
50 Green	5,749	182.25	31.54	1.35	2,362.33	2.43	1.48
70 Grey	4,811	186.45	25.80	1.10	2,537.78	1.90	1.15
100 Yellow	4,545	202.80	22.41	0.96	2,625.86	1.73	1.05
110 Ruby	781	42.20	18.51	0.79	740.02	1.06	0.64
180 Lime	746	84.17	8.86	0.38	1,593.53	0.47	0.28
Saturday Evening Campus Fixed	1,922	99.60	19.30		1,109.03	1.73	
120 Teal	525	38.40	13.67	0.71	419.77	1.25	0.72
130 Silver	326	19.20	16.98	0.88	222.90	1.46	0.84
220 Illini	1,071	42.00	25.50	1.32	466.36	2.30	1.33
Saturday Evening Community	5,599	322.62	17.35		4,525.30	1.24	
50 Green	1,351	64.40	20.98	1.21	886.98	1.52	1.23
50 Green Hopper	1,077	40.00	26.93	1.55	516.98	2.08	1.68
70 Grey	1,018	72.50	14.04	0.81	996.39	1.02	0.83
100 Yellow	1,828	102.85	17.77	1.02	1,326.71	1.38	1.11
110 Ruby	148	12.53	11.81	0.68	223.87	0.66	0.53
180 Lime	177	30.33	5.84	0.34	574.37	0.31	0.25

* The Percent of Group Ridership shows how the ridership for the route compares to the group

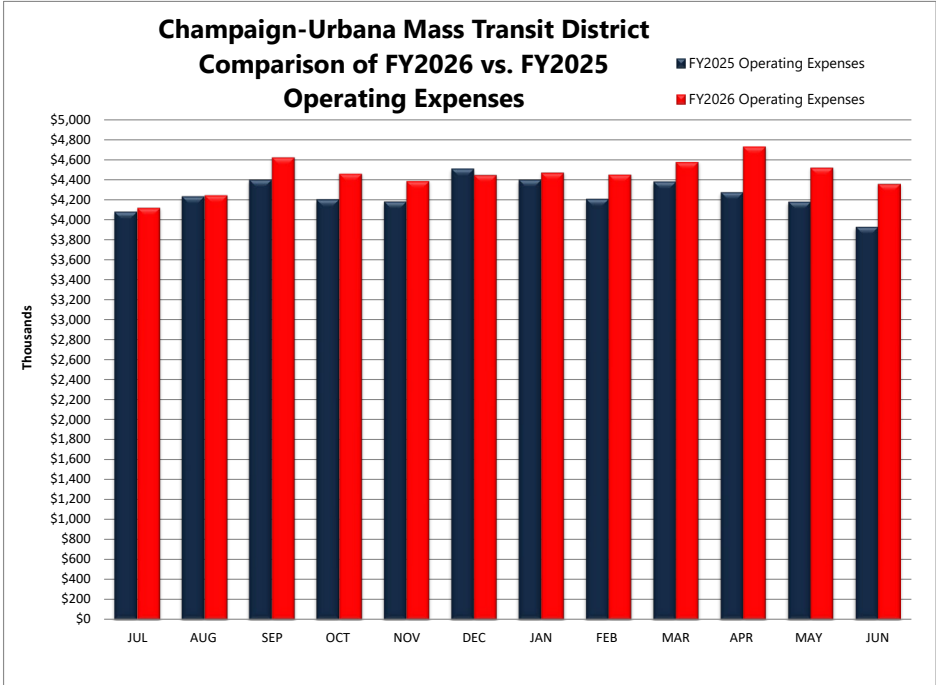
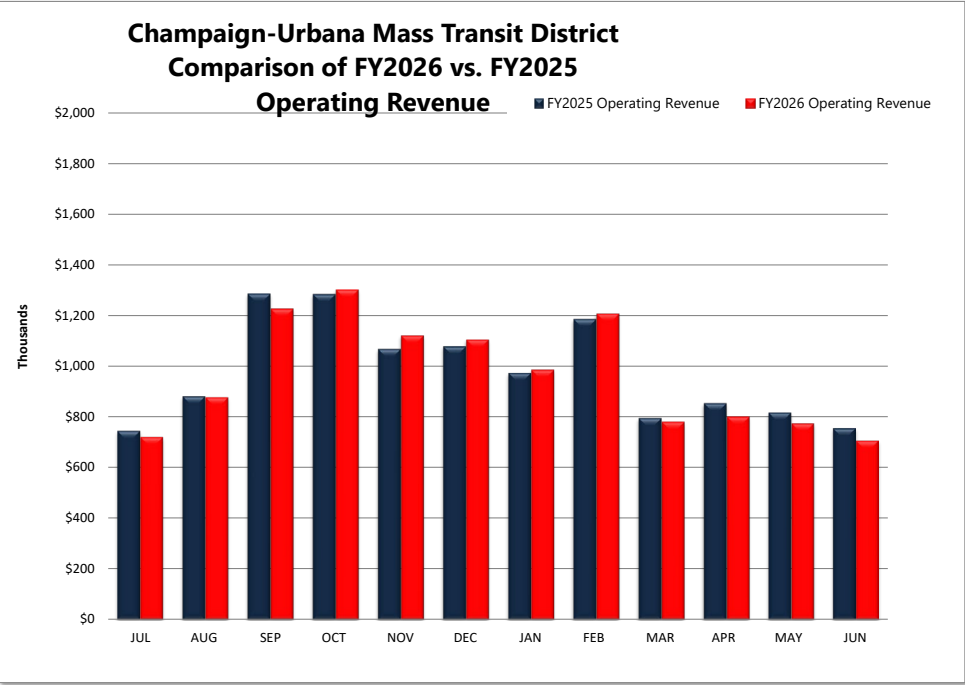
+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average
Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

	Passengers	Revenue Hours	Passengers Per Revenue Hour	Revenue Hour Performance Comparison +	Revenue Miles	Passengers Per Revenue Mile	Revenue Mile Performance Comparison +
Sunday Daytime Campus Fixed Route	3,897	165.77	23.51		1,855.42	2.10	
120 Teal	1,456	68.73	21.18	0.90	747.61	1.95	0.93
130 Silver	567	30.37	18.67	0.79	353.86	1.60	0.76
220 Illini	1,874	66.67	28.11	1.20	753.95	2.49	1.18
Sunday Daytime Community Fixed Route	12,805	596.83	21.45		8,514.50	1.50	
30 Lavender	1,186	72.47	16.37	0.76	1,126.88	1.05	0.70
50 Green	4,095	137.17	29.85	1.39	1,775.18	2.31	1.53
70 Grey	2,957	138.67	21.32	0.99	1,898.90	1.56	1.04
100 Yellow	3,671	156.20	23.50	1.10	2,003.18	1.83	1.22
110 Ruby	517	32.07	16.12	0.75	570.54	0.91	0.60
180 Lime	379	60.27	6.29	0.29	1,139.81	0.33	0.22
Total	50,080	2,300.34	21.77		31,215.50	1.60	

* The Percent of Group Ridership shows how the ridership for the route compares to the group

+ Performance Comparison shows each Route's Passengers Per Revenue Hour or Mile compared to the Route Group's average
Routes that are continually above 1.5 or below 0.5 may need to be examined as they are not performing within the Group Standards.

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY2025 Operating Revenue	\$745,360	\$881,756	\$1,286,746	\$1,284,311	\$1,068,024	\$1,078,075	\$973,588	\$1,185,774	\$795,456	\$854,146	\$817,710	\$755,257
FY2026 Operating Revenue	\$719,575	\$875,797	\$1,224,824	\$1,300,230	\$1,120,080	\$1,103,468	\$984,845	\$1,205,860	\$779,839	\$800,020	\$773,619	\$705,351
FY2025 Operating Expenses	\$4,080,560	\$4,233,866	\$4,400,550	\$4,203,131	\$4,183,103	\$4,511,926	\$4,399,678	\$4,207,778	\$4,381,561	\$4,276,159	\$4,180,761	\$3,930,334
FY2026 Operating Expenses	\$4,119,623	\$4,246,012	\$4,626,455	\$4,463,441	\$4,388,610	\$4,450,862	\$4,472,483	\$4,453,883	\$4,580,172	\$4,735,122	\$4,522,558	\$4,359,951
FY2025 Operating Ratio	18.27%	20.83%	29.24%	30.56%	25.53%	23.89%	22.13%	28.18%	18.15%	19.97%	19.56%	19.22%
FY2026 Operating Ratio	17.47%	20.63%	26.47%	29.13%	25.52%	24.79%	22.02%	27.07%	17.03%	16.90%	17.11%	16.18%



HOURS	Jun 2025	Jun 2026	% Change	FY2025 to Date	FY2026 to Date	% Change
Passenger Revenue	19,594.30	20,360.70	3.9%	293,859.13	297,985.02	1.4%
Vacation/Holiday/Earned Time	9,158.60	8,751.80	-4.4%	89,600.35	92,723.50	3.5%
Non-Revenue	8,681.77	8,536.75	-1.7%	84,783.91	100,308.70	18.3%
TOTAL	37,434.67	37,649.25	0.57%	468,243.39	491,017.22	4.86%

REVENUE/EXPENSES	Jun 2025	Jun 2026	% Change	FY2025 to Date	FY2026 to Date	% Change
Operating Revenue	\$755,256.96	\$705,351.37	-6.6%	\$11,726,203.17	\$11,593,507.95	-1.1%
Operating Expenses	\$3,930,334.33	\$4,359,950.57	10.9%	\$50,989,408.11	\$53,419,170.50	4.8%
Operating Ratio	19.22%	16.18%	-15.8%	23.00%	21.70%	-5.6%
Passenger Revenue/Revenue Vehicle Hour	\$24.23	\$24.38	0.6%	\$28.81	\$29.46	2.2%

RIDERSHIP	Jun 2025	Jun 2026	% Change	FY2025 to Date	FY2026 to Date	% Change
Revenue Passenger	357,957	380,163	6.2%	11,229,100	11,701,772	4.2%
Transfers	5,696	5,525	-3.0%	75,643	71,038	-6.1%
Total Unlinked	363,653	385,688	6.1%	11,304,743	11,772,810	4.1%
ADA Riders	5,776	6,048	4.7%	81,660	82,606	1.2%
Half Fare Cab	0	0	0.0%	0	0	0.0%
TOTAL	369,429	391,736	6.04%	11,386,403	11,855,416	4.12%

PASSENGERS/REVENUE HOUR	Jun 2025	Jun 2026	% Change	FY2025 to Date	FY2026 to Date	% Change
Hour	18.56	18.94	2.1%	38.47	39.51	2.7%



Memo

Champaign-Urbana Mass Transit District (MTD)

To Karl Gnadt, Managing Director/CEO
From Kim Sebright, Assistant Finance Director
Date July 29, 2026
Subject June 2026 Financial Reports

A. Purpose: The following reports summarize the financial results of MTD for the month ending June 30, 2026:

- Comparative History Report for the months ending June 30, 2026 and June 30, 2025;
- Check and ACH Disbursement Lists for June 30, 2026;
- Bank & Investment Balances and Capital & Operating Balances as of June 30, 2026.

B. Notes on Major Variances

Account Name	6/30/2026	6/30/2025	Variance	Pg. #	Notes
5019999000 Total Labor	\$ 1,875,436.50	\$ 1,772,715.24	\$ 102,721.26	22	The increase is primarily attributable to a 3.5% cost-of-living adjustment.
5039999900 Total Services	\$ 340,030.72	\$ 204,491.50	\$ 135,539.22	25	The increase is primarily attributable to Enterprise Resource Planning (ERP) system implementation costs.
5040101000 Fuel & Lubricants – Operations	\$ 158,063.69	\$ 100,325.87	\$ 57,737.82	25	The increase is driven by continued elevated diesel prices.

Champaign Urbana Mass Transit District

Comparative History Report

From Fiscal Year: 2026		Period 12	Division: 00 Champaign Urbana Mass Transit District					As of: 6/30/2026	
Thru Fiscal Year: 2026		Period 12							
Jun-2026	Jun-2025	Variance	Var/Last Var %		Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %	
4000000000 **** R E V E N U E ****									
4000000099 ** TRANSPORTATION REVENUE									
4010000000 * PASSENGER FARES									
32,889.58	29,736.13	3,153.45	10.60%	4010100000 FULL ADULT FARES	358,556.45	369,305.11	-10,748.66	-2.91%	
432.00	2,423.00	-1,991.00	-82.17%	4010300000 STUDENT FARES	5,554.00	6,414.00	-860.00	-13.41%	
-258.60	-130.00	-128.60	98.92%	4010700000 FARE REFUNDS	-1,987.80	-1,581.00	-406.80	25.73%	
12,546.00	11,883.00	663.00	5.58%	4010800000 ANNUAL PASS REVENUE	134,190.00	149,788.00	-15,598.00	-10.41%	
0.00	0.00	0.00	0.00%	4011000000 HALF FARE CAB	0.00	0.00	0.00	0.00%	
7,051.00	5,687.00	1,364.00	23.98%	4011100000 ADA TICKETS & FARES	83,521.00	72,731.00	10,790.00	14.84%	
52,659.98	49,599.13	3,060.85	6.17%	4019900099 * TOTAL PASSENGER FARES	579,833.65	596,657.11	-16,823.46	-2.82%	
4020000000 * SPECIAL TRANSIT & SCHOOL FARE									
415,353.70	398,766.02	16,587.68	4.16%	4020300000 U OF I CAMPUS SERVICE	6,911,734.36	6,637,032.41	274,701.95	4.14%	
27,700.08	26,200.58	1,499.50	5.72%	4020500000 ADA - U I & DSC CONTRACTS	332,400.96	317,515.96	14,885.00	4.69%	
222.00	135.00	87.00	64.44%	4030100000 SCHOOL SERVICE FARES	953,682.00	915,238.55	38,443.45	4.20%	
443,275.78	425,101.60	18,174.18	4.28%	4039999999 * TOTAL SPECIAL TRANSIT & SCHOO	8,197,817.32	7,869,786.92	328,030.40	4.17%	
4060000000 *AUXILIARY TRANSPORTATION REVE									
2,118.67	771.79	1,346.88	174.51%	4060100000 I.T. COMMISSIONS	25,061.49	18,173.81	6,887.68	37.90%	
24,695.50	38,043.55	-13,348.05	-35.09%	4060300000 ADVERTISING REVENUE	453,041.12	607,205.68	-154,164.56	-25.39%	
26,814.17	38,815.34	-12,001.17	-30.92%	4069900098 *TOTAL AUXILIARY TRANSPORTATIO	478,102.61	625,379.49	-147,276.88	-23.55%	
522,749.93	513,516.07	9,233.86	1.80%	4069900099 ** TOTAL TRANSPORTATION REVEN	9,255,753.58	9,091,823.52	163,930.06	1.80%	
4070000000 ** NON-TRANSPORTATION REVENUE									
4,161.31	2,380.02	1,781.29	74.84%	4070100000 SALE OF MAINTENANCE SERVICES	34,447.82	29,544.69	4,903.13	16.60%	
0.00	0.00	0.00	0.00%	4070200000 RENTAL OF REVENUE VEHICLES	0.00	0.00	0.00	0.00%	
39,731.38	59,297.99	-19,566.61	-33.00%	4070300000 BUILDING RENTAL - IL TERMINAL	479,847.77	456,539.46	23,308.31	5.11%	
24,574.59	22,142.57	2,432.02	10.98%	4070300002 BUILDING RENTAL - 803 & 1101	293,304.61	275,473.38	17,831.23	6.47%	
0.00	0.00	0.00	0.00%	4070399999 BUILDING RENTAL - GASB 87 CONTR	0.00	0.00	0.00	0.00%	
111,373.50	153,806.95	-42,433.45	-27.59%	4070400000 INVESTMENT INCOME	1,478,440.95	1,801,019.41	-322,578.46	-17.91%	
0.00	0.00	0.00	0.00%	4070400002 +/- FAIR VALUE OF INVESTMENT	0.00	0.00	0.00	0.00%	
0.00	0.00	0.00	0.00%	4070400003 INTEREST INCOME - LEASES	0.00	0.00	0.00	0.00%	

Champaign Urbana Mass Transit District

Comparative History Report

From Fiscal Year: 2026		Period 12	Division: 00 Champaign Urbana Mass Transit District					As of: 6/30/2026	
Thru Fiscal Year: 2026		Period 12							
Jun-2026	Jun-2025	Variance	Var/Last Var %			Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
0.00	0.00	0.00	0.00%	4070400004	AMORTIZATION REVENUE	0.00	0.00	0.00	0.00%
513.75	67.17	446.58	664.85%	4070800000	OVER OR SHORT	1,043.68	662.47	381.21	57.54%
0.00	2,200.00	-2,200.00	-100.00%	4079800000	GAIN ON FIXED ASSET DISPOSAL	0.00	13,391.94	-13,391.94	-100.00%
2,246.91	1,846.19	400.72	21.71%	4079900001	OTHER NON-TRANSPORTATION REV	50,669.54	57,748.30	-7,078.76	-12.26%
182,601.44	241,740.89	-59,139.45	-24.46%	4079900099	** TOTAL NON-TRANSPORTATION RE	2,337,754.37	2,634,379.65	-296,625.28	-11.26%
705,351.37	755,256.96	-49,905.59	-6.61%	4079999999	*** TOTAL TRANS & NON-TRANS REV	11,593,507.95	11,726,203.17	-132,695.22	-1.13%
4080000000 ** TAX REVENUE									
991,667.00	933,333.00	58,334.00	6.25%	4080100000	PROPERTY TAX REVENUE	11,900,004.00	11,199,996.00	700,008.00	6.25%
0.00	0.00	0.00	0.00%	4080100001	PROPERTY TAX - UNCOLLECTIBLE R	0.00	0.00	0.00	0.00%
62,643.03	49,845.33	12,797.70	25.67%	4080600000	REPLACEMENT TAX REVENUE	318,190.18	289,055.61	29,134.57	10.08%
0.00	0.00	0.00	0.00%	4089900001	MISCELLANEOUS PROPERTY TAXES	10,917.16	6,025.00	4,892.16	81.20%
1,054,310.03	983,178.33	71,131.70	7.23%	4089999999	** TOTAL TAX REVENUE	12,229,111.34	11,495,076.61	734,034.73	6.39%
4110000000 ** STATE GRANTS & REIMBURSEME									
2,901,493.50	2,541,536.99	359,956.51	14.16%	4110100000	OPERATING ASSISTANCE - STATE	34,842,949.95	32,942,729.79	1,900,220.16	5.77%
0.00	0.00	0.00	0.00%	4110100001	OPERATING ASSIST - DEBT SERVICE	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4111000000	STATE GRANT REVENUE	1,915,955.30	6,578,438.00	-4,662,482.70	-70.88%
0.00	0.00	0.00	0.00%	4111000001	STATE GRANT REVENUE - PASS TH	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4119900000	STATE REIMBURSEMENTS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4119900001	STATE REIMB - PASS THRU \$	0.00	0.00	0.00	0.00%
2,901,493.50	2,541,536.99	359,956.51	14.16%	4119999999	** TOTAL STATE GRANTS & REIMB	36,758,905.25	39,521,167.79	-2,762,262.54	-6.99%
4130000000 ** FEDERAL GRANTS & REIMBURSE									
0.00	0.00	0.00	0.00%	4130100000	OPERATING ASSISTANCE - FEDERAL	0.00	0.00	0.00	0.00%
2,058,397.00	301,048.00	1,757,349.00	583.74%	4130500000	FEDERAL GRANT REVENUE	5,704,518.00	12,080,694.03	-6,376,176.03	-52.78%
0.00	0.00	0.00	0.00%	4130600000	FEDERAL GRANT PASS THRU \$	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4139900000	FEDERAL REIMBURSEMENTS	0.00	0.00	0.00	0.00%
2,058,397.00	301,048.00	1,757,349.00	583.74%	4139999999	** TOTAL FEDERAL GRANTS & REIM	5,704,518.00	12,080,694.03	-6,376,176.03	-52.78%
4150000000 **OTHER AGENCY REVENUES									
0.00	0.00	0.00	0.00%	4150130000	CONTRIBUTED CAPITAL - GOV'T	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	4150130010	CONTRIBUTED CAPITAL - NON-GOV'T	0.00	0.00	0.00	0.00%

Champaign Urbana Mass Transit District Comparative History Report

From Fiscal Year: 2026		Period 12	Division: 00 Champaign Urbana Mass Transit District					As of: 6/30/2026	
Thru Fiscal Year: 2026		Period 12							
Jun-2026	Jun-2025	Variance	Var/Last Var %			Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
0.00	0.00	0.00	0.00%	4159999999	****TOTAL OTHER AGENCY REVENUE	0.00	0.00	0.00	0.00%
6,719,551.90	4,581,020.28	2,138,531.62	46.68%	4999900099	**** TOTAL REVENUE ****	66,286,042.54	74,823,141.60	-8,537,099.06	-11.41%

Champaign Urbana Mass Transit District

Comparative History Report

From Fiscal Year: 2026 Period 12
Thru Fiscal Year: 2026 Period 12

Division: 00 Champaign Urbana Mass Transit District

As of: 6/30/2026

Jun-2026	Jun-2025	Variance	Var/Last Var %		Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
5000000000 **** E X P E N S E S ***								
5010000000 ** LABOR								
1,032,033.18	973,132.53	58,900.65	6.05%	5010101000 OPERATORS WAGES	15,495,942.54	14,466,215.59	1,029,726.95	7.12%
159,687.27	145,651.01	14,036.26	9.64%	5010204000 MECHANICS WAGES - MAINT	1,866,284.40	1,769,060.55	97,223.85	5.50%
112,954.06	108,130.97	4,823.09	4.46%	5010304000 MAINTENANCE WAGES - MAINT	1,381,420.03	1,367,737.27	13,682.76	1.00%
123,723.77	121,010.75	2,713.02	2.24%	5010401000 SUPERVISORS SALARIES - OPS	1,510,878.48	1,464,551.66	46,326.82	3.16%
38,013.41	28,868.12	9,145.29	31.68%	5010404000 SUPERVISORS SALARIES - MAINT	422,851.17	359,192.97	63,658.20	17.72%
84,000.03	77,314.02	6,686.01	8.65%	5010501000 OVERHEAD SALARIES - OPS	887,413.80	883,014.25	4,399.55	0.50%
50,345.37	44,680.10	5,665.27	12.68%	5010504000 OVERHEAD SALARIES - MAINT	497,697.38	482,538.20	15,159.18	3.14%
147,162.23	152,402.27	-5,240.04	-3.44%	5010516000 OVERHEAD SALARIES - G&A	1,926,180.82	1,919,883.49	6,297.33	0.33%
23,856.43	23,458.43	398.00	1.70%	5010516200 OVERHEAD SALARIES - IT	292,271.55	275,099.36	17,172.19	6.24%
13,681.96	18,092.42	-4,410.46	-24.38%	5010601000 CLERICAL WAGES - OPS	216,953.38	197,363.60	19,589.78	9.93%
0.00	0.00	0.00	0.00%	5010604000 CLERICAL WAGES - MAINT	0.00	0.00	0.00	0.00%
57,200.58	52,670.64	4,529.94	8.60%	5010616000 CLERICAL WAGES - G&A	679,128.46	586,227.06	92,901.40	15.85%
13,046.78	13,713.82	-667.04	-4.86%	5010616200 CLERICAL WAGES - IT	156,256.56	150,631.25	5,625.31	3.73%
17,255.14	12,058.77	5,196.37	43.09%	5010716200 SECURITY WAGES - IT	173,226.93	165,609.81	7,617.12	4.60%
-4,487.79	-4,978.45	490.66	-9.86%	5010801000 LABOR CREDIT - OPS	-45,407.50	-81,958.46	36,550.96	-44.60%
-6,697.73	-5,558.71	-1,139.02	20.49%	5010804000 LABOR CREDIT - MAINT	-76,434.69	-66,459.18	-9,975.51	15.01%
-621.59	-1,183.44	561.85	-47.48%	5010806000 LABOR CREDIT - G&A	-9,657.91	-9,778.30	120.39	-1.23%
14,283.40	13,251.99	1,031.41	7.78%	5010816200 MAINTENANCE WAGES - IT	162,269.74	148,735.78	13,533.96	9.10%
0.00	0.00	0.00	0.00%	5010901000 REDUCED/REASSIGNMNT PAY - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5010904000 REDUCED/REASSIGNMNT PAY - MAI	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5010916000 REDUCED/REASSIGNMNT PAY - G&A	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5010916200 REDUCED/REASSIGNMNT PAY - IT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5011001000 MEAL DELIVERY WAGES - OPS (NON-	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5012001000 U OF I COVID ROUTE WAGES	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5013001000 COVID VACCINE INCENTIVE WAGES	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5013016000 COVID TESTING WAGES	0.00	0.00	0.00	0.00%
1,875,436.50	1,772,715.24	102,721.26	5.79%	5019999000 ** TOTAL LABOR	25,537,275.14	24,077,664.90	1,459,610.24	6.06%
5020000000 ** FRINGE BENEFITS								
113,285.23	112,435.56	849.67	0.76%	5020101000 FICA - OPS	1,487,952.48	1,401,872.56	86,079.92	6.14%
28,295.73	26,663.69	1,632.04	6.12%	5020104000 FICA - MAINT	346,616.60	333,225.44	13,391.16	4.02%
15,164.18	15,217.80	-53.62	-0.35%	5020116000 FICA - G&A	186,210.84	178,341.79	7,869.05	4.41%
5,610.05	5,430.19	179.86	3.31%	5020116200 FICA - IT	64,738.15	60,427.13	4,311.02	7.13%
108,002.29	116,588.99	-8,586.70	-7.36%	5020201000 IMRF - OPS	1,957,107.93	1,744,748.67	212,359.26	12.17%

Champaign Urbana Mass Transit District

Comparative History Report

From Fiscal Year: 2026 Period 12
Thru Fiscal Year: 2026 Period 12

Division: 00 Champaign Urbana Mass Transit District

As of: 6/30/2026

Jun-2026	Jun-2025	Variance	Var/Last Var %		Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
26,843.97	28,523.39	-1,679.42	-5.89%	5020204000 IMRF - MAINT	383,804.29	439,026.42	-55,222.13	-12.58%
13,684.25	15,255.27	-1,571.02	-10.30%	5020216000 IMRF - G&A	204,910.64	212,801.95	-7,891.31	-3.71%
4,869.14	4,677.88	191.26	4.09%	5020216200 IMRF - IT	69,401.90	68,867.12	534.78	0.78%
366,085.21	417,283.00	-51,197.79	-12.27%	5020301000 MEDICAL INSURANCE - OPS	4,377,246.17	4,544,995.65	-167,749.48	-3.69%
94,652.09	99,861.00	-5,208.91	-5.22%	5020304000 MEDICAL INSURANCE - MAINT	1,101,919.23	1,104,630.29	-2,711.06	-0.25%
57,130.90	53,906.00	3,224.90	5.98%	5020316000 MEDICAL INSURANCE - G&A	688,964.33	628,733.00	60,231.33	9.58%
24,300.57	15,860.00	8,440.57	53.22%	5020316200 MEDICAL INSURANCE - IT	281,004.58	315,072.55	-34,067.97	-10.81%
0.00	0.00	0.00	0.00%	5020401000 DENTAL INSURANCE - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5020404000 DENTAL INSURANCE - MAINT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5020416000 DENTAL INSURANCE - G&A	0.00	0.00	0.00	0.00%
1,513.40	1,597.40	-84.00	-5.26%	5020501000 LIFE INSURANCE - OPS	17,606.03	19,890.08	-2,284.05	-11.48%
535.80	510.09	25.71	5.04%	5020504000 LIFE INSURANCE - MAINT	5,823.91	6,461.14	-637.23	-9.86%
3,168.19	212.17	2,956.02	> 999.99%	5020516000 LIFE INSURANCE - G&A	7,806.03	5,290.60	2,515.43	47.55%
159.80	104.37	55.43	53.11%	5020516200 LIFE INSURANCE - IT	1,657.89	1,712.06	-54.17	-3.16%
0.00	0.00	0.00	0.00%	5020601000 OPEB EXPENSE - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5020604000 OPEB EXPENSE - MAINT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5020616000 OPEB EXPENSE - G&A	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5020616200 OPEB EXPENSE - IT	0.00	0.00	0.00	0.00%
831.34	865.61	-34.27	-3.96%	5020701000 UNEMPLOYMENT INSURANCE - OPS	45,643.53	45,251.40	392.13	0.87%
73.37	107.03	-33.66	-31.45%	5020704000 UNEMPLOYMENT INSURANCE - MAIN	9,977.45	9,581.40	396.05	4.13%
15.90	87.99	-72.09	-81.93%	5020716000 UNEMPLOYMENT INSURANCE - G&A	4,149.60	4,522.59	-372.99	-8.25%
187.26	150.95	36.31	24.05%	5020716200 UNEMPLOYMENT INSURANCE - IT	3,414.93	2,916.00	498.93	17.11%
45,917.96	26,537.00	19,380.96	73.03%	5020801000 WORKERS COMP INSURANCE - OPS	553,380.64	302,505.00	250,875.64	82.93%
9,300.60	5,562.00	3,738.60	67.22%	5020804000 WORKERS COMP INSURANCE - MAIN	112,350.24	63,191.00	49,159.24	77.79%
4,841.27	3,084.00	1,757.27	56.98%	5020816000 WORKERS COMP INSURANCE - G&A	58,355.43	35,437.00	22,918.43	64.67%
1,709.10	955.00	754.10	78.96%	5020816200 WORKERS COMP INSURANCE - IT	19,541.94	10,850.00	8,691.94	80.11%
44,208.32	44,895.32	-687.00	-1.53%	5021001000 HOLIDAYS - OPS	380,556.36	378,242.07	2,314.29	0.61%
15,416.68	14,974.64	442.04	2.95%	5021004000 HOLIDAYS - MAINT	129,863.61	123,584.00	6,279.61	5.08%
0.00	0.00	0.00	0.00%	5021016000 HOLIDAYS - G&A	0.00	0.00	0.00	0.00%
2,295.97	2,205.68	90.29	4.09%	5021016200 HOLIDAYS - IT	28,070.09	26,013.09	2,057.00	7.91%
95,299.08	114,913.00	-19,613.92	-17.07%	5021101000 VACATIONS - OPS	757,899.19	685,374.35	72,524.84	10.58%
18,171.60	18,467.40	-295.80	-1.60%	5021104000 VACATIONS - MAINT	222,973.95	198,105.59	24,868.36	12.55%
0.00	0.00	0.00	0.00%	5021116000 VACATION - G&A	0.00	0.00	0.00	0.00%
1,164.64	3,500.80	-2,336.16	-66.73%	5021116200 VACATIONS - IT	19,295.19	24,003.30	-4,708.11	-19.61%
4,029.28	3,242.33	786.95	24.27%	5021201000 OTHER PAID ABSENCES - OPS	60,008.84	54,383.42	5,625.42	10.34%
3,498.72	736.20	2,762.52	375.24%	5021204000 OTHER PAID ABSENCES - MAINT	12,994.53	16,547.68	-3,553.15	-21.47%
0.00	0.00	0.00	0.00%	5021216000 OTHER PAID ABSENCES - G&A	0.00	0.00	0.00	0.00%
357.40	0.00	357.40	100.00%	5021216200 OTHER PAID ABSENCES - IT	1,272.23	1,860.24	-588.01	-31.61%

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Jun-2026	Jun-2025	Variance	Var/Last Var %		Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
8,646.34	2,829.56	5,816.78	205.57%	5021301000 UNIFORM ALLOWANCES - OPS	46,347.95	65,277.43	-18,929.48	-29.00%
2,184.77	3,974.95	-1,790.18	-45.04%	5021304000 UNIFORM ALLOWANCES - MAINT	23,209.06	45,884.15	-22,675.09	-49.42%
348.96	0.00	348.96	100.00%	5021316200 UNIFORM ALLOWANCES - IT	3,917.55	2,907.95	1,009.60	34.72%
1,941.40	979.00	962.40	98.30%	5021401000 OTHER FRINGE BENEFITS - OPS	7,756.16	17,677.62	-9,921.46	-56.12%
13.00	-151.00	164.00	-108.61%	5021404000 OTHER FRINGE BENEFITS - MAINT	4,602.00	2,019.00	2,583.00	127.93%
42,596.11	13,179.95	29,416.16	223.19%	5021416000 OTHER FRINGE BENEFITS - G&A	83,874.44	48,799.55	35,074.89	71.88%
0.00	0.00	0.00	0.00%	5021416200 OTHER FRINGE BENEFITS - IT	0.00	0.00	0.00	0.00%
91,093.04	77,480.53	13,612.51	17.57%	5021501000 EARNED TIME - OPS	847,611.86	816,256.84	31,355.02	3.84%
9,388.01	17,781.38	-8,393.37	-47.20%	5021504000 EARNED TIME - MAINT	195,294.06	205,263.76	-9,969.70	-4.86%
3,176.05	4,365.92	-1,189.87	-27.25%	5021516200 EARNED TIME - IT	35,372.01	29,487.09	5,884.92	19.96%
15,739.40	15,976.01	-236.61	-1.48%	5021604000 TOOL ALLOWANCE - MAINT	15,739.40	28,183.62	-12,444.22	-44.15%
3,636.32	2,543.03	1,093.29	42.99%	5021701000 DISABILITY - OPS	28,152.91	35,615.85	-7,462.94	-20.95%
0.00	0.00	0.00	0.00%	5021704000 DISABILITY - MAINT	4,971.72	0.00	4,971.72	100.00%
0.00	0.00	0.00	0.00%	5021716200 DISABILITY - IT	0.00	0.00	0.00	0.00%
1,182.24	123.00	1,059.24	861.17%	5021801000 WORKERS COMP - PAYROLL - OPS	9,604.64	6,502.78	3,101.86	47.70%
0.00	0.00	0.00	0.00%	5021804000 WORKERS COMP - PAYROLL - MAINT	1,586.79	431.04	1,155.75	268.13%
463.92	0.00	463.92	100.00%	5021816200 WORKERS COMP - PAYROLL - IT	463.92	0.00	463.92	100.00%
0.00	0.00	0.00	0.00%	5021901000 ROTATION BOARD PAY - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5021904000 ROTATION BOARD PAY - MAINT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5021916000 ROTATION BOARD PAY - G&A	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5021916200 ROTATION BOARD PAY - IT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5022001000 EARLY RETIREMENT PLAN - OPS	0.00	239,441.00	-239,441.00	-100.00%
1,938.00	0.00	1,938.00	100.00%	5022004000 EARLY RETIREMENT PLAN - MAINT	1,938.00	0.00	1,938.00	100.00%
0.00	0.00	0.00	0.00%	5022016000 EARLY RETIREMENT PLAN - G&A	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5022016200 EARLY RETIREMENT PLAN - IT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5023001000 "SICK BANK" EXPENSES - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5023004000 "SICK BANK" EXPENSES - MAINT	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5023016000 "SICK BANK" EXPENSES - G&A	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5023016200 "SICK BANK" EXPENSES - IT	0.00	0.00	0.00	0.00%
1,292,966.85	1,293,494.08	-527.23	-0.04%	5029999900 ** TOTAL FRINGE BENEFITS	14,912,961.22	14,592,212.26	320,748.96	2.20%
5030000000 ** SERVICES								
47,833.63	35,462.49	12,371.14	34.89%	5030316000 PROFESSIONAL SERVICES - G&A	324,507.38	425,511.85	-101,004.47	-23.74%
0.00	0.00	0.00	0.00%	5030316200 PROFESSIONAL SERVICES - IT	3,249.00	2,221.11	1,027.89	46.28%
0.00	0.00	0.00	0.00%	5030316300 PROFESSIONAL SERVICES - IT - NON	0.00	0.00	0.00	0.00%
12,000.00	11,000.00	1,000.00	9.09%	5030316400 PROFESSIONAL SERVICES - G&A - N	148,600.00	172,230.00	-23,630.00	-13.72%
0.00	0.00	0.00	0.00%	5030404000 TEMPORARY HELP - MAINT	0.00	0.00	0.00	0.00%

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0.00	0.00	0.00	0.00%	5030416000 TEMPORARY HELP - G&A	0.00	0.00	0.00	0.00%
47,673.03	19,050.56	28,622.47	150.24%	5030501000 CONTRACT MAINTENANCE - OPS	527,526.64	170,443.02	357,083.62	209.50%
38,560.38	25,135.97	13,424.41	53.41%	5030504000 CONTRACT MAINTENANCE - MAINT	466,716.91	355,066.94	111,649.97	31.44%
174,005.59	92,483.95	81,521.64	88.15%	5030516000 CONTRACT MAINTENANCE - G&A	952,174.30	1,017,290.72	-65,116.42	-6.40%
2,247.86	819.33	1,428.53	174.35%	5030516200 CONTRACT MAINTENANCE - IT	24,868.65	24,142.59	726.06	3.01%
0.00	0.00	0.00	0.00%	5030516300 CONTRACT MAINTENANCE - IT - NON	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5030599999 CONTRACT MAINT - GASB 96 CONTR	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5030604000 CUSTODIAL SERVICES - MAINT	0.00	392.47	-392.47	-100.00%
580.00	0.00	580.00	100.00%	5030801000 PRINTING SERVICES - OPS	31,921.54	45,172.07	-13,250.53	-29.33%
0.00	0.00	0.00	0.00%	5030804000 PRINTING SERVICES - MAINT	2,886.00	2,031.00	855.00	42.10%
0.00	67.50	-67.50	-100.00%	5030816000 PRINTING SERVICES - G&A	2,102.86	504.00	1,598.86	317.23%
0.00	67.50	-67.50	-100.00%	5030816200 PRINTING SERVICES - IT	195.00	3,031.50	-2,836.50	-93.57%
0.00	0.00	0.00	0.00%	5030816300 PRINTING SERVICES - IT - NON-REIM	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5031216000 CABS	0.00	0.00	0.00	0.00%
10,992.13	4,840.75	6,151.38	127.07%	5039901000 OTHER SERVICES - OPS	97,146.78	80,808.62	16,338.16	20.22%
952.00	833.35	118.65	14.24%	5039904000 OTHER SERVICES - MAINT	10,132.58	11,691.71	-1,559.13	-13.34%
4,574.42	13,625.73	-9,051.31	-66.43%	5039916000 OTHER SERVICES - G&A	14,191.25	22,939.56	-8,748.31	-38.14%
399.00	1,104.37	-705.37	-63.87%	5039916200 OTHER SERVICES - IT	3,510.79	2,788.55	722.24	25.90%
212.68	0.00	212.68	100.00%	5039916300 OTHER SERVICES - IT - NON-REIMB	786.18	0.00	786.18	100.00%
0.00	0.00	0.00	0.00%	5039916400 OTHER SERVICES - G&A - NON-REIM	0.00	0.00	0.00	0.00%
340,030.72	204,491.50	135,539.22	66.28%	5039999900 ** TOTAL SERVICES	2,610,515.86	2,336,265.71	274,250.15	11.74%
5040000000 ** MATERIALS & SUPPLIES CONSUM								
158,063.69	100,325.87	57,737.82	57.55%	5040101000 FUEL & LUBRICANTS - OPS	1,757,084.47	1,548,655.48	208,428.99	13.46%
19,476.08	13,299.11	6,176.97	46.45%	5040104000 FUEL & LUBRICANTS - MAINT	192,837.29	163,213.34	29,623.95	18.15%
13,611.94	12,612.67	999.27	7.92%	5040201000 TIRES & TUBES - OPS - MB DO	202,162.54	195,322.21	6,840.33	3.50%
-611.90	362.85	-974.75	-268.64%	5040204000 TIRES & TUBES - MAINT - DR DO	3,076.39	13,903.86	-10,827.47	-77.87%
0.00	0.00	0.00	0.00%	5040206000 TIRES & TUBES - NON-REVENUE VEH	1,086.69	1,296.68	-209.99	-16.19%
3,365.60	37.29	3,328.31	> 999.99%	5040304000 GARAGE EQUIPMENT REPAIRS - MAI	44,151.19	36,573.68	7,577.51	20.72%
11,066.43	14,775.13	-3,708.70	-25.10%	5040404000 BLDG & GROUND REPAIRS - MAINT -	230,803.85	314,745.67	-83,941.82	-26.67%
7,063.74	6,680.74	383.00	5.73%	5040404001 BLDG & GROUND REPAIRS - MAINT -	115,112.09	100,953.91	14,158.18	14.02%
1,325.17	0.00	1,325.17	100.00%	5040404002 BLDG & GROUND REPAIRS - MAINT -	13,046.93	5,208.73	7,838.20	150.48%
0.00	0.00	0.00	0.00%	5040404003 BLDG & GROUND REPAIRS - MAINT -	510.00	20.88	489.12	> 999.99%
0.00	0.00	0.00	0.00%	5040404004 BLDG & GROUND REPAIRS - MAINT -	7,979.75	0.00	7,979.75	100.00%
0.00	0.00	0.00	0.00%	5040404005 BLDG & GROUND REPAIRS - MAINT -	0.00	10,350.00	-10,350.00	-100.00%
3,521.41	2,569.58	951.83	37.04%	5040416200 BLDG & GROUND REPAIRS - IT	106,767.02	119,118.37	-12,351.35	-10.37%
1,970.56	1,415.66	554.90	39.20%	5040416300 BLDG & GROUND REPAIRS - IT - NON	18,134.54	12,928.33	5,206.21	40.27%

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0.00	0.00	0.00	0.00%	5040416400 BLDG & GROUND REPAIRS - G&A - N	35.76	738.17	-702.41	-95.16%
0.00	0.00	0.00	0.00%	5040500001 REVENUE VEHICLE REPAIRS - CORE	-1,123.37	0.00	-1,123.37	-100.00%
186,029.31	99,182.82	86,846.49	87.56%	5040504000 REVENUE VEHICLE REPAIRS	2,037,671.89	1,925,237.82	112,434.07	5.84%
2,440.72	749.61	1,691.11	225.60%	5040604000 NON-REVENUE VEHICLE REPAIRS	29,279.91	41,159.45	-11,879.54	-28.86%
4,055.66	7,568.96	-3,513.30	-46.42%	5040704000 SERVICE SUPPLIES - MAINT	117,033.66	102,584.27	14,449.39	14.09%
1,367.17	1,108.46	258.71	23.34%	5040716200 SERVICE SUPPLIES - IT	36,272.05	19,198.90	17,073.15	88.93%
921.42	127.52	793.90	622.57%	5040801000 OFFICE SUPPLIES - OPS	19,742.28	20,448.08	-705.80	-3.45%
8,938.58	827.98	8,110.60	979.56%	5040804000 OFFICE SUPPLIES - MAINT	28,165.95	14,751.92	13,414.03	90.93%
4,299.92	2,402.77	1,897.15	78.96%	5040816000 OFFICE SUPPLIES - G&A	13,398.59	38,594.73	-25,196.14	-65.28%
332.95	144.61	188.34	130.24%	5040816200 OFFICE SUPPLIES - IT	2,454.09	3,840.83	-1,386.74	-36.11%
3,101.86	1,233.14	1,868.72	151.54%	5040901000 COMPUTER & SERVER - MISC EXP'S -	81,718.74	31,985.62	49,733.12	155.49%
714.36	1,802.50	-1,088.14	-60.37%	5040904000 COMPUTER & SERVER - MISC EXP'S -	57,550.06	24,980.12	32,569.94	130.38%
15,904.40	9,817.39	6,087.01	62.00%	5040916000 COMPUTER & SERVER - MISC EXP'S -	145,061.21	199,668.05	-54,606.84	-27.35%
288.26	0.00	288.26	100.00%	5040916200 COMPUTER & SERVER - MISC EXP'S -	20,683.66	19,169.64	1,514.02	7.90%
71.99	1,299.13	-1,227.14	-94.46%	5041001000 SAFETY & TRAINING - OPS	9,489.56	19,949.34	-10,459.78	-52.43%
0.00	0.00	0.00	0.00%	5041004000 SAFETY & TRAINING - MAINT	2,423.27	0.00	2,423.27	100.00%
4,801.53	4,306.66	494.87	11.49%	5041104000 PASSENGER SHELTER REPAIRS	86,912.39	90,368.79	-3,456.40	-3.82%
0.00	0.00	0.00	0.00%	5041201000 SMALL TOOLS & EQUIP - OPS	0.00	165.35	-165.35	-100.00%
3,145.68	1,592.99	1,552.69	97.47%	5041204000 SMALL TOOLS & EQUIP - MAINT	97,382.87	74,086.32	23,296.55	31.45%
2,784.00	73.92	2,710.08	> 999.99%	5041216000 SMALL TOOLS & EQUIP - G&A	2,988.01	624.81	2,363.20	378.23%
242.64	144.72	97.92	67.66%	5041216200 SMALL TOOLS & EQUIP - IT	6,422.52	7,411.47	-988.95	-13.34%
0.00	283.51	-283.51	-100.00%	5041216300 SMALL TOOLS & EQUIP - IT - NON-REI	2,440.22	283.51	2,156.71	760.72%
0.00	0.00	0.00	0.00%	5041216400 SMALL TOOLS & EQUIP - G&A - NON-	0.00	0.00	0.00	0.00%
-140.88	0.00	-140.88	-100.00%	5041304000 FAREBOX REPAIRS	3,797.12	144,018.37	-140,221.25	-97.36%
5,177.71	6,223.44	-1,045.73	-16.80%	5041404000 CAD/AVL,CAMERA,RADIO REPAIRS -	93,085.06	156,073.10	-62,988.04	-40.36%
6,615.13	815.92	5,799.21	710.76%	5041504000 ADA VEHICLE REPAIRS - MAINT	84,217.53	26,888.79	57,328.74	213.21%
469,945.13	291,784.95	178,160.18	61.06%	5049999900 ** TOTAL MATERIAL & SUPPLIES	5,669,855.78	5,484,518.59	185,337.19	3.38%
5050000000 **UTILITIES								
34,947.73	29,116.42	5,831.31	20.03%	5050216000 ** UTILITIES - G&A	653,433.69	654,101.32	-667.63	-0.10%
10,051.95	10,596.87	-544.92	-5.14%	5050216200 ** UTILITIES - IT	123,948.28	143,900.11	-19,951.83	-13.87%
4,752.60	4,734.21	18.39	0.39%	5050216300 ** UTILITIES - IT - NON-REIMB	55,762.79	65,681.81	-9,919.02	-15.10%
1,402.65	1,572.70	-170.05	-10.81%	5050216400 ** UTILITIES - G&A - NON-REIMB	22,637.89	48,981.06	-26,343.17	-53.78%
51,154.93	46,020.20	5,134.73	11.16%	5059999900 **TOTAL UTILITIES	855,782.65	912,664.30	-56,881.65	-6.23%
5060000000 ** CASUALTY & LIABILITY COSTS								
20,307.00	17,098.17	3,208.83	18.77%	5060104000 PHYSICAL DAMAGE PREMIUMS - MAI	243,683.78	205,178.04	38,505.74	18.77%

Champaign Urbana Mass Transit District

Comparative History Report

From Fiscal Year: 2026 Period 12
Thru Fiscal Year: 2026 Period 12

Division: 00 Champaign Urbana Mass Transit District

As of: 6/30/2026

Jun-2026	Jun-2025	Variance	Var/Last Var %		Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
0.00	0.00	0.00	0.00%	5060116200 PHYSICAL DAMAGE PREMIUMS - IT	0.00	0.00	0.00	0.00%
-2,693.22	0.00	-2,693.22	-100.00%	5060204000 PHYSICAL DAMAGE RECOVERIES - M	-130,985.62	-53,078.80	-77,906.82	146.78%
68,890.81	64,118.13	4,772.68	7.44%	5060316000 PL & PD INSURANCE PREMIUMS - G&	818,378.69	708,962.79	109,415.90	15.43%
0.00	0.00	0.00	0.00%	5060316200 PL & PD INSURANCE PREMIUMS - IT	0.00	0.00	0.00	0.00%
49,869.27	37,666.47	12,202.80	32.40%	5060416000 UNINSURED PL & PD PAYOUTS - G&A	690,717.24	459,841.10	230,876.14	50.21%
6,753.62	5,491.55	1,262.07	22.98%	5060816000 PREMIUMS-OTHER COPORATE INS.	81,043.00	65,898.60	15,144.40	22.98%
143,127.48	124,374.32	18,753.16	15.08%	5069999900 ** TOTAL CASUALTY & LIABILITY	1,702,837.09	1,386,801.73	316,035.36	22.79%
5070000000 ** TAXES								
0.00	0.00	0.00	0.00%	5070316000 PROPERTY TAXES	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5070316400 PROPERTY TAXES - NON-REIMB	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5070401000 VEHICLE LICENSING FEES - OPS	68.00	5,767.00	-5,699.00	-98.82%
0.00	0.00	0.00	0.00%	5070416000 VEHICLE LICENSING FEES - G&A	0.00	511.26	-511.26	-100.00%
4,558.55	3,146.56	1,411.99	44.87%	5070501000 FUEL TAX	59,247.22	42,178.75	17,068.47	40.47%
4,558.55	3,146.56	1,411.99	44.87%	5079999900 ** TOTAL TAXES	59,315.22	48,457.01	10,858.21	22.41%
5080100000 ** PURCHASED TRANSPORTATION								
0.00	0.00	0.00	0.00%	5080116000 CABS (Closed - See GL 5031216000)	0.00	0.00	0.00	0.00%
79,142.83	74,858.83	4,284.00	5.72%	5080216000 ADA CONTRACTS	949,716.96	898,304.96	51,412.00	5.72%
79,142.83	74,858.83	4,284.00	5.72%	5089999900 **TOTAL PURCHASED TRANSPORTA	949,716.96	898,304.96	51,412.00	5.72%
5090000000 ** MISCELLANEOUS EXPENSES								
8,721.74	4,152.22	4,569.52	110.05%	5090116000 DUES & SUBSCRIPTIONS - G&A	78,938.70	73,670.14	5,268.56	7.15%
437.51	437.50	0.01	0.00%	5090116400 DUES & SUBSCRIPTIONS - G&A - NO	5,250.04	5,250.01	0.03	0.00%
8,020.03	1,850.20	6,169.83	333.47%	5090216000 TRAVEL & MEETINGS - G&A	82,427.91	67,630.01	14,797.90	21.88%
0.00	0.00	0.00	0.00%	5090716000 BAD DEBT EXPENSE	0.00	332.50	-332.50	-100.00%
17,992.21	18,557.91	-565.70	-3.05%	5090816000 ADVERTISING EXPENSES - G&A	142,865.40	184,530.47	-41,665.07	-22.58%
0.00	0.00	0.00	0.00%	5090816200 ADVERTISING EXPENSES - IT	0.00	990.00	-990.00	-100.00%
0.00	2,000.00	-2,000.00	-100.00%	5090916000 TRUSTEE COMPENSATION	4,050.00	5,450.00	-1,400.00	-25.69%
207.51	639.00	-431.49	-67.53%	5091016000 POSTAGE	3,952.92	3,230.01	722.91	22.38%
0.00	0.00	0.00	0.00%	5091516000 LOSS/DISPOSAL FIXED ASSETS	0.00	0.00	0.00	0.00%
1,487.00	4,320.00	-2,833.00	-65.58%	5091616000 ADVERTISING SERVICES EXPENSE	152,425.80	170,667.52	-18,241.72	-10.69%
0.00	0.00	0.00	0.00%	5091716000 SUBSTANCE ABUSE PROGRAM	0.00	0.00	0.00	0.00%
913.55	798.48	115.07	14.41%	5099901000 OTHER MISC EXPENSES - OPS	2,669.63	5,427.47	-2,757.84	-50.81%

Champaign Urbana Mass Transit District

Comparative History Report

From Fiscal Year: 2026 Period 12
Thru Fiscal Year: 2026 Period 12

Division: 00 Champaign Urbana Mass Transit District

As of: 6/30/2026

Jun-2026	Jun-2025	Variance	Var/Last Var %		Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
1,364.03	836.36	527.67	63.09%	5099904000 OTHER MISC EXPENSES - MAINT	13,916.14	11,955.51	1,960.63	16.40%
3,170.42	6,196.37	-3,025.95	-48.83%	5099916000 OTHER MISC EXPENSES - G&A	16,693.61	22,681.74	-5,988.13	-26.40%
0.00	65.72	-65.72	-100.00%	5099916200 OTHER MISC EXPENSES - IT	2,401.89	4,006.78	-1,604.89	-40.05%
0.00	0.00	0.00	0.00%	5099916300 OTHER MISC EXPENSES - IT - NON-R	23,722.49	5,722.21	18,000.28	314.57%
4,002.52	833.85	3,168.67	380.00%	5099916400 OTHER MISC EXPENSES - G&A - NON	41,647.47	51,345.49	-9,698.02	-18.89%
0.00	0.00	0.00	0.00%	5099926000 UNALLOCATED EXPENSES	0.00	0.00	0.00	0.00%
46,316.52	40,687.61	5,628.91	13.83%	5099999900 ** TOTAL MISCELLANEOUS EXPENS	570,962.00	612,889.86	-41,927.86	-6.84%
5110000000 ** INTEREST EXPENSES								
0.00	0.00	0.00	0.00%	5110116000 INTEREST - LONG-TERM DEBTS	0.00	0.00	0.00	0.00%
194.87	0.00	194.87	100.00%	5110216000 INTEREST - SHORT-TERM DEBTS	5,437.57	3,896.38	1,541.19	39.55%
0.00	0.00	0.00	0.00%	5110316000 INTEREST EXPENSE - LEASE & SBIT	0.00	0.00	0.00	0.00%
194.87	0.00	194.87	100.00%	5119999900 ** TOTAL INTEREST	5,437.57	3,896.38	1,541.19	39.55%
5120000000 ** LEASE & RENTALS								
21,702.96	27,072.87	-5,369.91	-19.84%	5120401000 PASSENGER REVENUE VEHICLES -	326,916.01	276,718.44	50,197.57	18.14%
3,872.40	7,197.78	-3,325.38	-46.20%	5120516000 SERVICE VEHICLE LEASES	76,397.22	67,011.36	9,385.86	14.01%
0.00	0.00	0.00	0.00%	5120704000 GARAGE EQUIPMENT LEASES - MAIN	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5120901000 RADIO EQUIPMENT LEASES - OPS	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5121216000 G&A FACILITIES LEASES	0.00	23,591.73	-23,591.73	-100.00%
25,316.06	23,027.95	2,288.11	9.94%	5121301000 MISC LEASES - OPS	48,523.91	24,987.59	23,536.32	94.19%
4,270.62	18,236.08	-13,965.46	-76.58%	5121304000 MISC LEASES - MAINT	72,793.20	225,267.81	-152,474.61	-67.69%
2,029.21	3,093.34	-1,064.13	-34.40%	5121316000 MISC LEASES - G&A	24,360.52	19,178.71	5,181.81	27.02%
79.81	133.02	-53.21	-40.00%	5121316200 MISC LEASES - IT	957.72	773.15	184.57	23.87%
0.00	0.00	0.00	0.00%	5121316300 MISC LEASES - IT - NON-REIMB	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5121316400 MISC LEASES - G&A - NON-REIMB	0.00	2,100.00	-2,100.00	-100.00%
0.00	0.00	0.00	0.00%	5121399999 LEASES - GASB 87 CONTRA	0.00	0.00	0.00	0.00%
57,271.06	78,761.04	-21,489.98	-27.29%	5129999900 ** TOTAL LEASE & RENTALS	549,948.58	639,628.79	-89,680.21	-14.02%
5130000000 ** DEPRECIATION								
23,596.24	23,596.24	0.00	0.00%	5130201000 PASSENGER SHELTER DEPRECIATI	283,154.88	284,151.11	-996.23	-0.35%
618,487.59	618,487.59	0.00	0.00%	5130401000 REVENUE VEHICLE DEPRECIATION	7,421,851.08	6,841,290.93	580,560.15	8.49%
3,133.23	3,133.23	0.00	0.00%	5130516000 SERVICE VEHICLE DEPRECIATION	37,598.76	37,598.75	0.01	0.00%
16,255.09	16,255.09	0.00	0.00%	5130704000 GARAGE EQUIP DEPRECIATION	195,061.08	195,061.13	-0.05	0.00%
1,977.14	1,977.14	0.00	0.00%	5130901000 REVENUE VEHICLE RADIO EQUIP DE	23,725.68	23,097.77	627.91	2.72%
15,087.38	15,087.38	0.00	0.00%	5131016000 COMPUTER EQUIP DEPRECIATION	181,048.56	189,741.88	-8,693.32	-4.58%
0.00	0.00	0.00	0.00%	5131116000 REVENUE COLLECTION EQUIP DEPR	0.00	0.00	0.00	0.00%

Champaign Urbana Mass Transit District Comparative History Report

From Fiscal Year: 2026 Thru Fiscal Year: 2026		Period 12 Period 12	Division: 00 Champaign Urbana Mass Transit District					As of: 6/30/2026	
Jun-2026	Jun-2025	Variance	Var/Last Var %			Jul-2025 Jun-2026	Jul-2024 Jun-2025	Variance	Var/Last Var %
192,607.90	192,607.90	0.00	0.00%	5131216000	G&A FACILITIES DEPRECIATION	2,311,294.80	2,368,876.74	-57,581.94	-2.43%
1,415.46	1,415.46	0.00	0.00%	5131316000	G&A SYSTEM DEVELOPMENT DEPR	16,985.52	24,253.85	-7,268.33	-29.97%
8,224.85	8,224.85	0.00	0.00%	5131416000	MISCELLANEOUS EQUIP DEPR	98,698.20	98,698.21	-0.01	0.00%
365.23	365.23	0.00	0.00%	5131516000	OFFICE EQUIP DEPRECIATION	4,382.76	4,382.71	0.05	0.00%
0.00	0.00	0.00	0.00%	5132016000	AMORTIZATION EXPENSE - LEASES	0.00	0.00	0.00	0.00%
0.00	0.00	0.00	0.00%	5132116000	AMORTIZATION EXPENSE - SUBSCRI	0.00	0.00	0.00	0.00%
881,150.11	881,150.11	0.00	0.00%	5139999900	** TOTAL DEPRECIATION	10,573,801.32	10,067,153.08	506,648.24	5.03%
0.00	0.00	0.00	0.00%	5170116000	DEBT SERVICE ON EQUIPMENT & FA	0.00	0.00	0.00	0.00%
5,241,295.55	4,811,484.44	429,811.11	8.93%	5999990000	**** TOTAL EXPENSES ****	63,998,409.39	61,060,457.57	2,937,951.82	4.81%
1,478,256.35	-230,464.16	1,708,720.51	-741.43%	5999999800	NET SURPLUS (DEFICIT)	2,287,633.15	13,762,684.03	-11,475,050.88	-83.38%

Champaign-Urbana Mass Transit District
Accounts Payable Check Disbursement List
 BUSEY BANK OPERATING ACCOUNT

From Date: 06/1/2026

Thru Date: 06/30/2026

CheckNo	ReferenceDate	Reference	Payee	CheckAmount	C-CARTS Portion	MTD Portion	Voided
162940	03-Jun-26	A5085	AMERENIP	\$3,176.33		\$3,176.33	
162941	03-Jun-26	A8006	AT & T MOBILITY LLC	\$47.25		\$47.25	
162942	03-Jun-26	A8011	AT&T MOBILITY-CC	\$1,016.89		\$1,016.89	
162943	03-Jun-26	C0365	CARLE PHYSICIAN GROUP	\$54.00	\$54.00	\$0.00	
162944	03-Jun-26	E5350	EMULSICOAT, INC.	\$1,000.00		\$1,000.00	
162945	03-Jun-26	F2166	TPF HOLDINGS LLC	\$1,280.00		\$1,280.00	
162946	03-Jun-26	I4790	ILLINOIS-AMERICAN WATER	\$462.57		\$462.57	
162947	03-Jun-26	I8235	I3 BROADBAND - CU	\$649.98		\$649.98	
162948	03-Jun-26	L2096	SAM LEMAN CJDR CHAMPAIGN	\$1,916.44		\$1,916.44	
162949	03-Jun-26	M9500	MYERS AND SONS COMPANY LLC	\$375.00		\$375.00	
162950	03-Jun-26	N0335	NAPLETON AUTOMOTIVE OF URBANA	\$285.32		\$285.32	
162951	03-Jun-26	S9020	SYN-TECH SYSTEMS, INC.	\$900.00		\$900.00	
162952	03-Jun-26	U5180	UNITED PARCEL SERVICE	\$771.46		\$771.46	
162953	03-Jun-26	U5996	UNIVERSITY OF ILLINOIS	\$433.00		\$433.00	
162954	03-Jun-26	U7355	U-C SANITARY DISTRICT	\$472.75		\$472.75	
162955	03-Jun-26	U7357	CITY OF URBANA	\$130.50		\$130.50	
162956	03-Jun-26	V2233	VERIZON WIRELESS	\$360.10	\$360.10	\$0.00	
162957	10-Jun-26	A5085	AMERENIP	\$8,020.29		\$8,020.29	
162958	10-Jun-26	B2230	BERNS, CLANCY & ASSOC. PC	\$3,923.00		\$3,923.00	
162959	10-Jun-26	C3005	CHAMP.CO.CHAMBER OF COMMERCE	\$0.00		\$0.00	x
162960	10-Jun-26	C3512	CINTAS FIRST AID & SAFETY	\$151.43		\$151.43	
162961	10-Jun-26	C6263	COMCAST CABLE	\$655.76		\$655.76	
162962	10-Jun-26	L6446	LOWE'S	\$402.14		\$402.14	
162963	10-Jun-26	P2255	PETTY CASH (GENERAL FUND)	\$141.00		\$141.00	
162964	10-Jun-26	T7585	TRUGREEN CHEMLAWN	\$192.12		\$192.12	
162965	10-Jun-26	U5180	UNITED PARCEL SERVICE	\$406.44		\$406.44	
162966	10-Jun-26	U7355	U-C SANITARY DISTRICT	\$5,845.06		\$5,845.06	
162967	10-Jun-26	U7357	CITY OF URBANA	\$5,697.44		\$5,697.44	
162968	10-Jun-26	V2233	VERIZON WIRELESS	\$980.26		\$980.26	
162969	17-Jun-26	A3065	AHEAD OF OUR TIME PUBLISHING, INC.	\$500.00		\$500.00	
162970	17-Jun-26	F2166	TPF HOLDINGS LLC	\$250.00		\$250.00	
162971	17-Jun-26	I4790	ILLINOIS-AMERICAN WATER	\$946.90		\$946.90	
162972	17-Jun-26	S80310	STATE FARM INSURANCE COMPANIES	\$5,446.00		\$5,446.00	
162973-162987	24-Jun-26	SPOILED CHECKS	SPOILED CHECKS	\$0.00		\$0.00	x
162988	24-Jun-26	A8007	AT & T	\$645.49		\$645.49	
162989	24-Jun-26	A8012	AT&T	\$204.17		\$204.17	
162990	24-Jun-26	A8015	AT & T	\$1,834.32		\$1,834.32	
162991	24-Jun-26	B6100	BODYWORK ASSOCIATES, INC.	\$700.00		\$700.00	
162992	24-Jun-26	C0365	CARLE PHYSICIAN GROUP	\$5,160.00	\$262.00	\$4,898.00	
162993	24-Jun-26	C3069	CHAMPAIGN CO. GIS CONSORTIUM	\$6,411.00		\$6,411.00	
162994	24-Jun-26	C6408	COUNTRY ARBORS NURSERY, INC.	\$103.50		\$103.50	
162995	24-Jun-26	D0271	DANVILLE MASS TRANSIT	\$1,997.00		\$1,997.00	
162996	24-Jun-26	F6440	FOXSTER OPCO, LLC	\$18,714.24		\$18,714.24	
162997	24-Jun-26	I4790	ILLINOIS-AMERICAN WATER	\$2,551.50		\$2,551.50	
162998	24-Jun-26	O4575	OLD REPUBLIC SURETY GROUP	\$100.00		\$100.00	
162999	24-Jun-26	R6375	ROSS & WHITE COMPANY	\$630.47		\$630.47	
163000	24-Jun-26	U5180	UNITED PARCEL SERVICE	\$167.94		\$167.94	
163001	24-Jun-26	U7355	U-C SANITARY DISTRICT	\$672.93		\$672.93	
163002	24-Jun-26	U7357	CITY OF URBANA	\$82.75		\$82.75	
618202	18-Jun-26	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$14,631.88		\$14,631.88	
6022026	6/2/2026	D3100	DIVVY	\$18,900.98		\$18,900.98	
6052026	6/5/2026	U7359	URBANA MUNICIPAL EMPL. CREDIT UNION	\$48,234.16		\$48,234.16	
6082026	6/8/2026	I4830	IMRF	\$6,998.37		\$6,998.37	
6092026	6/8/2026	I4830	IMRF	\$279,856.22		\$279,856.22	
6102026	6/8/2026	I4830	IMRF	\$5,811.81	\$3,590.63	\$2,221.18	
6112026	6/11/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$14,382.87		\$14,382.87	

Champaign-Urbana Mass Transit District
Accounts Payable Check Disbursement List
 BUSEY BANK OPERATING ACCOUNT

From Date: 06/1/2026 Thru Date: 06/30/2026

CheckNo	ReferenceDate	Reference	Payee	CheckAmount	C-CARTS Portion	MTD Portion	Voided
6122026	6/11/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$1,096.01		\$1,096.01	
6132026	6/11/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$14,833.10		\$14,833.10	
6142026	6/11/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$10,304.41		\$10,304.41	
6152026	6/15/2026	D3100	DIVVY	\$21,679.28		\$21,679.28	
6162026	6/18/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$14,382.95		\$14,382.95	
6172026	6/18/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$1,096.01		\$1,096.01	
6192026	6/18/2026	I0025	VANTAGEPOINT TRANSFER AGENTS - 301281	\$10,324.41		\$10,324.41	
6202026	6/18/2026	U7359	URBANA MUNICIPAL EMPL. CREDIT UNION	\$47,514.65		\$47,514.65	
6212026	6/17/2026	C3560	CIRCLE K FLEET	\$15,018.45	\$14,903.45	\$115.00	
6222026	6/22/2026	H2050	HEALTH CARE SERVICE CORPORATION	\$522,072.33		\$522,072.33	
6232026	6/22/2026	H2050	HEALTH CARE SERVICE CORPORATION	\$9,144.48	\$9,144.48	\$0.00	
				<u>\$1,143,147.11</u>	<u>\$28,314.66</u>	<u>\$1,114,832.45</u>	

Champaign Urbana Mass Transit District
Accounts Payable Check Disbursement List

Checking Account #: 011-8189-0

FLEX CHECKING-BUSEY BANK

From Date: 6/30/2026

Thru Date: 6/30/2026

Check #	Check Date	Ref #	Name	Amount	Voided
6302026	6/30/2026	F4640	FLEX-EMPLOYEE REIMB.	\$13,321.78	
Total:				\$13,321.78	

Champaign Urbana Mass Transit District
Accounts Payable Check Disbursement List

Checking Account #: 5730300

PROSPECT BANK - MUNIWISE FUNDS

From Date: 6/8/2026

Thru Date: 6/18/2026

Check #	Check Date	Ref #	Name	Amount	Voided
6082026	6/8/2026	D3225	DH PACE COMPANY, INC.	\$28,565.00	
6122026	6/12/2026	H9575	FPA INC	\$8,456.02	
6182026	6/18/2026	A4885	ALTORFER INC.	\$88,755.00	
Total:				\$125,776.02	

**Champaign-Urbana Mass Transit District
Accounts Payable ACH Disbursement List
BUSEY BANK OPERATING ACCOUNT**

From Date: 06/1/2026 Thru Date: 06/30/2026

Pymt Type	Date	Reference	Payee	ACH Amount	C-CARTS Portion	MTD Portion	Voided
ACH	05-Jun-26	297573-A8576	T & B AUTOMOTIVE EQUIPMENT SALES, INC	\$847.91		\$847.91	
ACH	05-Jun-26	297573-B0090	BAE SYSTEMS CONTROLS, INC.	\$6,165.58		\$6,165.58	
ACH	05-Jun-26	297573-B3555	BIRKEY'S FARM STORE, INC.	\$728.72		\$728.72	
ACH	05-Jun-26	297573-B8560	BURWOOD GROUP, INC.	\$5,365.20		\$5,365.20	
ACH	05-Jun-26	297573-C2165	CENTRAL ILLINOIS TRUCKS	\$41,989.93		\$41,989.93	
ACH	05-Jun-26	297573-C3094	CHARD, SNYDER & ASSOCIATES, LLC	\$580.00		\$580.00	
ACH	05-Jun-26	297573-C3100	CHELSEA FINANCIAL GROUP, LTD.	\$29,626.50		\$29,626.50	
ACH	05-Jun-26	297573-C3106	ADI EAST LLC	\$2,303.85		\$2,303.85	
ACH	05-Jun-26	297573-C4588	CLEAN UNIFORM COMPANY	\$1,690.03		\$1,690.03	
ACH	05-Jun-26	297573-C6258	COLUMBIA STREET ROASTERY	\$684.00		\$684.00	
ACH	05-Jun-26	297573-C6299	CORNERSTONE GOVERNMENT AFFAIRS, INC.	\$4,500.00		\$4,500.00	
ACH	05-Jun-26	297573-C7400	Crowe LLP	\$44,000.00		\$44,000.00	
ACH	05-Jun-26	297573-C8450	CU HARDWARE COMPANY	\$24.21		\$24.21	
ACH	05-Jun-26	297573-D0426	DAVIS-HOUK MECHANICAL, INC	\$1,297.88		\$1,297.88	
ACH	05-Jun-26	297573-D2012	DEAN'S GRAPHICS	\$637.00		\$637.00	
ACH	05-Jun-26	297573-D2250	DELTA SAFETY SERVICES	\$960.00		\$960.00	
ACH	05-Jun-26	297573-D2850	DEVELOPMENTAL SERVICES	\$46,410.00		\$46,410.00	
ACH	05-Jun-26	297573-D8587	DUST & SON OF CHAMPAIGN COUNTY, INC	\$653.56		\$653.56	
ACH	05-Jun-26	297573-E0368	EAST PENN MANUFACTURING CO.	\$3,271.56		\$3,271.56	
ACH	05-Jun-26	297573-E3390	EIGHT 22, LLC	\$3,933.00		\$3,933.00	
ACH	05-Jun-26	297573-F0365	FASTENAL COMPANY	\$2,203.61		\$2,203.61	
ACH	05-Jun-26	297573-F6367	FORD CITY	\$329.52		\$329.52	
ACH	05-Jun-26	297573-G2287	GFL ENVIRONMENTAL HOLDINGS (US), INC	\$2,983.12		\$2,983.12	
ACH	05-Jun-26	297573-G4290	GLOBAL INDUSTRIAL	\$2,178.15		\$2,178.15	
ACH	05-Jun-26	297573-G4293	GLOBAL TECHNICAL SYSTEMS, INC.	\$2,558.02		\$2,558.02	
ACH	05-Jun-26	297573-G7308	GRAINGER	\$2,609.64		\$2,609.64	
ACH	05-Jun-26	297573-G7375	GRIMCO, INC	\$1,174.56		\$1,174.56	
ACH	05-Jun-26	297573-H1000	HDR ENGINEERING, INC.	\$4,378.05		\$4,378.05	
ACH	05-Jun-26	297573-H2235	HERITAGE PETROLEUM, LLC	\$30,943.45		\$30,943.45	
ACH	05-Jun-26	297573-H6260	ILLINOIS POWER MARKING CO	\$263.64		\$263.64	
ACH	05-Jun-26	297573-H9540	HYDROGEN FUEL CELL BUS COUNCIL	\$4,000.00		\$4,000.00	
ACH	05-Jun-26	297573-I4745	ILLINI CONTRACTORS SUPPLY	\$44.68		\$44.68	
ACH	05-Jun-26	297573-I4840	ILLINOIS OIL MARKETING	\$1,004.25		\$1,004.25	
ACH	05-Jun-26	297573-I4841	ILLINOIS PUBLIC RISK FUND	\$62,004.00	\$992.07	\$61,011.93	
ACH	05-Jun-26	297573-I5758	INIT INC.	\$3,295.00		\$3,295.00	
ACH	05-Jun-26	297573-I5904	INTERSTATE BATTERIES	\$158.04		\$158.04	
ACH	05-Jun-26	297573-J0320	JANITOR & MAINTENANCE SUPPLIES, INC.	\$193.49		\$193.49	
ACH	05-Jun-26	297573-J5550	JM TEST SYSTEMS, LLC	\$297.95		\$297.95	
ACH	05-Jun-26	297573-K2166	KEMPER INDUSTRIAL EQUIP.	\$170.00		\$170.00	
ACH	05-Jun-26	297573-K2190	KEN'S OIL SERVICE, INC.	\$1,720.85		\$1,720.85	
ACH	05-Jun-26	297573-K3575	KIRK'S AUTOMOTIVE	\$2,595.00		\$2,595.00	
ACH	05-Jun-26	297573-L2005	DONALD DAVID OWEN	\$4,050.00		\$4,050.00	
ACH	05-Jun-26	297573-M2179	MENARD-INC.	\$339.07		\$339.07	
ACH	05-Jun-26	297573-M3015	MH EQUIPMENT COMPANY	\$760.00		\$760.00	
ACH	05-Jun-26	297573-M3408	MIDWEST TRANSIT EQUIPMENT, INC.	\$200.34		\$200.34	
ACH	05-Jun-26	297573-M6000	Mobile Communications America Inc.	\$217.50	\$217.50	\$0.00	
ACH	05-Jun-26	297573-M8540	MUTUAL OF OMAHA INSURANCE COMPANY	\$21,949.14	\$56.40	\$21,892.74	
ACH	05-Jun-26	297573-N0320	GENUINE PARTS COMPANY INC	\$2,045.94		\$2,045.94	
ACH	05-Jun-26	297573-N2290	NEW FLYER INDUSTRIES	\$1,657,328.54		\$1,657,328.54	
ACH	05-Jun-26	297573-N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$49,734.75		\$49,734.75	

**Champaign-Urbana Mass Transit District
Accounts Payable ACH Disbursement List
BUSEY BANK OPERATING ACCOUNT**

From Date: 06/1/2026 Thru Date: 06/30/2026

Pymt Type	Date	Reference	Payee	ACH Amount	C-CARTS Portion	MTD Portion	Voided
ACH	05-Jun-26	297573-N2298	NEWS EXPOSURE LLC	\$1,130.00		\$1,130.00	
ACH	05-Jun-26	297573-02420	Office Essentials, Inc.	\$544.70	\$276.01	\$268.69	
ACH	05-Jun-26	297573-07370	O'REILLY AUTOMOTIVE, INC.	\$563.04		\$563.04	
ACH	05-Jun-26	297573-07450	ORKIN EXTERMINATING CO.	\$204.00		\$204.00	
ACH	05-Jun-26	297573-P0015	3PLAY MEDIA, INC	\$197.29		\$197.29	
ACH	05-Jun-26	297573-Q8455	QUILL	\$45.88		\$45.88	
ACH	05-Jun-26	297573-R6000	ROBBINS, SCHWARTZ, NICHOLAS, LIFTON & TA	\$540.00		\$540.00	
ACH	05-Jun-26	297573-S2215	SOUTH PARK AUTOMOTIVE, LLC	\$217.24		\$217.24	
ACH	05-Jun-26	297573-S3086	SHERWIN-WILLIAMS	\$3,062.63		\$3,062.63	
ACH	05-Jun-26	297573-S6545	SPECIALTY FIELD SERVICE, INC.	\$25,044.00		\$25,044.00	
ACH	05-Jun-26	297573-S6693	SPIREON, INC.	\$810.40		\$810.40	
ACH	05-Jun-26	297573-S6814	SPORTWORKS NW, INC.	\$1,783.60		\$1,783.60	
ACH	05-Jun-26	297573-S8059	STER SEATING LLC	\$1,209.76		\$1,209.76	
ACH	05-Jun-26	297573-S8525	SUN LIFE ASSURANCE COMPANY OF CANADA	\$17,989.12	\$413.40	\$17,575.72	
ACH	05-Jun-26	297573-S8530	GROWMARK INC	\$64,546.89		\$64,546.89	
ACH	05-Jun-26	297573-T2205	CONSOLIDATED ELECTRICAL DISTRIBUTORS, IN	\$6.06		\$6.06	
ACH	05-Jun-26	297573-T5010	Turbo Images Corp.	\$342.86		\$342.86	
ACH	05-Jun-26	297573-T7299	9280-0366 QUEBEC INC.	\$5,480.87		\$5,480.87	
ACH	05-Jun-26	297573-U5998	UNIVERSITY OF ILLINOIS	\$32,732.83		\$32,732.83	
ACH	05-Jun-26	297573-U7356	U-C SANITARY DISTRICT- SOLAR LEASE	\$22,353.55		\$22,353.55	
ACH	05-Jun-26	297573-V2175	VELOCITY EHS	\$4,749.00		\$4,749.00	
ACH	05-Jun-26	297573-X8300	XPO LOGISTICS FREIGHT, INC.	\$816.96		\$816.96	
ACH	05-Jun-26	297573-Z6240	Zoro Tools, Inc.	\$4,736.97		\$4,736.97	
ACH	12-Jun-26	297753-B0060	BACON & VAN BUSKIRK	\$225.84		\$225.84	
ACH	12-Jun-26	297753-B0250	Balcones Midwest LLC	\$318.53		\$318.53	
ACH	12-Jun-26	297753-B3555	BIRKEY'S FARM STORE, INC.	\$2,776.97		\$2,776.97	
ACH	12-Jun-26	297753-C0006	CDW GOVERNMENT, INC.	\$120,422.45	\$404.62	\$120,017.83	
ACH	12-Jun-26	297753-C2165	CENTRAL ILLINOIS TRUCKS	\$31,114.06		\$31,114.06	
ACH	12-Jun-26	297753-C3048	CHAMPAIGN COUNTY ECONOMIC	\$2,500.00		\$2,500.00	
ACH	12-Jun-26	297753-C3052	CHAMPAIGN COUNTY REGIONAL PLANNING	\$3,026.39	\$3,026.39	\$0.00	
ACH	12-Jun-26	297753-C3100	CHELSEA FINANCIAL GROUP, LTD.	\$9,694.72		\$9,694.72	
ACH	12-Jun-26	297753-C3106	ADI EAST LLC	\$1,333.80		\$1,333.80	
ACH	12-Jun-26	297753-C3108	CHEMSTATION OF INDIANA	\$1,695.00		\$1,695.00	
ACH	12-Jun-26	297753-C4588	CLEAN UNIFORM COMPANY	\$777.69		\$777.69	
ACH	12-Jun-26	297753-C8450	CU HARDWARE COMPANY	\$21.03		\$21.03	
ACH	12-Jun-26	297753-D0423	DAVE & HARRY LOCKSMITHS	\$23.25		\$23.25	
ACH	12-Jun-26	297753-D2064	DEEM LANDSCAPING, INC.	\$2,040.00		\$2,040.00	
ACH	12-Jun-26	297753-D3590	DISH PASSIONATE CUISINE	\$8,625.00		\$8,625.00	
ACH	12-Jun-26	297753-D3630	DIXON GRAPHICS	\$160.00		\$160.00	
ACH	12-Jun-26	297753-D8587	DUST & SON OF CHAMPAIGN COUNTY, INC	\$1,463.61		\$1,463.61	
ACH	12-Jun-26	297753-F6367	FORD CITY	\$106.68		\$106.68	
ACH	12-Jun-26	297753-G7308	GRAINGER	\$245.52		\$245.52	
ACH	12-Jun-26	297753-H2188	HENSON ROBINSON CO.	\$15,875.00		\$15,875.00	
ACH	12-Jun-26	297753-H3564	HIRERIGHT GIS INTERMEDIATE CORP, INC.	\$27.10		\$27.10	
ACH	12-Jun-26	297753-H6260	ILLINOIS POWER MARKING CO	\$8,747.86		\$8,747.86	
ACH	12-Jun-26	297753-I1595	IDENTISYS INCORPORATED	\$257.95		\$257.95	
ACH	12-Jun-26	297753-I4745	ILLINI CONTRACTORS SUPPLY	\$151.72		\$151.72	
ACH	12-Jun-26	297753-I4879	IL PUBLIC TRANSIT RISK MANAGEMENT ASSOC	\$1,678,594.40		\$1,678,594.40	
ACH	12-Jun-26	297753-I5685	INGERSOLL-RAND INDUSTRIAL U.S., INC.	\$3,590.69		\$3,590.69	
ACH	12-Jun-26	297753-J0320	JANITOR & MAINTENANCE SUPPLIES, INC.	\$149.26		\$149.26	

**Champaign-Urbana Mass Transit District
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BUSEY BANK OPERATING ACCOUNT**

From Date: 06/1/2026 Thru Date: 06/30/2026

Pymt Type	Date	Reference	Payee	ACH Amount	C-CARTS Portion	MTD Portion	Voided
ACH	12-Jun-26	297753-J8850	JX ENTERPRISES, INC.	\$91.32		\$91.32	
ACH	12-Jun-26	297753-K2166	KEMPER INDUSTRIAL EQUIP.	\$460.00		\$460.00	
ACH	12-Jun-26	297753-K2190	KEN'S OIL SERVICE, INC.	\$30,900.71		\$30,900.71	
ACH	12-Jun-26	297753-L6285	LOOMIS ARMoured US, LLC	\$410.25		\$410.25	
ACH	12-Jun-26	297753-M0350	MANSFIELD POWER & GAS LLC	\$3,659.10		\$3,659.10	
ACH	12-Jun-26	297753-M2179	MENARD-INC.	\$601.13		\$601.13	
ACH	12-Jun-26	297753-M2310	MEYER CAPEL	\$2,405.00		\$2,405.00	
ACH	12-Jun-26	297753-N2290	NEW FLYER INDUSTRIES	\$828,664.27		\$828,664.27	
ACH	12-Jun-26	297753-N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$48,600.17		\$48,600.17	
ACH	12-Jun-26	297753-O7370	O'REILLY AUTOMOTIVE, INC.	\$149.57		\$149.57	
ACH	12-Jun-26	297753-O7450	ORKIN EXTERMINATING CO.	\$1,192.48		\$1,192.48	
ACH	12-Jun-26	297753-P4525	NORMA MCFARLAND	\$476.92		\$476.92	
ACH	12-Jun-26	297753-Q8455	QUILL	\$114.29		\$114.29	
ACH	12-Jun-26	297753-R6130	ROGERS SUPPLY COMPANY INC	\$268.29		\$268.29	
ACH	12-Jun-26	297753-S3086	SHERWIN-WILLIAMS	\$764.49		\$764.49	
ACH	12-Jun-26	297753-S6235	SOUTHERN BUS & MOBILITY INC	\$399.35		\$399.35	
ACH	12-Jun-26	297753-S8530	GROWMARK INC	\$9,025.34		\$9,025.34	
ACH	12-Jun-26	297753-T2205	CONSOLIDATED ELECTRICAL DISTRIBUTORS, IN	\$237.60		\$237.60	
ACH	12-Jun-26	297753-T7420	TRILLIUM TRANSPORTATION FUELS, LLC	\$10,250.00		\$10,250.00	
ACH	12-Jun-26	297753-T9069	TWILIO INC	\$884.22		\$884.22	
ACH	12-Jun-26	297753-U7385	URBANA TRUE TIRES	\$39.95		\$39.95	
ACH	12-Jun-26	297753-X8300	XPO LOGISTICS FREIGHT, INC.	\$718.83		\$718.83	
ACH	12-Jun-26	297753-Z6240	Zoro Tools, Inc.	\$3,157.98		\$3,157.98	
ACH	19-Jun-26	297946-A1934	ADVANCE AUTO PARTS	\$6.89		\$6.89	
ACH	19-Jun-26	297946-B3555	BIRKEY'S FARM STORE, INC.	\$1,194.57		\$1,194.57	
ACH	19-Jun-26	297946-C0340	CARDINAL INFRASTRUCTURE, LLC	\$7,500.00		\$7,500.00	
ACH	19-Jun-26	297946-C2165	CENTRAL ILLINOIS TRUCKS	\$16,613.40		\$16,613.40	
ACH	19-Jun-26	297946-C3106	ADI EAST LLC	\$754.60		\$754.60	
ACH	19-Jun-26	297946-C4588	CLEAN UNIFORM COMPANY	\$940.57		\$940.57	
ACH	19-Jun-26	297946-D0426	DAVIS-HOUK MECHANICAL, INC	\$9,990.00		\$9,990.00	
ACH	19-Jun-26	297946-D8520	DUNCAN SUPPLY CO. INC.	\$54.53		\$54.53	
ACH	19-Jun-26	297946-F6367	FORD CITY	\$972.38		\$972.38	
ACH	19-Jun-26	297946-G4290	GLOBAL INDUSTRIAL	\$1,276.41		\$1,276.41	
ACH	19-Jun-26	297946-G6300	GOODYEAR TIRE & RUBBER CO	\$15,611.94		\$15,611.94	
ACH	19-Jun-26	297946-G7308	GRAINGER	\$885.20		\$885.20	
ACH	19-Jun-26	297946-J5550	JM TEST SYSTEMS, LLC	\$277.84		\$277.84	
ACH	19-Jun-26	297946-K2166	KEMPER INDUSTRIAL EQUIP.	\$170.00		\$170.00	
ACH	19-Jun-26	297946-K2190	KEN'S OIL SERVICE, INC.	\$36,054.57		\$36,054.57	
ACH	19-Jun-26	297946-M0377	MARTIN ONE SOURCE	\$580.00		\$580.00	
ACH	19-Jun-26	297946-M1246	MCMaster-CARR SUPPLY CO.	\$85.13		\$85.13	
ACH	19-Jun-26	297946-N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$13,679.83		\$13,679.83	
ACH	19-Jun-26	297946-O2420	Office Essentials, Inc.	\$174.66		\$174.66	
ACH	19-Jun-26	297946-O7370	O'REILLY AUTOMOTIVE, INC.	\$39.59		\$39.59	
ACH	19-Jun-26	297946-Q8455	QUILL	\$79.61		\$79.61	
ACH	19-Jun-26	297946-S5192	S.J. SMITH WELDING SUPPLY	\$86.49		\$86.49	
ACH	19-Jun-26	297946-S8165	STOCKS, INC.	\$8,393.49		\$8,393.49	
ACH	19-Jun-26	297946-T2225	TERMINAL SUPPLY COMPANY	\$28.26		\$28.26	
ACH	19-Jun-26	297946-U7385	URBANA TRUE TIRES	\$29.95		\$29.95	
ACH	19-Jun-26	297946-V3370	VIA TRANSPORTATION, INC.	\$2,210.24		\$2,210.24	
ACH	19-Jun-26	297946-W2170	WELLS FARGO FINANCIAL LEASING, INC.	\$2,169.97	\$174.71	\$1,995.26	
ACH	19-Jun-26	297946-Z6240	Zoro Tools, Inc.	\$4,810.80		\$4,810.80	
ACH	26-Jun-26	298198-B0060	BACON & VAN BUSKIRK	\$194.84		\$194.84	
ACH	26-Jun-26	298198-B3555	BIRKEY'S FARM STORE, INC.	\$993.02		\$993.02	
ACH	26-Jun-26	298198-B8558	BURKE SPRING AND ALIGNMENT	\$4,357.82		\$4,357.82	
ACH	26-Jun-26	298198-C0275	CCMSI	\$35.00		\$35.00	
ACH	26-Jun-26	298198-C2165	CENTRAL ILLINOIS TRUCKS	\$8,226.23		\$8,226.23	

**Champaign-Urbana Mass Transit District
Accounts Payable ACH Disbursement List
BUSEY BANK OPERATING ACCOUNT**

From Date: 06/1/2026 Thru Date: 06/30/2026

Pymt Type	Date	Reference	Payee	ACH Amount	C-CARTS Portion	MTD Portion	Voided
ACH	26-Jun-26	298198-C6258	COLUMBIA STREET ROASTERY	\$184.00		\$184.00	
ACH	26-Jun-26	298198-C6282	CONNOR COMPANY	\$22.93		\$22.93	
ACH	26-Jun-26	298198-C7400	Crowe LLP	\$92,000.00		\$92,000.00	
ACH	26-Jun-26	298198-C8510	CURRENT SOLUTIONS OF THE MIDWEST LLC	\$8,160.00		\$8,160.00	
ACH	26-Jun-26	298198-D2012	DEAN'S GRAPHICS	\$4,957.00		\$4,957.00	
ACH	26-Jun-26	298198-F4750	FLIX BUS INC.	\$4,282.71		\$4,282.71	
ACH	26-Jun-26	298198-F6367	FORD CITY	\$2,751.94		\$2,751.94	
ACH	26-Jun-26	298198-G2287	GFL ENVIRONMENTAL HOLDINGS (US), INC	\$137.76		\$137.76	
ACH	26-Jun-26	298198-G4293	GLOBAL TECHNICAL SYSTEMS, INC.	\$398.07		\$398.07	
ACH	26-Jun-26	298198-G7308	GRAINGER	\$454.29		\$454.29	
ACH	26-Jun-26	298198-J0320	JANITOR & MAINTENANCE SUPPLIES, INC.	\$382.18		\$382.18	
ACH	26-Jun-26	298198-J5550	JM TEST SYSTEMS, LLC	\$106.25		\$106.25	
ACH	26-Jun-26	298198-K2190	KEN'S OIL SERVICE, INC.	\$1,675.19		\$1,675.19	
ACH	26-Jun-26	298198-M1246	MCMASTER-CARR SUPPLY CO.	\$19.23		\$19.23	
ACH	26-Jun-26	298198-M2179	MENARD-INC.	\$438.69		\$438.69	
ACH	26-Jun-26	298198-M3408	MIDWEST TRANSIT EQUIPMENT, INC.	\$202.40		\$202.40	
ACH	26-Jun-26	298198-M6000	Mobile Communications America Inc.	\$75.00	\$75.00	\$0.00	
ACH	26-Jun-26	298198-N0320	GENUINE PARTS COMPANY INC	\$522.45		\$522.45	
ACH	26-Jun-26	298198-N2292	THE AFTERMARKET PARTS COMPANY, LLC.	\$33,705.26		\$33,705.26	
ACH	26-Jun-26	298198-O2420	Office Essentials, Inc.	\$507.19	\$58.81	\$448.38	
ACH	26-Jun-26	298198-O7370	O'REILLY AUTOMOTIVE, INC.	\$1,414.04		\$1,414.04	
ACH	26-Jun-26	298198-P3600	PIVOT ENERGY, INC	\$3,652.23		\$3,652.23	
ACH	26-Jun-26	298198-P6385	POTTER ELECTRIC SERVICE INC.	\$4,218.59		\$4,218.59	
ACH	26-Jun-26	298198-P8560	PURPLECYBER SOLUTIONS, LLC	\$4,000.00		\$4,000.00	
ACH	26-Jun-26	298198-R6420	ROUTE 49 DIESEL & AUTO LLC	\$805.93		\$805.93	
ACH	26-Jun-26	298198-R8580	INTERSTATE BILLING SERVICE, INC.	\$810.00		\$810.00	
ACH	26-Jun-26	298198-S0085	SLE TECHNOLOGIES, INC.	\$3,365.60		\$3,365.60	
ACH	26-Jun-26	298198-S3086	SHERWIN-WILLIAMS	\$85.56		\$85.56	
ACH	26-Jun-26	298198-S6693	SPIREON, INC.	\$250.40		\$250.40	
ACH	26-Jun-26	298198-S8530	GROWMARK INC	\$33,054.06		\$33,054.06	
ACH	26-Jun-26	298198-T9069	TWILIO INC	\$11,000.00		\$11,000.00	
ACH	26-Jun-26	298198-U7385	URBANA TRUE TIRES	\$674.88		\$674.88	
ACH	26-Jun-26	298198-V3590	VITAL EDUCATION & SUPPLY, INC.	\$264.38		\$264.38	
ACH	26-Jun-26	298198-Z6240	Zoro Tools, Inc.	\$197.98		\$197.98	
				<u>\$5,437,196.68</u>	<u>\$5,694.91</u>	<u>\$5,431,501.77</u>	



Financial Information	Fiscal Year 2026				
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Fiscal Year to Date
	Actual	Actual	Actual	Actual	Actual
Total Expenses (-)	\$315,818.41	\$304,033.99	\$306,087.84	\$327,672.75	\$1,253,612.99
Passenger Revenue (+)	\$12,379.66	\$9,845.16	\$10,868.02	\$13,014.68	\$46,107.52
Service Contracts (+)	\$30,797.25	\$30,797.25	\$31,823.81	\$31,567.17	\$124,985.48
IDOT Reimbursement (DOAP & 5311 Funding) & PTA Funds (+)	\$272,641.50	\$263,391.58	\$263,396.01	\$283,090.90	\$1,082,519.99
Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Other Information	Fiscal Year 2026				
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Fiscal Year to Date
CUMTD G&A Hours	248	277	285	262	1,073
CUMTD G&A Cost	\$12,277.05	\$12,656.99	\$14,798.84	\$13,522.90	\$53,255.78
Ridership	6,712	6,101	5,554	5,687	24,054
Revenue Miles	68,008	64,143	62,909	63,004	258,064
Revenue Hours	4,229	4,484	4,521	4,809	18,043

MTD - Bank & Investment Balances

Financial Institution	Bank Bal @ 06/30/26	Interest Rate	Maturity
Busey Bank			
Payroll	\$5,000.00	-	
Illinois Terminal - Square POS	\$232,052.84	-	
Operating	\$350,000.00	-	
C-CARTS	\$204,160.70	-	
Sec 125 Flexible Spending Plan	\$129,059.87	-	
ATM	\$23,050.82	-	
Money Market	\$21,677,022.41	3.040%	
The Illinois Funds	\$14,821,962.82	3.763%	
Prospect Bank			
MuniWise	\$1,120.69	2.000%	
MuniWise Flex	\$10,086,005.08	2.400%	
Total	<u>\$47,529,435.23</u>		

MTD - Capital Reserve, Restricted, & Operating @ 06/30/26

	6/30/2026	6/30/2025
Capital Reserve -Budgeted (FY26 and FY25 Capital Budget)	\$23,565,750.00	\$25,311,500.00
Capital Reserve -Unbudgeted	\$21,847,719.10	\$21,783,106.10
Operating	\$2,115,966.13	\$2,424,772.29
Total	<u>\$47,529,435.23</u>	<u>\$49,519,378.39</u>



Memo

Champaign-Urbana Mass Transit District (MTD)
1101 East University Avenue, Urbana, IL 61802
217.384.8188 | mtd.org

To Board of Trustees

From Jay Rank, Operations Director

Date July 21, 2026

Subject Updates to Long-term Intergovernmental Agreement between Champaign County and Champaign-Urbana Mass Transit District (MTD) between July 1, 2026, and June 30, 2029

A. Introduction

To ensure the continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) through June 30, 2029.

B. Recommended Action

Staff recommends approval of the attached Intergovernmental Agreement (IGA) between Champaign County (RPC) and MTD by authorizing the Managing Director to sign the IGA and lease agreement on behalf of MTD.

C. Prior Trustee Action

The Board has approved previous versions of this agreement several times, including a three-year agreement most recently on June 28, 2023.

D. Background

This IGA would continue the relationship between MTD and C-CARTS that has been in place since October 2014. It accounts for the leasing of office and parking space, rates for the use of MTD staff time, and assigns responsibilities for administrative and regulatory tasks. The updated agreement outlines all these items much like the previous agreements, with two exceptions:

- a. The formula used to calculate maintenance costs has been modified to reflect the labor and parts costs more accurately within the Maintenance Department.
- b. The formula used to calculate office space and parking space rentals was updated.

This agreement was on the agenda for the County Board's June 22nd meeting and was approved.

E. Alternatives – advantages/disadvantages

If not approved, the current agreement expired on June 30, 2026, and MTD will no longer operate C-CARTS.

INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE COUNTY OF CHAMPAIGN
AND
CHAMPAIGN URBANA MASS TRANSIT DISTRICT

PREAMBLE

WHEREAS, the County of Champaign ("County") and the Champaign-Urbana Mass Transit District ("MTD") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation – Office of Intermodal Project Implementation ("IDOT-OIPI") Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance ("Section 5311") (49 USC § 5311), and Downstate Public Transportation Operating Assistance ("Downstate") Grant Agreement;

WHEREAS, the County and MTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

WHEREAS, the County has certain assets which may be used by MTD in its provision of public transportation in the County of Champaign;

WHEREAS, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission ("RPC"), specifically the Program Compliance and Oversight Monitor (PCOM);

WHEREAS, the Champaign County Area Rural Transit System (C-CARTS) is the program name under which rural public transportation is provided within Champaign County; and

WHEREAS, MTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, it is agreed between the County and MTD as follows:

- I. **Incorporation of Recitals.** The Preamble Recitals of this Intergovernmental Agreement ("Agreement") are hereby adopted and incorporated as if fully set forth herein.
- II. **Limitations.** This Agreement shall not limit or supersede any specified Grant Agreement funding requirements executed between the County and IDOT-OIPI.
- III. **Representations and Compliance with the Intergovernmental Cooperation Act.**
The County and MTD hereby represent on their behalf as follows:
 - A. Each is a public agency as defined in 5 ILCS 220/2 (Intergovernmental Cooperation Act).

- B. The scope of this Agreement relates to the performance of governmental services, activities or undertakings, which the agencies entering into this Agreement are authorized by law to perform.
- C. The respective governing bodies of each party named here have approved and authorized this Agreement as well as performance activities set forth herein. Each party acknowledges and represents that it has the legal power, right, and authority to enter into this Agreement and to perform the duties and obligations contemplated hereby.
- D. This Agreement fully sets forth the purposes, powers, rights, objectives, and responsibilities of the contracting parties with respect to the subject matter hereof.

IV. Powers, Rights, and Responsibilities of the County.

- A. The County shall lease to MTD vehicles awarded to Champaign County for rural public transportation purposes, which are specified within the IDOT-OIPI Grant Agreement, pursuant to applications made by the County under Section(s) 5310 and 5311 of the Urban Mass Transportation Act of 1964, as amended.
- B. After other transportation related assets are procured through IDOT-OIPI for Champaign County rural public transportation services, the County shall have the option to lease those items to MTD through a leasing agreement.

V. Powers, Rights, and Responsibilities of RPC. The RPC shall provide transportation services oversight on behalf of the County by:

- A. Facilitating the Champaign County Rural Transit Advisory Group ("RTAG"), a subcommittee of the County Board as described in the adopted bylaws. In doing so, will ensure that the subcommittee is in compliance with the Illinois Open Meetings Act (5 ILCS 1201 et seq.);
- B. Maintaining Champaign County copies of current MTD service operation and vehicle maintenance policies;
- C. Collecting MTD transportation service reports that include all data, trip denials, public complaints, and fiscal information and periodically verifying accuracy of reports along with associated service policies and practices; and
- D. Preparing quarterly and annually transportation service reports to be presented to the RTAG and the Champaign County Board.
- E. Attending local coordination meetings and statewide training sessions.
- F. Providing fiscal administration oversight on behalf of the County by:
 - i. Quarterly reviewing and approving state and federal requests for payment (from here forth referred to as "requisitions") to IDOT-OIPI;
 - ii. Reviewing and keeping files on any grant related fiscal reports and records; and

- iii. Reviewing and approving any grant application materials prepared on behalf of Champaign County.
- G.** Preparing the following sections of the Section 5311 grant application for each fiscal year:
 - i. Section I: PCOM Certification
 - ii. Section II: Project Description
 - iii. Section III: Grantee Information and Service Operators
 - iv. Section IV: Purchase of Service and Subaward Contracts
 - v. Section V: Project Cost and Revenue Proposal
 - vi. Section VI: 5311 Part II
 - vii. Exhibit A: Data Entry Form
 - viii. Exhibit B: Applicant's Certification of Intent
 - ix. Exhibit C: Board Resolution Authorizing Section 5311 Grant Agreement
 - x. Exhibit D: Enabling Ordinance
 - xi. Exhibit E: Labor Protection (Section 5333(b) Warranty Acceptance
 - xii. Exhibit F: Title VI Questionnaire
 - xiii. Exhibit G: EEO Program Checklist
 - xiv. Exhibit H: Lobbying Certification
 - xv. Section VII: EEO Questionnaire
 - xvi. Section VIII: FTA Certification & Assurances
 - xvii. Table 1: 5311 Proposed System Service Level by County
 - xviii. Attachment I: Map of Service Area
 - xix. Attachment VI: Copy of Public Notice for Public Hearing
 - xx. Attachment VII: Copy of Minutes of Public Hearing in Support of the Application
 - xxi. Attachment VIII: Operator Purchase of Service Agreement
- H.** Preparing the following sections of the Downstate Operating Assistance Program (DOAP) grant application for each fiscal year:
 - i. Form OP-3: Description of Applicant's Organization
 - ii. Service Area Description
 - iii. Contiguous Area Service Description
 - iv. Form OP-5 Route Information
 - v. Maps and Route Maps

- vi. Brochures
 - vii. Form OP-6B & OP-6C: Estimated Directly Operated Service for Rural Areas
 - viii. Form OP-7: Purchase of Service and Subaward Contracts
 - ix. IDOT Subrecipient Risk Assessment
- I. Preparing the following reports and documents for each fiscal quarter:
 - i. Disadvantaged Business Enterprise (DBE) Letter
 - ii. Charter Letter
 - iii. PCOM Quarterly Report
 - iv. PTA Form
 - J. Preparing the following year-end documents:
 - i. National Transit Database (NTD) Report (due August 1st)
 - ii. Capital Needs Assessment (CNA/TAMS) (due May 1st)
 - K. Providing compliance and liability oversight on behalf of the County by:
 - i. Participating throughout the IDOT-OIPI's program review of MTD;
 - ii. Tracking all corresponding liability insurances purchased by MTD for vehicles owned by Champaign County; and
 - iii. Annually verifying compliance and vehicle maintenance practices are being followed by reviewing fiscal, service, and maintenance records. Additionally, RPC will communicate with IDOT-OIPI to ensure all compliance requirements are up to date and currently being met for any executed Grant Agreement.

For the above described oversight activities, the RPC will track oversight hours and related Champaign County administrative expenses and submit these to MTD on a monthly basis for inclusion in requisitions. Such expenses shall not exceed amounts provided for in the Grants for such expenses.

The RPC will retain the portion of funding submitted for oversight activities and will pass through all remaining administration as well as operating reimbursement to MTD within two weeks upon receipt of said grant funds.

VI. MTD Responsibilities.

- A. To the extent it has the legal authority; MTD shall provide rural public transportation in the County of Champaign, Illinois.
- B. MTD shall prepare on behalf of the County the following sections of the Section 5311 grant application for each fiscal year and submit application materials for RPC review and approval:
 - i. Section IX: Project Cost and Revenue Proposal

- ii. Exhibit B: Proposed GATA and Exhibit B Budget for the fiscal year
 - iii. Exhibit I: Non-Vehicle Capital Asset Inventory
 - iv. Exhibit J: Vehicle Asset Inventory
 - v. Exhibit K: Real Property Inventory
 - vi. Attachment III: Organizational Chart for the Operator
 - vii. Attachment V: Copy of Most Recent Audit & 5311 Annual Financial Report
- C. MTD shall prepare on behalf of the County the following sections of the DOAP grant application for each fiscal year and submit application materials for RPC review and approval:
 - i. Form 501: Operating Labor Summary
 - ii. Rural DOAP GATA Budget
- D. MTD shall prepare on behalf of the County the following documents and reports for each fiscal quarter and submit materials to RPC for review and approval:
 - i. Section 5311 Request for Payment
 - ii. Form OP-4: Itemization of Operating Revenues and Expenses
 - iii. DOAP Request for Payment
 - iv. Public Transit Account (PTA) Reconciliation
 - v. Periodic Financial Report (BOBS 2832)
- E. MTD shall prepare on behalf of the County the following year-end documents and reports for each fiscal year and submit materials to RPC for review and approval:
 - i. OP-9 Report: Labor & Operating Data (due August 1st)
 - ii. Final OP-10D (due August 1st)
 - iii. Section 5311 Audited Schedule of Revenue and Expenses (ASRE) (due December 31st)
 - iv. DOAP Audited Schedule of Revenue and Expenses (ASRE) (due December 31st)
- F. In order to operate rural public transportation services for the County of Champaign, Illinois, by entering into this Agreement, MTD shall be responsible for all current and future applicable state, federal, and/or funding program rules, requirements, and regulations listed below in **Section VIII. Identification of Applicable Transportation Service Regulations**, except as undertaken by the County and RPC in sections IV and V.
- G. When procuring goods and/or services with a combined value in excess of \$250,000, MTD shall make a genuine good faith effort to explore Disadvantaged Business Enterprises ("DBE") contracting opportunities to

the greatest extent possible. In the event combined procured goods and/or services exceed \$250,000, MTD shall establish a DBE plan as federally required and amend this Agreement accordingly.

- H. MTD, as Champaign County's designated rural operator, shall ensure financial accountability by utilizing a third party independent auditor to conduct its annual fiscal and compliance audit. Audit schedules as required by IDOT shall support the operating and administrative costs claimed for reimbursement under the Section 5311 grant award. Audit documents will be forwarded to IDOT-OIPI upon completion according to a minimum federal contract and program requirements.
- I. It is the goal of Champaign County that all employee hiring, pay actions and advancements are made on the basis of merit.
 - i. MTD will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability. MTD in all solicitations or advertisements for employees placed by or on behalf of Champaign County; shall state that all qualified applicants will receive consideration for employment without regard for age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability.
 - ii. MTD will employ, promote and demote persons based on performance, qualifications and merit and will not discriminate in favor of the employment of relatives or family members. Relative or family member is defined as one of the following: spouse, parent, child, sibling, in-law, aunt, uncle, niece, grandparent, grandchild, or members of the same household. Should MTD employ, promote or demote a family member of an existing MTD employee, MTD will notify Champaign County's PCOM before the hire or promotion.
- J. MTD shall operate Champaign County rural public transportation services in compliance with any grant applications made on behalf of the County and/or agreements between the County and IDOT-OIPI.
 - i. Between July 1st, 2026 and June 30th, 2029 Champaign County rural transportation services are subject to the requirements contained in Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (49 USC § 5311) and Downstate Public Transportation Operating Assistance Grant Agreement;
 - ii. Therefore, the following *Champaign County Rural Public Transportation Service Parameters* **hereto are set forth below** unless amended.

VII. Champaign County Rural Public Transportation Service Parameters.

- A. Minimum Service Days & Hours.** Barring natural disasters, unsafe weather conditions, mutually agreed upon holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day), and unforeseen reduction of available fleet size; MTD will operate Champaign County rural public transportation services with a minimum of six (6) vehicles Monday to Friday from 6:00 AM to 6:00 PM continuously between July 1st, 2026 and June 30th, 2029.
- B. Service Reporting & Approval.** MTD shall provide RTAG quarterly and annually service reports as well as any grant applications for rural service made on behalf of the County or other agreements for rural service within Champaign County for review and approval. Quarterly, MTD shall provide all service data to RPC for performance evaluation. In the case of a temporary suspension of rural transportation services caused by emergency or unforeseen circumstances, RPC will be informed immediately. Except in case of an emergency or exigent circumstances, both MTD and RPC will agree in writing about the changes to rural transportation services before MTD implements such changes to the services.
- C. Grant Funding & Local Match.**
- i. Service contracts operating at the end of each fiscal year shall continue as a source of local match for the next fiscal year. However, to make a good faith effort to be a sustainable rural transit system with diverse local match sources and in an effort to obtain the maximum federal and state funding, RPC staff and MTD staff will work together to seek a diverse mix of local match funding sources. RPC staff will twice a year identify potential sources of local match revenue currently not being sought by MTD, and work with MTD to develop a strategy to access these other local funds. MTD will be responsible for providing all cost estimates associated with the development of any service contracts.
 - ii. MTD is expected to monitor the grant funding spend down on a monthly basis and to provide a quarterly status report to RTAG and RPC on how fiscal operations are progressing. If at any time the Downstate funding is unexpectedly discontinued or if the expenses of the system far outpace the availability of federal, state, and local match funding, MTD shall submit a 90-day notice of service reductions or termination of transportation services, in order to operate within the funding limitations as budgeted in the grant application.
- D. Quarterly Expenditures and Requisitions.** In accordance with grant agreements between IDOT-OIPI and Champaign County for rural public transportation services, for each quarter MTD transportation expenditures shall not exceed 25% of all awarded grant funds for rural public transportation (i.e. Section 5311 and IL Downstate Operating Assistance Program). In the event unanticipated expenditures result in a quarterly requisition going over said ceiling amount, MTD shall notify RPC in writing, no later than two weeks after charges have been incurred, to explain the

overages, how the remaining year operations will be covered, and request an approved exception for the particular quarter. RPC shall monthly provide MTD a copy of all oversight administrative services performed as well as all documentation required by MTD Auditor. MTD shall quarterly prepare and submit to RPC the requisitions along with any other IDOT-OIPI and/or County required documentation. MTD shall ensure the eligibility of all expenditures within the prepared requisition. MTD shall make available to RPC staff any applicable fiscal documentation necessary to review accuracy of the requisitions to be submitted. RPC will review the submitted requisitions for accuracy and the County's authorized representative will approve and sign said requisitions to be sent to IDOT-OIPI for payment. RPC will submit the requisitions and other documentation to IDOT-OIPI and will maintain a copy of each requisition for the County's records. Such submittal shall be made by RPC within seven (7) days after MTD has provided RPC with any documents requested by RPC.

- E. **Rolling Stock Lease Agreement.** MTD will lease rolling stock from Champaign County to operate the rural public transportation services in Champaign County for \$1 per year per vehicle as available. Refer to ***Vehicle Lease Agreement between County of Champaign, Illinois and Champaign Urbana Mass Transit District*** for additional terms and conditions.
- F. **Office and Vehicle Storage Lease Agreement.** Champaign County will lease office space and indoor/outdoor vehicle storage from MTD as set forth in the ***Lease Agreement between County of Champaign, IL and Champaign Urbana Mass Transit District***, included in this IGA as an addendum.
- G. **Vehicle Maintenance.** MTD shall provide for vehicle preventative and comprehensive maintenance in compliance with all federal, state, and/or funding program requirements by following IDOT-OIPI compliant vehicle maintenance plan and policies. MTD shall track maintenance costs of vehicles used for Champaign County rural transportation services separately. Maintenance costs tracked separately for the appropriate Champaign County rural public transportation services are eligible expenditures under requisitions for Champaign County FY2027 – FY2029 Downstate Operating Assistance Program Grant Agreements and are reimbursed to MTD upon receipt of DOAP funds. MTD shall ensure compliance of vehicle maintenance as required under federal regulations and funding program requirements. MTD shall keep comprehensive maintenance records and have these records annually available for RPC oversight. Cost parameters for vehicle maintenance include:
 - i. MTD will perform all preventative maintenance, mechanical repair work, body shop work, and road calls requested. The FY2027 hourly rate for all services is \$72.24.
 - ii. MTD will charge the cost of any required parts at current pricing.

- iii. The hourly rate for service will increase to \$74.54 in FY2028 and \$76.73 in FY2029. MTD will reconcile these rates to the audited actual rates each year, and increase or decrease the rate for the following fiscal year.
- iv. MTD will fuel C-CARTS vehicles as requested. The cost per gallon will be calculated as a monthly average based on overall MTD fuel purchases.
- v. MTD will wash, sweep, and empty the trash of each C-CARTS vehicle during the weekend. Each wash will be charged at \$3 a wash.

H. Vehicle Liability Insurance. MTD shall maintain adequate liability insurance to operate the public services as specified by IDOT to be primary, and not excessive or contributory, and at minimum afford the following coverage levels:

Combined single limit	\$1 million
Medical Payments	\$5,000
Hired and Non-Owned	\$1 million

VIII. Identification of All Applicable Transportation Service Regulations. The provision of rural public transportation services within the County of Champaign, Illinois is subject to the rules and regulations found in the following documents:

- A. The United States Department of Transportation (USDOT) Federal Transit Administration (FTA) Master Agreement as published on FTA's website and authorized by the Federal Ledger;
- B. The USDOT and FTA requirements, 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- C. Any grant agreement between IDOT-OIPI and the County executed and filed with IDOT-OIPI officers and copy retained in the County's records; and
- D. Any Grant Application(s) made to IDOT-OIPI on behalf of the County, which includes resolutions made by the Champaign County Board: 1) Illinois Department of Transportation ("IDOT") and FTA Assistance Programs Joint Certifications and Assurances, and 2) 5333b Special Warranty.

IX. Terms.

- A. The term of this agreement shall be from July 1st, 2026 to June 30th, 2029. Upon written notice:
 - i. MTD may suspend or terminate all or part of this agreement when the County is, or has been, in material violation of the terms of this agreement, or at MTD's convenience,
 - ii. The County may terminate all or part of this agreement when it determines, in its sole discretion, that the purpose of the

Champaign County rural public transportation services would not be adequately served by continuation of the IDOT-OIPI Grant Agreement or at the County's convenience.

B. Termination of any part of this agreement will not invalidate obligations properly incurred by MTD prior to the date of termination; to the extent they are non-cancelable. Neither the acceptance of a remittance by the County of any or all Champaign County rural transportation services from the IDOT-OIPI Grant Agreement nor the closing out of MTD expenditures for Champaign County rural transportation service shall constitute a waiver of any claim which the IDOT-OIPI Grant Agreement may otherwise have arising out of this agreement.

X. Notices. All notices or other communications required or permitted hereunder shall be in writing and personally delivered or registered or certified mail, postage pre-paid, return receipt requested and addressed to the parties hereto at their respective addresses set forth below. Such notice or other communications shall be deemed given upon receipt or one (1) business day after tendering to an overnight air-express service.

Notices to the County shall be sent to:

PCOM
Champaign County Regional Planning Commission
1776 E. Washington Street
Urbana, IL 61802
Fax: 217-384-3896

Notice to MTD shall be sent to:

Managing Director
Champaign Urbana Mass Transit District
1101 E. University Avenue
Urbana, IL 61802

XI. Governing Law and Venue. This agreement shall be governed, construed, and enforced in accordance with the laws of the State of Illinois. The parties agree that the venue for any action pertaining hereto shall be in Champaign County, Illinois.

XII. Entire Agreement. This agreement represents the entire agreement between the parties with respect to the subject matter and may not be modified except by writing.

XIII. Compliance with Law. The County and MTD shall comply with all the applicable provisions of local, state, and federal laws relating to the performance of the terms of this agreement.

IN WITNESS WHERE OF, the County has caused this agreement to be executed by the Chair of the Champaign County Board and Champaign County Executive pursuant to authority

given by the Champaign County Board, and MTD has caused this Agreement to be executed by its Managing Director pursuant to authority given by its Board of Directors this 22nd of June, 2026.

COUNTY OF CHAMPAIGN

By: 
Steve Summers,
Champaign County Executive

CHAMPAIGN URBANA MASS TRANSIT DISTRICT

By: _____
Karl P. Gnadl, Managing
Director/CEO

COUNTY OF CHAMPAIGN

By: 
Jennifer Locke, Chair
Champaign County Board

Exhibit A

It is recognized by the parties that the amounts set forth in this work order are premised on the current level of support by the State of Illinois as set forth in the Downstate Public Transportation Act (30 ILCS 740/1-1 et. Seq.) ("the Act").

The following table lists the hourly rates for vehicles maintenance:

Fiscal Year	Hourly Rate Charged to Customer
2026	
2027	\$72.24
2028	\$74.54
2029	\$76.73

C-CARTS agrees to pay to MTD as rent for the initial term of the agreement, by the following schedule:

July 1, 2026 through June 30, 2027

\$18.50/sf resulting in \$1,275.74 per month for office space; and
\$6.50/sf resulting in \$866.67 per month for interior parking for 8 service vehicles; and
\$3.75/sf resulting in \$375.00 per month for exterior parking for 6 service vehicles.

Monthly rent total of \$2,517.41 or \$30,208.92 for FY2027

July 1, 2027 through June 30, 2028

\$19.00/sf resulting in \$1,310.22 per month for office space; and
\$6.75/sf resulting in \$900.00 per month for interior parking for 8 service vehicles; and

\$4.00/sf resulting in \$400.00 per month for exterior parking for 6 service vehicles.

Monthly rent total of \$2,610.22 or \$31,322.64 for FY2028

July 1, 2028 through June 30, 2029

\$19.50/sf resulting in \$1,344.70 per month for office space; and

\$7.00/sf resulting in \$933.33 per month for interior parking for 8 service vehicles; and

\$4.25/sf resulting in \$425.00 per month for exterior parking for 6 service vehicles.

Monthly rent total of \$2,703.03 or \$32,436.36 for FY2029

ALL RENT PAYMENTS SHALL BE MADE PAYABLE TO MTD AT:

MTD

1101 E. University Avenue

Urbana, Illinois 61802-2009



Memo

Champaign-Urbana Mass Transit District (MTD)
1101 East University Avenue, Urbana, IL 61802
217.384.8188 | mtd.org

To Board of Trustees
From Jay Rank, Operations Director
Date July 21, 2026
Subject Long-term Intergovernmental Agreement between Champaign County and Champaign-Urbana Mass Transit District between July 1, 2026 and June 30, 2029

A. Introduction

To ensure the continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) through June 30, 2029.

B. Recommended Action

Staff recommends approval of the attached Vehicle Lease Agreement between Champaign County (RPC) and MTD by authorizing the Managing Director to sign the lease agreement on behalf of MTD.

C. Prior Trustee Action

The Board has approved previous versions of this agreement several times, including a three-year agreement most recently on June 28, 2023.

D. Background

Champaign County and MTD have maintained an intergovernmental agreement since September 2015 pertaining to the administration and operations of C-CARTS. The attached agreement maintains the same terms as previous vehicle lease agreement, with an updated timeframe through June 30, 2029.

This agreement was on the agenda for the County Board's June 22nd meeting and was approved.

E. Alternatives – advantages/disadvantages

If not approved, the current agreement will have expired on June 30, 2026 and MTD will not be able to use the fleet of C-CARTS vehicles.

**VEHICLE LEASE AGREEMENT
BETWEEN
COUNTY OF CHAMPAIGN, ILLINOIS
AND
CHAMPAIGN-URBANA MASS TRANSIT DISTRICT**

This Agreement is made and entered into, by and between the County of Champaign, Illinois, hereinafter referred to as “Lessor”, and the Champaign-Urbana Mass Transit District (“MTD”), hereinafter referred to as “Lessee”. Lessor and lessee, for the considerations set forth below, hereby agree as follows:

SECTION 1

Vehicles Leased

Lessor hereby leases to the Lessee, on the terms and conditions herein contained the following motor vehicles:

- 1) 2014 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDEE4FL9EDA86288, commonly known as “C59”
- 2) 2014 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDEE4FL0EDA86292, commonly known as “C60”
- 3) 2016 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS8GDC04247, commonly known as “C63”
- 4) 2016 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS6GDC06479, commonly known as “C64”
- 5) 2016 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FSXGDC04251, commonly known as “C65”
- 6) 2016 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS1GDC04252, commonly known as “C66”
- 7) 2016 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS9GDC04202, commonly known as “C67”
- 8) 2016 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FSXGDC04248, commonly known as “C68”
- 9) 2017 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS2HDC70973, commonly known as “C70”
- 10) 2019 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS7KDC65405, commonly known as “C71”
- 11) 2019 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS5KDC65404, commonly known as “C72”
- 12) 2019 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FS9KDC65406, commonly known as “C73”
- 13) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN0SDD16057, commonly known as “C74”
- 14) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN0SDD27799, commonly known as “C75”

- 15) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN3SDD27893, commonly known as “C76”
- 16) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN5SDD34781, commonly known as “C77”
- 17) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN1SDD34809, commonly known as “C78”
- 18) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN5SDD34828, commonly known as “C79”
- 19) 2025 Ford Starcraft Bus, 14-Passenger medium duty, VIN 1FDFE4FN4SDD36067, commonly known as “C80”

Purchased with funds from the Illinois Department of Transportation (IDOT) and the Federal Transportation Administration (FTA) through the following grant agreements between IDOT and the Lessor:

- 1) Contract No. 1170CVP State Grant No. CAP-13-1020-CVP, IJN; Federal Grant No. IL-18-X028 (C59 and C60)
- 2) Contract No. 4490-CVP State Grant No. CAP-13-1021-CVP (C63, C64, C65, C66, C67, and C68)
- 3) Contract No. CY16PP004-CVP, State Grant No. CAP-13-1021-CVP; Federal Grant No. IL-2017-008 (C70)
- 4) State Grant No. CVP-20-1103-CAP; Federal Grant No. IL-2019-017 (C71, C72, C73)
- 5) State Grant No. CVP-22-PUB-04; Federal Grant No. IL-2022-037 (C74, C75, C76)
- 6) State Grant No CVP-D19-PUB-01; Federal Grant No. IL-2023-040 (C77, C78, C79, C80)

Vehicles shall have lettering, identifying it with the “Champaign County Area Rural Transit System” logo, telephone number, and website address, and other information as directed by Lessor. Said lettering shall be provided at the cost of the Lessor; Lessee shall be responsible for having the vehicle lettering completed within fifteen (15) days of Lessor’s request.

SECTION 2

Use and Scope of Service Limits

Lessee agrees that it will not use or permit the use of the leased vehicles in any negligent or improper manner, or in violation of any statute, law, or ordinance, or so as to void any warranty or insurance covering the vehicles, or permit any vehicle to become subject to any lien, charge, or encumbrance which may affect Lessor’s title to said vehicle.

SECTION 3

Term

The term of the lease shall be for three operating years of rural public transit system within Champaign County beginning July 1st, 2026, and ending June 30th, 2029, which is contingent upon receiving grant funding from the Illinois Department of Transportation – Office of Intermodal Project Implementation, hereinafter referred to as “IDOT”, which entails the Lessor concurring that MTD is

still the selected operator for the Champaign County Area Rural Transit System. Subject to the terms of the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (“DOAP”) and the Intergovernmental Agreement between the Lessor and MTD, the Lessee shall notify the Lessor in writing, no later than ninety (90) days prior to the termination date specified in writing.

SECTION 4

Additional Conditions of IDOT

The State of Illinois, Department of Transportation, Office of Intermodal Project Implementation (hereinafter referred to as “IDOT”) is lien holder on the vehicles to be leased, previously operated by Lessor pursuant to the above-mentioned capital grant agreements listed in Section 1. IDOT acknowledges that the making of these agreements between Lessor and Lessee neither violates the terms of the above-mentioned Grant Contracts nor causes any default or forfeiture thereunder.

Lessee shall use the vehicles for the purposes as described in the above-mentioned capital grant agreements listed in Section 1, and in the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Transportation System Provider Agreement between the lessor and MTD to provide general rural public transportation.

Lessee represents and warrants that it will comply with said terms, conditions and obligations of IDOT, so as not to jeopardize Lessor’s relationship with IDOT, not cause Lessor to be in default of any agreement with IDOT. Any breach of the above-mentioned contracts shall be considered a default by Lessee under the terms hereof.

SECTION 5

Lessee’s Representations and Warranties

In consideration of lessor entering into this Agreement, the Lessee hereby represents and warrants:

- (a) Lessee is an Illinois corporation, duly organized, validly existing, and in good standing under the laws of the State of Illinois, and has the power and authority to carry on its business, as now conducted, to own and operate its property and assets, to execute this Agreement and any other agreements and instruments referred to in this Agreement that it is executing and delivering, and to carry out the transactions contemplated hereby and thereby.
- (b) Neither the execution, delivery not performance of this Agreement or any other agreement or instrument referred to in this Agreement that is executed and delivered by or on behalf of Lessee in conjunction herewith, nor the consummation of the transactions herein or therein contemplated, nor compliance with the terms and provisions hereof or thereof, contravenes the Certificate of Incorporation, Articles of Incorporation, or Bylaws of Lessee or any provision of law, statute, rule, regulation, or order of any court or governmental authority to which Lessee is subject, or any judgment, decree, franchise, order or permit applicable to Lessee, or conflicts or is inconsistent with, or will result in any breach of or constitute a default under, any contract, commitment, agreement, understanding, arrangement, or instrument, or result in the creation of or imposition of, or the obligation to

create or impose, any lien, encumbrance or liability on any of the property or assets of the Lessee, or will increase any such lien, encumbrance, or liability.

- (c) Lessee now has and will continue to have during the term of this Agreement, all necessary licenses, certification, or other documents required by any governmental agency, federal, state or local, which authorize or empower the services to be performed hereunder by Lessee.

SECTION 6

Rent and Terms of Payment

Lessee agrees to pay as rent for the vehicles leased herein the sum of one dollar (\$1) per year, paid annually in advance by the fifteenth (15th) of June of each year for the remaining duration of this lease Agreement.

SECTION 7

Insurance

Lessee shall, at its sole cost, provide and maintain during the term of this Agreement, a policy or policies of vehicle liability insurance containing the coverage, exceptions, and exclusions which are ordinarily contained in vehicle liability insurance policies written for the locality where the vehicle is stored. Such policy shall insure Lessor and Lessee, and their respective agent and employees, with respect to liability as a result of the ownership, maintenance, use or operation of vehicle furnished by Lessor to Lessee pursuant to this Agreement. Furthermore, Lessee shall, at its sole cost, provide and maintain during the term of the Agreement, insurance coverage for collision and comprehensive damages as is customary for such vehicle, naming Lessor as an additional insured.

The insurance shall be primary, and not excessive or contributory, with respect to any accident involving such vehicle(s), and shall, at minimum afford the following coverage:

Combined single limit:	\$1 million
Medical Payments:	\$5,000
Hired and Non-Owned:	\$1 million

Such insurance shall include destruction and/or loss of use or property as a result of an accident. Lessor shall not be liable for damage to property owned by, rented to, or in charge of Lessee.

All such insurance shall be in a form acceptable to Lessor. Lessee shall cause the insurer to furnish to Lessor a certificate of insurance, and a certificate of any renewal or replacement of insurance, evidencing coverage as outlined herein. The certificate shall provide that the insurance shall not be cancelled or materially modified except upon ten (10) days advance written notice to Lessor.

SECTION 8

License Plates and Registration

The vehicles subject to this Agreement shall bear the proper license plate. The title to such vehicle is registered in the name of the lessor, subject to the lien rights of IDOT. The annual registration, license fees, safety inspection costs, etc. shall be paid by Lessee.

SECTION 9

Delivery of Vehicle

Lessor shall use all reasonable diligence to transfer the vehicles leased hereunder to the Lessee on the execution of this Agreement and any supplement thereto, but shall not be liable to Lessee for any failure or delay if Lessor shall have exercised reasonable diligence herein.

SECTION 10

Reporting and Audit

- (a) Lessee shall be responsible for providing any and all data pertaining to the scope of services as requested upon reasonable notice by Lessor. Data required may include, but not be limited to, vehicle maintenance records and trip lots.
- (b) Lessor or representatives from IDOT and the Federal Transit Administration (hereinafter referred to as "FTA") or any designees may perform, at any time, one or more audits and/or inspection of the records with regard to compliance with the provisions of the Agreement. Lessee agrees to comply with all requests to have equipment available as requested by lessor for completion of audits.
- (c) Lessee agrees to preserve for a period of five years after the termination of this Agreement, any and all reports, insurance policies, trip sheets, and other data pertaining to compliance with any and all terms of this Agreement.

SECTION 11

Maintenance

All vehicles need to be maintained according to the Lessee's vehicle maintenance policy and plan, which should include a schedule for preventative maintenance service and vehicle replacement as reviewed and approved by IDOT staff during their annual compliance review. Lessee shall prepare and maintain accurate records relating to all vehicle maintenance performed herein and shall provide Lessor with any such information when requested in writing.

SECTION 12

Acceptance by Lessee

Upon taking possession of vehicle, it shall be conclusively presumed to be in neat and proper appearance, good repair, mechanical condition and running order when accepted by Lessee.

NEITHER LESSOR NOR LESSEE IS THE MANUFACTURER OF THE VEHICLES SUBJECT TO THIS AGREEMENT, NOR THE MANUFACTURER'S AGENT, AND NEITHER MAKES ANY EXPRESS OR IMPLIED WARRANTY OF ANY NATURE REGARDING THE VEHICLE SUBJECT TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO: ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE; ITS DESIGN OR CONDITION; ITS WORKMANSHIP; ITS FREEDOM FROM LATENT DEFECTS; ITS COMPLIANCE WITH THE REQUIREMENTS OF ANY LAW, RULE, SPECIFICATION OR CONTRACT; OR ITS NONINFRINGEMENT OF ANY PATENT, TRADEMARK OR LICENSE.

This Agreement shall not operate to release or waive any rights of Lessor or Lessee against any person not a party hereto, including the manufacturer of the vehicle subject to this Agreement.

Lessor shall assign or otherwise make available, as legally permitted, any manufacturer's warranties covering the vehicle subject to this Agreement.

SECTION 13

Risk of Loss

Lessee shall bear all risks of damage or loss of the leased vehicle, or any portion of damage or loss not covered by insurance. All replacements, repairs, or substitution of parts or equipment of respective vehicle shall be at the cost and expense of the Lessee and shall be accessions to the vehicle. The Lessee shall at all times, and at Lessee's expense, keep the vehicle in good working order, condition, and repair, reasonable wear and tear excepted.

SECTION 14

Indemnity

Lessee agrees to save Lessor and the State of Illinois, including IDOT, harmless from any and all claims, losses, causes of action, and expenses, for whatever reason, including legal expenses and reasonable attorney's fees, arising from the use, maintenance, and operation of the vehicle leased under this Agreement or the provision of services hereunder.

SECTION 15

Additional Charges

Lessee agrees to pay any and all storage charges, parking charges, and fines which are levied against Lessee as a result of the improper acts of Lessee or its employees. Lessee will pay any fees (including vehicle registration and inspection fees) or taxes which may be imposed with respect to such vehicle by any duly constituted governmental authority as the result of Lessee's use or intended use of the vehicle.

SECTION 16

Drivers of Vehicle

The leased vehicles under this Agreement shall be operated only by safe, careful and legally qualified drivers having a proper license. Such drivers shall be selected, employed, controlled, and paid by Lessee. Lessee shall cause the vehicle to be used and operated with reasonable care and precaution to prevent loss and damage to said vehicle because of negligent or reckless use, abuse, fire, theft, collision, or injury to persons or property.

Lessee's drivers shall comply with all applicable state and federal regulations governing transportation services.

SECTION 17

Termination

This Agreement shall terminate in any event upon default as provided in Section 3.

Right of Each Party to Terminate: Upon written notice to the other parties, each party (IDOT, Lessor and Lessee) reserve the right to terminate this Agreement:

- a) When a party is, or has been, in violation of the terms of this Agreement;
- b) For each party's convenience;
- c) In the event that the Operating Grant Agreement between Lessor and IDOT is not renewed or is terminated;
- d) In the event that Lessor decides to remove the vehicle from service (i.e., replace it because it is beyond its useful life);
- e) In the event that Lessor decides to reassign the vehicle to another Lessee; or
- f) In the event that the Lessor and/or IDOT determine, in their sole discretion, that the purpose of the Acts authorizing the Grant would not be best served by the continuation of said Agreement.

Termination of the Agreement will not invalidate obligations properly incurred by the Lessee and concurred in by the Lessor and IDOT prior to the termination date; to the extent they are non-cancelable.

SECTION 18

Surrender of Vehicle

Upon termination at the sole option of Lessor, Lessee shall surrender the respective vehicles leased hereunder, in the same condition as when received, less reasonable wear and tear, free from collision or upset damage, to the Lessor at the address listed in Section 26, or at any other location mutually agreed on by the parties to the Agreement.

SECTION 19

Warranties

THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED BY THE LESSOR TO THE LESSEE AND LESSOR SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE TO LESSEE, NOR TO ANYONE ELSE,

OF ANY KIND AND HOWSOEVER CAUSED, WHETHER BY THE LEASED VEHICLES, OR BY THE FAILURE OF THE VEHICLES, OR INTERRUPTION OF SERVICE OR USE OF THE LEASED VEHICLES.

SECTION 20

Compliance with Laws

The vehicles leased under this Agreement will not, while in the possession, custody, or control of the Lessee, be operated in excess of rated maximum weights or capacity. If a vehicle is damaged in any manner due to overloading, Lessee shall immediately pay to Lessor the amount of any and all damages and losses it may sustain thereby.

The leased vehicles shall not be used in violation of any federal, state or municipal statutes, laws, ordinances, rules or regulations applicable to the operation of such vehicles. Lessee will hold Lessor harmless from any and/or all fines, forfeitures, penalties for traffic violations or for the violation of any statute, law, ordinance, rule or regulation or any duly constituted public authority.

Lessee shall not use nor allow any vehicle(s) to be used for any unlawful purpose or for the transportation of any property or material deemed hazardous by reason of being explosive, inflammable, or fissionable.

SECTION 21

Assignment

Lessee agrees not to assign, transfer, sublet, pledge, or encumber any of its rights under this Agreement, or the Agreement itself, or subject vehicles, without the prior written consent of Lessor and IDOT. Lessee hereby consents to and authorizes Lessor's assignment of all rentals, charges, and any other amounts payable by Lessee to Lessor, or to become payable. This agreement and the rights and interests of Lessee under this Agreement are subordinate to any security agreement executed by Lessor and any such assignee covering the vehicles leased hereunder.

SECTION 22

Default

Time is of the essence of this Agreement. Lessor, at its option, may declare this Agreement in default on the happening of any of the following:

- (a) Default by Lessee in payment or performance of any of its obligations under this Agreement.
- (b) Voluntary assignment of Lessee's interests herein.
- (c) Involuntary transfer of Lessee's interest herein, whether or not by operation of law, bankruptcy, or any assignment of Lessee's property for the benefit of creditors, or if a receiver or trustee is appointed for Lessee's property or business.

- (d) Expiration or cancellation or any policy of insurance agreed to be paid for by Lessee, or the cessation in force according to its original terms of such insurance, or of any extension or renewal of such insurance, during the entire term of this Agreement.
- (e) Lessee not abiding by the terms set forth in CAP-10-942-CVP Contract No. 1089CVP between IDOT and Lessor.
- (f) Lessee not abiding by the terms set forth in CAP-04-879-CVP Contract No. 1089CVP between IDOT and Lessor.
- (g) Lessee not abiding by the terms set forth in CAP-13-1020-CVP, IJN Contract No. 1170CVP between IDOT and Lessor.
- (h) Lessee not abiding by the terms set forth in CAP-13-1022 Contract No. 1385CVP between IDOT and Lessor.
- (i) Lessee not abiding by the terms set forth in CAP-13-1021-CVP Contract No. 4490 CVP between IDOT and Lessor.
- (j) Lessee not abiding by the terms set forth in CAP-13-1021-CVP Contract No. CY16PP004-CVP between IDOT and Lessor.
- (k) Lessee not abiding by the terms set forth in CVP-20-1103-CAP; Federal Grant No. IL-2019-017 between IDOT and Lessor.
- (l) Lessee not abiding by the terms set forth in CVP-22-PUB-04; Federal Grant No. IL-2022-037 between IDOT and Lessor.
- (m) Lessee not abiding by the terms set forth in CVP-D19-PUB-01; Federal Grant No. IL-2023-040 between IDOT and Lessor.
- (n) Lessee not abiding by the terms and conditions of the Federal Section 5311 Operating Assistance Program.
- (o) Lessee not abiding by U.S. DOT 2 CFR Section 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- (p) Lessee not abiding by the terms and conditions of the Illinois Downstate Operating Assistance Program,
- (q) Lessee not abiding by the terms and conditions of the Transportation System Provider Agreement between Lessor and Lessee.

Lessor shall provide Lessee with written notice of default. Lessee shall have ten (10) days from the date Lessor's notice is given as required by Section 26 of this Agreement to cure the default. If upon the expiration of said ten (10) days time frame Lessee has not cured the default, then Lessor may seek to enforce any rights and or remedies it may have against Lessee hereunder.

On declaration by Lessor that the Agreement is in default, and after expiration of the cure period set forth above, the vehicles subject to this Agreement shall be surrendered and delivered to Lessor, and Lessor may take possession of the vehicles wherever they may be found, and for that purpose may enter on the premises of Lessee provided there is no breach of peace. If allowed by applicable law or upon abandonment of the vehicles by Lessee, the Lessor's right to take possession of the vehicles may be without process of law. On default, Lessee and Lessee's successor in interest, whether by operation of law or otherwise, shall have no right, title, or interest in the vehicles subject to this Agreement, or the possession or use of such vehicles, and Lessor shall retain all rents and other sums paid by Lessee under this Agreement with respect to said vehicles. The rights and remedies of lessor under this Agreement are not exclusive, but cumulative

and in addition to all other rights and remedies provided by law. Lessor shall be entitled to collect from lessee the costs and expenses, including reasonable attorneys fees, in connection with any matters concerning the default of Lessee and the repossession of the vehicles.

SECTION 23

Auxiliary

THIS SECTION INTENTIONALLY LEFT BLANK

SECTION 24

Waiver

Failure of Lessor in any one or more instances to insist on the performance of any of the terms in this Agreement, or to exercise any right or privilege conferred herein, or the waiver of any breach of any terms of this Agreement shall not thereafter be construed as a waiver of such terms, which shall continue in force as if no such waiver had occurred.

SECTION 25

Lease Only

This Agreement is one of leasing only and Lessee shall not acquire hereby any right, title, or interest to vehicles leased hereunder other than that of Lessee. Lessee acknowledges that Lessor owns (subject to IDOT lien) the vehicles subject to the Agreement. Nothing herein shall affect Lessor's absolute ownership of any title to said vehicles.

SECTION 26

Notices

Notices provided for under this Agreement shall be deemed given when mailed certified mail to the address of the Lessor and Lessee, as set forth below:

IF TO LESSOR: Champaign County Board
(c/o RTAG/Regional Planning Commission)
1776 E Washington Street
Urbana, IL 61802

IF TO LESSEE: Managing Director
Champaign-Urbana Mass Transit District
1101 E University Ave
Urbana, IL 61802

SECTION 27

Right to Repossess

Upon failure of Lessee to return or deliver the vehicles subject to the terms hereof as directed by Lessor, or if Lessee fails to use, repair, or maintain the vehicles as required herein, Lessee shall permit Lessor, without demand, legal process, or a breach of the peace, to enter any premises where the vehicles are or may be located to take possession of and remove the vehicles. Lessee shall not prosecute or assist in the prosecution of any claim, suit, action or other proceeding arising out of any such repossession by Lessor. Lessee shall reimburse Lessor for any and all costs including reasonable attorneys' fees, incurred by Lessor in connection with actions taken by Lessor pursuant to this section.

SECTION 28

Inspection of Vehicle

Lessor and/or representatives of IDOT and the FTA or its representatives, and all designees, shall have the right to inspect the respective vehicles during reasonable business hours, or cause the vehicles to be inspected at any time, with or without prior notice to Lessee. Lessor shall also have the right to demand from time to time a written statement from lessee setting forth the condition of the vehicles or any parts thereof. Lessee shall furnish such a statement to the Lessor within ten (10) days after receipt of Lessor's demand therefore. Should Lessor or its designee determine, in its sole discretion that the vehicles have not been maintained in accordance with this Agreement, Lessor or its designee shall report all deficiencies to Lessee in writing. Except for safety related deficiencies, which shall be corrected as soon as reasonably possible and prior to placing the vehicles in service, Lessee shall have thirty (30) days to correct the reported deficiencies.

SECTION 29

Return of Vehicle

Immediately following termination of this Agreement, whether by completion of the term or any reason, Lessee shall surrender and deliver to Lessor the vehicles and related records, unless the right is waived at Lessor's sole discretion.

SECTION 30

Succession

This Agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties to this Agreement.

SECTION 31

Amendment

This Agreement may not be amended or altered in any manner unless such amendment or alteration is in writing and signed on behalf of the parties.

SECTION 32

Liability for Contents

Lessor shall not be liable for loss of or damage to any property left, stored, loaded, or transported in or upon the vehicles furnished by Lessor to Lessee pursuant to this Agreement, whether or not due to the negligence of Lessor, its agents or employees.

Lessee shall hold Lessor, its agents and employees, harmless from and indemnify them from and against all claims based on or arising out of such loss or damage.

No right of Lessor under this section may be waived except by agreement in writing signed by an executive officer of Lessor.

SECTION 33

Attorneys Fees

Except as provided for in Section 22, concerning default of Lessee, the prevailing party shall be entitled to reimbursement from the losing party for costs and expenses including reasonable attorneys fees incurred in enforcing the terms and provisions of this Agreement and in the defending and proceeding to which Lessor or Lessee is made a party to any legal proceedings as a result of acts or omissions of the other party.

SECTION 34

Governing Law

This Agreement shall be governed by the laws of the State of Illinois and constitutes the entire Agreement between Lessor and Lessee.

IN WITNESS THEREOF, the parties have executed this Agreement as of the day and year first-above written.

LESSOR:

County of Champaign, Illinois (c/o Regional Planning Commission)

By: 
Steve Summers,
Champaign County Executive

Date: June 22, 2026

LESSEE:

Champaign-Urbana Mass Transit District

By:

Karl Gnadt, Managing Director

Date:

Attest:

Date:



Memo

Champaign-Urbana Mass Transit District (MTD)
1101 East University Avenue, Urbana, IL 61802
217.384.8188 | mtd.org

To Karl Gnadt, Managing Director
From Ryan Blackman, Technology Services Director
Date July 29, 2026
Subject Update to Digital Accessibility Policy

A. Introduction

Staff requests Board approval of proposed revisions to the Digital Accessibility Policy (DAP), originally adopted by the Board of Trustees on May 29, 2024. The DAP governs accessibility requirements for Information and Communication Technology (ICT) at MTD and was established to ensure the District's compliance with the U.S. Department of Justice (DOJ) rule on the accessibility of web content and mobile applications for state and local governments.¹

Following several years of implementing and administering the policy, staff have identified a number of revisions intended to improve clarity, enhance manageability, and strengthen alignment with the DOJ rule.

B. Recommended Action

Staff recommends that the Board adopt the proposed revisions to the Digital Accessibility Policy.

C. Prior Trustee Action

- **December 2021:** The Board adopted a Web Accessibility Policy, formalizing the District's commitment to ensuring its websites were fully accessible to persons with disabilities.
- **May 2023:** The Board approved a minor revision to the Web Accessibility Policy.
- **May 2024:** The Board adopted the Digital Accessibility Policy, replacing the Web Accessibility Policy and expanding its scope to encompass all Information and Communication Technology (ICT) at MTD.

¹ <https://www.federalregister.gov/documents/2024/04/24/2024-07758/nondiscrimination-on-the-basis-of-disability-accessibility-of-web-information-and-services-of-state>

D. Summary

The proposed changes to the Digital Accessibility Policy fall into three categories:

1. **Non-substantive corrections:** Updates to reflect current position titles, along with spelling, grammar, and clarity corrections.
2. **Training requirements (Section 8, Policy & Accessibility Training):** Removal of annual retraining requirements and a new section outlining training requirements for accessible document creation and remediation.
3. **Exceptions (Section 10, Exceptions):** Addition of a new exception category for undue financial and administrative burdens, consistent with the exceptions outlined in the DOJ rule.

E. Alternatives – advantages/disadvantages

The Board may decline to approve the proposed revisions and retain the policy as adopted in 2024. This alternative avoids any change to the existing policy but forgoes the improvements described above.

F. Budget & Staffing Impacts

No budget or staffing impacts are anticipated as a result of these revisions.

Digital Accessibility Policy

Policy

1. Purpose

The Digital Accessibility Policy promotes high-level coordination of digital accessibility efforts throughout the Champaign-Urbana Mass Transit District's (MTD) operating boundaries as well as throughout its locations. It defines a standard of accessibility compliance and, through a flexible implementation plan, establishes procedures to help ensure that information technology used for the mission of MTD is accessible to all persons, regardless of ability or delivery format.

MTD is committed to ensuring equal access to information, services, and resources through the use of its information technology for all customers and employees. All of MTD's web pages, applications, and digital content, subject to exceptions enumerated in this policy, must be made accessible to the widest range of users.

This policy establishes the standards for digital accessibility of Information and Communication Technology (ICT) to ensure technologies developed, procured, maintained, used, or provided by MTD for the purpose of accessing information, creating content, and manipulation of data comply with applicable state and federal laws.

2. Scope

This policy applies to any new, updated, or existing Information and Communication Technologically (ICT) developed, procured, maintained, used, or otherwise provided by MTD for use by its customers, employees, or the public including mtd.org and third-party applications procured by MTD.

ICT that does not utilize a human interface is outside the scope of this policy.

3. Authority

The Managing Director/CEO designates authority to oversee execution of this policy to the Deputy Managing Director and Technology Services Director.

The Managing Director/CEO shall appoint a Web Accessibility Coordinator to act as a single point of contact for accessibility concerns, feedback, and information submitted by members of the public to MTD.

4. Accessibility Statement

MTD will ensure that the following accessibility statement is available on mtd.org:

MTD is committed to ensuring that its website and mobile applications are accessible to individuals with disabilities. All pages on our website and all mobile applications must meet Web Content Accessibility Guidelines (WCAG) 2.1 Level AA conformance. Please report accessibility issues to MTD's Web Accessibility Coordinator at accessibility@mtd.org.

5. Accessibility Complaint

When web accessibility feedback, comments, or complaints are received, they must be logged into MTD's customer feedback system by the Customer Support Specialist or qualified Supervisor. Additionally, any web accessibility feedback received by MTD, must immediately be shared with the Web Accessibility Coordinator, Technology Services Director, Customer Service Director, and Deputy Managing Director.

Within seven (7) business days of receiving accessibility feedback, the Web Accessibility Coordinator will organize a meeting with the Technology Services Director, Software Developer, Customer Support Specialist, and Deputy Managing Director to discuss the feedback and formulate a response. At this meeting, MTD Staff will determine what action is required to address the accessibility feedback. These actions may include user training, software fixes, or auditing by internal or external accessibility auditors.

Within ten (10) business days of receiving the accessibility feedback, the Customer Support Specialist will respond to the complainant outlining MTD's planned response and requesting follow-up information if needed.

The Web Accessibility Coordinator will keep a log of all web accessibility feedback MTD receives, MTD's response, and resolution to the feedback.

6. Definitions

Archived is Information and Communication Technology (ICT) or services that are no longer actively linked or circulated but may be subject to records retention plans (e.g. previous MTD Board Meeting Packets and Agendas). If posted publicly on a web page, archived content must be clearly labeled as such.

Legacy refers to ICT that has been procured, maintained, or utilized prior to May 29, 2024 and is still in active circulation or use.

Minimum Digital Accessibility Standards (MDAS) are the legal and technological standards and guidelines that MTD utilizes to determine if its ICT are technically and functionally accessible. See Appendix A.

ICT that is not technically or functionally accessible per the MDAS must receive an approved exception in order to be used or otherwise provided for use by MTD for its customers, employees, or the public. See Appendix B.

ICT for individual or limited team use, where no member of the team has been identified as having a qualified disability, does not require an approved exception.

7. Implementation Plan

7.1 General Requirements

The Implementation Plan shall address Information and Communications Technologies (ICT) as outlined in the Scope of this Digital Accessibility Policy. Per the Minimum Digital Accessibility Standards (defined in Appendix A), ICT shall meet the Web Content Accessibility Guidelines (WCAG) 2.1, Level AA, and the Americans with Disabilities Act (ADA), Title II.

1. All MTD Staff shall be notified of this Policy and the Implementation Plan.
2. Compliance targets must be reviewed annually to ensure substantive, measurable progress toward full IT accessibility compliance throughout MTD's services and resources.
3. All ICT developed or procured after the effective date of the Digital Accessibility Policy shall be developed or procured in such a manner as to comply with the Policy.
4. ICT existing prior to the effective date of the Digital Accessibility Policy and that is in use is considered "legacy" ICT (see Section 6 Definitions). Legacy ICT is not exempt from the Policy and will be brought into accessible compliance in an ongoing, prioritized process based on impact.

5. When any legacy ICT undergoes a redesign or other substantive change, it is now considered "new" and must be brought into compliance with the Digital Accessibility Policy at the time of the change.
6. MTD must implement an anonymous, accessible, and easily accessed method for reporting accessibility issues. Currently, there is a link to MTD's "Contact Us" page on each web page. A third-party fraud, waste, and abuse reporting software is in the plan for implementation. Once implemented, this will enable an anonymous and accessible method of reporting issues for employees and members of the public.
7. MTD must establish an accessible and easily identified mechanism for requesting that ICT be made accessible.
8. It is each Department's responsibility to devise and maintain an appropriate alternative access plan when one is necessary (See Appendix B).
9. Employees are required to work with their Supervisor and Human Resources to ensure that electronic materials they use are accessible.

7.2 Recommended Procedures & Guidelines

Web accessibility shall be considered throughout the development process and life cycle for websites, web applications, and their related content such as content created by MTD for posting on social media platforms.

Accessibility evaluation methods for websites and web applications must include manual testing as well as tool-based evaluation. Recommended methods for evaluating websites and web applications for accessibility compliance will be established.

Each web page must clearly provide an anonymous, accessible method for reporting accessibility issues to website owners. Website owners shall bear the primary responsibility for ensuring that their websites, web applications, and related content are accessible. This includes websites developed by a third party for MTD's use.

Similarly, non-web-based software must also comply with Minimum Digital Accessibility Standards defined in Appendix A and accessibility shall be considered throughout the development process and life cycle of the software.

Non-web-based software, such as Android and iOS apps, deployed by MTD must utilize current accessibility application programming interfaces (APIs) of their target platforms.

Accessibility evaluation methods for non-web-based software must include manual testing as well as tool-based evaluation (where possible). Recommended methods for evaluating non-web-based software for accessibility compliance will be established.

8. Policy & Accessibility Training

All staff will be trained on this policy within six (6) weeks of their start date. An annual retraining on this policy will also be executed.

All relevant Staff (Figure 1) will be trained on web accessibility within six (6) weeks of their start date. This training shall include training videos outlined in Figure 1 below.

Role	Content Authoring	Accessible Design	Developer Training	Multimedia Training	Testing for Accessibility
Web Accessibility Coordinator	X	X		X	X
Technology Services Director	X	X	X	X	X
Software Developer	X	X	X	X	X
Lead Marketing Specialist	X	X		X	
Communication Design Specialist	X	X		X	
Customer Service Director	X	X		X	
Customer Support Specialist	X				X
Analyst Planner		X			
Service Planner		X			
Special Services Manager	X	X			
Deputy Managing Director	X	X		X	

Figure 1: Accessibility Training Requirements

Figure 2 outlines training requirements on this Policy and associated processes.

Role	Equally Effective Alternative Access Plans	Equally Effective Alternative Access Plan Template	Learning Management System	Procurement Process
All Department Directors	X	X	X	X
Deputy Managing Director	X	X		X
Managing Director/CEO				X

Figure 2: Policy Training Requirements

Figure 3 outlines training requirements for creating accessible documents.

Role	Accessible Word/Excel Training	Accessible PDF Training	Accessible InDesign Training
All staff and employees who routinely create documents	X		
All users with paid Adobe Acrobat license		X	
Communication Design Specialist			X
Lead Marketing Specialist			X
Software Developer			X

9. Notice & Posting

Any Staff who create, procure, maintain, or modify ICT, including all employees listed in Figures 1 and 2 above, shall receive a copy of this policy upon adoption and be provided a new copy whenever the policy is revised.

A [copy of this policy](#) shall also be posted publicly on mtd.org.

10. Exceptions

Exceptions are granted through a request process and must include:

- A documented Equally Effective Alternative Access Plan (EEAAP) that will provide an alternative means of access for the features of the Information and Communication Technology (ICT) that are not accessible (See Appendix B).
- Alternatively, documentation explaining why an alternative means of access is not possible may be provided due to either:
 - technological constraints or the intended purpose of the technology (e.g. virtual reality goggles), where the technology at issue does not call for an EEAAP; or
 - undue financial and administrative burdens.

Before requesting an ICT accessibility exception, the requesting project leader must have:

1. An Accessibility Conformance Report (ACR) for the ICT product that will receive the exception. The evaluation must be conducted by the Technology Services Director or designee, or by an approved third party.
2. Documentation of the product comparison research demonstrating that the ICT to be granted exception is the most accessible product available on the market that meets the business need while not imposing an undue financial and administrative burden. This could be through a Request for Proposals/Request for Information (RFP/RFI) where proposers are given the Equally Effective Alternative Access Plan (EEAAP) Template (Appendix C) and Procurement Evaluation Template (Appendix E).
3. If the request is to renew an expiring exception, the evaluation must be a follow-up evaluation conducted on the most recent version of the ICT product, e.g. the evaluation report that was submitted with the expiring request may not be resubmitted for the renewal. This helps ensure that any updates to the ICT product are evaluated and addressed as needed by updates to the EEAAP.

Exceptions based on undue financial and administrative burden should be granted only in rare circumstances and may be approved solely by the Managing Director. To request such an exception, a

written memorandum must be prepared documenting the specific reasons for the undue burden and describing all measures taken to identify and evaluate more accessible alternatives. The memorandum, along with the Managing Director's approval, must be retained for the life of the ICT as the official record of the exception.

11. Revisions

This policy shall be reviewed annually by the Technology Services Director and Deputy Managing Director. Any substantive change to this policy is subject to MTD Board approval. MTD Staff may make the following categories of changes to this policy without MTD Board approval:

- Spelling, typographical, or grammatical corrections that do not change the meaning of this policy.
- Increase WCAG conformance targets to match current WCAG recommendations (e.g. change target from WCAG 2.1 AA to WCAG 2.2 AA when officially updated).
- Other minor or non-substantive changes that do not fundamentally alter this policy.

Appendix A: Minimum Digital Accessibility Standards (MDAS)

All information and communication technology (ICT) procured, developed, maintained, utilized, or otherwise provided to MTD employees or to the general public, shall be both functionally and technically accessible. The Minimum Digital Accessibility Standards (MDAS) provide functional requirements supported by technical accessibility standards to help ensure accessibility across a variety of electronic resources and information technology areas of use, including but not limited to:

- Websites, web applications, social media posts created by Staff
- Electronic documents including but not limited to PDFs and Microsoft Office Documents (Word, PowerPoint, Excel, etc.)
- Email, including newsletters and marketing materials
- Multimedia content including but not limited to social media videos such as YouTube, Facebook, and TikTok
- Trainings videos including but not limited to learning management system (LMS) trainings

All ICT that has an interactive user interface is subject to the MDAS requirements.

1. Technical Requirements

Information and Communication Technology (ICT) that meets technical accessibility requirements is coded or otherwise constructed in a way that conforms with mandated or recommended accessibility standards. Conformance with such standards may be objectively assessed via automated and manual accessibility evaluation.

ICT at MTD must conform to the furthest extent possible with the following technical standards:

1. Commercial-Off-The-Shelf (COTS) software and Software as a Service (SaaS) Products must meet the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA requirements.
2. Software developed internally or jointly with an external entity for utilization by MTD or the public must meet the requirements of the most recent recommended version of WCAG; currently WCAG 2.2 Level AA.
3. Web sites and web applications developed internally or jointly with an external entity must utilize the most current recommended HTML, CSS, and JavaScript standards, as well as the WAI-ARIA 1.2 specification, according to the WAI-ARIA Authoring Practices 1.2.
4. Non-Web ICT must apply WCAG 2.0 Level AA.

2. Functional Requirements

ICT that meets functional accessibility requirements provide features and modes of operation that make the ICT usable by individuals with disabilities. To be functionally accessible, individuals with disabilities must be able to use the ICT to achieve the same goals or outcomes, as independently (i.e., without aid or assistance from another individual), in a similar timeframe, and with similar ease of use, as can those without disabilities.

The ICT must be usable by individuals with disabilities in the following modalities:

- **Without vision or with limited vision**, where a visual mode of operation is provided.
- **Without perception of color**, where a visual mode of operation is provided.
- **Without hearing or with limited hearing**, where an audible mode of operation is provided.
- **Without speech**, where speech is used for input, control, or operation.
- **With limited manipulation, reach, and strength**, where a manual mode of operation is provided.
- **With limited language, cognitive, and learning abilities**, making the operation of the ICT easier for individuals with limited cognitive, language, and learning abilities.

3. Technology Support Requirements

The following software platforms and assistive technologies must be supported by ICT at MTD:

- All commonly utilized web browsers: Microsoft Edge, Chrome, Firefox, and Safari
- Windows and MacOS platforms
- Common iOS and Android mobile devices
- Commonly utilized Screen Readers: JAWS, NVDA, VoiceOver (macOS and iOS), Talkback (Android)
- Commonly utilized text-to-speech applications, such as Kurzweil 3000, Read-Write Gold, ZoomText

Appendix B: Equally Effective Alternative Access Plans (EEAAP)

In compliance with the Americans with Disabilities Act (ADA), Information and Communications Technology (ICT) products and services that MTD buys, creates, uses, and maintains must either conform to the technical and functional requirements of federal and state law, as outlined in Appendix A: Minimum Digital Accessibility Standards (MDAS), or have an approved exception.

When MTD must procure ICT products that cannot be considered accessible, federal and state law requires organizations to document and implement an equally effective alternative method of access that will mitigate the access barriers presented by the inaccessible digital product or service. The alternative access provided must be appropriate for the needs of those with disabilities who might use the ICT and must allow for substantially equivalent efficiency, engagement, and inclusiveness. The documentation of the alternative method of access is referred to as an Alternative Access Plan (AAP) or an Equally Effective Alternative Access Plan (EEAAP).

1. Three Es of Accessibility

In order to be considered accessible, an ICT product or the alternative method for access must have the following three characteristics:

- **Equally Integrated** – Providing similarly inclusive experience and access.
- **Equally Effective** – Providing equal opportunity or outcome.
- **Equivalent Ease of Use** – Providing access that is not substantially more difficult for users with a disability.

An alternative access plan must incorporate the “Three Es” to be considered to meet the needs of those with disabilities. Individuals must not be made to disclose their disability to utilize the alternative method of access. To maintain the standards of inclusiveness and timeliness, the alternative method of access should be made available in a way that individuals do not need to request the access.

2. Functional Accessibility Requirements

An effective alternative access plan must mitigate any access barriers in an ICT that would prevent access for or negatively impact the following interaction modalities:

- **Without vision or with limited vision**, where a visual mode of operation is provided.
- **Without perception of color**, where a visual mode of operation is provided.
- **Without hearing or with limited hearing**, where an audible mode of operation is provided.
- **Without speech**, where speech is used for input, control, or operation.
- **With limited manipulation, reach, and strength**, where a manual mode of operation is provided.
- **With limited language, cognitive, and learning abilities**; making the operation of the ICT easier for individuals with limited cognitive, language, and learning abilities.

For each affected modalities, consider what alternative access would be provided for someone who could not use the ICT.

3. Components of an Alternative Access Plan

An effective AAP will have the following components:

- The name and contact information of the project leader and originating department.
- A brief description of the ICT product.
- The scope and intended use of the ICT product, to loosely quantify the level of potential impact that the accessibility flaws in the product may have.
- A brief overview of the access barriers in the product, including:
 - The common disability types that will be adversely impacted.
 - The extent of the access barrier, i.e. users who are blind cannot utilize the product.
- A description of the alternative method of access that will be provided.
- How the alternative access will be systematically communicated to those who may need it.
- Any notes for special consideration, such as use limitations that those who wish to utilize the ICT product should be aware of.

4. Important Considerations

- An alternative access plan is required documentation of the method of alternative access that will be provided. The plan itself must not be confused with actually implementing and providing the alternative access.
- In most instances, the department that is procuring an ICT product will be responsible for maintaining the alternative access plan and reviewing it for effectiveness.
- An equally effective method of alternative access will not require an individual to disclose their disability and, where possible, will not require an individual to request the alternative access.
- Remember the “Three Es” of accessibility!

5. Submitting an Alternative Access Plan

The project leader must work with the Technology Services Director or designee to evaluate the accessibility of any new ITC and the need for alternative access. See Section 6 of this policy.

If alternative access is deemed necessary, the project leader shall complete the Equally Effective Alternative Access Plan (EEAAP) Template in Appendix C. The completed EEAAP template shall be submitted to the Deputy Managing Director for approval.

ICT may not be used until it is deemed to meet the MDAS by the Technology Services Director or designee, or until a EEAAP has been approved by Deputy Managing Director.

Appendix C: Equally Effective Alternative Access Plan (EEAAP) Template

1. Plan Creator Information

Creator Name: _____

Title: _____

Department: _____

2. Information and Communication Technology (ICT) Description

2.1 Name of ICT Product or Service:

Provide sufficient details about the product or service to ensure correct identification at a later date. If applicable, supply product version numbers to ensure correct identification of the product.

2.2 ICT Description:

Include the vendor information and a brief description of the type of application, system, or process.

2.3 Intended ICT Use:

Indicate how the ICT will be used and determination that lead to completion of this EEAAP.

3. Description of Accessibility Issue(s)

3.1 Functional Modalities Impacted

The accessibility issues in this ICT will negatively impact individuals in the following interaction modalities (Check all that apply):

- ☐ Without vision or with limited vision, where a visual mode of operation is provided.
- ☐ Without perception of color, where a visual mode of operation is provided.
- ☐ Without hearing or with limited hearing, where an audible mode of operation is provided.
- ☐ Without speech, where speech is used for input, control, or operation.
- ☐ With limited manipulation, reach, and strength, where a manual mode of operation is provided.
- ☐ With limited language, cognitive, and learning abilities; making the operation of the ICT more difficult for individuals with limited cognitive, language, and learning abilities.

3.2 Description of the Issue(s)

Briefly describe how access barrier(s) in the product impact the interaction modalities indicated above.

Example: Riders who are *blind will be unable to plan trips*.

3.3 Plan Justification

Select at least one:

- ☐ It would cause an undue burden to make this ICT accessible.
- ☐ An accessible version is not available. List other options evaluated.
- ☐ Conformance would result in fundamental alteration.

Explanation:

4. Alternative Access Plan Details

4.1 Responsible party(s):

List the name(s) of employee(s) who will be responsible for providing the equally effective alternative access (EEAA) described in this plan. If this plan is for an application add-on, such as add-ons for Microsoft Teams, indicate that the user, such as a member of Staff, who decides to make use of the add-on would be responsible for providing the EEAA.

4.2 Alternative Access Provision:

Describe in detail how the equally effective alternative access will be provided. Explain how this alternative mitigates the issues described in Section 3 above.

1. What will the project manager need to do to provide the EEAA?
2. What must those who need to use the EEAA do to obtain access?

4.3 Communication Plan:

Describe in detail how the existence of and instructions for making use of the EEAA will be communicated.

Important: An effective communication plan will include provision for ongoing communication. This is especially important for application add-ons, where the individuals utilizing the add-ons for a project or course would be responsible for communicating about the EEAA.

1. How will those who need to use EEAA be made aware of it?

2. What will the project manager need to do to communicate how to use the EEAA?

If the project manager is not the originator or part of the originating unit for the EEAAP, how will the existence of the EEAA and how to use it be communicated

Appendix D: Required Procurement Language

1. Introduction

The following language (section 2) must be included in all RFP/RFIs issued by MTD, that contain Information and Communication Technology (ICT) elements. If ICT is being procured using other evaluation processes, the project manager is responsible for carrying out an equivalent evaluation before ICT is procured.

This procedure is referenced in the 8 GP1 Procurement Manual in the following locations:

- Section 1: Introduction
- Section 4: Evaluation of Proposals and Contract Award
- Appendix 3.1a: Procurement Threshold Policy

2. Procurement Language

2.1 Americans with Disabilities Act (ADA)

The product or service offered must be considered “accessible.” For purposes of this solicitation, the definition of “accessible” is:

A person with a disability is afforded the opportunity to independently acquire the same information, engage in the same interactions, and enjoy the same services within the same timeframe as a person without a disability, with substantially equivalent ease of use.

Title II of the Americans with Disabilities Act (ADA) prohibits discrimination against people with disabilities in all services, programs, and activities of state and local governments. To be compliant, government agencies must meet the Web Content Accessibility Guidelines (WCAG), published by the World Wide Web Consortium (W3C), as referenced by 28 CFR, Part 35 *et seq.* WCAG 2.1, conformance Level AA (includes all Level A requirements), is the currently referenced standard.

In order to provide greater support for a variety of computing devices and input modalities, MTD requires conformance with the latest version of the WCAG guidelines (currently WCAG 2.2) for products that are developed or substantially customized for the MTD (e.g. off-the-shelf

products). Compliance with WCAG 2.2 is backwards compatible with the WCAG 2.1 and WCAG 2.0. As such, a product that is compliant with WCAG 2.2 Level AA requirements will be compliant with Title II of the ADA. If selected as a finalist, the respondent may be required to demonstrate the accessibility of their product or service.

2.2 Functional Accessibility Requirements

Respondent must provide a detailed response on how the product or service will meet each of the (13) minimum functional requirements identified in this section (items 2.2.1-2.2.13). A response for each of the thirteen items is required. Blanket statements of compliance will not be considered sufficient. The thirteen requirements in this section represent the minimum functionality necessary to avoid the most common accessibility issues. Meeting these requirements cannot be construed to mean that a product conforms to the WCAG 2.1 requirements.

If a functional requirement is not relevant to the product or service being procured (e.g. A product that has no video content may not have a need for captions or audio description.) a “not applicable” response is required for that section.

2.2.1 TEXT ALTERNATIVES

To fulfill this requirement, text alternatives must be appropriately descriptive of the non-text content and must be presented in a way that does not require vision to perceive (See [Understanding WCAG 2.1 Guideline 1.1](#)).

Describe how the product or service provide text descriptions for images, graphs, charts, etc. as an alternative to visual content.

2.2.2 CAPTIONS AND AUDIO DESCRIPTION

Captions must use correct grammar and punctuation and (where appropriate) identify the speaker and other audio cues (See [Understanding WCAG 2.1 Guideline 1.2](#)).

Describe how the product or service make captions, transcripts, and audio description available to the user.

2.2.3 ADAPTABLE

Users who are blind require the information, structure, and relationships in an application page to be presented in ways that do not require vision to perceive (e.g. programmatically) and is logical without the ability to see the screen. Sighted users with low-mobility (e.g. keyboard-only interaction) require keyboard navigation that makes sense for the application (See [Understanding WCAG 2.1 Guideline 1.3](#)).

Describe how the product or service allows users to view and interact with content in a way that they prefer.

2.2.4 DISTINGUISHABLE

Some users will be unable to perceive information that is presented only through a change in color, such as an error state or if color contrast is too low. Others will have difficulty reading page content if there is multimedia content that plays automatically (See [Understanding WCAG 2.1 Guideline 1.4](#)).

Describe how the product or service ensure the most important content is obvious to users with varying abilities.

2.2.5 KEYBOARD SUPPORT

Users who are blind and some users with low mobility use only the keyboard to interact with a computer. To fulfill this requirement, keyboard shortcuts and/or mouse keys cannot be the primary way that a user can complete necessary tasks using only the keyboard (See [Understanding WCAG 2.1 Guideline 2.1](#)).

Describe how the product or service ensure that the most important tasks can be completed easily with only the keyboard (ex. tab, arrow keys, spacebar/enter).

2.2.6 ENOUGH TIME

Some users require more time to read content and perform actions than do others. For example, it can take a user who is blind up to three times longer to complete a task than some sighted users. Others require the ability to pause or stop scrolling or auto-updating information (See [Understanding WCAG 2.1 Guideline 2.2](#)).

Describe how the product or service provides enough time for users with varying abilities to interact with the content.

2.2.7 SEIZURES

Components that flash more than three times per second can induce seizures in some individuals (See [Understanding WCAG 2.1 Guideline 2.3](#)).

Describe how the product or service prevents inducing seizures by limiting components that flash more than three times per second.

2.2.8 NAVIGABLE

To fulfill this requirement, navigation via the keyboard (e.g. tab and arrow keys) must be logical. Features such as visual focus indicators for interactive elements, and good heading structure

are required. The keyboard interface requirement should not discourage providing mouse input or other input methods in addition to keyboard operation. Any content that does not meet this functionality requirement may interfere with a user's ability to use interact with all content on the web page. This includes all menus, other navigation, and dynamic objects (such as image slideshows), etc. (See [Understanding WCAG 2.1 Guideline 2.4](#)).

Describe how the product or service provides ways that help users who cannot use a mouse or have visual impairments to navigate, find content, and determine where they are.

2.2.9 INPUT MODALITIES

Often people use devices that offer several input methods, for example mouse input, touch input, keyboard input, and speech input. These should be supported concurrently as users may at any time switch preferred input methods due to situational circumstances, for example, the availability of a flat support for mouse operation, or situational impediments through motion or changes of ambient light.

A common requirement for pointer interaction is the ability of users to position the pointer over the target. With touch input, the pointer (the finger) is larger and less precise than a mouse cursor. For people with motor impairments, a larger target makes it easier to successfully position the pointer and activate the target. People operating pointer input devices may not be able to carry out timed or complex gestures. Examples are drag-and-drop gestures and on touch screens, swiping gestures, split taps, or long presses (See [Understanding WCAG 2.1 Guideline 2.5](#)).

Describe how the product or service supports multiple input modalities.

2.2.10 READABLE (WEB-BASED APPLICATIONS ONLY)

In order to read text properly on the web, screen reader software needs the language of a webpage, or part of a webpage for multi-language applications to be specified in the HTML code (See [Understanding WCAG 2.1 Guideline 3.1](#)).

Describe how the product or service ensures that text content can be read by people and by assistive technologies.

2.2.11 PREDICTABLE

Predictability is essential for users with cognitive disabilities and those who are blind (See [Understanding WCAG 2.1 Guideline 3.2](#)).

Describe how the product or service appears and operates in predictable and consistent ways.

2.2.12 INPUT ASSISTANCE

To fulfill this requirement, sufficient instructional cues, unambiguous error messages and other mechanisms that alert users to mistakes or help them avoid mistakes are present. Such mechanisms must be perceivable to users who have visual and/or hearing impairments (See [Understanding WCAG 2.1 Guideline 3.3](#)).

Describe how the product or service assists users to understand required tasks and to avoid, identify and correct mistakes.

2.2.13 ROBUSTNESS AND COMPATIBILITY

Users must not be required to use a particular operating system (if applicable), web browser (with reasonable limitations on version compatibility), or assistive technology. The product must utilize programming standards and ensure that the name, role and value of each interface element can be programmatically determined (See [Understanding WCAG 2.1 Guideline 4.1](#)).

Describe how the product or service works with commonly used operating systems, web browsers, and assistive technologies.

2.3 Vendor Accessibility Practices

1. Describe the steps that will be taken when MTD submits a request to address an accessibility concern including how a mutually agreeable timeline to address the concern will be obtained.
2. Describe your process for on-going testing, maintenance, and remediation of the accessibility of the product or service.
3. **Desired:** Describe the role and qualifications of the individual(s) in your organization who will be dedicated to addressing accessibility issues. The representative(s) should be knowledgeable of the technical standards adopted by MTD and required by the ADA. They should be able to coordinate accessibility support for the product or service. The representative(s) should not be the same individual as a sales representative.
4. **Desired:** Provide a copy of a thorough and accurate Voluntary Product Accessibility Template (VPAT 2.1 Preferred) created based on the Technical Standards for the product or service proposed. The VPAT should describe the proposed version of the product. **An updated VPAT must be provided for the product or service in its final status if the Respondent is awarded.**
5. **Desired:** Provide a copy of accessibility reviews completed on the product or service and identify whether future accessibility reviews will be shared with MTD throughout the contract term.

2.4 Non-Conformance

If the proposed solution does not fully conform to the WCAG 2.1 Level AA requirements as outlined in 2.2.1-2.2.13, Respondent must explain the nonconformance and provide a detailed implementation plan as to how they will achieve conformance and when. This requirement includes but is not limited to an intended timeline in order to meet any compliance issues. An updated VPAT must be provided for the product or service in its final status if the Respondent is awarded.

2.5 Responsiveness

Respondent is required to provide a detailed explanation as to how they will respond and resolve any conflicts, complaints, or other questions in a timely manner, regarding accessibility of its product or service. Respondent must include a timeline to indicate when resolution will be made.

Appendix E: Procurement Evaluation Template

Written Evaluation	Maximum Points	Points Awarded	COMMENTS: This Section MUST be completed, and notes written as to why the score was given.
Functional Accessibility Requirements			
Text Alternatives	10		
Captions and Audio Descriptions	10		
Adaptable	20		
Distinguishable	20		
Keyboard Support	20		
Enough Time	10		
Seizures	5		
Navigable	20		
Input Modalities	15		
Readable	5		
Predictable	10		
Input Assistance	10		
Robustness and Compatibility	20		
Vendor Accessibility Practices (40 Pts.)			
Steps taken to respond to identified issues	10		
Process for testing and maintenance	10		

Identify accessibility representatives	10		
Thorough and accurate VPAT	5		
Accessibility reviews performed on product	5		
Written Responses Total Score	215	0	

Responsibilities

Type	Position
Perform Procedure	Click or tap here to enter text.
Procedure Owner	Choose an item.

Approvals and Versioning

Revision: #Click or tap here to enter text.

Item	Employee Name	Date
Document Originated	R. Blackman	12/8/2021
Last Revised Date	R. Blackman	5/1/2026
Process Owner Approval	R. Blackman	5/1/2026
Management Representative Approval	Click or tap here to enter text.	Click or tap to enter a date.

Change Summary

Date of Update	Description of Update	Completed by
12/8/2021	Document originated.	R. Blackman
5/21/2023	Minor update fixing typographical errors, job titles, etc.	R. Blackman
5/29/2024	Minor update fixing typographical errors, job titles, etc.	R. Blackman
5/1/2026	Convert from standalone Policy to MTD2071 Policy Document	R. Blackman

Suggested Motion

The Board of Trustees hereby determines as follows:

- a. That the minutes of the closed session meetings of the Board listed on “Schedule 1” marked “Release” no longer require confidential treatment and are ordered released.
- b. That the need for confidentiality still exists as to the minutes of the closed session meetings of the Board listed on “Schedule 2” marked “Remain Confidential.”
- c. That the verbatim recordings of the following listed closed session minutes, "Schedule 3," all of which are not less than 18 months old and the written minutes of which have been approved are authorized to be destroyed.

Schedule 1 - Release

January 28, 2026

March 25, 2026

Schedule 2 – Remain Confidential

December 5, 2012

February 25, 2026

Schedule 3 – Verbatim Recordings to be Destroyed

None